



BOARD REPORT

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES

FROM: SCOTT KOEPPPEL, VILLAGE ADMINISTRATOR
TRACEY CONTI, EXECUTIVE ASSISTANT & VILLAGE CLERK

SUBJECT: DISCUSSION: 2027 VILLAGE MEETING SCHEDULE

AGENDA: 10/20/2026

DATE: 10/15/2026

ISSUE

Discussion regarding the 2027 Village of Sugar Grove Meeting Schedule for the following Boards and Commissions:

- Village Board of Trustees
- Planning Commission/ZBA
- Board of Police Commissioners
- Police Pension Board
- Administrative Adjudication

DISCUSSION

Village Board meetings are scheduled by Village Code, Section 1-8-2, which states that all Regular Board Meetings shall be held at 6:00 p.m. on the first and third Tuesday of each month. The statute requires the schedule to be reviewed, approved, posted, and sent to all news publications that request a copy. The statute further allows the dates and place of any meeting to be amended and permits special and emergency meetings to be convened upon publication of an agenda.

The Board of Police Commissioners and the Plan Commission meet monthly, and each commission sets its meeting day. Both meet on the third Wednesday of each month at 6:00 p.m. and 7:00 p.m., respectively. The Police Pension Board meets quarterly on the third Friday at 8:00 a.m. The Administrative Adjudication Hearings take place on the second Wednesday of every month at 2:30 p.m.

Under 5 ILCS 120/2.07, public bodies are strictly prohibited from holding or scheduling regular or special meetings on an election day. In 2027, the Consolidated Election is on Tuesday, April 6, 2027; therefore, no meeting will be held on that date.

For 2027, staff requests the Board's direction on the calendar and any additional dates they wish to omit or change.

COST

There is no cost associated with this discussion item.

ATTACHMENTS

2027 Meeting Calendar - Draft

RECOMMENDATION

The Board discusses the 2027 Meeting Calendar and directs staff.



2027 Meeting Calendar

Village Board Meetings

1st and 3rd Tuesday of Every Month at **6 pm**, (one meeting in November), at the **Sugar Grove Library, 125 S Municipal Dr.**

Plan Commission/ZBA Meetings

3rd Wednesday of Every Month at **6 pm**, at the **Sugar Grove Library, 125 S. Municipal Dr.**

Police Commission Meetings

3rd Wednesday of Every Month at **6 pm**, at the **Sugar Grove Police Department 10 Municipal Drive**

Police Pension Board Meetings

3rd Friday of January, April, July, and October at **8 am**, at the **Sugar Grove Police Department, 10 Municipal Drive**

Administrative Adjudication Hearing

2nd Wednesday of Every Month at **2:30 pm**, at the **Sugar Grove Fire Protection District 25 S Municipal Drive. The first Wednesday of November 2026.**

Closed on the Following Dates

New Year's Day	January 1
MLK Jr. Day	January 19
President's Day	February 16
Memorial Day	May 25
Juneteenth	June 19
Independence Day	July 3
Labor Day	September 7
Columbus Day	October 12
Thanksgiving	Nov. 26 & 27
Christmas	Dec. 24 & 27 (observed)

Village of Sugar Grove
160 S. Municipal Drive, Suite 110
Sugar Grove, IL 60554
Phone: 630-391-7200
Sugargroveil.gov

JANUARY 2027						
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