

---

---

**VILLAGE OF SUGAR GROVE  
BOARD REPORT**

---

---

**TO:** VILLAGE PRESIDENT & BOARD OF TRUSTEES  
**FROM:** BRENT EICHELBERGER, VILLAGE ADMINISTRATOR  
ALISON MURPHY, ASSISTANT TO THE VILLAGE ADMINISTRATOR/  
VILLAGE CLERK  
**SUBJECT:** DISCUSSION: 2023 VILLAGE MEETING SCHEDULE  
**AGENDA:** OCTOBER 18, 2022 REGULAR BOARD MEETING  
**DATE:** OCTOBER 6, 2022

---

**ISSUE**

Should the Village Board discuss the meeting schedule for the Board, Plan Commission, Board of Police Commissioners and Police Pension Board for calendar year 2023.

**DISCUSSION**

Board meetings are set by Village Code, 1-8-2 which states that all Regular Board Meetings shall be held at 6:00 p.m. on the first and third Tuesday. Statute requires the schedule to be reviewed, approved, posted, and sent to all news publications that request a copy. Statute further allows for the dates and place of any meeting to be amended and allows for special and emergency meetings to be convened upon publication of an agenda. Board of Police Commissioners and Plan Commission meetings are held monthly and the meeting day is set by the commissions. Both meet on the third Wednesday of each month beginning at 6:00 p.m. and 7:00 p.m., respectively. The Police Pension Board meets the third Friday quarterly at 8:00 a.m.

At a recent Board meeting, President Konen asked staff to bring the 2023 calendar to the Board for discussion prior to approval to consider the summer meeting schedule. A draft 2023 calendar as regularly scheduled is attached.

In 2023 July 4<sup>th</sup> falls on the first Tuesday of the month. In the past when holidays fall on a meeting day, the meeting has been canceled. This last happened in January of 2021 for New Year's Day and in 2017 on July 4<sup>th</sup>. Following this practice, the draft calendar shows only one Village Board meeting in July 2023.

**COST**

There is no cost to discuss the calendar.

**RECOMMENDATION**

That the Board discuss the 2023 Village Meeting Calendar and direct staff as to the 2023 meeting dates.

# 2023

## Village of Sugar Grove Calendar

Draft 10/18/2022

### JANUARY

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### FEBRUARY

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

### MARCH

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### APRIL

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### MAY

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### JUNE

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

### JULY

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### AUGUST

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### SEPTEMBER

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

### OCTOBER

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### NOVEMBER

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

### DECEMBER

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### Color Key

Village Board Meetings 6:00 p.m.

Plan Commission Meetings 7:00 p.m.

Police Commission Meetings 6:00 p.m.

Police Pension Board Meetings 8:00 a.m.

All meetings unless otherwise published  
are held at:

10 S. Municipal Drive  
Sugar Grove, IL 60554

Agendas can be found online at:  
[www.sugargroveil.gov](http://www.sugargroveil.gov)

### HOLIDAYS

All Village Offices Closed

New Year's Day 01-02

MLK Day 01-16

Presidents Day 02-20

Memorial Day 05-29

Independence Day 07-04

Labor Day 09-04

Columbus Day 10-9

Thanksgiving 11-23 & 11-24

Christmas 12-25 & 12-26

Regular Office Hours are Monday thru Friday from 8:00 a.m. to 4:30 p.m.