



**MINUTES
VILLAGE OF SUGAR GROVE
BOARD MEETING
DECEMBER 17, 2024, 6:00 P.M.**

1. Call to Order

President Konen called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

Trustee Sean Herron led the Pledge of Allegiance.

3. Roll Call

The Village Board meeting was held in person on October 1, 2024, in the Village Board room at the Police Department.

Present: President Jennifer Konen, Trustee Sean Herron, Trustee Matthew Bonnie, Trustee Sean Michels, Trustee Heidi Lendi, Trustee Michael Schomas

Absent: Trustee James F. White

Additional Attendees: Finance Director Matt Anastasia, Public Works Director Brad Merkel, Community Development Director Danielle Marion, Economic Development Director Michael Cassa, Police Chief Pat Rollins, Village Attorney Bernard Weiler, and Village Clerk Tracey Conti.

4. Public Hearing

5. Appointments and Presentations

a. Presentation of a Proclamation Honoring Regan Konen, State 2A Golf Champion 2023 & 2024.

Motion by Trustee Herron, second by Trustee Schomas, to approve the Proclamation Honoring Regan Konen, State 2A Golf Champion 2023 & 2024.

Ayes: Herron, Schomas, Michels, Lendi, Bonnie, Konen; Nays: None; Abstain: None; Absent: White. **MOTION CARRIED.**

6. Airport Report

Tony Speciale reported that a meeting was held on Monday, December 9, 2024. All projects are on hold and awaiting IDOT or FAA approval.

7. Public Comment on Scheduled Action Items

None

8. Consent Agenda

Motion by Trustee Schomas, second by Trustee Herron, to approve the Consent Agenda removing item 8d.

Ayes: Schomas, Herron, Michels, Lendi, Bonnie; Nays: None; Abstain: None; Absent: White.

MOTION CARRIED.

a. Approval: Minutes of December 3, 2024, Board Meeting.

b. Approval: Vouchers.

c. Approval: Treasurer's Report November 2024.

d. **Ordinance: Annexation Amendment Hannaford Farms Lot 95.**

Motion by Trustee Schomas, second by Trustee Herron, to approve an Ordinance Approving an Annexation Amendment for Hannaford Farms Lot 95.

Ayes: Schomas, Herron, Lendi, Bonnie, Konen; Nays: None; Abstain: Michels None; Absent: White. **MOTION CARRIED.**

e. **Resolution:** Approving Amended Village of Sugar Grove Financial Policies

f. **Resolution:** Annual Preventative Maintenance Well Testing Service with Lane Christensen.

9. General Business

a. **Ordinance: Final PUD - Jiffy Lube.**

This item was discussed at the Village Board Meeting on December 3, 2024. The Board was split on the building's appearance. The applicant was asked to revise the elevations, add more brick, and remove the exterior insulation and finish system (EIFS). The applicant did this and provided a revised architectural plan and a revised landscape plan meeting the requested requirements. A signage plan that meets the village code requirements has been received. The sign is smaller than the maximum permitted.

The Board reviewed and discussed the proposed monument sign in detail, comparing it to other signs in the out lots, and ultimately approved it as presented.

Motion by Trustee Michels, Second by Trustee Herron, to Approve the Ordinance Granting Final Planned Unit Development approval for Sugar Grove Center Lot 9 with the following conditions: The applicant will be granted a deviation not to be required to install the required foundation plantings per the Village Code, and landscaping will be provided per the approved landscape plan. Subject to Village Engineer Approval, presented signage, and subject to attorney review.

Ayes: Michels, Herron, Lendi, Schomas, Bonnie; Nays: None; Abstain: None; Absent: White.

MOTION CARRIED.

b. **Ordinance: Approving Special Use Permit – Jiffy Lube.**

This was discussed at the Board meeting on December 3, 2024, and the board had no concerns. Staff is recommending the Special Use Permit for an automobile service shop for Sugar Grove Center Lot 9.

Motion by Trustee Michels, second by Schomas, to approve an Ordinance Approving a Special Use Permit for Jiffy Lube to be located at Sugar Grove Center lot 9.

Ayes: Michels, Schomas Lendi, Herron, Bonnie; Nays: None; Abstain: None; Absent: White.

MOTION CARRIED.

c. Resolution: Authorizing PSA with EEI – ADA Self-Evaluation Plan.

This item was discussed at the meeting on December 3, 2024. This is a requirement for qualifying for specific grants and is good practice.

Motion by Trustee Schomas, second by Lendi, to approve a Resolution Authorizing a PSA with EEI for ADA Self Evaluation Plan.

Ayes: Schomas, Lendi, Michels, Herron, Bonnie; Nays: None; Abstain: None; Absent: White.

MOTION CARRIED.

d. Resolution: Approving Purchase of Axon Auto Tagging Software.

The software will increase officers' efficiency by streamlining the categorization of squad cars and bodycam videos. It will also help reduce errors and enhance the process by automatically assigning video footage during events.

Motion by Trustee Bonnie, second by Trustee Herron, to approve a Resolution approving the purchase of Axon Auto Tagging Software.

Ayes: Bonnie, Herron, Michels, Lendi, Schomas; Nays: None; Abstain: None; Absent: White.

MOTION CARRIED.

10. Public Comment

None

11. Discussion Items

a. FY25-26 Salaries & Wages COLA.

It was noted that this item was discussed at the December 3, 2024, meeting, and the Board requested a breakdown of the cost and steps for staff. The Board discussed this in detail, and the consensus was to move forward with the staff recommendation of 4% for staff and 3% for department heads. Merit will be a separate discussion.

b. Amending Village Code: Title 11, Chapter 11: Planned Unit Development Text Amendment.

This item was postponed until January 7, 2025.

12. Reports

a. Staff

Economic Development—As part of the Commercial Property Enhancement Program, 214 S. Main Street LLC will attend the meeting on January 7, 2025.

The program's criteria will be reviewed at the January 7, 2024, meeting.

Finance Department—The funds for the body-worn Camera Grant have been received. A special Pension Board Meeting was held. We received the actuary from the downstate pension and should be receiving the approved tax levy request. Because of the change in the actuarial assumption rate of return, there is a transition plan, which was discussed last year. We anticipate keeping the gap open and funded. This will be on the agenda for acceptance at the January 7, 2025, Board Meeting.

b. Trustees

None

c. President

President Konen thanked the Police and Public Works staff for all their hard work and efforts for the Holiday in the Grove Tree Lighting event. The event was well attended. She wished everyone Happy Holidays.

President Konen asked for a motion to enter an executive session to discuss compensation and terms of employment for specific personnel per 5 ILCS 120/2(c)(1).

Motion by Trustee Schomas, second by Trustee Herron, to enter an executive session to discuss compensation and terms of employment for specific personnel per 5 ILCS 120/2(c)(1).

Ayes: Bonnie, Herron, Michels, Lendi, Schomas; Nays: None; Abstain: None; Absent: White.

MOTION CARRIED.

13. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Litigation – 5 ILCS 120/2(c)(11)
- Property/Land Acquisition – 5 ILCS 120/2(c)(5)
- Sale of Property – 5 ILCS 120/2(c)(6)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

14. Adjournment

The meeting was adjourned after the executive session ended at approximately 7:16 p.m.

ATTEST:

/s/ Tracey R. Conti

Tracey R. Conti

Village Clerk