VILLAGE OF SUGAR GROVE
BOARD REPORT

TO: VILLAGE PRESIDENT JENNIFER KONEN & BOARD OF TRUSTEES

FROM: FINANCE

SUBJECT: APPROVAL OF VOUCHERS AND PAID INVOICES

AGENDA: JUNE 4, 2024 BOARD MEETING

DATE: MAY 31, 2024

ISSUE

Approval of Vouchers and Paid Invoices.

DISCUSSION

Vouchers for items purchased are submitted for payment and paid invoices are noted for ratification. For approval are payments made via Check, ACH, or Credit Cards.

COST

Check Run Date: 06/04/2024

- **Checks Total:** $74,771.96
- **ACH Total:** $41,482.39
- **Paid Invoices for Ratification:** $22,713.45

  - 05/31/2024 - $64.00 – Health Insurance paid through payroll system
  - 05/25/2024 - $22,649.45 – FNBO Credit cards charges

RECOMMENDATION

Ratification of paid invoices totaling $22,713.45. Approval of Invoices for 06/04/2024 check run totaling $116,254.35.

INVOICE REGISTER FOR VILLAGE OF SUGAR GROVE

EXP CHECK RUN DATES 06/04/2024 - 06/04/2024
POSTED AND UNPOSTED
OPEN AND PAID - CHECK TYPE: PAPER CHECK

Inv Ref #	Vendor	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
00051218	ADVANCED AUTOMATION & CONTROLS	05/21/2024	05/28/2024	885.00	885.00	Open	N
00051165	ADVOCATE OCC HEALTH DREYER	05/07/2024	05/16/2024	132.00	132.00	Open	N
00051200	AEP ENERGY	05/15/2024	05/21/2024	3,147.23	3,147.23	Open	N
00051121	ALEXANDER CHEMICAL CORP	05/07/2024	05/28/2024	1,186.41	1,186.41	Open	N
00050754	AMERICAN ASSOC OF NOTARIES	03/29/2024	04/30/2024	0.00	0.00	Void	N
00051227	AMERICAN ASSOC OF NOTARIES	05/24/2024	06/15/2024	120.90	120.90	Open	N
00051126	ARENDS HOGAN WALKER LLC	05/14/2024	05/28/2024	108.19	108.19	Open	N
00051189	AT&T	05/07/2024	05/17/2024	718.18	718.18	Open	N
00051190	AT&T	05/07/2024	05/17/2024	422.99	422.99	Open	N
00051123	AUTOZONE STORES LLC	05/13/2024	05/28/2024	50.98	50.98	Open	N
00051230	BATITSAS, PETER	05/22/2024	06/15/2024	20.00	20.00	Open	N
00050652	Brian Kovacs	03/19/2024	03/19/2024	1,500.00	1,500.00	Open	N
00051219	CDW GOVERNMENT, INC.	05/14/2024		928.65	928.65	Open	N
00051194	CITY OF AURORA	05/15/2024	05/28/2024	175.00	175.00	Open	N
00051244	CITY OF ST CHARLES	04/19/2024	06/15/2024	400.00	400.00	Open	N
00051170	COMED	05/03/2024	05/17/2024	446.66	446.66	Open	N
00051156	EWING SAFETY AND INDUSTRIAL, INC	05/13/2024	05/28/2024	255.08	255.08	Open	N
00051255	FOX METRO WATER RECLAMATION	05/20/2024	05/24/2024	45.00	45.00	Open	N
00051256	FOX METRO WATER RECLAMATION	05/01/2024	05/24/2024	142.50	142.50	Open	N
00051211	GENEVA CONSTRUCTION LORI	05/21/2024	06/04/2024	25.00	25.00	Open	N
00051212	GENEVA CONSTRUCTION LORI	05/21/2024	06/04/2024	1,500.00	1,500.00	Open	N
00051243	IACP NET	05/14/2024	06/15/2024	525.00	525.00	Open	N
00051193	ILLCO, INC.	05/10/2024	05/28/2024	473.17	473.17	Open	N
00051245	ILLINOIS DEPARTMENT OF AGRICULTURE	05/21/2024	06/15/2024	800.00	800.00	Open	N
00051147	ILLINOIS POLICE ACCRED COALITION	05/08/2024	05/15/2024	100.00	100.00	Open	N
00051127	JIM'S TRUCK INSPECTION LLC	05/14/2024	05/28/2024	81.00	81.00	Open	N
00051146	KATIE CONLEY	05/11/2024	05/28/2024	50.00	50.00	Open	N
00051136	KENDALL PRINTING	05/14/2024	05/28/2024	432.00	432.00	Open	N
00051198	KONICA MINOLTA BUSINESS	05/14/2024	05/28/2024	169.31	169.31	Open	N
00051199	KONICA MINOLTA BUSINESS	05/14/2024	05/21/2024	153.72	153.72	Open	N
00051225	MAGUIRE IRON, INC	05/23/2024	05/28/2024	3,000.00	3,000.00	Open	N
00051226	MAGUIRE IRON, INC	05/23/2024	05/28/2024	2,650.00	2,650.00	Open	N
00051152	MENARDS - YORKVILLE	05/07/2024	05/28/2024	86.92	86.92	Open	N
00051233	MENARDS - YORKVILLE	05/16/2024	05/28/2024	26.94	26.94	Open	N
00051290	METRONET	05/01/2024	05/30/2024	579.75	579.75	Open	N
00051201	Michael Cassa	05/18/2024	05/21/2024	240.50	240.50	Open	N
00051203	MIDWEST OCCUPATIONAL HEATLH MS	05/19/2024	05/21/2024	250.00	250.00	Open	N
00051228	NORTH EAST MULTI-REGIONAL	05/20/2024	06/15/2024	175.00	175.00	Open	N
00051268	NORTH EAST MULTI-REGIONAL	05/20/2024	06/15/2024	100.00	100.00	Open	N
00051154	NVR/RYAN HOMES INC	05/16/2024	05/21/2024	6,500.00	6,500.00	Open	N
00051155	NVR/RYAN HOMES INC	05/16/2024	05/21/2024	5,000.00	5,000.00	Open	N
00051204	NVR/RYAN HOMES INC	05/21/2024	06/04/2024	6,500.00	6,500.00	Open	N
00051205	NVR/RYAN HOMES INC	05/21/2024	06/04/2024	6,500.00	6,500.00	Open	N
00051206	NVR/RYAN HOMES INC	05/21/2024	06/04/2024	3,000.00	3,000.00	Open	N
00051207	NVR/RYAN HOMES INC	05/21/2024	06/04/2024	6,500.00	6,500.00	Open	N
00051208	NVR/RYAN HOMES INC	05/21/2024	06/04/2024	5,000.00	5,000.00	Open	N
00051209	NVR/RYAN HOMES INC	05/21/2024	06/04/2024	6,500.00	6,500.00	Open	N
00051210	NVR/RYAN HOMES INC	05/21/2024	06/04/2024	3,000.00	3,000.00	Open	N
00051188	RUSH TRUCK CENTER OF ILLINOIS	05/01/2024	05/17/2024	535.60	535.60	Open	N
00051213	SUGAR GROVE ACE	05/21/2024	06/15/2024	77.97	77.97	Open	N
00051224	TERRA CARE ENTERPRISES INC.	05/02/2024	05/29/2024	1,940.00	1,940.00	Open	N
00051269	THE BLUE LINE	05/20/2024	06/15/2024	547.00	547.00	Open	N

Inv Ref #	Vendor	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
00051260	THOELE, BRETT	05/24/2024	05/24/2024	206.50	206.50	Open	N
00051197	USA BLUEBOOK	05/20/2024	05/28/2024	817.45	817.45	Open	N
00051173	W.W.GRAINGER INC	05/16/2024	05/28/2024	44.36	44.36	Open	N

# of Invoices:	55 # Due: 54	Totals:	74,771.96	74,771.96
# of Credit Memos:	0 # Due: 0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:			74,771.96	74,771.96

--- TOTALS BY FUND ---

01 General Fund	60,899.12	60,899.12
47 Sugar Grove Center SSA #10	1,940.00	1,940.00
50 Waterworks & Sewer Fund	11,932.84	11,932.84

--- TOTALS BY DEPT/ACTIVITY ---

00 General	51,525.00	51,525.00
49 Information Technology	1,471.59	1,471.59
50 Administration	188.70	188.70
51 Police	3,999.25	3,999.25
52 Economic Development	404.64	404.64
53 Public Works - Street Division	4,753.07	4,753.07
54 Building Maintenance	116.25	116.25
55 Community Development	2,138.37	2,138.37
56 Finance	146.22	146.22
59 Public Works - Administration	2,036.67	2,036.67
60 Water Operations	7,992.20	7,992.20

INVOICE REGISTER FOR VILLAGE OF SUGAR GROVE

EXP CHECK RUN DATES 06/04/2024 - 06/04/2024
POSTED AND UNPOSTED
OPEN AND PAID

Inv Ref #	Vendor	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
00051191	BOB JASS CHEVROLET, INC	05/18/2024	06/15/2024	79.25	79.25	Open	N
00051192	BOB JASS CHEVROLET, INC	05/18/2024	06/15/2024	85.48	85.48	Open	N
00051124	CHEM-WISE PEST CONTROL	05/14/2024	05/28/2024	50.00	50.00	Open	N
00051125	CHEM-WISE PEST CONTROL	05/14/2024	05/28/2024	65.00	65.00	Open	N
00051279	CHRISTOPHER SPRINGBORN	05/01/2024	05/30/2024	701.65	701.65	Open	N
00051280	CHRISTOPHER SPRINGBORN	06/01/2024	05/30/2024	701.65	701.65	Open	N
00051135	DEKIND COMPUTER CONSULTANTS	05/13/2024	06/13/2024	405.72	405.72	Open	N
00051150	DEKIND COMPUTER CONSULTANTS	05/15/2024	07/04/2024	1,877.83	1,877.83	Open	N
00051259	DEKIND COMPUTER CONSULTANTS	05/24/2024	06/24/2024	59.78	59.78	Open	N
00050787	DIVERSIFIED BENEFIT SERVICES INC	04/02/2024	04/04/2024	50.00	50.00	Open	N
00051169	DIVERSIFIED BENEFIT SERVICES INC	05/15/2024	05/17/2024	100.00	100.00	Open	N
00051145	DUTEK HOSE CENTER, LLC	05/14/2024	05/28/2024	116.00	116.00	Open	N
00051196	HR GREEN, INC	05/20/2024	05/28/2024	6,336.25	6,336.25	Open	N
00051175	LEMKE, CHRIS	05/17/2024	05/28/2024	28.26	28.26	Open	N
00050140	MATTHEW ANASTASIA	01/26/2024	01/26/2024	310.50	310.50	Open	N
00051246	MATTHEW ANASTASIA	05/24/2024	05/24/2024	201.74	201.74	Open	N
00051247	MICKEY,WILSON,WEILER,RENZI	05/01/2024	05/24/2024	1,575.00	1,575.00	Open	N
00051248	MICKEY,WILSON,WEILER,RENZI	05/01/2024	05/24/2024	301.00	301.00	Open	N
00051249	MICKEY,WILSON,WEILER,RENZI	05/01/2024	05/24/2024	323.69	323.69	Open	N
00051250	MICKEY,WILSON,WEILER,RENZI	05/01/2024	05/24/2024	2,880.00	2,880.00	Open	N
00051251	MICKEY,WILSON,WEILER,RENZI	05/01/2024	05/24/2024	180.00	180.00	Open	N
00051252	MICKEY,WILSON,WEILER,RENZI	05/01/2024	05/24/2024	1,120.00	1,120.00	Open	N
00051253	MICKEY,WILSON,WEILER,RENZI	05/01/2024	05/24/2024	2,452.50	2,452.50	Open	N
00051254	MICKEY,WILSON,WEILER,RENZI	05/01/2024	05/24/2024	1,575.00	1,575.00	Open	N
00051181	MIDWEST SALT, LLC	05/16/2024	05/28/2024	3,346.41	3,346.41	Open	N
00051231	MIDWEST SALT, LLC	05/23/2024	05/28/2024	3,376.99	3,376.99	Open	N
00051283	PAX DEORUM, LLC	06/01/2024	05/30/2024	3,400.00	3,400.00	Open	N
00051134	PROSHRED SECURITY	05/10/2024	05/14/2024	181.34	181.34	Open	N
00051281	ROBERT BOGLE	05/01/2024	05/30/2024	789.99	789.99	Open	N
00051282	ROBERT BOGLE	06/01/2024	05/30/2024	789.99	789.99	Open	N
00051174	ROSS MECHANICAL GROUP, INC	05/13/2024	05/28/2024	255.00	255.00	Open	N
00051265	ROSS MECHANICAL GROUP, INC	04/29/2024	06/11/2024	5,000.00	5,000.00	Open	N
00051264	Thomas Gavin	05/25/2024	06/11/2024	200.00	200.00	Open	N
00051151	WATER PRODUCTS COMPANY	05/15/2024	05/28/2024	1,966.37	1,966.37	Open	N
00051215	WATER PRODUCTS COMPANY	05/21/2024	05/28/2024	600.00	600.00	Open	N

# of Invoices: 35	# Due: 35	Totals:	41,482.39	41,482.39
# of Credit Memos: 0	# Due: 0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:			41,482.39	41,482.39

--- TOTALS BY FUND ---

01 General Fund	17,958.36	17,958.36
30 General Capital Projects Fund	3,400.00	3,400.00
50 Waterworks & Sewer Fund	13,787.78	13,787.78
51 Water Capital Fund	6,336.25	6,336.25

--- TOTALS BY DEPT/ACTIVITY ---

49 Information Technology	2,343.33	2,343.33
50 Administration	7,543.22	7,543.22
51 Police	6,276.59	6,276.59
53 Public Works - Street Division	275.51	275.51

Inv Ref #	Vendor	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
	54 Building Maintenance			2,500.00	2,500.00		
	55 Community Development			3,610.08	3,610.08		
	56 Finance			331.12	331.12		
	59 Public Works - Administration			4,942.89	4,942.89		
	60 Water Operations			7,323.40	7,323.40		
	71 Water Capital			6,336.25	6,336.25		