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**VILLAGE OF SUGAR GROVE  
BOARD REPORT**

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**TO:** VILLAGE PRESIDENT & BOARD OF TRUSTEES  
**FROM:** SCOTT KOEPEL, VILLAGE ADMINISTRATOR  
**SUBJECT:** APPROVAL: 2024 VILLAGE MEETING SCHEDULE  
**AGENDA:** NOVEMBER 7, 2023 REGULAR BOARD MEETING  
**DATE:** OCTOBER 30, 2023

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**ISSUE**

Should the Village Board approve the meeting schedule for the Board, Plan Commission, Board of Police Commissioners and Police Pension Board for calendar year 2024.

**DISCUSSION**

Board meetings are set by Village Code, 1-8-2 which states that all Regular Board. Meetings shall be held at 6:00 p.m. on the first and third Tuesday. Statute requires the schedule to be reviewed, approved, posted, and sent to all news publications that request a copy. Statute further allows for the dates and place of any meeting to be amended and allows for special and emergency meetings to be convened upon publication of an agenda. Board of Police Commissioners and Plan Commission meetings are held monthly, and the meeting day is set by the commissions. Both meet on the third Wednesday of each month beginning at 6:00 p.m. and 7:00 p.m., respectively. The Police Pension Board meets the third Friday quarterly at 8:00 a.m. At the October 17, 2023, Village Board meeting, the Board discussed the 2024 Meeting Calendar and directed staff to amend the calendar to eliminate the January 2, July 2, and August 6, 2024, Board meetings. The revised 2024 Calendar reflects these changes. Upon approval the calendar will be posted and distributed as required.

**COST**

There is no cost to discuss the calendar.

**RECOMMENDATION**

That the Board approves the 2024 Village Meeting Calendar.

# 2024

## Village of Sugar Grove Calendar

### JANUARY

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### FEBRUARY

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

### MARCH

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### APRIL

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### MAY

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### JUNE

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### JULY

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
31						

### AUGUST

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### SEPTEMBER

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

### OCTOBER

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### NOVEMBER

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

### DECEMBER

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### Color Key

Village Board Meetings 6:00 p.m.

Plan Commission Meetings 7:00 p.m.

Police Commission Meetings 6:00 p.m.

Police Pension Board Meetings 8:00 a.m.

All meetings unless otherwise published  
are held at:

10 S. Municipal Drive  
Sugar Grove, IL 60554

Agendas can be found online at:  
[www.sugargroveil.gov](http://www.sugargroveil.gov)

### HOLIDAYS

All Village Offices Closed

New Year's Day 01-01

MLK Day 01-15

Presidents Day 02-19

Memorial Day 05-27

Juneteenth 06-19

Independence Day 07-04

Labor Day 09-02

Columbus Day 10-14

Thanksgiving 11-28 & 11-29

Christmas 12-24 & 12-25

Regular Office Hours are Monday thru Friday from 8:00 a.m. to 4:30 p.m.