VILLAGE OF SUGAR GROVE
BOARD REPORT

TO: VILLAGE PRESIDENT JENNIFER KONEN & BOARD OF TRUSTEES

FROM: FINANCE

SUBJECT: APPROVAL OF VOUCHERS AND PAID INVOICES

AGENDA: FEBRUARY 6, 2024 BOARD MEETING

DATE: FEBRUARY 1, 2024

ISSUE

Approval of Vouchers and Paid Invoices.

DISCUSSION

Vouchers for items purchased are submitted for payment and paid invoices are noted for ratification. For approval are payments made via Check, ACH, or Credit Cards.

COST

Check Run Date: **02/06/2024**

- **Checks Total:** $279,929.10
- **ACH Total:** $346,517.11
- **Paid Invoices for Ratification:** $153,040.52
  - 01/17/2024 - $134,936.00 – IRMA
  - 01/19/2024 - $5,127.02 – WEX Fleet cards
  - 01/25/2024 - $12,977.50 – FNBO credit cards

RECOMMENDATION

Ratification of paid invoices totaling $153,040.52. Approval of Invoices for 02/06/2024 check run totaling $626,446.21.

INVOICE REGISTER FOR VILLAGE OF SUGAR GROVE

EXP CHECK RUN DATES 02/06/2024 - 02/06/2024
UNPOSTED
OPEN - CHECK TYPE: PAPER CHECK

Inv Ref #	Vendor	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
00050053	AIRGAS NORTH CENTRAL	12/31/2023	01/30/2024	59.36	59.36	Open	N
00050077	ALEXANDER CHEMICAL CORP	01/16/2024	01/30/2024	956.62	956.62	Open	N
00050068	AT&T	01/07/2024		1,144.31	1,144.31	Open	N
00050069	AT&T	12/25/2023		3,276.48	3,276.48	Open	N
00050183	ATLAS BOBCAT INC.	01/23/2024	01/30/2024	10,669.90	10,669.90	Open	N
00050182	AUCA WESTERN FIRST AID & SAFETY	01/29/2024	01/30/2024	254.15	254.15	Open	N
00050188	AUCA WESTERN FIRST AID & SAFETY	01/29/2024	02/15/2024	197.32	197.32	Open	N
00049998	AUTOZONE STORES LLC	01/10/2024	01/30/2024	12.28	12.28	Open	N
00050037	AUTOZONE STORES LLC	01/13/2024	02/15/2024	19.51	19.51	Open	N
00050164	AXON ENTERPRISE, INC	12/01/2023	02/15/2024	13,247.88	13,247.88	Open	N
00050088	BUCKEYE POWER SALES CO INC	01/24/2024	01/30/2024	1,140.00	1,140.00	Open	N
00050089	BUCKEYE POWER SALES CO INC	01/24/2024	01/30/2024	505.00	505.00	Open	N
00050090	BUCKEYE POWER SALES CO INC	01/24/2024	01/30/2024	1,279.98	1,279.98	Open	N
00050093	BUCKEYE POWER SALES CO INC	01/24/2024	01/30/2024	530.00	530.00	Open	N
00050094	BUCKEYE POWER SALES CO INC	01/24/2024	01/30/2024	1,420.00	1,420.00	Open	N
00050062	BUILDERS PAVING, LLC	11/03/2023	01/30/2024	100,574.19	100,574.19	Open	N
00050097	C.E.S (CITY ELECTRIC SUPPLY)	01/04/2024	01/30/2024	516.50	516.50	Open	N
00050198	CASH	02/06/2024	02/06/2024	152.00	152.00	Open	N
00050057	COFFMAN TRUCK SALES INC	01/17/2024	01/30/2024	15.10	15.10	Open	N
00050073	COMED	01/04/2024		563.79	563.79	Open	N
00050177	CONRAD POLYGRAPH, INC	01/28/2024	02/15/2024	180.00	180.00	Open	N
00050081	CORRECT ELECTRIC INC	01/17/2024	01/30/2024	1,326.60	1,326.60	Open	N
00050172	CRITICAL REACH	12/12/2023	02/15/2024	390.00	390.00	Open	N
00050064	CULVER'S OF SUGAR GROVE	01/19/2024		2,119.62	2,119.62	Open	N
00050167	ELINEUP, LLC	12/18/2023	02/15/2024	600.00	600.00	Open	N
00050165	ENTENMANN-ROVIN COMPANY	12/19/2023	02/15/2024	1,080.00	1,080.00	Open	N
00050205	FIRESIDE GRILLE	01/31/2024	01/31/2024	20,000.00	20,000.00	Open	N
00050070	FOX METRO WATER RECLAMATION	01/15/2024		82.50	82.50	Open	N
00050181	FRONTLINE PUBLIC SAFETY SOLUTIONS	02/01/2024	02/15/2024	868.22	868.22	Open	N
00050180	FULTON SIREN SERVICES	11/29/2023	02/15/2024	2,676.23	2,676.23	Open	N
00049843	HAWK FORD ST CHARLES	12/05/2023	01/15/2024	632.66	632.66	Open	N
00050119	HOME DEPOT CREDIT SERVICES	11/29/2023	01/31/2024	37.93	37.93	Open	N
00050123	HOME DEPOT CREDIT SERVICES	11/28/2023	02/15/2024	134.94	134.94	Open	N
00050162	HOME DEPOT CREDIT SERVICES	12/01/2022	01/26/2024	1,232.71	1,232.71	Open	N
00050163	HOME DEPOT CREDIT SERVICES	12/01/2022	01/26/2024	637.43	637.43	Open	N
00050058	HR GREEN, INC	01/16/2024	01/30/2024	252.00	252.00	Open	N
00050067	HR GREEN, INC	01/19/2024	01/30/2024	1,572.83	1,572.83	Open	N
00050074	HR GREEN, INC	01/19/2024	01/30/2024	5,198.76	5,198.76	Open	N
00050105	ILLINOIS TOLLWAY	01/18/2024	01/30/2024	123.40	123.40	Open	N
00049994	INTERSTATE BATTERY SYSTEM	01/06/2024	01/09/2024	705.75	705.75	Open	N
00050084	INTERSTATE BATTERY SYSTEM	01/22/2024	01/30/2024	145.95	145.95	Open	N
00050104	JULIE INC	01/08/2024	01/30/2024	3,306.18	3,306.18	Open	N
00050169	KANE COUNTY CHIEFS OF POLICE	12/18/2023	02/15/2024	100.00	100.00	Open	N
00050027	KANE COUNTY RECORDER	12/25/2023		58.00	58.00	Open	N
00050063	KANE COUNTY RECORDER	12/31/2023		86.00	86.00	Open	N
00049854	KENDALL PRINTING	12/14/2023	01/15/2024	61.75	61.75	Open	N
00050075	KONICA MINOLTA BUSINESS	01/14/2024		126.04	126.04	Open	N
00050079	KONICA MINOLTA BUSINESS	01/14/2024	01/30/2024	103.50	103.50	Open	N
00050071	KONICA MINOLTA PREMIER FINANCE	01/05/2024		338.86	338.86	Open	N
00050072	KONICA MINOLTA PREMIER FINANCE	01/05/2024		400.00	400.00	Open	N
00050085	LAYNE CHRISTENSEN CO.	01/22/2024	01/30/2024	2,856.87	2,856.87	Open	N
00050175	LEMKE, CHRIS	01/26/2024	01/30/2024	200.00	200.00	Open	N

Inv Ref #	Vendor	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
00050026	LRS, LLC	12/25/2023		66,336.08	66,336.08	Open	N
00050011	MENARDS - YORKVILLE	12/27/2023	01/30/2024	45.48	45.48	Open	N
00050054	METRONET	02/06/2024		579.75	579.75	Open	N
00050019	MICKEY,WILSON,WEILER,RENZI	01/02/2024		967.50	967.50	Open	N
00050020	MICKEY,WILSON,WEILER,RENZI	12/28/2023		473.00	473.00	Open	N
00050021	MICKEY,WILSON,WEILER,RENZI	12/28/2023		279.50	279.50	Open	N
00050022	MICKEY,WILSON,WEILER,RENZI	12/28/2023		2,841.50	2,841.50	Open	N
00050023	MICKEY,WILSON,WEILER,RENZI	12/28/2023		172.00	172.00	Open	N
00050024	MICKEY,WILSON,WEILER,RENZI	12/28/2023		236.50	236.50	Open	N
00050025	MICKEY,WILSON,WEILER,RENZI	12/28/2023		107.50	107.50	Open	N
00050082	MID AMERICAN WATER INC	01/03/2024	01/30/2024	240.00	240.00	Open	N
00050095	MID AMERICAN WATER INC	01/18/2024	01/30/2024	1,860.00	1,860.00	Open	N
00049861	NORTH EAST MULTI-REGIONAL	12/12/2023	01/15/2024	255.00	255.00	Open	N
00050078	Ottosen, Dinolfo, Hasenbalg	12/31/2023		1,743.75	1,743.75	Open	N
00049744	PACE ANALYTICAL SERVICES LLC	11/30/2023	12/12/2023	925.40	925.40	Open	N
00050046	PORTER LEE CORPORATION	11/16/2023	02/06/2024	237.78	237.78	Open	N
00050048	POWER DMS, INC	12/30/2023	02/06/2024	550.00	550.00	Open	N
00050174	RAY O'HERRON CO, INC	11/24/2023	02/15/2024	354.63	354.63	Open	N
00050012	RHD Tire Inc	01/05/2024	02/06/2024	608.00	608.00	Open	N
00050121	ROLLINS, PATRICK	01/25/2024	02/15/2024	50.00	50.00	Open	N
00050041	RUNCO OFFICE SUPPLY	01/12/2024	02/06/2024	525.00	525.00	Open	N
00050102	Secretary of State	02/06/2024	02/06/2024	860.00	860.00	Open	N
00050083	SECRETARY OF STATE	01/23/2024	02/15/2024	151.00	151.00	Open	N
00050080	SIGN FX	10/04/2023	01/30/2024	166.00	166.00	Open	N
00050055	STAHL'S SERVICE & REPAIR INC	12/27/2023	01/30/2024	97.25	97.25	Open	N
00050036	SUGAR GROVE ACE	01/16/2024	01/30/2024	59.99	59.99	Open	N
00050061	SUGAR GROVE ACE	01/17/2024	01/30/2024	69.98	69.98	Open	N
00050092	SUGAR GROVE ACE	01/08/2024	01/30/2024	34.98	34.98	Open	N
00050120	SUGAR GROVE ACE	01/15/2024	02/15/2024	72.45	72.45	Open	N
00050195	THE BLUE LINE	01/24/2024	02/15/2024	731.00	731.00	Open	N
00050018	THIRD MILLENNIUM ASSOCIATES INC	12/31/2023		575.79	575.79	Open	N
00050000	TRAFFIC CONTROL & PROTECTION INC.	01/02/2024	01/30/2024	153.15	153.15	Open	N
00050091	TRAFFIC CONTROL & PROTECTION INC.	01/23/2024	01/30/2024	286.55	286.55	Open	N
00050106	TRAFFIC CONTROL & PROTECTION INC.	12/15/2023	01/30/2024	373.60	373.60	Open	N
00050107	TRAFFIC CONTROL & PROTECTION INC.	11/01/2023	01/30/2024	418.15	418.15	Open	N
00050014	TYLER TECHNOLOGIES	02/01/2024	02/06/2024	1,393.15	1,393.15	Open	N
00050116	VAN'S LOCK AND KEY SERVICE, INC.	01/25/2024	01/30/2024	576.00	576.00	Open	N
00050101	VERIZON WIRELESS	01/06/2024		468.13	468.13	Open	N
00050118	VESCO REPROGRAPHIC	01/24/2024	02/06/2024	105.00	105.00	Open	N
00050015	WAREHOUSE DIRECT	01/09/2024	02/06/2024	123.18	123.18	Open	N
00050096	WATER SOLUTIONS UNLIMITED, INC	01/19/2024	01/30/2024	3,423.85	3,423.85	Open	N
00050178	WILLIAMS ASSOCIATES ARCHITECTS, LTD	12/21/2023	02/15/2024	6,232.43	6,232.43	Open	N

# of Invoices:	94 # Due: 94	Totals:	279,929.10	279,929.10
# of Credit Memos:	0 # Due: 0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:			279,929.10	279,929.10

--- TOTALS BY FUND ---

01 General Fund	73,082.86	73,082.86
30 General Capital Projects Fund	6,232.43	6,232.43
35 Infrastructure Capital Projects	107,597.78	107,597.78

Inv Ref #	Vendor	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
	50 Waterworks & Sewer Fund			23,823.08	23,823.08		
	51 Water Capital Fund			2,856.87	2,856.87		
	57 Refuse Fund			66,336.08	66,336.08		

--- TOTALS BY DEPT/ACTIVITY ---

	00 General	22,119.62	22,119.62
	49 Information Technology	119.95	119.95
	50 Administration	171,956.43	171,956.43
	51 Police	35,630.86	35,630.86
	52 Economic Development	153.39	153.39
	53 Public Works - Street Division	20,422.77	20,422.77
	54 Building Maintenance	831.58	831.58
	55 Community Development	2,283.94	2,283.94
	56 Finance	957.46	957.46
	57 Boards & Commissions	1,951.85	1,951.85
	59 Public Works - Administration	11,488.56	11,488.56
	60 Water Operations	8,061.46	8,061.46
	65 Sewer Operations	1,094.36	1,094.36
	71 Water Capital	2,856.87	2,856.87

INVOICE REGISTER FOR VILLAGE OF SUGAR GROVE

EXP CHECK RUN DATES 02/06/2024 - 02/06/2024
UNPOSTED
OPEN

Inv Ref #	Vendor	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
00050065	AURORA FASTPRINT, INC	01/10/2024		57.91	57.91	Open	N
00050013	BOB JASS CHEVROLET, INC	01/10/2024	02/06/2024	239.95	239.95	Open	N
00050038	BOB JASS CHEVROLET, INC	01/16/2024	02/15/2024	489.41	489.41	Open	N
00050039	BOB JASS CHEVROLET, INC	01/16/2024	02/15/2024	78.92	78.92	Open	N
00050190	BOB JASS CHEVROLET, INC	01/27/2024	02/15/2024	68.42	68.42	Open	N
00050176	BONNELL INDUSTRIES INC	01/26/2024	01/30/2024	3,294.08	3,294.08	Open	N
00050099	CARROT TOP INDUSTRIES INC.	12/27/2023		818.84	818.84	Open	N
00050028	CHEM-WISE PEST CONTROL	01/16/2024	01/30/2024	50.00	50.00	Open	N
00050029	CHEM-WISE PEST CONTROL	01/16/2024	01/30/2024	65.00	65.00	Open	N
00050086	CHEM-WISE PEST CONTROL	01/23/2024	01/30/2024	70.00	70.00	Open	N
00050051	CHRISTOPHER SPRINGBORN	02/06/2024	01/25/2024	701.65	701.65	Open	N
00050033	CIT TRUCKS, LLC	01/16/2024	01/30/2024	632.39	632.39	Open	N
00050044	CIT TRUCKS, LLC	01/17/2024	01/30/2024	228.00	228.00	Open	N
00050059	CIT TRUCKS, LLC	01/18/2024	01/30/2024	47.12	47.12	Open	N
00050103	DEKIND COMPUTER CONSULTANTS	01/24/2024		1,921.75	1,921.75	Open	N
00050184	DEKIND COMPUTER CONSULTANTS	01/29/2024		1,824.32	1,824.32	Open	N
00050185	DEKIND COMPUTER CONSULTANTS	01/29/2024		1,911.35	1,911.35	Open	N
00050066	DIVERSIFIED BENEFIT SERVICES INC	01/10/2024		50.00	50.00	Open	N
00050087	DIVERSIFIED BENEFIT SERVICES INC	12/02/2023		270.00	270.00	Open	N
00050098	DIVERSIFIED BENEFIT SERVICES INC	01/16/2024		251.00	251.00	Open	N
00049999	FEECE OIL CO	01/09/2024	01/30/2024	1,904.52	1,904.52	Open	N
00050010	FEECE OIL CO	01/10/2024	01/30/2024	1,314.11	1,314.11	Open	N
00050035	FEECE OIL CO	01/13/2024	01/30/2024	2,174.49	2,174.49	Open	N
00050056	FEECE OIL CO	01/17/2024	01/30/2024	302.50	302.50	Open	N
00050117	FEECE OIL CO	01/24/2024	01/30/2024	1,805.02	1,805.02	Open	N
00050179	FEECE OIL CO	01/18/2024	01/30/2024	1,795.10	1,795.10	Open	N
00049880	General Energy Corporation	12/15/2023	12/15/2023	313,003.50	313,003.50	Open	N
00050045	MIDWEST SALT, LLC	01/16/2024	01/30/2024	3,701.88	3,701.88	Open	N
00050100	PROSHRED SECURITY	01/19/2024		124.71	124.71	Open	N
00050052	ROBERT BOGLE	02/06/2024	01/25/2024	789.99	789.99	Open	N
00050034	RUSSO POWER EQUIPMENT	01/16/2024	01/30/2024	1,229.86	1,229.86	Open	N
00049941	STAPLES	12/16/2023	01/31/2024	341.24	341.24	Open	N
00049996	STAPLES	12/30/2023	01/30/2024	52.91	52.91	Open	N
00050122	STAPLES	01/13/2024	02/15/2024	66.07	66.07	Open	N
00050047	ULTRA STROBE COMMUNICATIONS	11/22/2023	02/06/2024	4,156.08	4,156.08	Open	N
00050032	YORKVILLE NAPA AUTO PARTS	01/16/2024	01/30/2024	685.02	685.02	Open	N

# of Invoices:	36 # Due: 36	Totals:	346,517.11	346,517.11
# of Credit Memos:	0 # Due: 0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:			346,517.11	346,517.11

--- TOTALS BY FUND ---

01 General Fund	17,666.42	17,666.42
30 General Capital Projects Fund	4,156.08	4,156.08
50 Waterworks & Sewer Fund	11,691.11	11,691.11
51 Water Capital Fund	313,003.50	313,003.50

--- TOTALS BY DEPT/ACTIVITY ---

49 Information Technology	5,657.42	5,657.42
50 Administration	369.14	369.14
51 Police	6,978.90	6,978.90

INVOICE REGISTER FOR VILLAGE OF SUGAR GROVE
EXP CHECK RUN DATES 02/06/2024 - 02/06/2024
UNPOSTED
OPEN

Inv Ref #	Vendor	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
	53 Public Works - Street Division			10,663.94	10,663.94		
	54 Building Maintenance			150.00	150.00		
	55 Community Development			25.84	25.84		
	56 Finance			285.50	285.50		
	57 Boards & Commissions			818.84	818.84		
	59 Public Works - Administration			4,862.15	4,862.15		
	60 Water Operations			3,701.88	3,701.88		
	71 Water Capital			313,003.50	313,003.50		