



# BOARD REPORT

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**TO:** VILLAGE PRESIDENT & BOARD OF TRUSTEES

**FROM:** SCOTT KOEPPPEL, VILLAGE ADMINISTRATOR

**SUBJECT:** RESOLUTION: APPROVING COMMERCIAL PROPERTY ENHANCEMENT PROGRAM APPLICATION FOR AMERICAN LEGION POST 1271

**AGENDA:** 9/16/2025

**DATE:** 9/4/2025

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## ISSUE

Should the Village Board of Trustees approve a Commercial Property Enhancement Program grant application submitted by Sugar Grove American Legion Post 1271?

## DISCUSSION

The Commercial Property Enhancement Program (CPEP) was approved by the Village Board in September of 2022.

At the September 2<sup>nd</sup> Village Board meeting, the board discussed the application from the American Legion. All of the Trustees agreed that they support the American Legion. The CPEP Review Committee met to discuss the application and was unanimous in recommending approval as well.

Sugar Grove American Legion Post 1271 has submitted a grant application for improvements to their parking lot in downtown Sugar Grove. The owner plans to make the following improvements: (1) tear out existing parking lot and remove debris; (2) replace parking lot with asphalt; (3) restripe parking area. Village staff met with the property owner at the site and assisted them in the application process. The total cost for the project is \$33,177.50. The applicant is requesting a \$10,000.00 CPEP grant.

The Village Board requested that the application and process be brought back for discussion at a future meeting. Economic Development Assistant Becky Gwilt gathered information, coordinated meetings, and led the CPEP review committee meeting.

## COST

There is no cost for the discussion. Sugar Grove American Legion Post 1271 is requesting a CPEP grant for \$10,000.00. The FY2025-2026 Budget includes \$30,000 for the grant program.

**ATTACHMENTS**

A Resolution Approving the Grant  
Sugar Grove American Legion Grant Application

**RECOMMENDATION**

That the Village Board of Trustees discuss the application of a \$10,000.00 grant under the Commercial Property Enhancement Program for Sugar Grove American Legion Post 1271.



VILLAGE OF SUGAR GROVE  
KANE COUNTY, ILLINOIS

RESOLUTION NO.: 20250916ED01

**A RESOLUTION APPROVING A COMMERCIAL PROPERTY ENHANCEMENT  
PROGRAM GRANT APPLICATION SUBMITTED BY AMERICAN LEGION POST 1271**

**WHEREAS**, the American Legion Post 1271 has submitted a Commercial Property Enhancement Program (CPEP) Grant Application to improve it's property be resurfacing the parking lot; and,

**WHEREAS**, Village staff met with the property owner, made recommendations, and assisted with the application process. The CPEP Review Committee unanimously recommended approval of the application.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows:

The CPEP Grant Application submitted by American Legion Post 1271 meets the program's criteria, and a grant of \$10,000 will be issued.

**PASSED AND APPROVED** by the President and the Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, on this 16<sup>th</sup>, day of September 2025.

\_\_\_\_\_  
Sue Stillwell, Village President

\_\_\_\_\_  
Tracey R. Conti, Village Clerk

	Aye	Nay	Absent	Abstain	Recuse
Trustee Heidi Lendi	_____	_____	_____	_____	_____
Trustee Matthew Bonnie	_____	_____	_____	_____	_____
Trustee Sean Michels	_____	_____	_____	_____	_____
Trustee Anthony Speciale	_____	_____	_____	_____	_____
Trustee Nora London	_____	_____	_____	_____	_____
Trustee Michael Roskopf	_____	_____	_____	_____	_____



## THE AMERICAN LEGION

SUGAR GROVE POST NO. 1271

P. O. Box 68

Sugar Grove, Illinois 60554

April 28th 2025

Village of Sugar Grove  
160 S. Municipal Drive, Suite 110  
Sugar Grove, IL 60554

Dear Village of Sugar Grove,

I hope this letter finds you well. I am writing to formally request consideration for funding from the Commercial Property Enhancement Program for the replacement of a parking lot at 65 First St. As part of our efforts to improve local infrastructure and support economic development in the area, this project will significantly enhance the accessibility and attractiveness of the surrounding businesses and properties.

Additionally, the project aligns with the goals of the Commercial Property Enhancement Program by creating a more vibrant and functional environment within the designated district, which in turn should foster continued growth and revitalization. By improving the accessibility of this area, we believe this parking lot will serve as a catalyst for further development and economic opportunity.

We have estimated the total cost of the project to be \$34,000 and we are requesting \$10,000 in grant funds to assist with the financing of the project. We have attached a detailed breakdown of the budget, timeline, and other relevant information for your review.

I would welcome the opportunity to meet with you and your team to discuss the details of the project and how it can contribute to the continued success of the area. Please feel free to contact me at 630.742.2495 or [manager@sgal1271.org](mailto:manager@sgal1271.org) to arrange a meeting or if you need any additional

information. Thank you for your time and consideration. We look forward to the possibility of partnering

with you to  
bring this project to fruition and contribute to the community's growth.

Again, THANK YOU, and we look forward to your continued support.

Wesley Sartain  
Post Finance SGAL 1271  
[manager@sgal1271.org](mailto:manager@sgal1271.org)  
630.742.2495



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