



# BOARD REPORT

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**TO:** VILLAGE PRESIDENT & BOARD OF TRUSTEES

**FROM:** SCOTT KOEPEL, VILLAGE ADMINISTRATOR

**SUBJECT:** RESOLUTION: AUTHORIZING EMPLOYMENT AGREEMENT

**AGENDA:** 11/18/2025

**DATE:** 11/7/2025

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## ISSUE

Shall the Village Board approve a resolution authorizing the Village President to sign an employment agreement.

## DISCUSSION

Traditionally, the Village of Sugar Grove has entered into employment agreements with all department heads. The Village Administrator and Village President are recommending that the Village Board approve an employment agreement with Karin Johns to serve as the new Finance Director for the Village of Sugar Grove.

## COST

The cost is estimated at \$200 for legal review of the agreement.

## ATTACHMENTS

Resolution Authorizing the Village President to sign an employment agreement with Karin Johns.

## RECOMMENDATION

The Village Board approve the attached resolution.



VILLAGE OF SUGAR GROVE  
KANE COUNTY, ILLINOIS

RESOLUTION NO. 2025 11 18 AD1

RESOLUTION AUTHORIZING EMPLOYMENT AGREEMENTS WITH KARIN JOHNS TO SERVE AS  
FINANCE DIRECTOR

**WHEREAS**, as the Village of Sugar Grove desires to employ skilled personnel to best serve the community; and

**WHEREAS**, the Village President and Village Board desire to employ Karin Johns as Finance Director; and

**WHEREAS**, the Village of Sugar Grove Board as determined that it is in the best interests of the Village to enter into an employment agreement for this position.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows:

The Village President is hereby authorized to sign the Employment Agreement.

**PASSED AND APPROVED** by the President and the Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, on this **18th** day of **November 2025**.

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Sue Stillwell, Village President

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Tracey R. Conti, Village Clerk

BOARD VOTE:

	Aye	Nay	Absent	Abstain	Recuse
Trustee Heidi Lendi	_____	_____	_____	_____	_____
Trustee Matthew Bonnie	_____	_____	_____	_____	_____
Trustee Sean Michels	_____	_____	_____	_____	_____
Trustee Anthony Speciale	_____	_____	_____	_____	_____
Trustee Nora London	_____	_____	_____	_____	_____
Trustee Michael Roskopf	_____	_____	_____	_____	_____