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**VILLAGE OF SUGAR GROVE  
BOARD REPORT**

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**TO:** VILLAGE PRESIDENT & BOARD OF TRUSTEES  
**FROM:** ANTHONY SPECIALE, DIRECTOR OF PUBLIC WORKS  
BRAD MERKEL, DEPUTY DIRECTOR OF PUBLIC WORKS  
**SUBJECT:** RESOLUTION: REPLACEMENT PUBLIC WORKS MONUMENT SIGN  
**AGENDA:** OCTOBER 18, 2022 REGULAR BOARD MEETING  
**DATE:** OCTOBER 6, 2022

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**ISSUE**

Should the Village Board approve a resolution to replace the Public Works Monument Sign.

**DISCUSSION**

Since the newly created Economic Development Department moved into Public Works the Village Board requested the Public Works Monument sign to be updated to include Public Works, Community Development and Economic Development. The current Public Works sign is original to the Public Works construction in 2002 and it would be difficult to color match 20-year-old materials. Staff contacted three (3) local sign vendors for proposals to replace the current sign and to include the three (3) departments. Only one (1) of the three (3) vendors provided a proposal for the replacement sign. Below is a breakdown of the vendors contacted and the quote received. The quote received includes removal of the old sign and installation of the new sign. It should be noted that when Community Development and Economic Development relocate there will be an estimated cost of \$9,525.00 to change the sign back to Public Works as the only Department.

**Vendor**

**Cost**

Sign FX	No proposal received
Quantum Sign	No proposal received
Aurora Sign Co.	\$9,995.00

**COST**

The cost of the replacement Public Works Monument Sign is \$9,995.00. The replacement Public Works Monument Sign was not included in FYE 23 budget; however, the funds are available in 01-54-6406. This project was budgeted last FY but due to supply issues it was not completed.

## **RECOMMENDATION**

The Village Board approves **Resolution # 20221018PW1** authorizing the purchase of the replacement Public Works Monument Sign from Aurora Sign Co.



RESOLUTION NO. 20221018PW1

**VILLAGE OF SUGAR GROVE, KANE COUNTY, ILLINOIS**

**RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT WITH  
AURORA SIGN CO. FOR THE REPLACEMENT PUBLIC WORKS  
MONUMENT SIGN.**

**WHEREAS**, the Village of Sugar Grove Board of Trustees find that it is in the best interest of the Village to engage the services of Aurora Sign Co. for the replacement Public Works Monument Sign. and to execute the attached agreement;

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, as follows:

That attached hereto and incorporated herein by reference as Exhibit A is an agreement between Aurora Sign Co. for the replacement Public Works Monument Sign. The President and Clerk are hereby authorized to execute said agreement on behalf of the Village and to take such further actions as are necessary to fulfill the terms of said agreement.

Passed by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois, at a regular meeting thereof held on the 18th day of October, 2022.

\_\_\_\_\_  
Jennifer Konen, President of the Board  
of Trustees of the Village of Sugar Grove,  
Kane County, Illinois

ATTEST: \_\_\_\_\_  
Alison Murphy, Clerk  
Village of Sugar Grove

	Aye	Nay	Absent	Abstain
Trustee Matthew Bonnie	_____	_____	_____	_____
Trustee Sean Herron	_____	_____	_____	_____
Trustee Heidi Lendi	_____	_____	_____	_____
Trustee Michael Schomas	_____	_____	_____	_____
Trustee Ryan Walter	_____	_____	_____	_____
Trustee James F. White	_____	_____	_____	_____
President Jennifer Konen	_____	_____	_____	_____



# PROPOSAL

221071-01

Date: 08/11/2022

Expires:

Drawing Numbers:

**Project:** Village of Sugar Grove  
601 Heartland Drive  
Sugar Grove, IL 60554

**Client:** Village of Sugar Grove  
601 Heartland Drive  
Sugar Grove, IL 60554

**Contact:** Bryan Beach 630-391-7230

We are pleased to offer this proposal for the following services at the above location.

## Project Description:

## Item Total:

**1. Monument Sign;** Remove existing ground sign Cabinet only and dispose. \$9,995.00  
Fabricate and install one (1) double-sided non-illuminated ground sign of aluminum and acrylic. all copy to be individually plate letters. Sugar Grove to be 1/4" white acrylic with vinyl applied first surface. Frame to be steel angle, cabinet to be .125 aluminum panel. Field paint the two existing pole covers to match building. All exposed surfaces to be coated with Matthews acrylic polyurethane paint. Additional details on Sheet 1.

**Deposit Rate: 50%**  
**Deposit: \$4,997.50**

**Subtotal: \$9,995.00**

**Total: \$9,995.00**

TERMS: A deposit of 50% of the total project is required with order. The balance is due within 10 days of completion invoice.

OPTION: A 2%DISCOUNT WILL APPLY TO PAYMENT IN FULL AT CONTRACT SIGNING. Permit costs will be billed separately.

PERMITS: Permit fees, engineering fees required by cities, and procurement fees will be additional. Sign construction will commence upon receipt of permit. Delivery dates are estimated from receipt of permit.

TAXES: The total cost of this contract is subject to the tax rate in the jurisdiction of the sign installation location, **TO BE BILLED ON FINAL INVOICE.**

EXCAVATION AND LANDSCAPING: In the instance where trenching and/or excavating for a sign base is involved, Aurora Sign Company assumes no responsibility for the final reseeding, planting and/or black dirt replacement involve in this operation. Aurora Sign Company will return the area to a workable condition to allow the customer to do the final landscaping involved. The above contract pricing is calculated with engineered footings for soil types common to your area. Upon excavation of abnormal soil conditions, (i.e.loose compaction, fresh backfill, abnormal backfill, building debris, hidden concrete) additional cost may be incurred. These additional costs will be passed along to the customer at a rate of cost plus 15% for handling.

WARRANTY: The above signage is guaranteed against defects in workmanship for a period of 24 months after the completion date. A Maintenance Contract is available to continue regular service following the warranty period.

DRAWINGS: The drawings that are submitted with this proposal are the property of Aurora Sign Company and are to be used only in connection with work performed by them. Reproduction in whole or in part for any other purpose is expressly forbidden without written consent from Aurora Sign Company. Design and layout charges of up to \$3000.00 may be assessed for misuse or reproduction of these plans.

**Salesperson: Lee Gotfried**

Buyer's Acceptance \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

Seller's Acceptance \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_



# PROPOSAL

221071-02

Date: 10/10/2022

Expires: 11/09/2022

Drawing Numbers:

**Project:** Village of Sugar Grove  
601 Heartland Drive  
Sugar Grove, IL 60554

**Client:** Village of Sugar Grove  
601 Heartland Drive  
Sugar Grove, IL 60554

**Contact:** Bryan Beach 630-391-7230

We are pleased to offer this proposal for the following services at the above location.

Project Description:	Item Total:
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<b>1. Monument Sign;</b> Remove existing ground sign Cabinet only and dispose. Fabricate and install one (1) double-sided non-illuminated ground sign of aluminum and acrylic. all copy to be individually plate letters. Sugar Grove to be 1/4" white acrylic with vinyl applied first surface. Frame to be steel angle, cabinet to be .125 aluminum panel. Field paint the two existing pole covers to match building. All exposed surfaces to be coated with Matthews acrylic polyurethane paint. Additional details on Sheet 1.	\$9,525.00
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**Deposit Rate: 50%**  
**Deposit: \$4,958.95**

**Subtotal: \$9,525.00**  
**Tax: \$392.91**  
**Total: \$9,917.91**

TERMS: A deposit of 50% of the total project is required with order. The balance is due within 10 days of completion invoice.

OPTION: A 2%DISCOUNT WILL APPLY TO PAYMENT IN FULL AT CONTRACT SIGNING. Permit costs will be billed separately.

PERMITS: Permit fees, engineering fees required by cities, and procurement fees will be additional. Sign construction will commence upon receipt of permit. Delivery dates are estimated from receipt of permit.

TAXES: The total cost of this contract is subject to the tax rate in the jurisdiction of the sign installation location, **TO BE BILLED ON FINAL INVOICE.**

EXCAVATION AND LANDSCAPING: In the instance where trenching and/or excavating for a sign base is involved, Aurora Sign Company assumes no responsibility for the final reseeding, planting and/or black dirt replacement involve in this operation. Aurora Sign Company will return the area to a workable condition to allow the customer to do the final landscaping involved. The above contract pricing is calculated with engineered footings for soil types common to your area. Upon excavation of abnormal soil conditions, (i.e.loose compaction, fresh backfill, abnormal backfill, building debris, hidden concrete) additional cost may be incurred. These additional costs will be passed along to the customer at a rate of cost plus 15% for handling.

WARRANTY: The above signage is guaranteed against defects in workmanship for a period of 24 months after the completion date. A Maintenance Contract is available to continue regular service following the warranty period.

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**Salesperson: Lee Gotfried**

Buyer's Acceptance \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

Seller's Acceptance \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

Square Footage: 48.75



**Non-illuminated  
double sided sign**

Fabricate and install sign of aluminum and acrylic. All copy to be individually plate letters. "Sugar Grove" to be 1/4" white acrylic with vinyl applied first surface. All exposed metal surfaces to be coated with acrylic polyurethane. See below for color.

Re-paint the two existing pole covers to match building.

Remove existing sign cabinet and dispose. Install new cabinet in same area.



Color of existing building required

SCALE 1/2"=1'		Drawn By: JC	
<div></div> PMS 294 C	Paint		
<div></div> PMS 5356 C	Paint		
<div></div> White	Paint		
<div></div> TBD (Column)	Paint		
<div></div> Printed Vinyl	Vinyl		

Computer generated colors are not a true match to any PMS, vinyl or paint. Rendering shown is for concept only. Actual scale and placement shown are approximate.

All Signs Shall Be Installed In Accordance With N.E.C. Article 600

Engineering Specifications  
All Signs Fabricated as per  
A.S.A. Specifications & 2018 I.B.C.

Electrical Specifications  
All Signs Fabricated as per  
2017 N.E.C. Specifications

NOTE: THIS DRAWING IS THE PROPERTY OF AURORA SIGN CO. IT IS NOT TO BE REPRODUCED, COPIED, OR EXHIBITED IN ANY FASHION WITHOUT WRITTEN CONSENT FROM AURORA SIGN CO. CHARGES OF UP TO \$2000.00 WILL BE ASSESSED FOR ANY MIS-USE OF THESE DRAWINGS.

**AURORA  
SIGN CO.**

OFFICE: 630-898-5900 • AURORASIGN.COM  
30W196 CALUMET AVENUE W • WARRENVILLE, IL 60555

Prepared For:  
Village of Sugar Grove

Location Name:  
Sugar Grove

Address:  
601 Heartland Drive

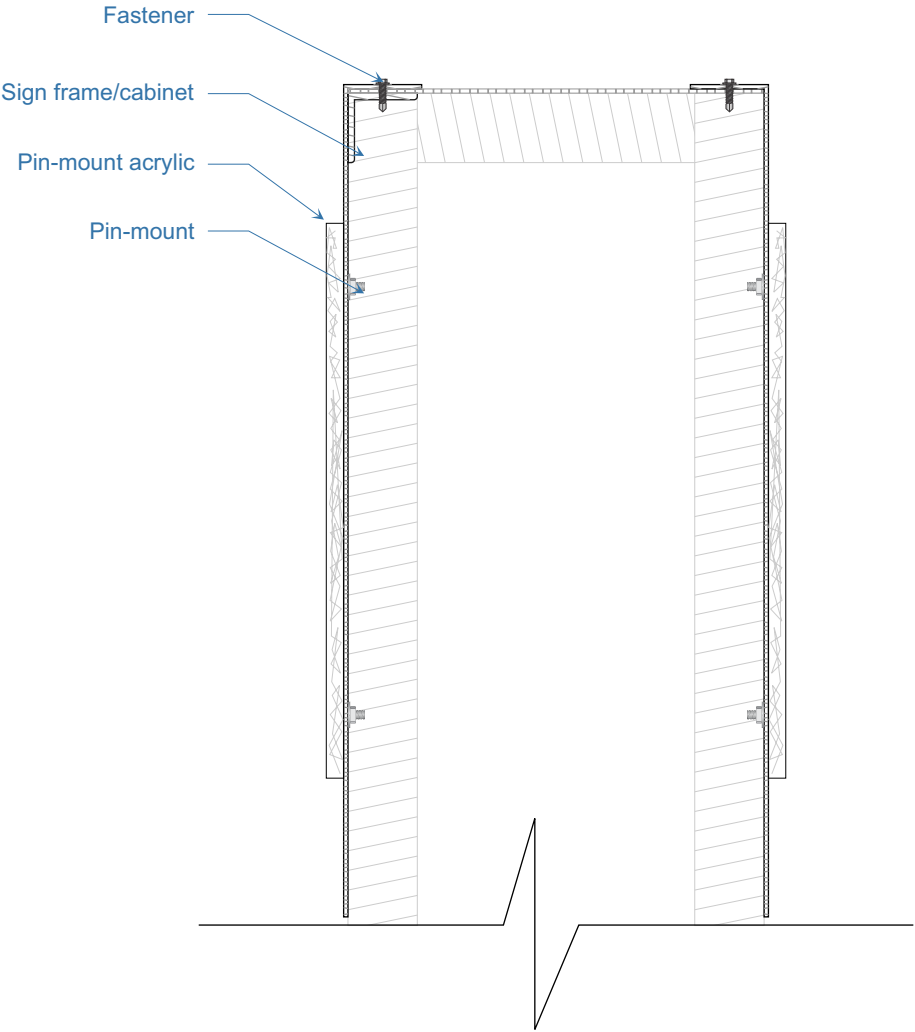
City/State:  
Sugar Grove, IL 60554

Drwg: 221071 Sheet: 3 Design Date: 8/8/2022

Rev A: 8/9/2022	Rev D: 8/10/2022
Rev B:	Rev E:
Rev C:	Rev F:

LANDLORD APPROVAL SIGNATURE





Installation instructions

Remove existing sign cabinet and dispose.  
Install new cabinet in same area.

	Drawn By:
	JC

Computer generated colors are not a true match to any PMS, vinyl or paint. Rendering shown is for concept only. Actual scale and placement shown are approximate.

All Signs Shall Be Installed In Accordance With N.E.C. Article 600

Engineering Specifications All Signs Fabricated as per A.S.A. Specifications & 2018 I.B.C.	Electrical Specifications All Signs Fabricated as per 2017 N.E.C. Specifications
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<div><div>AURORA SIGN CO.</div><div>OFFICE: 630-898-5900 • AURORASIGN.COM 30W196 CALUMET AVENUE W • WARRENVILLE, IL 60555</div></div>	<b>Prepared For:</b> Village of Sugar Grove	<b>Address:</b> 601 Heartland Drive	<b>Drwg:</b> 221071	<b>Sheet:</b> 3A	<b>Design Date:</b> 8/8/2022	<b>LANDLORD APPROVAL SIGNATURE</b>
	<b>Location Name:</b> Sugar Grove	<b>City/State:</b> Sugar Grove, IL 60554	Rev A: 8/9/2022	Rev D: 8/10/2022		
			Rev B:	Rev E:		
			Rev C:	Rev F:		