



VILLAGE OF SUGAR GROVE BOARD REPORT

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES

FROM: VILLAGE ADMINISTRATOR SCOTT KOEPEL AND
EXECUTIVE ASSISTANT & VILLAGE CLERK TRACEY CONTI

SUBJECT: REVISED 2025 MEETING SCHEDULE

AGENDA: August 19, 2025

DATE: July 24 2025

ISSUE

Village Board approval is needed for the revised 2025 Meeting Schedule.

DISCUSSION

The 2025 Meeting Schedule is being updated to reflect the alternate meeting locations required due to the renovation of the Police Department.

COST

The cost of publication in the local paper.

ATTACHMENTS

A Resolution 2025 0819 AD1 Approving a Revised 2025 Meeting Schedule and Relocation of Meeting Venues Due to the Police Department Renovation.

RECOMMENDATION

Staff recommends that the Village Board approve Resolution 2025 0819 AD1 Approving a Revised 2025 Meeting Schedule and Relocation of Meeting Venues Due to the Police Department Renovation.



**VILLAGE OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

RESOLUTION NO. 2025 0819 AD1

**A RESOLUTION APPROVING A
REVISED 2025 MEETING SCHEDULE AND
RELOCATION OF MEETING VENUES
DUE TO THE POLICE DEPARTMENT RENOVATION**

WHEREAS, the Village of Sugar Grove is committed to ensuring public access to all meetings of Village bodies per the Illinois Open Meetings Act (5 ILCS 120/1 et seq.); and

WHEREAS, regular meetings of the Village Board, Plan Commission/Zoning Board of Appeals, Police Pension Fund Board, and Board of Police Commissioners are held in public facilities to allow transparency, participation, and proper public notice, and

WHEREAS, the Village of Sugar Grove Police Department will undergo a renovation beginning in August 2025, resulting in the loss of the Village's regular meeting space; and

WHEREAS, the Village has partnered with the Sugar Grove Public Library and the Sugar Grove Fire Protection District to secure alternate accessible locations for these meetings; and

WHEREAS, the revised 2025 Meeting Schedule continues to meet the requirements of the Open Meetings Act, providing ample notice and accessibility for the public.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows:

The Village Board approves the attached revised 2025 Meeting Schedule and alternate locations. All meetings will be publicly noticed in compliance with the Illinois Open Meetings Act.

The Village Clerk is directed to:

- Update and post the revised meeting schedule in designated public locations.
- Update the Village website with the revised 2025 Meeting Schedule and update the website calendar with alternate location information.
- Publish the revised 2025 Meeting Schedule and alternate meeting locations in a local newspaper.

- Ensure timely posting of agendas and notices consistent with legal requirements.

PASSED AND APPROVED by the President and the Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, on this 19th day of August 2025.

Sue Stillwell, Village President

Tracey R. Conti, Village Clerk

BOARD VOTE:

	Aye	Nay	Absent	Abstain	Recuse
Trustee Heidi Lendi	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Trustee Matthew Bonnie	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Trustee Sean Michels	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Trustee Anthony Speciale	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Trustee Nora London	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Trustee Michael Roskopf	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>



2025 Meeting Calendar

Beginning August 2025

Village Board Meetings

1st and 3rd Tuesday of Every Month at **6 pm**, at the **Sugar Grove Library, 125 Municipal Dr.**

Plan Commission/ZBA Meetings

3rd Wednesday of Every Month at **6 pm**, at the **Sugar Grove Library, 125 Municipal Dr.**

Police Commission Meetings

3rd Wednesday of Every Month at **6 pm**, at the **Sugar Grove Fire Protection District, 25 S Municipal Drive**

Police Pension Board Meetings

3rd Friday of January, April, July, and October at **8 am**, at the **Sugar Grove Fire Protection District, 25 S Municipal Drive**

Administrative Adjudication Hearing

2nd Wednesday of Every Month at **2:30 pm**, at the **Sugar Grove Fire Protection District, 25 S Municipal Drive**

Closed on the Following Dates

New Year's Day	January 1, 2025
MLK Jr. Day	January 20, 2025
President's Day	February 17, 2025
Memorial Day	May 26, 2025
Juneteenth	June 19, 2025
Independence Day	July 4, 2025
Labor Day	September 1, 2025
Columbus Day	October 13, 2025
Thanksgiving	Nov. 27 & 28, 2025
Christmas	Dec. 24 & 25, 2025

Sugar Grove

160 S. Municipal Drive, Suite 110
Sugar Grove, IL 60554
Phone: 630-391-7200
Sugargroveil.gov

JANUARY 2025

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DECEMBER 2025

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