



# BOARD REPORT

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**TO:** VILLAGE PRESIDENT & BOARD OF TRUSTEES

**FROM:** PAT ROLLINS, CHIEF OF POLICE

**SUBJECT:** DISCUSSION: RENEWING AN INTERGOVERNMENTAL AGREEMENT (IGA) WITH KANELAND SCHOOL DISTRICT #302 FOR PROVIDING TRAFFIC CONTROL AT HARTER MIDDLE SCHOOL

**AGENDA:** 7/7/2026

**DATE:** 6/30/2026

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**ISSUE**

Should the Village Board renew the Intergovernmental Agreement with Kaneland Community Unified School District to provide traffic control at Harter Middle School during designated times to assist with traffic flow for buses and vehicles.

**DISCUSSION**

An intergovernmental agreement with the Kaneland School District has been in effect since August 2023, under which the Village of Sugar Grove provides traffic control at Harter Middle School to assist with the flow of buses and cars during drop-offs and pickups. The agreement references an hourly rate of pay set three years ago. Costs to provide the services have increased over the past three years, including hourly wages and benefits, as well as gas for the squads while operating on-site and while traveling to and from the station.

This original agreement is set to expire on August 31, 2026.

Staff have met with Kaneland School District Administration leadership, and both parties seek to renew the agreement. The updated language covering the financial dollar amounts aligns with the blended costs expected over the next few years.

**COST**

**ATTACHMENTS**

IGA for traffic control with Kaneland School District

**RECOMMENDATION**

That the Village Board discusses and provides direction to staff on renewing the agreement with the school district for traffic control during the school year. If the Village Board agrees, staff will bring the resolution and agreement back at a future board meeting. The School Board must also approve the agreement.



**RESOLUTION NO. 2026-0721PD2**

**A RESOLUTION  
AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT WITH KANELAND COMMUNITY  
SCHOOL DISTRICT #302 FOR TRAFFIC CONTROL ASSISTANCE AT HARTER MIDDLE  
SCHOOL.**

**VILLAGE OF SUGAR GROVE, KANE COUNTY, ILLINOIS**

**WHEREAS**, Article VII, Section 10 of the 1970 Constitution of the State of Illinois and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, provides that units of local government may contract with one another to perform any activity authorized by law; and

**WHEREAS**, the Village is a unit of local government, Ill. Const., Art. VII, Sec. 1 and a public agency (5 ILCS 220/2), and the School District is a school district, Ill. Const., Art. VII, Sec. 1, and a public agency (5 ILCS 220/2); and

**WHEREAS**, the School District desires to have officers from the Village's police department provide traffic control services at Harter Middle School, Sugar Grove, Illinois (hereinafter "Middle School"); and

**WHEREAS**, the Village wishes to assign a patrol officer from its police department to provide the requested traffic control services at the Middle School; and

**WHEREAS**, the Village and the School District have determined it to be in the best interests of all parties and their respective constituents to enter into this Agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Village of Sugar Grove President and Board of Trustees as follows:

The Village President is hereby authorized to execute an intergovernmental agreement on behalf of the Village.

**PASSED AND APPROVED** by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, at a regular meeting thereof held on the 21st day of July 2026

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Sue Stillwell, Village President

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Tracey R. Conti, Village Clerk

**BOARD VOTE:**

	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
Trustee Heidi Lendi	_____	_____	_____	_____	_____
Trustee Matthew Bonnie	_____	_____	_____	_____	_____
Trustee Sean Michels	_____	_____	_____	_____	_____
Trustee Anthony Speciale	_____	_____	_____	_____	_____
Trustee Nora London	_____	_____	_____	_____	_____
Trustee Michael Roskopf	_____	_____	_____	_____	_____

**INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN  
THE VILLAGE OF SUGAR GROVE, KANE COUNTY, ILLINOIS AND THE BOARD  
OF EDUCATION OF KANELAND COMMUNITY UNIT SCHOOL DISTRICT 302 FOR  
TRAFFIC CONTROL AT HARTER MIDDLE SCHOOL**

THIS AGREEMENT is made on \_\_\_\_\_, 2026, by and between the Village of Sugar Grove (hereinafter the “Village”), and the Board of Education of Kaneland Community Unit School District #302 (hereinafter “School District”).

WHEREAS, Article VII, Section 10 of the 1970 Constitution of the State of Illinois and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, provides that units of local government may contract with one another to perform any activity authorized by law; and

WHEREAS, the Village is a unit of local government, Ill. Const., Art. VII, Sec. 1 and a public agency (5 ILCS 220/2), and the School District is a school district, Ill. Const., Art. VII, Sec. 1, and a public agency (5 ILCS 220/2); and

WHEREAS, the School District desires to have officers from the Village’s police department provide traffic control services at Harter Middle School, Sugar Grove, Illinois (hereinafter “Middle School”); and

WHEREAS, the Village wishes to assign a patrol officer from its police department to provide the requested traffic control services at the Middle School; and

WHEREAS, the Village and the School District have determined it to be in the best interests of all parties and their respective constituents to enter into this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the sufficiency of which is hereby acknowledged, the Village and the School District agree as follows:

1. The recitals herein above set forth are adopted and incorporated herein.
2. The Village shall assign one (1) patrol officer (hereinafter referred to as the “officer”) to direct traffic at the Middle School. This officer will serve as staffing levels permit; however, the Village will strive when possible, to provide traffic control at the beginning and end of each school day. Middle School administration may request traffic control for special events on a case-by-case basis in writing to the Village Police Department. All requests will be honored based on availability and billed at the same rate and time minimum.
3. The goals and objectives of this Agreement are:
  - a. to minimize traffic incidents around the school;

- b. to improve the safety of the students, parents, and school staff;
  - c. to allow buses and motorists easier access to the intersection of Harter and Esker;
  - e. to ensure buses, to best of their ability, to make pick-ups and drop-offs on time for all three levels of schools, (high school, middle school, to elementary school).
4. The parties agree and acknowledge that the exigencies and emergencies of police work may force the short-term recall of the officer to their regular duties as a Patrol Officer or for training on behalf of the Village. While the Village will make a good-faith effort to provide an officer, the Village shall have the sole discretion to determine the officer's availability based upon internal staffing needs. There shall be no penalty or cause of action against the Village for its failure to provide an officer other than the termination of this Agreement.
  5. The Village shall bill the School District monthly for all hours worked by officers. The rate shall be \$85 per hour with a two-hour minimum. The invoice shall be paid in accordance with the Local Government Prompt Payment Act.
  6. This Agreement embodies the whole understanding of the parties. There are no promises, terms, conditions or obligations other than those contained herein. This Agreement supersedes all previous communications, representations or agreements, either verbal or written, between the parties.
  7. If any provision of this Agreement is determined invalid for any reason, such invalidation shall not render invalid other provisions of this Agreement which can be given effect without the invalid provision.
  8. The Village shall defend, indemnify and hold the School District and its elected and appointed officials and officers, employees, agents and representatives harmless from and against any and all injuries, claims, demands, judgments, damages, losses and expenses, and costs of suit or defense, arising out of, resulting from or alleged to arise out of or resulting from the negligent, careless or wrongful acts, omissions, failures to act or misconduct of the Village and their officers, employees, and agents in connection with their performance under this Agreement, to the extent allowed by law. The Village indemnity obligations hereunder shall not apply to any injuries, claims, demands, judgments, damages, losses or expenses to the extent arising out of or resulting from the negligence, misconduct or breach by the School District, its officials, officers, employees, agents or representatives.

The School District shall defend, indemnify and hold the Village and its elected and appointed officials and officers, employees, agents and representatives harmless from and against any and all injuries, claims, demands, judgments, damages, losses and expenses, and costs of suit or defense, arising out of, resulting from or alleged to arise out of or resulting from the negligent, careless or wrongful acts, omissions, failures to act or misconduct of the School District and its officers, employees, and agents in connection with its performance under this Agreement, to the extent allowed by law. The School District's indemnity obligations hereunder shall not apply to any injuries, claims, demands, judgments, damages, losses or expenses to the extent arising out of or resulting from the negligence, misconduct or breach by the Village its officials, officers, employees, agents or representatives.

The above references to "losses, expenses, cost of suit or defense" do not include attorney's fees.

9. This Agreement shall be valid until August 31, 2029. This Agreement may be terminated by either party without cause upon providing not less than 30 days written Notice of Termination.
10. This Agreement shall be construed in accordance with the law and constitution of the State of Illinois and shall be enforceable by either party in accordance with applicable law. Proper venue shall be in the Sixteenth Judicial Circuit, Kane County.
11. This Agreement may be executed in multiple original counterparts, each of which shall constitute an original document, and all of which in the aggregate shall constitute one and the same agreement.
12. All notice by the parties shall be sent to the following addresses:
  - a. Sugar Grove Police Department  
***10 S Municipal Drive  
Sugar Grove, IL 60554.***
  - c. Kaneland Community Unit School District 302  
***47W326 Keslinger Road  
Maple Park, IL 60151***

The remainder of this page is intentionally left blank.

**SIGNED AND AGREED TO BY:**

KANELAND COMMUNITY UNIT  
SCHOOL DISTRICT 302

By: \_\_\_\_\_

Printed name: \_\_\_\_\_

Date: \_\_\_\_\_

**PASSED AND APPROVED** by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, on this 21st day of July 2026.

\_\_\_\_\_  
Sue Stillwell  
President of the Board of Trustees  
of the Village of Sugar Grove, Kane  
County, Illinois

ATTEST:

\_\_\_\_\_  
Tracey Conti  
Clerk, Village of Sugar Grove

**BOARD VOTE:**

	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
Trustee Heidi Lendi	_____	_____	_____	_____	_____
Trustee Matthew Bonnie	_____	_____	_____	_____	_____
Trustee Sean Michels	_____	_____	_____	_____	_____
Trustee Anthony Speciale	_____	_____	_____	_____	_____
Trustee Nora London	_____	_____	_____	_____	_____
Trustee Michael Roskopf	_____	_____	_____	_____	_____