
**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: SCOTT KOEPEL, VILLAGE ADMINISTRATOR
SUBJECT: A RESOLUTION APPROVING AN EMPLOYMENT AGREEMENT
WITH DANIELLE MARION
AGENDA: JUNE 4, 2024 REGULAR BOARD MEETING
DATE: MAY 29, 2024

ISSUE

Should the Board of Trustees approve a Resolution approving an employment agreement between the Village and Danielle Marion?

DISCUSSION

The Village Board approves employment agreements for all Department Heads. Danielle Marion has been an employee of the Village for the past five years as the Planning and Zoning Administrator. Danielle is a valued and trusted member of the Community Development Department that has grown into a leader during her time with the Village. Danielle has the skills, education, and experience required to lead the Community Development Department as the Director. The Village Administrator is recommending that the Village Board promote Danielle Marion to Community Development Director and approve an employment agreement.

COST

There was no cost to create the agreement. Salary and benefits are outlined in the employment agreement.

RECOMMENDATION

That the Village Board approve a Resolution approving an employment agreement with Danielle Marion.



RESOLUTION NO. 20240604AD2

Authorization to Enter Into Employment Agreement – Community Development Director

BE IT RESOLVED, by the Board of Trustees of the Village of Sugar Grove, Kane County, Illinois as follows:

WHEREAS, the Village of Sugar Grove desires to continue to employ skilled personnel to best serve the community; and

WHEREAS, the President and the Village Board desire to employ as Community Development Director, Danielle Marion; and

WHEREAS, the President and Village Board has determined that it is in the best interests of the Village to enter into an employment agreement for this position.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Sugar Grove, as follows:

1. That the Village President is hereby authorized to sign the Employment Agreement as presented.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, on this 4th day of June, 2024.

Jennifer Konen, Village President

ATTEST:

(SEAL)

Tracey R. Conti, Village Clerk

	Aye	Nay	Absent	Abstain
Trustee Heidi Lendi	_____	_____	_____	_____
Trustee Sean Michels	_____	_____	_____	_____
Trustee Sean Herron	_____	_____	_____	_____
Trustee Michael Schomas	_____	_____	_____	_____
Trustee James F. White	_____	_____	_____	_____
Trustee Matthew Bonnie	_____	_____	_____	_____
Village President Jennifer Konen	_____	_____	_____	_____