
**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: BRAD MERKEL, DIRECTOR OF PUBLIC WORKS
SUBJECT: RESOLUTION: HONORARY STREET SIGN PROGRAM
AGENDA: AUGUST 15, 2023, REGULAR BOARD MEETING
DATE: AUGUST 7, 2023

ISSUE

Should the Village Board establish an Honorary Street Sign Program.

DISCUSSION

President Konen requested that staff investigate creating an Honorary Street Sign Program. Staff presented the concept program at the July 18, 2023, Board meeting and requested Village Board feedback. Based on the discussion with the Board the Program has been updated to include the following changes to the program.

1. The Village reserves the right to remove a sign or discontinue the program for any cause.
2. Signs will be displayed for 5 years.
3. Total cap of 3 signs per year.
4. The Village will cover the cost of 2 signs, 1 to be displayed and 1 given to the family.
5. 51% of the residents on the proposed street must agree with the honorary sign.
6. 1 sign per household.

I have attached a copy of the new Village Program, Application and rendering for approval. An ordinance will be adopted establishing an Honorary Street Sign Program.

COST

The estimated cost of the project is based on how many signs we complete in a year; however, the typical sign cost would be approximately \$150. This Program will be added to the Budget.

RECOMMENDATION

The Village Board approves the Honorary Street Sign Program.



**VILLAGE OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

ORDINANCE NO. 20230815PW1

**AN ORDINANCE AMENDING VILLAGE CODE SECTION 13-1-1
(STREET NAMES AND DESIGNATIONS)**

WHEREAS, the Village of Sugar Grove (“**Village**”) is not a home rule municipality within Article VII, Section 6A of the Illinois Constitution, and accordingly, seeks to act pursuant to the powers granted to it under 65 ILCS 5/1-1 *et seq.* and other applicable state and federal laws; and,

WHEREAS, the Village desires to allow and encourage recognition of individuals who have distinguished themselves through significant contributions to the Village through honorary street signs; and,

WHEREAS, the Village desires to provide for a reasonable method of reviewing, approving, and limiting such recognition, and

WHEREAS, the President and Board of Trustees have determined that it is advisable, necessary and in the best interest of the Village and its resident to allow honorary street signs as provided under this ordinance.

NOW THEREFORE BE IT ORDAINED, by the Board of Trustees of the Village of Sugar Grove, Kane County, Illinois as follows:

SECTION ONE:

Title 13 “Address System and Numbering”, Chapter 2 “Street and Building Designations”, Section 13-1-1 “Street Names and Designations” of the Village Code is hereby amended to add part C as follows:

13-1-1: STREET NAMES AND DESIGNATIONS:

- A. Approval Of Street Names: No street names shall be used which will duplicate or be confused with the names of existing streets. Existing street names shall be projected wherever possible. The first name of any street designation shall be unique and shall be

approved by the 911 agency within whose jurisdiction the village is located. Street names shall be subject to the approval of the village board.

B. Street Designations: The following street designation system shall be utilized to differentiate different kinds of public streets:

1. Any new public street running in a generally north-south direction shall be named street or drive.
2. Any new public street running in a generally east-west direction shall be named avenue or road.
3. Major streets running in any direction which are designated with special characteristics such as planted medians shall be named boulevard.
4. Eyebrow cul-de-sacs shall retain the numbering system of the public way that they front on and shall not have a separate name.
5. Cul-de-sacs shall be named court.
6. Any public street that comes back upon itself shall be called circle.
7. Any public street that lacks true directional quality shall be named lane.

C. Honorary Street Names: There is hereby established a program to provide for honorary street names.

1. Application: Persons or organizations proposing an honorary street name for a street located within the city shall complete and submit an application to the Village clerk. An application proposing an honorary street name shall include the following:
 - a. The signature of a member of the Village Board endorsing the application and the proposed honorary street name.
 - b. A petition signed by not less than 51 percent of the owners abutting the street proposed for the honorary street name stating the property owners' support for the proposed honorary street name.
 - c. A statement explaining how the individual proposed to be honored with an honorary street name qualifies under the guidelines and standards.
2. Guidelines: Honorary street names shall meet the following standards:
 - a. The individual proposed to be honored with an honorary street name must have resided or worked in Sugar Grove during their lifetime and must have made significant and long-term contributions through cultural, humanitarian, historic or military achievement.
 - b. There shall be a clear geographical relationship to the street and the nominee.
 - c. The location for honorary street names shall be restricted to nonarterial streets.
 - d. The proposed honorary street name shall not duplicate any existing name or be similar either phonetically or in spelling to any other honorary or actual street name.
 - e. An honorary street name shall be applied throughout the entire length of the subject street, except where impractical and in such instance shall be applied to the section of a street designated in the Village Board resolution approving

- the honorary street name.
- f. A designation of an honorary street name shall be limited not to exceed five (5) years. At the end of the time period of the designation of an honorary street name, the Village will remove the honorary street sign and make it available to the applicant.
 - g. Honorary street name signs will be distinctive in size and color from the official street name sign and will be installed below the official street name sign. The applicant will be responsible for the cost of the materials and installation of the honorary street sign.

All other provisions not part of the amended Section 13-1-1 shall remain in full force and effect.

SECTION TWO:

GENERAL PROVISIONS

REPEALER: All ordinances or portions thereof in conflict with this Ordinance are hereby repealed.

SEVERABILITY: Should any provision of this Ordinance be declared invalid by a court of competent jurisdiction; the remaining provisions will remain in full force and effect the same as if the invalid provision had not been a part of this Ordinance.

EFFECTIVE DATE: This Ordinance shall be in full force and effect on and after its approval, passage and publication in pamphlet form as provided by law.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois on this 15th day of August, 2023.

Jennifer Konen
President of the Board of Trustees of the
Village of Sugar Grove, Kane County, Illinois

ATTEST: _____
Alison Murphy
Clerk, Village of Sugar Grove

Aye Nay Absent Abstain

Trustee Heidi Lendi	_____	_____	_____	_____
Trustee Michael Schomas	_____	_____	_____	_____
Trustee Sean Herron	_____	_____	_____	_____
Trustee James F. White	_____	_____	_____	_____
Trustee Matthew Bonnie	_____	_____	_____	_____
Trustee Sean Michels	_____	_____	_____	_____
Village President Jennifer Konen	_____	_____	_____	_____



Honorary Street Name Dedication

The Honorary Street Name Dedication Program allows residents the opportunity to honor those that have made significant contributions to the Village. Once approved, the sign will be displayed for five years. The Village Board will provide final approval for street name dedications. A complete signed application, and the signature of a Village Board member should be submitted for consideration.

Application

Persons or organizations proposing an honorary street name for a street located within the city shall complete and submit an application to the Village clerk. An application proposing an honorary street name shall include the following:

- The signature of a member of the Village Board endorsing the application and the proposed honorary street name.
- A petition signed by not less than 51 percent of the owners abutting the street proposed for the honorary street name stating the property owners' support for the proposed honorary street name.
- A statement explaining how the individual proposed to be honored with an honorary street name qualifies under the guidelines and standards.

Guidelines

Honorary street names shall meet the following standards:

- The individual proposed to be honored with an honorary street name must have resided or worked in Sugar Grove during their lifetime and must have made significant and long-term contributions through cultural, humanitarian, historic or military achievement.
- There shall be a clear geographical relationship to the street and the nominee.
- The location for honorary street names shall be restricted to nonarterial streets.
- The proposed honorary street name shall not duplicate any existing name or be similar either phonetically or in spelling to any other honorary or actual street name.
- An honorary street name shall be applied throughout the entire length of the subject street, except where impractical and in such instance shall be applied to the section of a street designated in the Village Board resolution approving the honorary street name.

- A designation of an honorary street name shall be limited not to exceed five (5) years. At the end of the time period of the designation of an honorary street name, the Village will remove the honorary street sign and make it available to the applicant.
- Honorary street name signs will be distinctive in size and color from the official street name sign and will be installed below the official street name sign. The applicant will be responsible for the cost of the materials and installation of the honorary street sign.



HONORARY STREET NAME APPLICATION

Upon receipt of application, information will be reviewed and recommendation for Village Board consideration.

APPLICANT NAME	ADDRESS	EMAIL ADDRESS	DATE
BEST TELEPHONE NUMBER TO REACH YOU AT	PROPOSED HONORARY STREET NAME		
CURRENT STREET NAME & LOCATION OF REQUESTED HONORARY SIGNAGE			
PLEASE PROVIDE AN EXPLANATION OF WHY THE HONORARY STREET SIGN IS WARRANTED, INCLUDING WHAT CONTRIBUTIONS, SERVICE OR BENEFIT THE PROPOSED HONOREE HAS MADE TO THE COMMUNITY.			
SPONSORING BOARD MEMBER SIGNATURE		X	

Please submit all of the following materials with the application to:
Village of Sugar Grove 160 Municipal Dr · Sugar Grove IL 60554

Completed Petition

Signature

Signature of Board member

A statement about the qualifications of the individual to be honored

I, the undersigned, support the designation of an honorary street name for _____
(Honoree)
at _____.
(Current Street Name/Cross-street or block number location)

ADDRESS

[illegible]

GUIDELINES:

Honorary street names shall meet the following standards:

- A. The individual proposed to be honored with an honorary street name must have resided or worked in Sugar Grove during their lifetime and must have made significant and long-term contributions through cultural, humanitarian, historic or military achievement.
- B. There shall be a clear geographical relationship to the street and the nominee.
- C. The location for honorary street names shall be restricted to nonarterial streets.
- D. The proposed honorary street name shall not duplicate any existing name or be similar either phonetically or in spelling to any other honorary or actual street name.
- E. An honorary street name shall be applied throughout the entire length of the subject street, except where impractical and in such instance shall be applied to the section of a street designated in the Village Board resolution approving the honorary street name.
- F. A designation of an honorary street name shall be limited not to exceed five (5) years. An application for the extension of the time period for a designation of an honorary street name shall be filed and processed pursuant to the same procedures and standards provided for an original designation in this chapter. At the end of the time period of the designation of an honorary street name, the village will remove the honorary street sign and make it available to the applicant.
- G. Honorary street name signs will be distinctive in size and color from the official street name sign and will be installed below the official street name sign. The applicant will be responsible for the cost of the materials and installation of the honorary street sign.