
**VILLAGE OF SUGAR GROVE
BOARD REPORT**

TO: VILLAGE PRESIDENT & BOARD OF TRUSTEES
FROM: BRENT EICHELBERGER, VILLAGE ADMINISTRATOR
ALISON MURPHY, ASSISTANT TO THE VILLAGE ADMINISTRATOR/
VILLAGE CLERK
SUBJECT: ORDINANCE: AMENDING VILLAGE CODE – REMOTE ATTENDANCE
AGENDA: NOVEMBER 1, 2022 REGULAR BOARD MEETING
DATE: OCTOBER 26, 2022

ISSUE

Should the Village Board approve an ordinance amending Village Code Title 1 (Administration), Chapter 8 (Meetings; Rules of Order and Procedure).

DISCUSSION

Currently, Village Code only allows for two members of a board or commission to participate remotely and does not allow remote participation for closed session meetings. At the October 18, 2022 Village Board meeting, the Board discussed amending the Code for remote participation and reached consensus to allow up to three elected officials to attend remotely and to maintain the provision prohibiting remote attendance during closed session meetings.

COST

There will be a small cost to codify the ordinance, which is already budgeted.

RECOMMENDATION

That the Village Board approve an ordinance amending Village Code Title 1 (Administration), Chapter 8 (Meetings; Rules of Order and Procedure) to allow for a maximum of three (3) elected officials to attend a meeting remotely.



VILLAGE OF SUGAR GROVE

ORDINANCE NO. 20221101A

An Ordinance Amending Village Code Title 1, Chapter 8 (Remote Meeting Attendance)

PASSED BY THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF SUGAR GROVE, KANE COUNTY, ILLINOIS
THIS 1ST DAY OF NOVEMBER, 2022.

PUBLISHED IN PAMPHLET FORM BY AUTHORITY
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF SUGAR GROVE, KANE COUNTY, ILLINOIS
THIS 1ST DAY OF NOVEMBER, 2022

**VILLAGE OF SUGAR GROVE
ORDINANCE NO. 20221101A**

An Ordinance Amending Title 1 (Administration), Chapter 8 (Meetings; Rules of Order and Procedure – Remote Meeting Attendance) of the Village Code

BE IT ORDAINED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows;

WHEREAS, the Village of Sugar Grove is not a home rule municipality within Article VII, Section 6A of the Illinois Constitution and accordingly, acts pursuant to the powers granted to it under 65 ILCS 5/1-1 et seq.; and,

WHEREAS, the Village of Sugar Grove Board of Trustees finds that it is in the best interests of the citizens of the Village of Sugar Grove to amend the Village of Sugar Grove Village Code Title 1 Chapter 8 to update its regulations regarding remote meeting participation.

NOW, THEREFORE, BE IT ORDAINED by the President and the Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows:

SECTION ONE: TEXTS AMENDMENTS

A member of the village board may attend a meeting electronically if the member meets the following conditions:

- A. The member should notify the village clerk at least four (4) hours before the meeting, unless impractical, so that necessary communications equipment can be arranged. Inability to make the necessary technical arrangements will result in denial of a request for remote attendance.
- B. The member must assert one of the following three (3) reasons why he or she is unable to physically attend the meeting:
 1. The member cannot attend because of personal illness or disability; or
 2. The member cannot attend because of employment purposes or the business of the village; or
 3. The member cannot attend because of a family or other emergency.
- C. A maximum of ~~two (2)~~ three (3) elected officials may attend a meeting or public hearing by telephone conference call or other electronic means provided a quorum of the board is physically present and following approval of the remote attendance by the board members. The elected official(s) who first makes the appropriate request shall be given first consideration.

SECTION TWO: GENERAL PROVISIONS

REPEALER: All ordinances or portions thereof in conflict with this Ordinance are hereby repealed.

SEVERABILITY: Should any portion of this Ordinance be declared invalid by a court of competent jurisdiction; the remaining provisions will remain in full force and effect the same as if the invalid provision had not been a part of this Ordinance.

EFFECTIVE DATE: This Ordinance shall be in full force and effect after its approval, passage, and publication in pamphlet form as provided by law.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, this 1st day of November, 2022.

Jennifer Konen,
Village President

ATTEST:

Alison Murphy,
Village Clerk

	Aye	Nay	Absent	Abstain
Trustee Matthew Bonnie	___	___	___	___
Trustee Sean Herron	___	___	___	___
Trustee Heidi Lendi	___	___	___	___
Trustee Michael Schomas	___	___	___	___
Trustee Ryan Walter	___	___	___	___
Trustee James F. White	___	___	___	___