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**VILLAGE OF SUGAR GROVE  
BOARD REPORT**

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**TO:** VILLAGE PRESIDENT & BOARD OF TRUSTEES  
**FROM:** ALISON MURPHY, VILLAGE CLERK  
**SUBJECT:** RESOLUTION: REVIEW OF CLOSED SESSION MINUTES  
AND RECORDING DESTRUCTION  
**AGENDA:** JULY 7, 2022 REGULAR BOARD MEETING  
**DATE:** JUNE 24, 2022

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**ISSUE**

Should the Village Board authorize the release of certain minutes and the destruction of certain recordings of closed session meetings as authorized by the Open Meetings Act and Village Resolution.

**DISCUSSION**

State statute requires that closed session minutes be reviewed every six months. At the June 21, 2022 Village Board meeting, the Board entered into Closed Session to review closed session minutes. Staff reported that a full review of closed session minutes was completed in January 2016. At that time, the Board approved several minutes for release, however, those minutes were never formally released through resolution. The Board reached consensus to release those minutes and an additional seven full or partial minutes after further review.

Staff recommends the Board approve the resolution to allow for the Village's list of closed session minutes to be updated, to authorize the release of certain full and partial closed session minutes as noted in the Resolution, and to authorize the destruction of closed session recordings prior to December 2020. This resolution authorizes the destruction of five recordings.

**COSTS**

There was a cost of approximately \$500.00 in attorney costs to review the minutes.

**RECOMMENDATION**

That the Board adopts a resolution concerning the Review of Closed Session Minutes and destruction of closed session recordings.



**VILLAGE OF SUGAR GROVE  
KANE COUNTY, ILLINOIS**

**RESOLUTION NO. 20220707A**

**A Resolution Concerning the Review of Closed Session Minutes**

**BE IT RESOLVED** by the Board of Trustees of the Village of Sugar Grove, Kane County, Illinois as follows:

**WHEREAS**, the Village of Sugar Grove is required to periodically review the minutes of all closed sessions; and

**WHEREAS**, the President and the Board of Trustees for the Village of Sugar Grove have reviewed the minutes of all closed sessions of the Board;

**BE IT THEREFORE RESOLVED**, that the President and the Board of Trustees for the Village of Sugar Grove has determined that the following minutes, or portions hereof, no longer require confidentiality, and, therefore, such minutes shall be made available for public inspections:

<u>Full</u>	<u>Portions of</u>
4/6/1999	7/11/1994
4/13/1999	11/21/1994
8/17/1999	4/15/1996
7/18/2000	8/5/1996
10/23/2001	9/15/1997
1/8/2002	10/6/1997
4/9/2002	1/6/1998
9/17/2002	3/10/1998
11/5/2002	3/2/1999
12/17/2002b	7/9/2002
11/18/2003	8/6/2002
12/16/2003	10/22/2002
8/31/2004	12/17/2002
08/31/2004b	1/7/2003
3/8/2005	6/3/2003
6/5/2007	6/17/2003
10/2/2007	6/17/2003b
9/16/2008	7/15/2003
10/21/2008	9/2/2003
11/18/2008	12/2/2003
12/16/2008	7/19/2005

Full (cont'd)

1/6/2009  
11/3/2009  
1/5/2010  
9/7/2010  
12/21/2010  
8/7/2012  
4/2/2013  
5/7/2013  
10/1/2013  
5/6/2014  
6/17/2014  
10/21/2014  
7/2/2015  
3/1/2016  
7/18/2017  
2/16/2021

Portions of (cont'd)

9/6/2005  
10/17/2006  
11/6/2007  
11/20/2007  
12/18/2007  
7/15/2008  
4/6/2010  
6/21/2011  
7/19/2011  
9/20/2011  
1/27/2014  
1/12/2016  
2/2/2016  
7/5/2016

**BE IT FURTHER RESOLVED**, that the President and the Board of Trustees for the Village of Sugar Grove has determined that the minutes or portions thereof as attached and labeled Exhibit A continue to require confidentiality, in order to protect the public interest or the privacy of an individual, and as such will remain unavailable for public inspection.

**BE IT FURTHER RESOLVED** that the President and Board of Trustees approve the destruction of audio recordings of closed meetings prior to December 2020 as set forth by Resolution 20031216C, A Resolution Adopting a Policy for the Keeping of a Verbatim Record of Closed Meetings Under the Illinois Open Meetings Act.

**PASSED AND APPROVED** by the President and Board of Trustees of the Village of Sugar Grove, Kane County, Illinois on this 7<sup>th</sup> day of July, 2022.

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Jennifer Konen  
President of the Board of Trustees  
of the Village of Sugar Grove, Kane  
County, Illinois

ATTEST:

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Alison Murphy  
Clerk, Village of Sugar Grove

	Aye	Nay	Absent	Abstain
Trustee Matthew Bonnie	_____	_____	_____	_____
Trustee Sean Herron	_____	_____	_____	_____
Trustee Heidi Lendi	_____	_____	_____	_____
Trustee Michael Schomas	_____	_____	_____	_____
Trustee Ryan Walter	_____	_____	_____	_____
Trustee James F. White	_____	_____	_____	_____

**Exhibit A**  
**Confidential Closed Session Minutes**  
**July 2022**

Minutes Date	Minutes Date	Minutes Date	Minutes Date	Minutes Date	Minutes Date	Minutes Date	Minutes Date
06/14/93	06/16/98	07/19/01	05/04/04	12/18/07	02/07/12	04/19/16	06/15/21
06/28/93	07/07/98	08/14/01	05/05/04	01/22/08	02/14/12	06/07/16	07/06/21
07/12/93	08/04/98	08/21/01	07/27/04	02/05/08	04/17/12	07/05/16	08/17/21
10/11/93	08/11/98	09/25/01	08/17/04	06/17/08	05/01/12	07/19/16	12/21/21
11/22/93	08/18/98	10/09/01	10/05/04	07/15/08	06/19/12	08/02/16	01/18/22
06/06/94	09/08/98	03/05/02	11/16/04	08/05/08	07/17/12	08/16/16	02/01/22
06/20/94	11/17/98	03/05/02a	12/07/04	09/28/08	07/30/12	04/04/17	02/15/22
07/11/94	11/24/98	04/02/02	01/04/05	01/27/09	09/04/12	04/18/17	03/02/22
10/17/94	12/01/98	04/16/02	02/01/05	06/02/09	10/30/12	05/02/17	04/05/22
11/21/94	01/05/99	05/02/02	03/22/05	06/16/09	12/04/12	05/16/17	05/17/22
12/05/94	01/19/99	05/21/02	05/31/05	09/01/09	02/05/13	06/06/17	06/07/22
01/03/95	02/02/99	06/04/02	06/14/05	09/29/09	02/19/13	06/20/17	06/21/22
01/16/95	02/10/99	07/09/02	06/28/05	10/06/09	03/19/13	10/03/17	
02/20/95	03/02/99	08/06/02	07/05/05	11/17/09	05/14/13	11/21/17	
03/20/95	03/16/99	09/03/02	07/19/05	12/01/09	05/21/13	12/05/17	
03/31/95	08/24/99	10/22/02	08/02/05	02/02/10	07/02/13	09/04/18	
03/18/96	10/19/99	10/29/02	09/06/05	02/16/10	07/16/13	12/04/18	
04/01/96	11/02/99	12/17/02	09/20/05	02/23/10	08/06/13	12/18/18	
04/15/96	12/07/99	01/07/03	10/18/05	04/06/10	08/20/13	03/05/19	
05/06/96	01/11/00	01/21/03	11/15/05	04/20/10	09/03/13	03/19/2019a	
06/03/96	01/18/00	02/04/03	01/17/06	05/04/10	10/15/13	03/19/2019b	
06/10/96	02/01/00	02/04/03a	03/07/06	05/18/10	01/27/14	04/16/19	
08/05/96	06/06/00	03/04/03	05/02/06	07/20/10	02/18/14	07/02/19	
11/18/96	09/05/00	03/17/03	07/05/06	08/17/10	03/04/14	10/01/19	
04/15/97	09/19/00	03/18/03	07/18/06	09/21/10	04/15/14	11/19/19	
05/19/97	09/26/00	04/15/03	10/17/06	10/05/10	05/06/14	12/17/19	
06/02/97	10/06/00	05/06/03	12/05/06	10/19/10	05/06/14b	01/07/20	
06/09/97	10/17/00	05/20/03	12/19/06	12/07/10	05/20/14	02/04/20	
09/15/97	12/19/00	06/03/03	01/09/07	12/16/10	11/18/14	02/18/20	
09/29/97	01/16/01	06/17/03	01/23/07	04/19/11	03/17/15	03/03/20	
10/06/97	02/13/01	07/15/03	02/20/07	06/21/11	05/19/15	05/19/20	
10/20/97	02/20/01	07/21/03	04/03/07	07/19/11	07/21/15	06/02/20	
10/20/97a	02/27/01	07/21/03b	05/01/07	08/02/11	08/18/15	06/16/20	
01/06/98	04/10/01	07/29/03	05/15/07	09/06/11	09/01/15	08/18/20	
02/03/98	04/17/01	08/05/03	06/19/07	9/6/2011b	12/01/15	09/01/20	
03/10/98	05/08/01	08/19/03	07/17/07	09/20/11	12/15/15	10/06/20	
04/07/98	05/15/01	09/02/03	10/15/07	10/04/11	01/12/16	12/01/20	
04/14/98	06/12/01	12/02/03	11/06/07	12/06/11	02/02/16	05/04/21	
05/05/98	06/19/01	12/16/03	11/20/07	01/03/12	03/15/16	05/11/21	
05/19/98	06/26/01	04/20/04	12/04/07	01/17/12	04/05/16	06/08/21	