
**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: BRAD MERKEL, DIRECTOR OF PUBLIC WORKS
SUBJECT: RESOLUTION: AUTHORIZING AGREEMENT WITH CORRECT ELECTRIC INC.
AGENDA: MAY 7, 2024, REGULAR BOARD MEETING
DATE: APRIL 25, 2024

ISSUE

Should the Village Board approve a resolution authorizing an agreement with Correct Electric Inc.

DISCUSSION

Staff identified the need for 2 additional card access locations to increase security measures and minimize unwanted entrance into the office area at Public Works. Staff received a proposal for \$7,485.00 from Correct Electric Inc., the contractor that completed the original card access. This is an unbudgeted item; however, staff feel it is warranted to maintain safety within the office space.

COST

The cost of the 2 card access locations is \$7,485.00, account #01-54-6406 Building Maintenance has funds to cover the card access installation.

RECOMMENDATION

The Village Board approves **Resolution # 20240507PW1** authoring an agreement with Correct Electric Inc.in the amount of \$7,485.00.



RESOLUTION NO. 20240507PW1

VILLAGE OF SUGAR GROVE, KANE COUNTY, ILLINOIS

**RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT WITH
CORRECT ELECTRIC INC.**

WHEREAS, the Village of Sugar Grove Board of Trustees find that it is in the best interest of the Village to engage the services of Correct Electric Inc. for 2 additional card access locations at Public Works and to execute the attached agreement;

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows:

The President and Clerk are hereby authorized to execute said agreement on behalf of the Village and to take such further actions as are necessary to fulfill the terms of said agreement.

Passed by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, at a regular meeting thereof held on the 7th day of May 2024.

Jennifer Konen, President of the Board
of Trustees of the Village of Sugar Grove,
Kane County, Illinois

ATTEST: _____
Tracey Conti, Clerk
Village of Sugar Grove

	Aye	Nay	Absent	Abstain
Trustee Matthew Bonnie	_____	_____	_____	_____
Trustee Sean Herron	_____	_____	_____	_____
Trustee Heidi Lendi	_____	_____	_____	_____
Trustee Sean Michels	_____	_____	_____	_____
Trustee Michael Schomas	_____	_____	_____	_____
Trustee James F. White	_____	_____	_____	_____
President Jennifer Konen	_____	_____	_____	_____



Correct Electric, Inc.
Electrical, Fire & Safety
Since 2006

3 East Front Street, #629, Newark, IL 60541 ♦ Phone 815-496-3000 ♦ Fax 815-496-2777 ♦ Toll Free 877-3-CORRECT ♦ www.correctelectric.us

Member IBEW & NECA

PROPOSAL

April 23, 2024

Sugar Grove Public Works
601 Heartland Dr
Sugar Grove, IL 60554
Brad Merkel – Director of Public Works

Reference: Card Access at Public Works

Scope of Work:

The pricing below is for the installation of (2) card access locations.
We have included all materials and labor for a turnkey install.
Pricing includes (2) controllers, (2) card readers and (2) electric strikes.
We will provide necessary power as required.

Total-----\$7,485.00

Comments

Pricing is based on normal working hours.

All applicable Applications and/or Fees are by Others.

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for the above work and completed in a substantial workmanlike manner for the sum of: **\$ AS LISTED ABOVE.**

Payment will be made as follows, pay-outs as job proceeds, with minimum monthly pay-outs, balance due upon completion. Finance charges will apply (1 ½% monthly) unless previously arranged. Customer shall be liable for all reasonable attorney's fees, court costs, finance charges, and expenses that may be incurred as a result of failure to make payment. Correct Electric Inc. pays all applicable state sales taxes. Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work.

Respectfully submitted by: Nycole Woody

SIGNATURE: Nycole Woody
Project Manager

NOTE: We may withdraw this proposal if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL

I am authorized to approve this work as specified. The above prices, specifications and conditions are satisfactory and are hereby accepted. Payment will be made as outlined.

PURCHASE ORDER # _____ SIGNATURE: _____

DATE _____ TITLE: _____