
**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: ALISON MURPHY, ASSISTANT TO THE VILLAGE ADMINISTRATOR/
VILLAGE CLERK
SUBJECT: ORDINANCE: AMENDING TITLE 1 (ADMINISTRATION), SECTION 8
(MEETINGS; RULES OF ORDER AND PROCEDURE)
AGENDA: JUNE 7, 2022 REGULAR BOARD MEETING
DATE: MAY 31, 2022

ISSUE

Should the Village Board approve an ordinance amending Title 1 (Administration) Section 8 (Meetings; Rules of Order and Procedure)

DISCUSSION

Per Village Code, Village Board meetings are currently governed by Robert's Rules of Order. While Robert's Rules provide a comprehensive guide to parliamentary procedure, they can also be cumbersome, confusing, overly formal, and out of touch with modern norms. To ensure Village meetings run smoothly, fairly, and efficiently, it is recommended that the Board amend the Village Code to reference Robert's Rules of Order as a guide for the conduct of Board meetings rather than the rule.

COST

Attorney costs to research the issue were approximately \$250.

RECOMMENDATION

That the Village Board approve an ordinance amending Title 1 (Administration) Section 8 (Meetings; Rules of Order and Procedure).



VILLAGE OF SUGAR GROVE

ORDINANCE NO. 20230207

**AN ORDINANCE AMENDING TITLE 1 (ADMINISTRATION)
SECTION 8 (MEETINGS: RULES OF ORDER AND PROCEDURE)
VILLAGE OF SUGAR GROVE, KANE COUNTY, ILLINOIS**

PASSED BY THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF SUGAR GROVE, KANE COUNTY, ILLINOIS
THIS 7TH DAY OF FEBRUARY, 2023.

PUBLISHED IN PAMPHLET FORM BY AUTHORITY
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF SUGAR GROVE, KANE COUNTY, ILLINOIS
THIS 7TH DAY OF FEBRUARY, 2023.

ORDINANCE NO. 20230207

**AN ORDINANCE AMENDING TITLE 1 (ADMINISTRATION)
SECTION 8 (MEETINGS; RULES OF ORDER AND PROCEDURE)
VILLAGE OF SUGAR GROVE, KANE COUNTY, ILLINOIS**

WHEREAS, the Village of Sugar Grove is not a home rule municipality within Article VII, Section 6A of the Illinois Constitution, and accordingly, acts pursuant to the powers granted to it under 65 ILCS 5/1-8 et. seq.; and,

WHEREAS, the Illinois Municipal Code (65 ILCS 5/3.1-40 *et seq.*) provides that the Village Board shall determine its own rules of proceeding; and,

WHEREAS, the Village of Sugar Grove has previously adopted Title 1 (Administration) Chapter 8 (Meetings; Rules of Order and Procedure); and,

WHEREAS, the Board of Trustees finds that the best interest of the Village of Sugar Grove and the health and welfare of its residents of the Village are best served by amending the Village Code of Ordinances from time to time; and,

WHEREAS, the purpose of this amendment to Section 1-8-3 is intended to clarify and declare existing law.

NOW THEREFORE, BE IT ORDAINED by the Village President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows:

SECTION ONE: INCORPORATION OF RECITALS

The recitals of this ordinance are hereby adopted by reference as though fully set forth in this Section One.

SECTION TWO: VILLAGE CODE AMENDED

That Title 1, Chapter 8, Subsection 3 of the Village Code shall be amended to read as follows:

1-8-3: ROBERT'S RULES OF ORDER:

The rules of parliamentary practice comprised in the latest published edition of "Robert's Rules of Order" revised shall ~~serve as a guide for govern~~ the Board ~~in the conduct of its meetings~~ in those ~~all~~-cases to which they are applicable and in which they are not inconsistent with the special rules ~~or established practices~~ of this Board or the Statutes or laws of the State. ~~The Rules that are parliamentary in nature are procedural, and not jurisdictional, and the failure of the Board to strictly comply with the procedural rules shall not invalidate any action of the Board. The Rules that~~

implement requirements of State law are jurisdictional only to the extent that Illinois law makes them so.

SECTION THREE: **MISCELLANEOUS PROVISIONS**

- A. That if any section, subsection, sentence, clause, or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance.
- B. All ordinances or provisions of ordinances which are in conflict with this Ordinance are hereby repealed.
- C. This Ordinance shall be in full force and effect from and after its passage, approval, and publication form as provided by law.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois on this 7th day of February, 2023.

Jennifer Konen,
Village President

ATTEST:

Alison Murphy,
Village Clerk

| | Aye | Nay | Absent | Abstain |
|----------------------------------|-------|-------|--------|---------|
| Trustee Matthew Bonnie | _____ | _____ | _____ | _____ |
| Trustee Sean Herron | _____ | _____ | _____ | _____ |
| Trustee Heidi Lendi | _____ | _____ | _____ | _____ |
| Trustee Michael Schomas | _____ | _____ | _____ | _____ |
| Trustee Ryan Walter | _____ | _____ | _____ | _____ |
| Trustee James F. White | _____ | _____ | _____ | _____ |
| Village President Jennifer Konen | _____ | _____ | _____ | _____ |