

Village President Jennifer Konen  Village Administrator Scott Koepfel  Village Clerk Alison Murphy	 10 S. Municipal Drive Sugar Grove, Illinois 60554 Phone: 630-391-7200 Fax: 630-391-7210	Village Trustees  Matthew Bonnie Sean Herron Heidi Lendi Sean Michels Michael Schomas James F. White
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**October 17, 2023**  
**Village Board Meeting**  
**6:00 p.m.**

**1. Call to Order**

President Konen called the meeting to order at 6:00 p.m.

**2. Pledge of Allegiance**

President Konen asked Trustee Michels to lead the Pledge of Allegiance.

**3. Roll Call**

The October 17, 2023 Village Board meeting was held in person in the Board Room at Village Hall.

**Present:** 7     President Jennifer Konen, Trustee Matthew Bonnie, Trustee Sean Herron, Trustee Heidi Lendi, Trustee Sean Michels, Trustee Michael Schomas, Trustee James F. White

**Absent:** 0

**Also Present:**

Administrator Koepfel, Attorney Julien, Finance Director Anastasia, Community Development Director Magdziarz, Officer Roy Hanold, Public Works Director Merkel, Planning and Zoning Administrator Marion, Economic Development Director Cassa, and Village Clerk Murphy

**4. Public Hearing**

None

**5. Appointments and Presentation**

- a. Presentation: Sugar Grove, LLC Update

President Konen read a statement regarding the postponement of Public Hearings regarding The Grove development until 2024. The statement is available on the Village website.

- b. Appointment: Ethics Advisor

Administrator Koeppel presented the appointment of the Village Attorney as the Ethics Advisor. Board discussion ensued.

**A motion was made by Trustee White, seconded by Trustee Herron, to approve the Consent Agenda. The motion carried by the following vote:**

**AYES: 6**        White, Herron, Schomas, Bonnie, Lendi, Michels  
**Nays: 0**  
**Absent: 0**

- c. Proclamation: Honoring Lisa Campise

President Konen read a Proclamation honoring Lisa Campise.

## **6. Airport Report**

Tony Speciale reported on installation of a fuel farm by Revv Aviation.

## **7. Public Comments on Items Scheduled for Action**

None

## **8. Consent Agenda**

**A motion was made by Trustee Schomas, seconded by Trustee Bonnie, to approve the Consent Agenda. The motion carried by the following vote:**

**AYES: 6**        Schomas, Bonnie, Michels, Herron, Lendi, White  
**Nays: 0**  
**Absent: 0**

- a. Approval: Minutes of the October 3, 2023, Village Board Meeting
- b. Approval: Vouchers
- c. Approval: Treasurer's Report

## **9. General Business**

None

## **10. Public Comment**

Jamie Cox asked questions regarding TIF #2.

Jaden Chada commented on the proposed amendments to the Ethics Ordinance.

Jera Piper commented on comments made by Trustee Schomas at the October 3, 2023 Village Board meeting.

## 11. Discussion Items

### a. Update to Village Ethics Ordinance

Administrator Koeppel presented the updated Ethics Ordinance and turned it over to Attorney Julien to read the criteria that the Ethics Advisor would review to determine if a complaint is forwarded to the Ethics Commission. Board discussion ensued. Staff will add to the ordinance that if a complaint is deemed not viable, the response will include the reason and that the Board will be notified of complaints when the Ethics Advisor makes a decision. The Board reached consensus to have staff bring back the ordinance for consideration on Consent at the November 7, 2023 Village Board meeting.

### b. TIF #1 and TIF #2 Surplus

Director Anastasia presented the proposal to surplus funds from TIF #1 (\$200,000.00) and TIF #2 (\$50,000.00). Board discussion ensued. The Board reached consensus to surplus the funds as presented by staff. The surplus will come back to the Board for consideration on the Consent Agenda at the November 7, 2023 Village Board meeting.

### c. 2024 Village Meeting Schedule

Assistant to the Village Clerk Murphy presented the proposed 2024 Village Meeting Schedule. Board discussion ensued. The Board will wait to see what the Kaneland school schedule is for 2024-2025 to determine the need to cancel the August 6, 2024 meeting.

### d. Creation of Special Advisory Committee to the Village Administrator on Beautification

Administrator Koeppel presented the creation of a volunteer Special Advisory Committee that will advise the Village Administrator and will lead the Village in clean-up days and serve as judges for Village decorating contests. Board discussion ensued. The Board reached consensus to advertise for volunteers for the committee.

## 12. Reports

### a. Staff

Administrator Koeppel reported that he is in negotiations regarding the solar field and that he will meet with Jim Eckert to discuss this week. He anticipates having an agreement for consideration shortly. Koeppel reported that he attended the ICMA conference in Austin, TX.

Director Anastasia reported that staff met with the Village Attorney regarding updates to the Personnel Handbook. He anticipates bringing the Handbook to the Board for consideration in December as the provision of the Pay Leave for All Act must be approved by January 1, 2024. The six-month budget review will occur at the first meeting in December. Trustee Michels asked about the water tap on fee in settlers Ridge. Staff reported that those fees are waived.

Director Cassa reported that he attended the International Council of Shopping Centers convention last week where the Village had a booth for the first time. The deadline to register for the Halloween Decorating Contest is October 23<sup>rd</sup> and he is looking for judges. The Village will host a reception for brokers and realtors at Rich Harvest Farms on November 9, 2023. Board members will receive invitations.

Trustee Lendi asked Director Magdziarz about progress with Sugar Grove Center Lot 17. Magdziarz reported that the owner is experiencing difficulties with contractors that is impeding the work.

President Konen thanked Director Merkel for his help with the street sign dedication ceremony for Lisa Campise.

**b. Trustees**

Trustee Michels reported that he attended the Kaneland Homecoming parade and thanked staff for providing the candy.

Trustee Herron reported that he attended the Kaneland Homecoming parade and Lisa Campise dedication ceremony.

Trustee Bonnie reported that he attended the Lisa Campise dedication ceremony and thanked staff for their efforts.

Trustee Schomas reflected on Lisa Campise's impact on his family.

**c. President**

President Konen reported that she attended the Kaneland Homecoming Parade and that it was nice to host the event and see all the residents along the parade route. She attended the Lisa Campise dedication ceremony and noted that others would be brought forward. Konen attended "Java with Jeff" a coffee event with Rep. Jeff Keicher on October 13<sup>th</sup> at Waubensee Community College. She attended an Ice Skating Rink Committee meeting recently and the rink will go up when the weather permits. She also met with a national homebuilder this week.

**13. Closed Session**

**A motion was made by Trustee White, seconded by Trustee Herron, to adjourn to Closed Session per the exception to the Open Meetings Act *Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Personnel [5 ILCS 120/2(c)(1)]* taking no action and adjourning therefrom at 7:09 p.m. The motion carried by the following vote:**

<b>AYES: 5</b>	Herron, Schomas, Bonnie, Michels, Lendi
<b>Nays: 1</b>	White
<b>Absent: 0</b>	

#### **14. Adjournment**

**A motion was made by Trustee Schomas, seconded by Trustee White, to adjourn the Regular Session at 7:21 p.m. The motion carried by the following vote.**

**AYES: 6**            Schomas, White, Michels, Lendi, Herron, Bonnie

**Nays: 0**

**Absent: 0**

ATTEST:

/s/ Alison Murphy

Alison Murphy

Village Clerk