

<p>Village President Jennifer Konen</p> <p>Village Administrator Scott Koeppel</p>	 <p>10 S. Municipal Drive Sugar Grove, Illinois 60554 Phone: 630-391-7200 Fax: 630-391-7210</p>	<p>Village Trustees</p> <p>Matthew Bonnie Sean Herron Heidi Lendi Sean Michels Michael Schomas James F. White</p>
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**November 7, 2023**  
**Village Board Meeting**  
**6:00 p.m.**

**1. Call to Order**

President Konen called the meeting to order at 6:00 p.m.

**2. Pledge of Allegiance**

President Konen asked Trustee White to lead the Pledge of Allegiance.

**3. Roll Call**

The November 7, 2023 Village Board meeting was held in person in the Board Room at Village Hall.

**Present:** 7     President Jennifer Konen, Trustee Matthew Bonnie, Trustee Sean Herron, Trustee Heidi Lendi, Trustee Sean Michels, Trustee Michael Schomas, Trustee James F. White

**Absent:** 0

**Also Present:**

Administrator Koeppel, Attorney Julien, Finance Director Anastasia, Community Development Director Magdziarz, Chief Rollins, Public Works Director Merkel, Planning and Zoning Administrator Marion, Economic Development Director Cassa, and Deputy Clerk Wortham

**4. Public Hearing**

None

**5. Appointments and Presentation**

Announcement: Tax Increment Financing District Eligibility Report and Redevelopment Plan

**6. Airport Report**

Tony Speciale had nothing to report.

## **7. Public Comments on Items Scheduled for Action**

Perry Elliott asked about the process for getting streets repaired in Sugar Grove.

## **8. Consent Agenda**

**A motion was made by Trustee Schomas, seconded by Trustee White, to approve the Consent Agenda. The motion carried by the following vote:**

**AYES: 6** Schomas, White, Bonnie, Herron, Lendi, Michels

**Nays: 0**

**Absent: 0**

- a. Approval: Minutes of the October 17, 2023, Village Board Meeting
- b. Approval: Vouchers
- c. Approval: Treasurer's Report
- d. Resolution: Declaring a Surplus of Funds in the Special Tax Allocation Fund for the Village's Tax Increment Financing Redevelopment Project Area (TIF District #1)
- e. Resolution: Declaring a Surplus of Funds in the Special Tax Allocation Fund for the Village's Tax Increment Financing Redevelopment Project Area (TIF District #2)
- f. Ordinance: Amending Title 1, Chapter 13, Section 4 of the Sugar Grove Village Code (Ethics and Gift Ban)
- g. Approval: 2024 Village Meeting Schedule
- h. Ordinance: Declaring Surplus Property (Police Department Vehicles)

## **9. General Business**

- a. Resolution: Authorizing Execution of an Agreement with Engineering Enterprises, Inc. for the 2024 Road Program

There was a CMAP five-year management study at the November 16, 2021, Village Board Meeting. Director Merkel stated that Staff recommends proceeding with the third year of this study due to the results of staff review of the roads in the Village. The 2024 Road Program includes the resurfacing of Windstone Subdivision including concrete improvements. The estimated cost of the 2024 Road Program Professional Design and Construction Engineering is \$184,000. The Board discussed changing the project limits to include repairs of Merrill New Road and would like to have this approved at the December 5<sup>th</sup>, 2023, Board Meeting.

**A motion was made by Trustee White, seconded by Trustee Herron, to approve Resolution 20231107PW1, Authorizing Execution of an Agreement with Engineering Enterprises, Inc. for the 2024 Road Program.**

**AYES: 6**        White, Herron, Schomas, Bonnie, Lendi, Michels  
**Nays: 0**  
**Absent: 0**

- b. Resolution:    Honorary Street Sign for Delmar Krieghbaum

Director Merkel read highlights of Delmar Krieghbaum's accomplishments and activities as Chief at the Sugar Grove Fire Department District and at Kaneland School District 302 as a bus driver. In addition, he noted that Chief Krieghbaum met his wife Ruth under the streetlight at Maple and Main Street.

**A motion was made by Trustee White, seconded by Trustee Schomas, to approve Resolution 20231107PW2, approving an Honorary Street Sign for Delmar Krieghbaum at Maple and Main Street.**

**AYES: 6**        White, Schomas, Bonnie, Herron, Lendi, Michels  
**Nays: 0**  
**Absent: 0**

## **10. Public Comment**

Perry Elliott made a comment on the proposed TIF for the proposed development at I-88 and IL 47.

## **11. Discussion Items**

- a. 2023 Proposed Property Tax Levy Announcement

Director Anastasia stated that the Village must pass and file the Tax Levy Ordinance with the County Clerk's office no later than twenty days prior to the passage of the tax levy ordinance. This year that date would be Tuesday, December 19, 2023. For the 2023 tax levy, the CPI is 5.0%, even though actual CPI was 6.5%. The Staff recommendation is a 0% increase on the existing EAV of the Village, with the 2% increase to only capture the increased property taxes from estimated New Construction for the tax year. The Tax Year 2023 Staff Recommended Levy request is \$1,973,246, an increase of 2% over the last year's adjusted extension of \$1,934,545. Board discussion ensued.

President Konen announced the estimated and proposed 2023 property tax levy in the amount of \$1,973,246. The Board also announced the Special Assessment (SBA No. 17) for the Mallard Point/Rolling Oaks levy in the amount of \$75,218.92.

b. Zoning Ordinance Amendment (Solar Farms)

Director Magdziarz stated the Village Board had indicated interest in developing a solar farm on the site of the Village's water treatment plant and ground storage tank on Arbor Avenue. In addition to the contractual requirements, there is a matter of zoning that needs to be addressed to resume the project. Specifically, solar farms and gardens are not permitted in residential zoning districts. Village staff proposes to amend the Zoning Ordinance to make solar farms and solar gardens a permitted principal and accessory use on municipal property regardless of the underlying zoning. Board discussion ensued.

## 12. Reports

a. Staff

Administrator Koeppel reported that the first round of interviews for the Executive Assistant position started today and went well. Koeppel attended the Municipal Officials Meeting with Kaneland School District and got to hear some of the things they are working on. He wanted to share that the Village of Sugar Grove has been thanked for their success with the Traffic Control and for honoring Lisa Campise.

Director Anastasia reported on the number of great applicants we have had express interest in the Executive Assistant position. In addition, he gave a general overview of what can be expected to see on the eligibility report and redevelopment plan and project for I-88 and IL-47 that will be available to the public on November 8, 2023.

Director Magdziarz reported that Sugar Grove Center Lot 17 has most of the contractor issues resolved and is hopeful that it will be approved for tenant space within a week.

Chief Rollins reported he received a letter from the Illinois Department of Transportation regarding a traffic speed study that was completed for Galena between Sugar Grove Parkway and the eastern border, Gordon. The Illinois Department of Transportation is now reducing the speed limit adjacent to Windsor Pointe Subdivision from 55 mph to 50 mph.

Director Merkel asked residents to please do their part in keeping leaves out of the roadways.

Director Cassa reported that Primos opened. The winner of the Halloween decorating contest was 922 Edgewood.

b. Trustees

Trustee White reported that Primos food was very good. There was a medical outreach on Saturday at Sierra Leone, and he appreciates prayers for everyone.

Trustee Lendi reported that she attended the habitat restoration on October 28<sup>th</sup> at the forest preserve. Tasks included collecting and distributing seeds and hauling and stacking invasive brush. The library has its next Board Meeting on the 15<sup>th</sup>. There is a library focus group tomorrow.

Trustee Bonnie reported he attended the MetroWest Business Rewards Ceremony, and it was nice to meet with officials from surrounding communities.

c. President

President Konen reported she had her last meeting with Holiday in the Grove, and they will have their annual pancake breakfast and flip off on December 2<sup>nd</sup>. If anyone wishes to purchase tickets, they can do so through the Kiwanis website. There will be an annual Tree Lighting Ceremony on December 1<sup>st</sup> at Cross and Route 47 at 6PM with snacks and hot chocolate available after the ceremony. If it is cold enough for the ice-skating rink, then that will be a bonus for the children at the pancake breakfast.

**13. Closed Session**

**None**

**14. Adjournment**

**A motion was made by Trustee White, seconded by Trustee Schomas, to adjourn the Regular Session at 6:48 p.m. The motion carried by the following vote.**

**AYES: 6**            White, Schomas, Bonnie, Herron, Lendi, Michels  
**Nays: 0**  
**Absent: 0**

ATTEST:

/s/ Rachel Wortham

Rachel Wortham

Deputy Village Clerk