

## WATER SERVICE APPLICATION & PERMIT

**Applicant: Please complete this form and return to the Engineering Department. All special assessments, connection fees, and water meter service charges must be paid before picking up the water meter. Compliance with the adopted codes is the responsibility of the building design professional, owner, and builder.**

Date of application: \_\_\_/\_\_\_/\_\_\_ Installation Date Requested \_\_\_/\_\_\_/\_\_\_ (Minimum of 2 week notice)  
Building Owner: \_\_\_\_\_ Project Address \_\_\_\_\_  
Address: \_\_\_\_\_ Parcel ID # \_\_\_\_\_  
\_\_\_\_\_ Contact Person & Phone # \_\_\_\_\_

Business Name of proposed connection: (other than single family): \_\_\_\_\_

**Type of building to be connected:**

- Multi - family residential  Single family residential  Hotel/motel/dormitory  Public Assembly  Storage/Warehouse
- Service station/repair  Business use  Store/Mercantile  Accessory building  Industrial/Factory \*

Meter Size Requested (3/4" Minimum) \_\_\_\_\_ Irrigation/Sprinkler Meter? Yes \_\_\_\_\_ No \_\_\_\_\_

**\* CONDITIONS OF SERVICE \***

1. **NO BACKFILL SHALL BE PLACED UNTIL THE WORK HAS BEEN INSPECTED BY THE CITY ENGINEER.**  
**\*\*MINIMUM ONE WORKING DAY NOTICE\*\* PHONE 659-7249**
2. Service will be constructed from the City water main to curb shut-off valve by the City. The owner of the property will set the meter at a location approved by the City and construct the pipe line from the curb valve to the meter. The owner must install a shut-off valve on the City side of the meter for draining. **Irrigation meters must have a proper backflow prevention device installed.**
3. The City retains ownership of the service line (from water main to curb valve) and meter. Repairs to the service line (up to the curb valve) and the water meter will be made by the City. The property owner will be held responsible for damage to the meter as a result of carelessness on the part of the owner.
4. Necessary plumbing and building permits must be obtained prior to construction of the service.  
The necessary plumbing may be done by the owner (If they are the OCCUPANT) or a licensed master plumber.
5. All water services shall adhere to the City of Sturgis' Utility Terms and Conditions.

I certify that I have read and accept the CONDITIONS FOR SERVICE as set forth above.

SIGNATURE OF APPLICANT: \_\_\_\_\_

\*\*\*\*\* **FOR CITY USE** \*\*\*\*\*

**ROUTE TO:**

 \_\_\_\_\_ City Engineer Assessment Paid?  Yes \_\_\_\_\_  City  Township New Sewer Account Yes  No

Tap Location \_\_\_\_\_ Staked \_\_\_/\_\_\_/\_\_\_ New Tap Yes  No  Tap Size \_\_\_\_\_

Backflow Prevention: Yes  No  \_\_\_\_\_

 \_\_\_\_\_ Department of Public Services Date \_\_\_/\_\_\_/\_\_\_ (only if new tap is required)

<u>Tap Size</u>	<u>Cost</u>	<u>Circle One - Meter Service Charge</u>	<u>Connection Charge</u>
3/4"	\$800.00	3/4" \$ 230.00	\$572
1"	\$850.00	1" \$ 340.00	\$1016
2" or larger	Time & Materials	2" \$1800.00	\$4065
		Other -----	See Rate Schedule -----
		Water Assessment (GL#591.000.045000)	\$ _____
		Water Tap Charge (GL#591.000.694000)	\$ _____
		Meter Service Charge (GL#591.000.646000)	\$ _____
		Connection Charge (GL#591.000.646000)	\$ _____
		<b>Total Charges Billed:</b>	\$ _____

 \_\_\_\_\_ Customer Service / Treasurer Billing Date \_\_\_/\_\_\_/\_\_\_ Charges Collected \_\_\_/\_\_\_/\_\_\_

 \_\_\_\_\_ Meter Dept. User Class \_\_\_\_\_ Meter Size \_\_\_\_\_ Decoder **Y N** Meter N° \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_