



BOARD REPORT

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES

FROM: PAT ROLLINS, CHIEF OF POLICE
Choose an item.

SUBJECT: RESOLUTION: RENEWING AN INTERGOVERNMENTAL AGREEMENT (IGA)
MEMORANDUM OF UNDERSTANDING WITH KANELAND COMMUNITY
SCHOOL DISTRICT #302 FOR PROVIDING A SCHOOL RESOURCE OFFICER

AGENDA: 7/21/2026

DATE: 7/15/2026

ISSUE

Should the Village Board renew the Memorandum of Understanding / Intergovernmental Agreement with Kaneland Community School District for providing a School Resource Officer.

DISCUSSION

At its July 7, 2026, Board meeting, the Village Board discussed renewing an IGA with Kaneland Community Unit School District #302 for providing a School Resource Officer. The Board concurred in renewing the IGA/Memorandum of Understanding, under which we would provide Kaneland with an SRO. The agreement will be for three years, with an option to terminate earlier if either party desires. At the end of the third year, an evaluation of the cost of providing services will be conducted, reflecting cost-of-living increases, for the future agreement/renewal.

Background- An intergovernmental agreement with the Kaneland School District has been in effect since August 2023, under which the Village of Sugar Grove provides a School Resource Officer (SRO). The original three-year agreement is set to expire on August 31, 2026. The Police Department values continuing our efforts in the schools by maintaining an SRO presence. The SRO's impact is invaluable, and the goodwill has strengthened relationships with students, making these efforts extremely successful for all of us through mentoring and outreach.

Over the past year, due to resource constraints, the Police Department was unable to provide an SRO on a full-time basis throughout the school year. Now that the department's full-time

officer headcount is sufficient to support the position, the department wishes to enter into a renewal agreement with the Kaneland School District.

In August 2025, Public Act 104-0430 was signed into law and became effective on July 1, 2026, adding caveats to agreements between school districts and local government entities, i.e., police departments. Some key changes require that the agreement be labeled a “Memorandum of Understanding”, clearly define the SRO's role/duties/training, and prohibit the SRO and other officers from issuing specific tickets (School Code Violations) on school property.

Staff has met with Kaneland School District Administration leadership, and both parties seek to renew the agreement by updating the language to comply with the new state law requirements and increasing the hourly rate of pay in the agreement, as the pay listed was from three years ago.

COST

ATTACHMENTS

Memorandum of Understanding/IGA

RECOMMENDATION

That the Village Board approve Resolution # 2026-0721PD1 for providing an SRO for the Kaneland Community School District.



**VILLAGE OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

RESOLUTION NO.: 2026-0721PD1

**A RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT /
MEMORANDUM OF UNDERSTANDING BETWEEN THE VILLAGE OF SUGAR GROVE
AND KANELAND COMMUNITY UNIT SCHOOL DISTRICT #302 FOR THE SCHOOL
RESOURCE OFFICER PROGRAM**

THIS AGREEMENT/MEMORANDUM OF UNDERSTANDING is between the Village of Sugar Grove (hereinafter the "Village") and the Board of Education of Kaneland Community Unit School District #302 (hereinafter "School District").

WHEREAS, Article VII, Section 10 of the 1970 Constitution of the State of Illinois and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, provides that units of local government may contract with one another to perform any activity authorized by law; and

WHEREAS, the Village is a unit of local government, Ill. Const., Art. VII, Sec. 1 and a public agency (5 ILCS 220/2), and the School District is a school district, Ill. Const., Art. VII, Sec. 1, and a public agency (5 ILCS 220/2); and

WHEREAS, the School District desires to continue the service of a School Resource Officer ("SRO") to support school safety, emergency preparedness, positive youth engagement, and collaborative partnerships with Kaneland Community Unit School District No. 302; and

WHEREAS, the Village wishes to assign a patrol officer from its police department to provide the requested services at the Middle School; and

WHEREAS, Public Act 104-0430 amended the Illinois School Code to require that school districts utilizing School Resource Officers enter into a written Memorandum of Understanding establishing the roles, responsibilities, training requirements, and operational expectations for School Resource Officers; and

WHEREAS, the Village and the School District desire to continue their longstanding partnership while ensuring compliance with current Illinois law, promoting positive school climates, preserving the distinction between school discipline and law enforcement, and protecting the rights, safety, and well-being of students, staff, and the community; and

WHEREAS, the Village and the School District have determined it to be in the best interests of all parties and their respective communities to enter into this Agreement.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Sugar Grove as follows:

The Village President is hereby authorized to execute the Memorandum of Understanding attached hereto and incorporated herein by reference on behalf of the Village of Sugar Grove.

The Memorandum of Understanding shall supersede the prior School Resource Officer Intergovernmental Agreement upon its effective date and shall remain in effect according to its stated terms.

PASSED AND APPROVED by the President and the Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, on this 21st day of July 2026.

The President of the Board of Trustees is authorized to execute the Memorandum of Understanding on behalf of the Village.

The Village Clerk is authorized to attest to the execution of the Memorandum of Understanding and to maintain the executed agreement as an official record of the Village.

Following approval by both governing bodies, the Memorandum of Understanding shall become effective on the date specified therein and shall supersede the prior School Resource Officer Intergovernmental Agreement.

Sue Stillwell, Village President

Tracey R. Conti, Village Clerk

BOARD VOTE:

	Aye	Nay	Absent	Abstain	Recuse
Trustee Heidi Lendi	_____	_____	_____	_____	_____
Trustee Matthew Bonnie	_____	_____	_____	_____	_____
Trustee Sean Michels	_____	_____	_____	_____	_____
Trustee Anthony Speciale	_____	_____	_____	_____	_____
Trustee Nora London	_____	_____	_____	_____	_____
Trustee Michael Roskopf	_____	_____	_____	_____	_____