



# BOARD REPORT

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**TO:** VILLAGE PRESIDENT & BOARD OF TRUSTEES

**FROM:** SCOTT KOEPPPEL, VILLAGE ADMINISTRATOR  
TRACEY CONTI, EXECUTIVE ASSISTANT & VILLAGE CLERK

**SUBJECT:** RESOLUTION TO APPROVE THE DESIGNATION OF SIGNATORIES FOR THE VILLAGE OF SUGAR GROVE

**AGENDA:** 12/2/2025

**DATE:** 11/20/2024

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## ISSUE

Board approval of the updated authorized signatories for the Village of Sugar Grove Bank Accounts.

## DISCUSSION

Finance Director Karin Johns must be added as an authorized signatory on the Village Bank accounts with the financial institutions. The following Resolution updates the authorized signatories to:

- President Sue Stillwell
- Village Administrator Scott Koeppel
- Finance Director Karin Johns

## COST

There is no cost associated with this action.

## ATTACHMENTS

Resolution

## RECOMMENDATION

That the Resolution to Approve the Designation of Signatories for the Village of Sugar Grove be approved by the Village Board.



VILLAGE OF SUGAR GROVE  
KANE COUNTY, ILLINOIS

RESOLUTION NO.: 20251202A1

A RESOLUTION TO APPROVE THE DESIGNATION OF SIGNATORIES FOR THE  
VILLAGE OF SUGAR GROVE

**WHEREAS**, the Village of Sugar Grove is not a home rule community within Article VII, Section 6A of the Illinois Constitution, and pursuant to the powers granted to it under 65 ILCS-1 et seq.; and

**WHEREAS**, the Village Board added Karin Johns, Finance Director for the Village of Sugar Grove, as a signatory with various financial institutions requiring updated signatory cards; and

**NOW, THEREFORE, BE IT RESOLVED** by the Village President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois that the designated signatories effective, December 2, 2025, for the Village Finance Institutions shall be as follows:

- President Sue Stillwell
- Village Administrator Scott Koepfel
- Finance Director Karin Johns

**PASSED AND APPROVED** by the President and the Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, on this 2<sup>nd</sup> day of December 2025.

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Sue Stillwell, Village President

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Tracey R. Conti, Village Clerk

BOARD VOTE:

	Aye	Nay	Absent	Abstain	Recuse
Trustee Heidi Lendi	_____	_____	_____	_____	_____
Trustee Matthew Bonnie	_____	_____	_____	_____	_____
Trustee Sean Michels	_____	_____	_____	_____	_____
Trustee Anthony Speciale	_____	_____	_____	_____	_____
Trustee Nora London	_____	_____	_____	_____	_____
Trustee Michael Roskopf	_____	_____	_____	_____	_____