
**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: SCOTT KOEPPPEL, VILLAGE ADMINSTRATOR
ALISON MURPHY, VILLAGE CLERK
SUBJECT: RESOLUTION: REVIEW OF CLOSED SESSION MINUTES
AND RECORDING DESTRUCTION
AGENDA: JUNE 6, 2023 REGULAR BOARD MEETING
DATE: MAY 30, 2023

ISSUE

Should the Village Board authorize the destruction of certain recordings of closed session meetings as authorized by the Open Meetings Act and Village Resolution 20031216C, A Resolution Adopting a Policy for the Keeping of a Verbatim Record of Closed Meeting.

DISCUSSION

State statute requires that closed session minutes be reviewed every six months. Staff has reviewed the minutes and is not recommending the release of any at this time. Staff recommends the Board approve Resolution 20230606B to allow for the Village's list of closed session minutes to be updated to show the closed session meeting dates from the past six months and to approve the destruction of closed session recordings prior to December 2021. This resolution is authorizing the destruction of five recordings.

COSTS

There are no costs associated with approving this resolution.

RECOMMENDATION

That the Board approves Resolution 20230606B concerning the Review of Closed Session Minutes and destruction of closed session recordings.



**VILLAGE OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

RESOLUTION NO. 20230606

A RESOLUTION CONCERNING THE REVIEW OF CLOSED SESSION MINUTES

BE IT RESOLVED by the Board of Trustees of the Village of Sugar Grove, Kane County, Illinois as follows:

WHEREAS, the Village of Sugar Grove is required to periodically review the minutes of all closed sessions; and

WHEREAS, the President and the Board of Trustees for the Village of Sugar Grove have reviewed the minutes of all closed sessions of the Board occurring within the previous six (6) months;

BE IT THEREFORE RESOLVED, that the President and the Board of Trustees for the Village of Sugar Grove has determined that at this time there are no minutes, or portions that are not confidential and, therefore, available for public inspection.

BE IT FURTHER RESOLVED that the President and the Board of Trustees for the Village of Sugar Grove has determined that the minutes or portions thereof as attached and labeled Exhibit A continue to require confidentiality, in order to protect the public interest or the privacy of an individual, and as such will remain unavailable for public inspection.

BE IT FURTHER RESOLVED that the President and Board of Trustees approve the destruction of audio recordings of closed meetings prior to December 2021 as set forth by Resolution 20031216C, A Resolution Adopting a Policy for the Keeping of a Verbatim Record of Closed Meetings Under the Illinois Open Meetings Act.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois on this 6th day of June, 2023.

Jennifer Konen
President of the Board of Trustees
of the Village of Sugar Grove, Kane
County, Illinois

ATTEST:

Alison Murphy
Clerk, Village of Sugar Grove

| | Aye | Nay | Absent | Abstain |
|-------------------------|-------|-------|--------|---------|
| Trustee Matthew Bonnie | _____ | _____ | _____ | _____ |
| Trustee Sean Herron | _____ | _____ | _____ | _____ |
| Trustee Heidi Lendi | _____ | _____ | _____ | _____ |
| Trustee Sean Michels | _____ | _____ | _____ | _____ |
| Trustee Michael Schomas | _____ | _____ | _____ | _____ |
| Trustee James F. White | _____ | _____ | _____ | _____ |

Exhibit A
Confidential Closed Session Minutes
June 2023

| Minutes Date | Minutes Date | Minutes Date | Minutes Date | Minutes Date | Minutes Date | Minutes Date | Minutes Date |
|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| 06/14/93 | 06/16/98 | 07/19/01 | 05/04/04 | 12/18/07 | 02/07/12 | 04/19/16 | 06/15/21 |
| 06/28/93 | 07/07/98 | 08/14/01 | 05/05/04 | 01/22/08 | 02/14/12 | 06/07/16 | 07/06/21 |
| 07/12/93 | 08/04/98 | 08/21/01 | 07/27/04 | 02/05/08 | 04/17/12 | 07/05/16 | 08/17/21 |
| 10/11/93 | 08/11/98 | 09/25/01 | 08/17/04 | 06/17/08 | 05/01/12 | 07/19/16 | 12/21/21 |
| 11/22/93 | 08/18/98 | 10/09/01 | 10/05/04 | 07/15/08 | 06/19/12 | 08/02/16 | 01/18/22 |
| 06/06/94 | 09/08/98 | 03/05/02 | 11/16/04 | 08/05/08 | 07/17/12 | 08/16/16 | 02/01/22 |
| 06/20/94 | 11/17/98 | 03/05/02a | 12/07/04 | 09/28/08 | 07/30/12 | 04/04/17 | 02/15/22 |
| 07/11/94 | 11/24/98 | 04/02/02 | 01/04/05 | 01/27/09 | 09/04/12 | 04/18/17 | 03/02/22 |
| 10/17/94 | 12/01/98 | 04/16/02 | 02/01/05 | 06/02/09 | 10/30/12 | 05/02/17 | 04/05/22 |
| 11/21/94 | 01/05/99 | 05/02/02 | 03/22/05 | 06/16/09 | 12/04/12 | 05/16/17 | 05/17/22 |
| 12/05/94 | 01/19/99 | 05/21/02 | 05/31/05 | 09/01/09 | 02/05/13 | 06/06/17 | 06/07/22 |
| 01/03/95 | 02/02/99 | 06/04/02 | 06/14/05 | 09/29/09 | 02/19/13 | 06/20/17 | 06/21/22 |
| 01/16/95 | 02/10/99 | 07/09/02 | 06/28/05 | 10/06/09 | 03/19/13 | 10/03/17 | 07/07/22 |
| 02/20/95 | 03/02/99 | 08/06/02 | 07/05/05 | 11/17/09 | 05/14/13 | 11/21/17 | 08/24/22 |
| 03/20/95 | 03/16/99 | 09/03/02 | 07/19/05 | 12/01/09 | 05/21/13 | 12/05/17 | 09/22/23 |
| 03/31/95 | 08/24/99 | 10/22/02 | 08/02/05 | 02/02/10 | 07/02/13 | 09/04/18 | 10/04/22 |
| 03/18/96 | 10/19/99 | 10/29/02 | 09/06/05 | 02/16/10 | 07/16/13 | 12/04/18 | 10/18/22 |
| 04/01/96 | 11/02/99 | 12/17/02 | 09/20/05 | 02/23/10 | 08/06/13 | 12/18/18 | 12/06/22 |
| 04/15/96 | 12/07/99 | 01/07/03 | 10/18/05 | 04/06/10 | 08/20/13 | 03/05/19 | 01/09/23a |
| 05/06/96 | 01/11/00 | 01/21/03 | 11/15/05 | 04/20/10 | 09/03/13 | 03/19/2019a | 01/09/23b |
| 06/03/96 | 01/18/00 | 02/04/03 | 01/17/06 | 05/04/10 | 10/15/13 | 03/19/2019b | 02/07/23 |
| 06/10/96 | 02/01/00 | 02/04/03a | 03/07/06 | 05/18/10 | 01/27/14 | 04/16/19 | 02/21/23 |
| 08/05/96 | 06/06/00 | 03/04/03 | 05/02/06 | 07/20/10 | 02/18/14 | 07/02/19 | 03/21/23 |
| 11/18/96 | 09/05/00 | 03/17/03 | 07/05/06 | 08/17/10 | 03/04/14 | 10/01/19 | |
| 04/15/97 | 09/19/00 | 03/18/03 | 07/18/06 | 09/21/10 | 04/15/14 | 11/19/19 | |
| 05/19/97 | 09/26/00 | 04/15/03 | 10/17/06 | 10/05/10 | 05/06/14 | 12/17/19 | |
| 06/02/97 | 10/06/00 | 05/06/03 | 12/05/06 | 10/19/10 | 05/06/14b | 01/07/20 | |
| 06/09/97 | 10/17/00 | 05/20/03 | 12/19/06 | 12/07/10 | 05/20/14 | 02/04/20 | |
| 09/15/97 | 12/19/00 | 06/03/03 | 01/09/07 | 12/16/10 | 11/18/14 | 02/18/20 | |
| 09/29/97 | 01/16/01 | 06/17/03 | 01/23/07 | 04/19/11 | 03/17/15 | 03/03/20 | |
| 10/06/97 | 02/13/01 | 07/15/03 | 02/20/07 | 06/21/11 | 05/19/15 | 05/19/20 | |
| 10/20/97 | 02/20/01 | 07/21/03 | 04/03/07 | 07/19/11 | 07/21/15 | 06/02/20 | |
| 10/20/97a | 02/27/01 | 07/21/03b | 05/01/07 | 08/02/11 | 08/18/15 | 06/16/20 | |
| 01/06/98 | 04/10/01 | 07/29/03 | 05/15/07 | 09/06/11 | 09/01/15 | 08/18/20 | |
| 02/03/98 | 04/17/01 | 08/05/03 | 06/19/07 | 9/6/2011b | 12/01/15 | 09/01/20 | |
| 03/10/98 | 05/08/01 | 08/19/03 | 07/17/07 | 09/20/11 | 12/15/15 | 10/06/20 | |
| 04/07/98 | 05/15/01 | 09/02/03 | 10/15/07 | 10/04/11 | 01/12/16 | 12/01/20 | |
| 04/14/98 | 06/12/01 | 12/02/03 | 11/06/07 | 12/06/11 | 02/02/16 | 05/04/21 | |
| 05/05/98 | 06/19/01 | 12/16/03 | 11/20/07 | 01/03/12 | 03/15/16 | 05/11/21 | |
| 05/19/98 | 06/26/01 | 04/20/04 | 12/04/07 | 01/17/12 | 04/05/16 | 06/08/21 | |