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**VILLAGE OF SUGAR GROVE  
BOARD REPORT**

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**TO:** VILLAGE PRESIDENT & BOARD OF TRUSTEES  
**FROM:** SCOTT KOEPPPEL, VILLAGE ADMINISTRATOR  
**SUBJECT:** ORDINANCE: AMENDMENT TO COMPOSITION OF THE VILLAGE PLANNING COMMISSION 2  
**AGENDA:** JULY 1, 2025  
**DATE:** JUNE 26, 2025

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**ISSUE**

Shall the Board approve an Ordinance updating the residence requirement for members of the Planning Commission to require all members be residents of the Village?

**DISCUSSION**

Trustee Lendi and Trustee Speciale requested the following ordinance be added to the July 1<sup>st</sup> agenda.

Current Village Code:

**2-1-2: COMPOSITION:**

The planning commission shall consist of seven (7) members. Of the members so appointed, six (6) shall be citizens of the village, and one may be a citizen of the township of Sugar Grove, outside the limits of any other municipality. Any existing members who do not meet the residency requirements stated above may continue to serve until they resign, are removed or not reappointed by the board of trustees. (Ord. 2008-07-15B, 7-15-2008)

Updated Village Code:

**2-1-2: COMPOSITION:**

The planning commission shall consist of seven (7) members all the members so appointed shall be citizens of the village.

**COST**

The only cost is legal fees to research and draft an ordinance updating the Village Code.

**RECOMMENDATION**

Staff has a neutral recommendation.



**VILLAGE OF SUGAR GROVE  
KANE COUNTY, ILLINOIS**

**Ordinance No. 20250701 AD2**

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**An Amendment to the Ordinance Composing the Village Planning Commission  
Village of Sugar Grove 2,  
Kane County, Illinois**

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Adopted by the  
Board of Trustees and President  
of the Village of Sugar Grove this  
1<sup>st</sup> day of July 2025.

Published in Pamphlet Form by  
authority of the Board of Trustees  
of the Village of Sugar Grove, Kane County, Illinois,  
this 1<sup>st</sup> day of July 2025.

## **ORDINANCE 20250701 AD3**

### **An Amendment to the Ordinance Composing the Village Planning Commission For the Village of Sugar Grove 2, Kane County, Illinois**

**WHEREAS**, the Illinois Municipal Code, 65 ILCS 5/1-2-1, provides that the corporate authorities of each municipality may pass all ordinances and make all rules and regulations proper or necessary, to carry into effect the powers granted to municipalities, with such fines or penalties as may be deemed proper; and,

**WHEREAS**, the Village of Sugar Grove ("Village") is a non-home rule Illinois municipality pursuant to the Constitution of the State of Illinois of 1970, as amended; and,

**WHEREAS**, the President and Board of Trustees of the Village ("Corporate Authorities") believe that it is appropriate, necessary and in the best interests of the Village and its residents, to amend the Village's Code of Ordinances governing the appointment of members of the Planning Commission to comply with Illinois State Law; and,

**WHEREAS**, 65 ILCS 5/11-12-4 of the Illinois Municipal Code provides that "[m]embers of the plan commission shall reside within the municipality or within territory contiguous to the municipality and not more than one and one-half miles beyond the corporate limits and not included within any other municipality;" and,

**WHEREAS**, the Village Code currently allows one member of the Planning Commission to reside in Sugar Grove Township; and,

**WHEREAS**, the Village of Sugar Grove has an estimated population of 9,210; and,

**WHEREAS**, the Corporate Authorities desire the Planning Commission to consist of residents of the municipality; and,

**NOW, THEREFORE**, be it ordained, by the President and Board of Trustees of the Village of Sugar Grove as follows:

Section 1. Incorporation of Recitals. The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

Section 2. Amendment. Title 2, Chapter 1, Section 2-1-2 (Composition) of the Village Code of Ordinances be amended as provided in Exhibit A, attached hereto and made a part hereof by this reference.

Section 3. Repeal of Conflicting Provisions. All ordinances, resolutions and policies or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of the conflict, expressly repealed on the effective date of this Ordinance.

Section 4. Severability. If any provision of this Ordinance or application thereof to any person or circumstances is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

Section 5. Headings/Captions. The headings/captions identifying the various sections and subsections of this Ordinance are for reference only and do not define, modify, expand or limit any of the terms or provisions of the Ordinance.

Section 6. Publication. The Clerk is directed by the corporate authorities to publish this Ordinance in pamphlet form in accordance with Section 5/1-2-4 of the Illinois Municipal Code (65 ILCS 5/1-2-4). This Ordinance shall be in full force and effect as provided in Section 6 hereof.

**PASSED AND APPROVED** by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois this 1st day of July 2025.

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Sue Stillwell  
President of the Board of Trustees  
of the Village of Sugar Grove, Kane County, Illinois

	Aye	Nay	Absent	Abstain
Trustee Heidi Lendi	_____	_____	_____	_____
Trustee Anthony Speciale	_____	_____	_____	_____
Trustee Nora Landon	_____	_____	_____	_____
Trustee Matthew Bonnie	_____	_____	_____	_____
Trustee Michael Roskopf	_____	_____	_____	_____
Trustee Sean Michels	_____	_____	_____	_____

ATTEST: \_\_\_\_\_

Tracey Conti  
Clerk, Village of Sugar Grove

## EXHIBIT A

### **2-1-2: COMPOSITION:**

The planning commission shall consist of seven (7) members **all the members so appointed shall be citizens of the village.** ~~Of the members so appointed, six (6) shall be citizens of the village, and one may be a citizen of the township of Sugar Grove, outside the limits of any other municipality. Any existing members who do not meet the residency requirements stated above may continue to serve until they resign, are removed or not reappointed by the board of trustees.~~

### **2-1-4: CHAIRMAN:**

The chairman of the planning commission shall be appointed by the village president. ~~Excepting for a sitting chairman at the time the ordinance codified herein is adopted, the chairman shall not be a member who is not a resident of the village of Sugar Grove. A sitting nonresident chairman may continue as chairman until he is not reappointed by the village president.~~