

<p>Village President Jennifer Konen</p> <p>Village Administrator Brent M. Eichelberger</p>	 <p>10 S. Municipal Drive Sugar Grove, Illinois 60554 Phone: 630-391-7200 Fax: 630-391-7210</p>	<p>Village Trustees</p> <p>Matthew Bonnie Sean Herron Heidi Lendi Michael Schomas Ryan Walter James F. White</p>
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**September 20, 2022**  
**Regular Board Meeting**  
**6:00 p.m.**

**1. Call to Order**

President Konen called the meeting to order at 6:00 p.m.

**2. Pledge of Allegiance**

President Konen asked Trustee Herron to lead the Pledge of Allegiance.

**3. Roll Call**

The September 20, 2022 Village Board meeting was held in person in the Board Room at Village Hall.

**Present:** 7 President Jennifer Konen, Trustee Matthew Bonnie, Trustee Sean Herron, Trustee Heidi Lendi, Trustee Michael Schomas Trustee Ryan Walter, Trustee James F. White

**Absent:** 0

**Also Present:**

Attorney Julien, Finance Director Anastasia, Police Chief Rollins, Public Works Director Speciale, Community Development Director Magdziarz, Planning and Zoning Administrator Marion, Economic Development Director Cassa, Deputy Public Works Director Merkel, Village Engineer Piotrowski and Assistant to the Village Administrator/Village Clerk Murphy

**4. Public Hearing**

None

**5. Appointments and Presentation**

a. Proclamation: Honoring Leah Hayes

President Konen presented Sugar Grove resident Leah Hayes with a Proclamation for her achievements at the state, national and international level. Representation Keicher presented Leah with recognition from the State.

b. Presentation: April 30, 2022 Annual Comprehensive Financial Report (ACFR)

Jennifer Martinson presented the April 30, 2022 Annual Comprehensive Financial Report.

## 6. Airport Report

Joe Wolf reported that the runway that is currently closed will remain closed for the foreseeable future due to the costs of repairs.

## 7. Public Comments on Items Scheduled for Action

None

## 8. Consent Agenda

**A motion was made by Trustee Schomas, seconded by Trustee Herron, to approve the Consent Agenda. The motion carried by the following vote:**

**AYES: 6          Schomas, Herron, Bonnie, White, Lendi, White**  
**Nays: 0**  
**Absent: 0**

- a. Approval: Minutes of the August 29, 2022 Special Village Board Meeting
- b. Approval: Minutes of the September 6, 2022 Village Board Meeting
- c. Approval: Vouchers
- d. Approval: Treasurer's Report
- e. Approval: Acceptance of April 30, 2022 Annual Comprehensive Financial Report (ACFR)
- f. Resolution 20220920F: Amending Village Financial Policies
- g. Resolution 20220920S: Designating Additional Banking Accounts Signatory
- h. Resolution 20220920A: Authorizing Purchase of Office Furniture for 160 S. Municipal Drive
- i. Resolution 20220920PW2: Authorizing a Professional Services Agreement with Engineering Enterprises, Inc. for Design Engineering – Dugan Woods Water Main Replacement Project
- j. Resolution 20220920PW1: Authorizing a Professional Services Agreement with Engineering Enterprises, Inc. for Design Engineering – 2023 Road Program

## 9. General Business

- a. Resolution 20220920PW3: Authorizing Execution of an Agreement with Engineering Enterprises, Inc. for Professional Engineering Services for the Phase II Engineering - Blackberry Creek Pedestrian/Bike Bridge Project

Director Speciale explained that the next step of the Blackberry Creek Pedestrian/Bike Bridge project is to move forward with Phase II Engineering.

**A motion was made by Trustee Herron, and seconded by Trustee Schomas, to approve Resolution 20220920PW3, Authorizing Execution of an Agreement with Engineering Enterprises, Inc. for Professional Engineering Services for the Phase II Engineering - Blackberry Creek Pedestrian/Bike Bridge Project. The motion carried by the following vote:**

**AYES: 6            Herron, Schomas, Walter, Bonnie, White, Lendi**  
**Nays: 0**  
**Absent: 0**

- b. Ordinance 20220920B:            Reclassifying Certain Property (799 & 1250 Heartland Drive)

Director Magdziarz explained that the subject property is the former American Heartland Bank and the detention basin immediately to the east. The reclassification will provide the proper zoning classification to enable the bank building to be converted to the latest Burnt Barrel Social restaurant by Jim Ratons.

**A motion was made by Trustee White, seconded by Trustee Bonnie, to approve Ordinance 20220920B, Reclassifying Certain Property (799 & 1250 Heartland Drive). The motion carried by the following vote:**

**AYES: 6            White, Bonnie, Lendi, Schomas, Herron, Walter**  
**Nays: 0**  
**Absent: 0**

- c. Ordinance 20220920PD1:            Amending Title 6, Chapter 3 – Prohibited Parking – Establishing No Parking on Main Street

Chief Rollins explained the Village Board discussed the on-street parking concerns at the last board meeting on September 6. The Board directed staff to present two options for the Village Board to consider action on at the next Board Meeting. Option 1 prohibits parking on the west side of Main Street from Meadows to the dead-end while Option 2 prohibits all parking on both sides of the street from Meadows to the dead-end.

**A motion was made by Trustee White, seconded by Trustee Bonnie, to approve Ordinance 20220920PD1, Amending Title 6, Chapter 3 – Prohibited Parking – Establishing No Parking on Main Street (no parking on both sides). The motion carried by the following vote:**

**AYES: 6            White, Bonnie, Walter, Lendi, Schomas, Herron**  
**Nays: 0**  
**Absent: 0**

- d. Resolution 20220920PW4: Authorizing Execution of an Agreement for Phase II Design Engineering Services with Engineering Enterprises, Inc. - Safe Routes to School

Director Speciale explained that the next step in the project, which consists of installing 1,800 feet of new sidewalk and additional sidewalk removal and replacement in the proximity of Kaneland John Shields Elementary School, is to move forward with Phase II Design Engineering.

**A motion was made by Trustee Herron, seconded by Trustee Walter, to approve Resolution 20220920PW4, Authorizing Execution of an Agreement for Phase II Design Engineering Services with Engineering Enterprises, Inc. - Safe Routes to School. The motion carried by the following vote:**

**AYES: 6**      Herron, Walter, White, Schomas, Lendi, Bonnie  
**Nays: 0**  
**Absent: 0**

- e. Ordinance 20220920A: Amending the Liquor Control Ordinance

Assistant to the Village Administrator Murphy presented the new Liquor Control Ordinance and explained that the changes to the hours of operations and the creation of a permit for On Premise Bring Your Own Beverage/Beer. She noted that Section 3-2-14 A-1 would be amended to reflect the hours of operation of hours of operation to 6:00 a.m. to 1:00 a.m. Sunday through Thursday and 6:00 a.m. to 2:00 a.m. Friday and Saturday as noted in the prior section. Board discussion ensued. The Board directed staff to look at the requirement for food service for On Premise licenses and bring options back at a future meeting.

**A motion was made by Trustee White, seconded by Trustee Herron, continue discussion of Ordinance 20220920A, Amending Village Code Title 3, Chapter 2 (Liquor Control). The motion carried by the following vote:**

**AYES: 6**      White, Herron, Bonnie, Walter, Lendi, Schomas  
**Nays: 0**  
**Absent: 0**

## **10. Public Comment**

Joe Wolf commented that it would be beneficial for Sugar Grove to have a Metra Station.

## **11. Discussion Items**

- a. Zoning Ordinance, Data Center District

Assistant to the Village Administrator Murphy presented the draft of a Data Center District Zoning Ordinance. She explained that a big consideration is water usage and that staff held several discussions on the issue. Director Speciale explained that the Village

has contracted with the Illinois State Water Survey to perform groundwater modeling for some different data center scenarios as it relates to the sustainability of the deep aquifer. Board discussion ensued. The Board directed staff to make adjustments to Building Design/Materials to tighten up façade requirements and to increase side yard setbacks based on building height then send the ordinance to the Plan Commission for further consideration including building height.

b. Economic Development Corporation Restructure

Director Cassa outlined his proposal to restructure the Economic Development Corporation (EDC).

c. Priority Capital Projects List

Assistant to the Village Administrator Murphy presented the updated Priority Capital Projects List. She noted that the revised list includes an update of the Village Hall upgrades for the Police Department based on the items presented at the September 6, 2022 Village Board meeting. This item will be updated following Police's occupation of the space as discussed at the meeting. Board discussion ensued. The Board directed staff to look for grant opportunities for projects on the list and others.

d. Main Street Plan Implementation (Zoning District) (CD4)

Director Magdziarz explained that staff recommends focusing on Areas 1 & 2 (Main Street except Cross Street). Board discussion ensued. Next steps is to present the plan to the residents/businesses owners in Areas 1 & 2.

## 12. Reports

a. Staff

Director Cassa reported that he met with the developer of Sugar Grove Center Lot #17 and the ground breaking will be held October 17<sup>th</sup> at 5:00 p.m.

Director Magdziarz reported that the appeal of the swim spa plan commission issue will be held before the Plan Commission on Wednesday and Thursday of this week.

Director Speciale reported that there are just a few punch list items remaining on the Fays Lane project.

Chief Rollins complimented PW crew for the set-up at the LIV Golf Event. The event saw high attendance. Traffic flow worked well for spectators included the improvements at 30 & Dugan. Ride share was very successful. Rollins indicated that an interview is scheduled for Thursday for the position of Patrol Officer. Another Officer has indicated his intention of leaving.

Director Anastasia reported that the Village has received the second payment of the ARPA funds. Approximately \$41K was invoiced for 450 hours of police time for the LIV Golf Event.

President Konen noted the TIF eligibility and S.B. Friedman Study presentations will be coming before the Board soon.

b. Trustees

Trustee Herron reported that the Town Center Committee met yesterday. He expressed his thanks to Chief Rollins for his hands on efforts at the LIV event. He noted that the LIV event was a fantastic family event.

Trustee White reported that he attended the IML conference last week. He stated it was a good event and encouraged his fellow trustees to attend in the future if possible.

Trustee Lendi reported that she attend the Town Center Committee meeting and that Girl Scout fall product sale begins tomorrow.

Trustee Walter reported that he enjoyed the LIV Golf event and complimented staff on their efforts.

Trustee Schomas reported that the Aurora Area Convention and Visitors Bureau will have a presentation on the Fox Valley Mall revitalization at their next meeting.

c. President

President Konen reported that she also attended the LIV Golf event and that the Town Center is looking to finalize the marketing brochure and present a final draft at the Town Center Committee meeting in October.

**13. Closed Session**

**A motion was made by Trustee Lendi, seconded by Trustee Walter, to adjourn to Closed Session per the exception to the Open Meetings Act *Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Personnel [5 ILCS 120/2(c)(1)]* taking no action and adjourning therefrom. The motion carried by the following vote:**

<b>AYE: 6</b>	<b>Lendi, Walter, Schomas, Bonnie, Herron, White</b>
<b>Nays: 0</b>	<b>0</b>
<b>Absent:</b>	<b>0</b>

**14. Adjournment**

**A motion was made by Trustee White, seconded by Trustee Herron, to adjourn the Regular Meeting of the Board of Trustees at 9:52 p.m. The motion carried a voice vote.**

ATTEST:

/s/ Alison Murphy

Alison Murphy

Village Clerk