
**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: SCOTT KOEPPPEL, VILLAGE ADMINSTRATOR
SUBJECT: DISCUSSION: CREATION OF SPECIAL ADVISORY
COMMITTEE TO THE VILLAGE ADMINISTRATOR ON
BEAUTIFICATION
AGENDA: OCTOBER 17, 2023 REGULAR BOARD MEETING
DATE: OCTOBER 6, 2023

ISSUE

Shall the Village Board create a volunteer special advisory committee to the Village Administrator on beautification.

DISCUSSION

The Village Board discussed a beautification committee on October 3rd. Some concerns from the Village Board included funding, additional layer of development approval, unknown parameters, examples from neighboring communities, reasonable scope, and staff contact/time. Staff recommends the following:

- The committee is created for a year unless extended by the Village Board.
- The committee members serve as judges for village decorating contests.
- Funding for the committee is subject to the FY 24-25 budget.
- The committee will meet with the Village Administrator and/or specific staff on an as needed basis.
- The committee will submit all of their recommendations to the Village Administrator or his designee.
- The committee will organize at least one volunteer Village clean-up day per year.
- When new construction projects are discussed by the Plan Commission the committee may be asked to review and provide comments to the Village Administrator on landscaping and signage.

COSTS

There is no cost to create the committee.

RECOMMENDATION

The Village Board discuss a volunteer special advisory committee to the Village Administrator on beautification.