BOARD REPORT

TO:	VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM:	SCOTT KOEPPEL, VILLAGE ADMINISTRATOR TRACEY CONTI, EXECUTIVE ASSISTANT & VILLAGE CLERK
SUBJECT:	APPROVAL: 2027 VILLAGE MEETING SCHEDULE
AGENDA:	11/10/2026
DATE:	11/4/2026

ISSUE

Approval of the 2027 Village of Sugar Grove Meeting Schedule for the following Boards and Commissions:

- Village Board of Trustees
- Planning Commission/ZBA
- Board of Police Commissioners
- Police Pension Board
- Administrative Adjudication

DISCUSSION

Village Board meetings are scheduled by Village Code, Section 1-8-2, which states that all Regular Board Meetings shall be held at 6:00 p.m. on the first and third Tuesday of each month. The statute requires the schedule to be reviewed, approved, posted, and sent to all news publications that request a copy. The statute further allows the dates and place of any meeting to be amended and permits special and emergency meetings to be convened upon publication of an agenda.

The Board of Police Commissioners and the Plan Commission meet monthly, and each commission sets its meeting day. Both meet on the third Wednesday of each month at 6:00 p.m. and 4:00 p.m., respectively. The Police Pension Board meets quarterly on the third Friday at 8:00 a.m. The Administrative Adjudication Hearings take place on the second Wednesday of every month at 2:30 p.m.

Under 5 ILCS 120/2.07, public bodies are strictly prohibited from holding or scheduling regular or special meetings on an election day. In 2027, the Consolidated Election is on Tuesday, April 6, 2027; therefore, no meeting will be held on that date.

For 2027, staff requests the Board's direction on the calendar and any additional dates they wish to omit or change.

COST
There is no cost associated with this discussion item.

ATTACHMENTS
2027 Meeting Calendar

RECOMMENDATION
The Board approves the 2027 Meeting Calendar

2027 Meeting Calendar

Village Board Meetings

1st and 3rd Tuesday of Every Month at **6 pm**, (one meeting in November), at the **Sugar Grove Library, 125 S Municipal Dr.**

Plan Commission/ZBA Meetings

3rd Wednesday of Every Month at **6 pm,** at the **Sugar Grove Library, 125 S. Municipal Dr.**

Police Commission Meetings

3rd Wednesday of Every Month at **4 pm,** at the **Sugar Grove Police Department 10 Municipal Drive**

Police Pension Board Meetings

3rd Friday of January, April, July, and October at **8 am**, at the **Sugar Grove Police Department**, **10 Municipal Drive**

Administrative Adjudication Hearing

2nd Wednesday of Every Month at **2:30 pm**, at the **Sugar Grove Fire Protection District 25 S Municipal Drive.** The first Wednesday of November 2026.

Closed on the Following Dates

New Year's Day	January 1
MLK Jr. Day	January 18
President's Day	February 15
Memorial Day	May 31
Juneteenth	June 18 (observed)
Independence Day	July 5 (observed)
Labor Day	September 6
Columbus Day	October 11
Thanksgiving	Nov. 25 & 26
Christmas	Dec. 23 & 24 (observed)

Village of Sugar Grove
160 S. Municipal Drive, Suite 110
Sugar Grove, IL 60554
Phone: 630-391-7200
Sugargroveil.gov

11/2026

JANUARY 2027

S	M	T	W	T	F	S
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FEBRUARY 2027

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MARCH 2027

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APRIL 2027

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MAY 2027

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JULY 2027

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AUGUST 2027

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OCTOBER 2027

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NOVEMBER 2027

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DECEMBER 2027

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