VILLAGE OF SUGAR GROVE
BOARD REPORT

TO: VILLAGE PRESIDENT JENNIFER KONEN & BOARD OF TRUSTEES

FROM: FINANCE

SUBJECT: APPROVAL OF VOUCHERS AND PAID INVOICES

AGENDA: APRIL 2, 2024 BOARD MEETING

DATE: MARCH 28, 2024

ISSUE

Approval of Vouchers and Paid Invoices.

DISCUSSION

Vouchers for items purchased are submitted for payment and paid invoices are noted for ratification. For approval are payments made via Check, ACH, or Credit Cards.

COST

Check Run Date: 04/02/2024

- **Checks Total:** $170,713.61
- **ACH Total:** $22,350.43
- **Paid Invoices for Ratification:** $58,383.09
    - 03/22/2024 - $48,758.06 – Health Insurance paid through payroll system
    - 03/25/2024 - $9,625.03 – FNBO Credit cards charges

RECOMMENDATION

Ratification of paid invoices totaling $58,383.09. Approval of Invoices for 04/02/2024 check run totaling $193,064.04.

INVOICE REGISTER FOR VILLAGE OF SUGAR GROVE

EXP CHECK RUN DATES 04/02/2024 - 04/02/2024

UNPOSTED

OPEN - CHECK TYPE: PAPER CHECK

Inv Ref #	Vendor	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
00050655	ADVANCED AUTOMATION & CONTROLS	03/19/2024	03/26/2024	960.00	960.00	Open	N
00050676	AEP ENERGY	03/08/2024	03/21/2024	4,412.31	4,412.31	Open	N
00050665	AIRGAS NORTH CENTRAL	02/29/2024	03/26/2024	59.03	59.03	Open	N
00050667	ALEXANDER CHEMICAL CORP	03/12/2024	03/26/2024	956.62	956.62	Open	N
00050616	ARENDS HOGAN WALKER LLC	03/11/2024	03/26/2024	220.58	220.58	Open	N
00050640	ASHLEY BODIN	03/15/2024	03/26/2024	50.00	50.00	Open	N
00050630	AT&T	03/15/2024	03/15/2024	577.59	577.59	Open	N
00050685	AT&T	03/07/2024	03/21/2024	426.13	426.13	Open	N
00050686	AT&T	03/07/2024	03/21/2024	720.69	720.69	Open	N
00050657	AXON ENTERPRISE, INC	03/15/2024	04/15/2024	11,766.59	11,766.59	Open	N
00050596	BEACH, BRYAN	02/05/2024	03/26/2024	12.00	12.00	Open	N
00050597	BEACH, BRYAN	03/14/2024	03/26/2024	12.00	12.00	Open	N
00050700	BLACKBURN MANUFACTURING CO.	03/18/2024	03/26/2024	536.60	536.60	Open	N
00050668	BUCKEYE POWER SALES CO INC	03/19/2024	03/26/2024	685.00	685.00	Open	N
00050669	BUCKEYE POWER SALES CO INC	03/19/2024	03/26/2024	560.00	560.00	Open	N
00050671	BUCKEYE POWER SALES CO INC	03/19/2024	03/26/2024	555.00	555.00	Open	N
00050673	BUCKEYE POWER SALES CO INC	02/16/2024	03/26/2024	(1,279.98)	(1,279.98)	Open	N
00050611	CARROLL DISTRIBUTING & CONST	03/13/2024	03/26/2024	170.87	170.87	Open	N
00050617	CARROLL DISTRIBUTING & CONST	03/14/2024	03/26/2024	65.00	65.00	Open	N
00050704	CITY OF GENEVA	03/21/2024	04/15/2024	34,496.25	34,496.25	Open	N
00050715	COMED	03/01/2024	03/26/2024	634.42	634.42	Open	N
00050684	CULVER'S OF SUGAR GROVE	03/21/2024	03/21/2024	1,846.37	1,846.37	Open	N
00050624	ENGINEERING ENTERPRISES, INC.	01/30/2024	03/26/2024	3,982.00	3,982.00	Open	N
00050625	ENGINEERING ENTERPRISES, INC.	01/30/2024	03/26/2024	405.00	405.00	Open	N
00050626	ENGINEERING ENTERPRISES, INC.	01/30/2024	03/26/2024	58.50	58.50	Open	N
00050627	ENGINEERING ENTERPRISES, INC.	01/30/2024	03/26/2024	2,757.78	2,757.78	Open	N
00050628	ENGINEERING ENTERPRISES, INC.	01/30/2024	03/26/2024	7,876.05	7,876.05	Open	N
00050734	ENGINEERING ENTERPRISES, INC.	03/27/2024	03/27/2024	175.00	175.00	Open	N
00050735	ENGINEERING ENTERPRISES, INC.	03/27/2024	03/27/2024	350.00	350.00	Open	N
00050736	ENGINEERING ENTERPRISES, INC.	03/27/2024	03/27/2024	1,648.00	1,648.00	Open	N
00050737	ENGINEERING ENTERPRISES, INC.	03/27/2024	03/27/2024	1,125.25	1,125.25	Open	N
00050693	FOX METRO WATER RECLAMATION	03/18/2024	03/22/2024	67.50	67.50	Open	N
00050694	FOX METRO WATER RECLAMATION	03/18/2024	03/22/2024	390.00	390.00	Open	N
00050645	FRONTLINE PUBLIC SAFETY SOLUTIONS	05/01/2024	04/15/2024	1,157.63	1,157.63	Open	N
00050689	HIGH VOLTAGE ELECTRIC TESTING	03/22/2024	03/26/2024	2,745.00	2,745.00	Open	N
00050699	HighStar Traffic	03/18/2024	03/26/2024	1,990.50	1,990.50	Open	N
00050553	ILLCO, INC.	02/26/2024	03/26/2024	691.53	691.53	Open	N
00050701	ILLINOIS DEPARTMENT OF AGRICULTURE	03/26/2024	03/26/2024	120.00	120.00	Open	N
00050702	ILLINOIS DEPARTMENT OF AGRICULTURE	03/26/2024	03/26/2024	120.00	120.00	Open	N
00050608	INTERSTATE BATTERY SYSTEM	03/11/2024	03/26/2024	431.85	431.85	Open	N
00050602	JEREMY CURTIS	02/24/2024	03/26/2024	41.77	41.77	Open	N
00050711	JIM'S TRUCK INSPECTION LLC	03/26/2024	04/16/2024	82.00	82.00	Open	N
00050620	JOHNATHAN & SARAH WALSH	03/14/2024	03/14/2024	184.60	184.60	Open	N
00050619	KENDALL PARTNERS	03/14/2024	03/14/2024	75.92	75.92	Open	N
00050717	KLEIN, THORPE, & JENKINS LTD	02/01/2024	03/26/2024	330.00	330.00	Open	N
00050682	KONICA MINOLTA BUSINESS	03/14/2024	03/26/2024	96.21	96.21	Open	N
00050692	KONICA MINOLTA BUSINESS	03/14/2024	03/22/2024	165.29	165.29	Open	N
00050690	KRISTINE BENAVIDES	03/22/2024	03/22/2024	148.27	148.27	Open	N
00050687	LAYNE CHRISTENSEN CO.	03/22/2024	03/26/2024	64,591.72	64,591.72	Open	N
00050743	LUKE BOBEK	03/28/2024	03/28/2024	350.00	350.00	Open	N
00050718	METRONET	03/14/2024	03/26/2024	579.75	579.75	Open	N
00050716	NICOR GAS COMPANY	02/21/2024	03/26/2024	490.03	490.03	Open	N

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EXP CHECK RUN DATES 04/02/2024 - 04/02/2024
UNPOSTED
OPEN - CHECK TYPE: PAPER CHECK

Inv Ref #	Vendor	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
00050688	NORTHWESTERN IL MUNICIPAL CLERKS	03/01/2024	03/22/2024	110.00	110.00	Open	N
00050708	NORTHWESTERN UNIVERSITY	07/07/2020	04/15/2024	4,000.00	4,000.00	Open	N
00050571	Ottosen, Dinolfo, Hasenbalg	02/29/2024	04/29/2024	225.00	225.00	Open	N
00050642	P F PETTIBONE & COMPANY	03/04/2024	04/15/2024	515.20	515.20	Open	N
00050641	PSYCHCARE ASSOCIATES PC	03/12/2024	04/15/2024	500.00	500.00	Open	N
00050632	RAY O'HERRON CO, INC	03/15/2024	04/15/2024	(136.20)	(136.20)	Open	N
00050672	RAY O'HERRON CO, INC	03/19/2024	04/15/2024	498.63	498.63	Open	N
00050705	RAY O'HERRON CO, INC	03/21/2024	04/15/2024	1,099.92	1,099.92	Open	N
00050706	RAY O'HERRON CO, INC	03/21/2024	04/15/2024	212.38	212.38	Open	N
00050720	RAY O'HERRON CO, INC	03/26/2024	04/15/2024	58.99	58.99	Open	N
00050710	STANDARD EQUIPMENT COMPANY	02/12/2024	04/09/2024	103.76	103.76	Open	N
00050550	SUGAR GROVE ACE	03/08/2024	03/26/2024	18.99	18.99	Open	N
00050551	SUGAR GROVE ACE	03/04/2024	03/26/2024	45.98	45.98	Open	N
00050590	SUGAR GROVE ACE	03/12/2024	03/26/2024	8.99	8.99	Open	N
00050614	SUGAR GROVE ACE	03/13/2024	03/26/2024	9.99	9.99	Open	N
00050637	SUGAR GROVE ACE	03/15/2024	03/26/2024	55.98	55.98	Open	N
00050638	SUGAR GROVE ACE	03/15/2024	03/26/2024	4.59	4.59	Open	N
00050679	SUGAR GROVE ACE	03/21/2024	03/26/2024	89.99	89.99	Open	N
00050683	THIRD MILLENNIUM ASSOCIATES INC	03/14/2024	03/21/2024	644.68	644.68	Open	N
00050664	Total Facility Maintenance Inc	03/19/2024	03/26/2024	3,696.16	3,696.16	Open	N
00050631	VERIZON WIRELESS	03/06/2024	03/15/2024	468.13	468.13	Open	N
00050648	WATER SOLUTIONS UNLIMITED, INC	03/14/2024	03/26/2024	4,335.85	4,335.85	Open	N
00050703	WILLIAMS ASSOCIATES ARCHITECTS, LTD	03/21/2024	04/15/2024	2,476.38	2,476.38	Open	N

# of Invoices:	73 # Due: 73	Totals:	172,129.79	172,129.79
# of Credit Memos:	2 # Due: 2	Totals:	(1,416.18)	(1,416.18)
Net of Invoices and Credit Memos:			170,713.61	170,713.61

--- TOTALS BY FUND ---

01 General Fund	71,158.55	71,158.55
30 General Capital Projects Fund	2,476.38	2,476.38
35 Infrastructure Capital Projects	6,739.78	6,739.78
50 Waterworks & Sewer Fund	25,342.18	25,342.18
51 Water Capital Fund	64,996.72	64,996.72

--- TOTALS BY DEPT/ACTIVITY ---

00 General	2,605.16	2,605.16
49 Information Technology	119.95	119.95
50 Administration	1,201.67	1,201.67
51 Police	57,950.62	57,950.62
52 Economic Development	40.51	40.51
53 Public Works - Street Division	12,674.42	12,674.42
54 Building Maintenance	3,058.95	3,058.95
55 Community Development	3,609.91	3,609.91
56 Finance	56.99	56.99
57 Boards & Commissions	500.00	500.00
59 Public Works - Administration	3,873.55	3,873.55
60 Water Operations	11,059.38	11,059.38
65 Sewer Operations	1,089.73	1,089.73
71 Water Capital	72,872.77	72,872.77

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EXP CHECK RUN DATES 04/02/2024 - 04/02/2024
UNPOSTED
OPEN

Inv Ref #	Vendor	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
00050742	ALAN PEASE	03/28/2024	04/09/2024	147.50	147.50	Open	N
00050691	BLUE WIRE COMMUNICATIONS	03/18/2024	03/22/2024	717.00	717.00	Open	N
00050622	BOB JASS CHEVROLET, INC	03/08/2024	04/15/2024	610.00	610.00	Open	N
00050623	BOB JASS CHEVROLET, INC	03/14/2024	04/15/2024	77.63	77.63	Open	N
00050643	BOB JASS CHEVROLET, INC	03/15/2024	04/15/2024	58.74	58.74	Open	N
00050644	BOB JASS CHEVROLET, INC	03/16/2024	04/15/2024	83.92	83.92	Open	N
00050741	BRIAN SCHIBER	03/28/2024	04/09/2024	147.50	147.50	Open	N
00050612	CHEM-WISE PEST CONTROL	03/13/2024	03/26/2024	50.00	50.00	Open	N
00050613	CHEM-WISE PEST CONTROL	03/13/2024	03/26/2024	65.00	65.00	Open	N
00050604	CHRISTOPHER SPRINGBORN	04/01/2024	03/12/2024	701.65	701.65	Open	N
00050649	DIVERSIFIED BENEFIT SERVICES INC	03/15/2024	03/19/2024	136.00	136.00	Open	N
00050677	FEECE OIL CO	03/20/2024	03/26/2024	2,077.70	2,077.70	Open	N
00050639	HR GREEN, INC	03/15/2024	03/26/2024	1,297.66	1,297.66	Open	N
00050646	HR GREEN, INC	03/18/2024	03/26/2024	2,464.00	2,464.00	Open	N
00050647	HR GREEN, INC	03/18/2024	03/26/2024	3,252.59	3,252.59	Open	N
00050599	LEMKE, CHRIS	03/13/2024	03/26/2024	12.00	12.00	Open	N
00050600	LEMKE, CHRIS	03/13/2024	03/26/2024	12.00	12.00	Open	N
00050745	LEMKE, CHRIS	03/28/2024	04/09/2024	147.50	147.50	Open	N
00050629	MERKEL, BRAD	03/14/2024	03/26/2024	139.95	139.95	Open	N
00050744	MERKEL, BRAD	03/28/2024	04/09/2024	147.50	147.50	Open	N
00050573	MIDWEST SALT, LLC	03/11/2024	03/26/2024	3,330.30	3,330.30	Open	N
00050675	MIDWEST SALT, LLC	03/20/2024	03/26/2024	3,342.58	3,342.58	Open	N
00050650	PROSHRED SECURITY	03/15/2024	03/19/2024	124.71	124.71	Open	N
00050651	PROSHRED SECURITY	02/16/2024	03/19/2024	181.34	181.34	Open	N
00050552	RUSSO POWER EQUIPMENT	03/08/2024	03/26/2024	263.61	263.61	Open	N
00050615	SPEER FINANCIAL, INC.	03/13/2024	03/14/2024	875.00	875.00	Open	N
00050621	ULTRA STROBE COMMUNICATIONS	03/14/2024	04/15/2024	390.00	390.00	Open	N
00050674	WATER PRODUCTS COMPANY	03/20/2024	03/26/2024	1,395.26	1,395.26	Open	N
00050554	YORKVILLE NAPA AUTO PARTS	03/08/2024	03/26/2024	47.04	47.04	Open	N
00050618	YORKVILLE NAPA AUTO PARTS	03/13/2024	03/26/2024	54.75	54.75	Open	N

# of Invoices: 30	# Due: 30	Totals: 22,350.43	22,350.43
# of Credit Memos: 0	# Due: 0	Totals: 0.00	0.00
Net of Invoices and Credit Memos:		22,350.43	22,350.43

--- TOTALS BY FUND ---

01 General Fund	3,868.36	3,868.36
30 General Capital Projects Fund	390.00	390.00
35 Infrastructure Capital Projects	7,014.25	7,014.25
50 Waterworks & Sewer Fund	11,077.82	11,077.82

--- TOTALS BY DEPT/ACTIVITY ---

49 Information Technology	15.64	15.64
50 Administration	1,169.83	1,169.83
51 Police	2,224.75	2,224.75
53 Public Works - Street Division	8,541.56	8,541.56
54 Building Maintenance	125.11	125.11
55 Community Development	153.85	153.85
56 Finance	125.56	125.56
59 Public Works - Administration	1,925.99	1,925.99
60 Water Operations	8,068.14	8,068.14