
**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: SCOTT KOEPPPEL, VILLAGE ADMINISTRATOR
ALISON MURPHY, ASSISTANT TO THE VILLAGE ADMINISTRATOR/
VILLAGE CLERK
SUBJECT: DISCUSSION: 2024 VILLAGE MEETING SCHEDULE
AGENDA: OCTOBER 17, 2023 REGULAR BOARD MEETING
DATE: OCTOBER 11, 2023

ISSUE

Should the Village Board discuss the meeting schedule for the Board, Plan Commission, Board of Police Commissioners and Police Pension Board for calendar year 2024.

DISCUSSION

Board meetings are set by Village Code, 1-8-2, which states that all Regular Board Meetings shall be held at 6:00 p.m. on the first and third Tuesday. Statute requires the schedule to be reviewed, approved, posted, and sent to all news publications that request a copy. Statute further allows for the dates and place of any meeting to be amended and allows for special and emergency meetings to be convened upon publication of an agenda. Board of Police Commissioners and Plan Commission meetings are held monthly and the meeting day is set by the commissions. Both meet on the third Wednesday of each month beginning at 6:00 p.m. and 7:00 p.m., respectively. The Police Pension Board meets the third Friday quarterly at 8:00 a.m.

In 2023, four meetings were eliminated from the calendar due to the proximity to holidays and the summer schedule of Kaneland schools. The Board voted to not hold meetings the first week in January, July and August and for the third week of November. This year staff is asking for direction on Board meetings for January 2nd, July 2nd and August 6th; the second meeting in November will not be the same week as Thanksgiving in 2024. Additionally Juneteenth falls on the third Wednesday of the month, which is typically the day for the Planning and Police Commission meetings. Staff recommends scheduling these meetings on the second Wednesday, June 12th.

COST

There is no cost to discuss the calendar.

RECOMMENDATION

That the Board discusses the 2024 Village Meeting Calendar and directs staff as to the 2024 meetings dates.

2024

Village of Sugar Grove Calendar

updated 10/10/2023

JANUARY

M	T	W	T	F	S	S
1	2	3	4	4	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

MARCH

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

APRIL

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MAY

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JUNE

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

JULY

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
31						

AUGUST

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SEPTEMBER

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

OCTOBER

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

NOVEMBER

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

DECEMBER

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Color Key

Village Board Meetings 6:00 p.m.

Plan Commission Meetings 7:00 p.m.

Police Commission Meetings 6:00 p.m.

Police Pension Board Meetings 8:00 a.m.

All meetings unless otherwise published
are held at:

10 S. Municipal Drive
Sugar Grove, IL 60554

Agendas can be found online at:
www.sugargroveil.gov

HOLIDAYS

All Village Offices Closed

New Year's Day 01-01

MLK Day 01-15

Presidents Day 02-19

Memorial Day 05-27

Juneteenth 06-19

Independence Day 07-04

Labor Day 09-02

Columbus Day 10-14

Thanksgiving 11-28 & 11-29

Christmas 12-24 & 12-25

Regular Office Hours are Monday thru Friday from 8:00 a.m. to 4:30 p.m.