

CITY OF
Sturgis
MICHIGAN

Operating Budget **2016-2017**

budget as approved by the City Commission August 10th, 2016



Sturgis City Commission

Mayor – Kenneth Malone – Precinct 3

Vice-Mayor Robert Hile – Precinct 4

COMMISSIONERS

- Jeffery Mullins Precinct 1**
- Robert Sisson Precinct 1**
- Charles Huber Precinct 2**
- Ina Taulbee Precinct 2**
- Mark Dvorak Precinct 3**
- Karl Littman..... Precinct 4**
- Jon Good At – Large**

focus areas and goals

A GREAT PLACE TO DO BUSINESS

Business | Quality Jobs Sturgis will be a leader in the region in creating quality jobs through business expansion and attraction.

Business | Entrepreneurs Sturgis will be a premier community for entrepreneurs.

Business | Commerce Sturgis will be the primary commerce center for the area.

Business | Workforce Sturgis will have a highly-skilled workforce with a majority of citizens who have post-high school degrees or training.

A COMMUNITY OF CHOICE

Community | Families Sturgis will be a preferred place for families to raise their children.

Community | Streets Sturgis will have one of the best street systems in Michigan.

Community | Downtown Sturgis will have a vibrant and active downtown that is the centerpiece of the community.

Community | Housing Sturgis will be the desired location in the area for people seeking quality housing and neighborhoods.

Community | Seniors Sturgis will be an attractive community for retirees and seniors.



MEMO

TO: Honorable Mayor and City Commissioners
FROM: Michael L. Hughes, City Manager
DATE: August 7, 2016
RE: Fiscal Year 2016-2017 Budget

Dear Honorable Mayor and City Commission:

In accordance with Chapter XIV, Section 3 of the City Charter, the City Manager is required to submit a recommended budget for the ensuing fiscal year to the City Commission on or before August 1st. The City Commission must adopt a budget on or before August 20th of each year and fix the amount of appropriations. The General Property Tax Act requires that the City Commission hold a public hearing before its final adoption.

INTRODUCTION

2016 continues the trend of an improving economy in the City of Sturgis. To be clear, financial challenges will continue to exist, but the local economy is showing positive signs of improvement both with an extremely low unemployment rate at 3.6% (St. Joseph County is 8th lowest in the State of Michigan) and an increase in private investment. As an indicator of an uptick in private investment, building permit revenue increased from approximately \$53,000 in FY 2013-14 to \$129,000 in FY 2014-15 and is estimated to be \$120,000 in the current fiscal year.

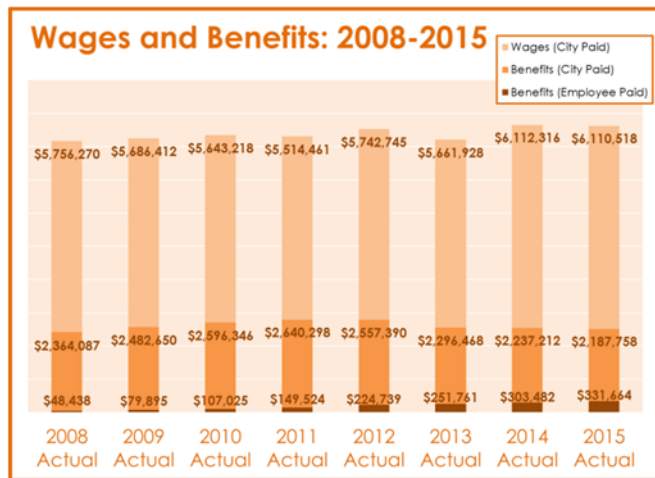
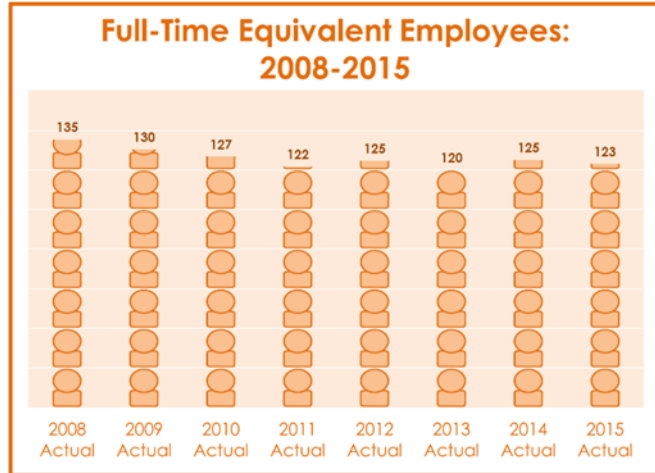
Unfortunately, due to the dysfunctional local government funding model in Michigan, municipalities will continue to suffer. The issues are clearly outlined in the *Bridge* article, [Flint Syndrome: Fewer cops, abandoned parks, and why more cities will crumble unless Michigan changes](#). John Sapotichne, assistant professor of political science at Michigan State University sums it up well in the article, "Michigan incubates municipal distress." The Headlee Amendment, Proposal A and revenue sharing are today's "Big 3" causing a funding crisis. While there are other financial issues threatening, these three are barriers to a recovery consistent with the economy.

Despite these challenges, the City's financial prospects for the future are improving, especially with the State's recent transportation revenue enhancements. For over a decade, both Major and Local Street Funds experienced declining revenue; however, based on projections provided by the State of Michigan, the City has good reason to be optimistic. Two other areas of concern are familiar; unfunded liabilities related to post-employment benefits and the elimination of personal property tax. Other troubling issues include the flat nature of property tax and a shortage of available workers.

As the economy slinked out of the recession, activity increased as expected, however our historically low staffing levels are a mismatch with this activity increase. From an organizational standpoint, we are at a crossroads between level of service expectations and the ability to execute operations and implement capital projects with current resource levels.

SUMMARY

As mentioned above, two issues loom over the City's financial position. First, employee post-employment benefits have serious implications on the financial state of the City, not only due to the ever increasing cost burden, but also due to the progression of accounting standards that are forcing public sector organizations to more accurately account for these expenses. As evidence, new Governmental Accounting Standards Board (GASB) rules were approved in May of 2015 that require the unfunded liability to become a balance sheet item, not just a footnote. This may impact the City's credit rating and therefore the ability and cost to incur debt.



Second, while the phase-out of personal property tax revenue still carries an overall element of uncertainty, it has real impacts on anticipated revenue for the Street and Sidewalk Improvement Fund. Even though there is a replacement for General Fund personal property tax, the formula does not include dedicated millages approved after 2012. The projected loss of revenue for the Street and Sidewalk Improvement Fund is about \$117,000 annually or \$821,000 over the remaining life (7 years) of the millage. This obviously has an impact on the street capital improvement plan.

Lastly, Act 51 funds are intended to construct and repair street/road systems in Michigan. It was widely accepted that the revenue allocations were inadequate and it appears that changes were made that will increase revenue to the City. While City taxpayers stepped up to address street capital repairs through increased property taxes, routine maintenance and operations like snow plowing, street sweeping, pothole patching, etc., are an annual struggle given the current amount of money redistributed to the City.

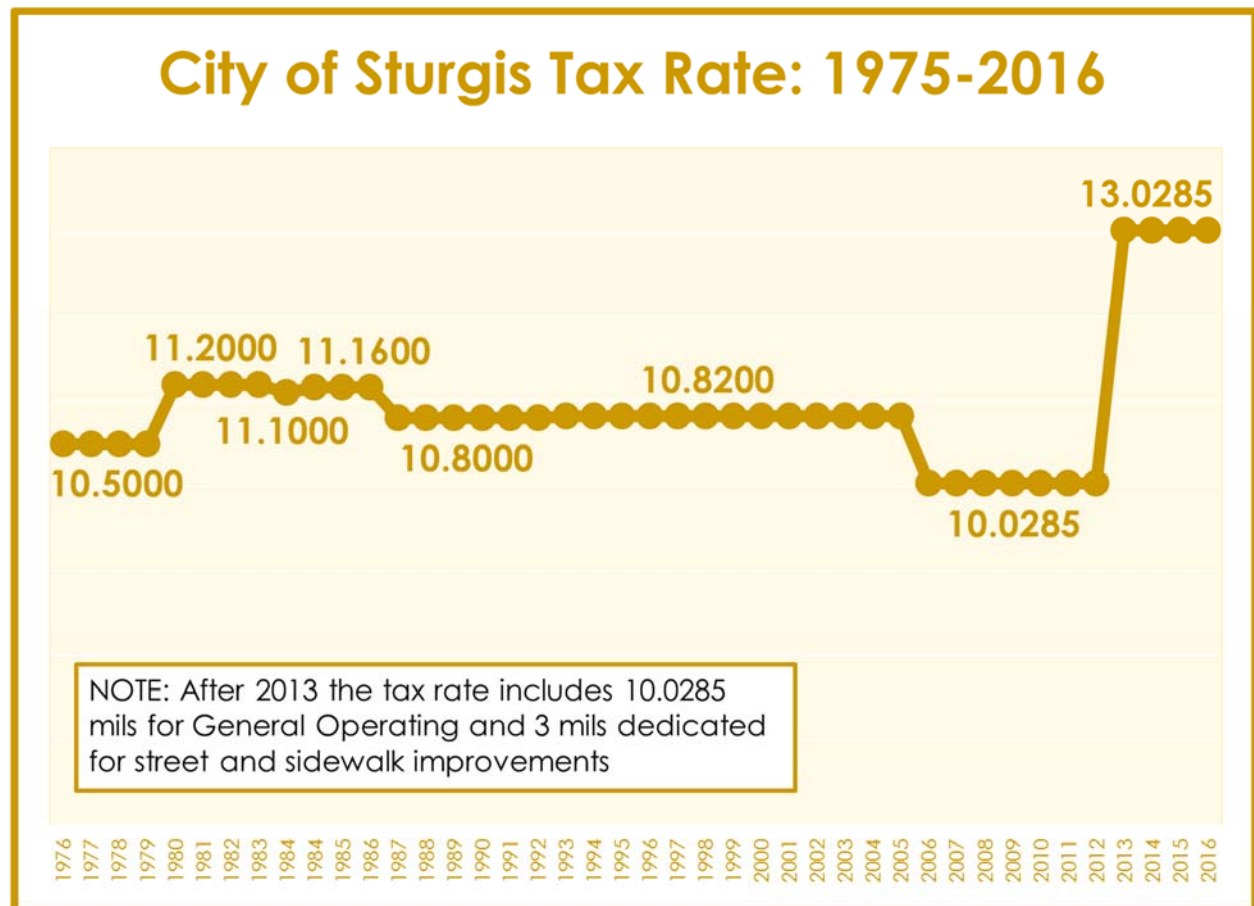
As a result of new State restricted revenue package for roads, the City is projected to receive an additional \$72,000 for Major and Local Street Funds. The House Fiscal Agency provided a projected revenue increase of \$531,392 in FY 2020-21 from FY 2013-14. If indeed this projection is accurate, both Major and Local Street funds will be in a healthier position.

With respect to reinvestment in infrastructure, which is critical for growth and vitality, the City of Sturgis continues investment with a number of significant projects. Highlights include:

- Street reconstruction and repair
- Water main replacement
- Wastewater SCADA System conversion and upgrade
- Wastewater Treatment Plant asset management plan development
- Market Street Lift Station replacement
- Distribution Technology Automation system installation
- Electric distribution, transmission and hydroelectric improvements

Although it is always a challenge, the FY 2016-17 budget provides for facility improvements to the cemetery maintenance barn, police office upgrades, City Hall/Library Building HVAC and controls, police and fire building HVAC and heat and air system as well as a new generator. The budget also includes purchase and replacement of necessary vehicles and equipment such as a DPS dump truck, a patrol vehicle, parks/cemetery utility vehicles, body cameras, L-3 video system upgrade, and SCBA units and turnout gear.

Even with the addition of 3 mils for streets and sidewalks, the City’s tax rate of 13.0285 mils (10.0285 mils operating, 3 mils dedicated street and sidewalk repair) compares favorably to like cities in southwest Michigan. This demonstrates a tradition of fiscal responsibility by the City of Sturgis, but also allows the City Commission flexibility to consider increasing the millage rate in the future for projects or services that it deems necessary while maintaining a competitive edge.



BUDGET GOALS

The primary goal in developing the annual operating budget is to continue to provide a wide range of City services that meet the community's needs, and at the same time, maintain the current City operating levy. This goal has been accomplished while:

- Maintaining an adequate contingency reserve in the City's General Fund balance of at least 25% of operating expenditures to address any future unanticipated expenditures
- Providing service levels and quality as established by the City Commission
- Providing for the City's needed infrastructure improvements

BUDGET HIGHLIGHTS

General Fund

General Fund revenues are projected at \$7,905,370. The budget assumes a 0.8% decrease in state revenue sharing and continuing the property tax administration fee projected at \$108,000. General Fund total expenditures are budgeted at \$8,436,175, a 1.1% increase from the fiscal year 2015-16 budgeted amount.

The General Fund budget includes a decrease in fund balance reserves, resulting in an expected fund balance level of 25.61%. With the elimination of personal property tax, the State provided a method of reimbursement to municipalities for a portion of the lost tax revenue via the Local Community Stabilization Authority (LCSA). In this budget, total property tax revenue is projected to decrease by 13%, however combined with anticipated revenue from the LCSA; zero impact is intended, although the total is still down 12% from the high in 2009.

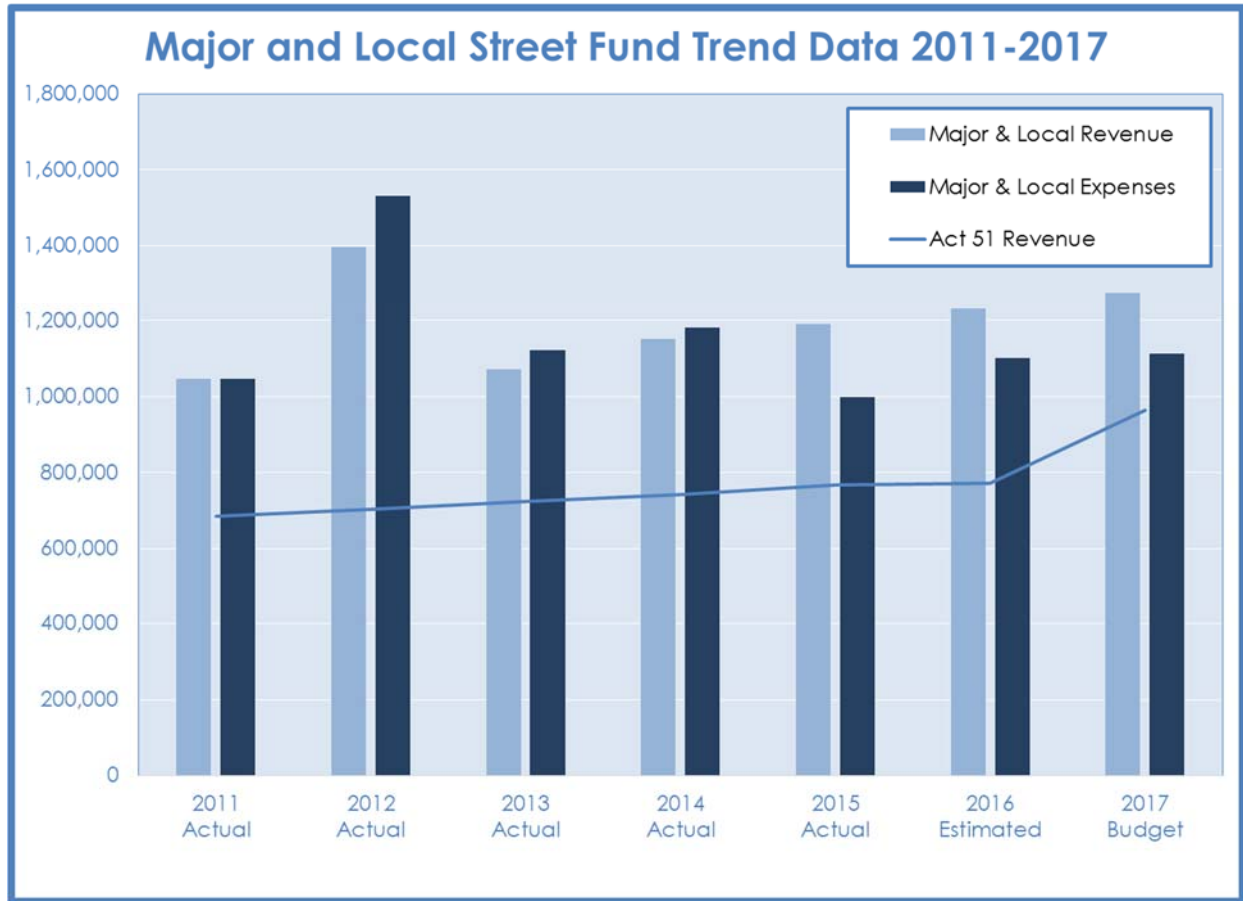
Other notable General Fund items include capital outlay for Oak Lawn Terrace Park, development of a dog park and computer equipment. As previously noted, the City has "tightened its belt" through staff reductions and benefit cost sharing as part of its efforts to address revenue decreases. However, as with all organizations, service levels will be affected if revenue remains flat over the long-term.

Major/Local Streets, Street Repair Fund & Street and Sidewalk Improvement Fund

As a result of an approved dedicated millage for street and sidewalk improvements, City staff created a new fund in 2013; 204 Street and Sidewalk Improvement Fund. The purpose of the fund is to segregate all new tax revenue so that we can clearly demonstrate what projects are paid for by the dedicated street millage.

In FY 2016-17 the dedicated street millage is estimated to generate approximately \$660,000. As stated earlier, this amount was reduced by approximately \$117,000 annually or \$821,000 over the remaining life (7 years) of the millage; a significant impact to the amount of money collected and planned for improvements. Significant street reconstruction projects planned for FY 2016-17 include W. South St. (railroad tracks to S. Centerville) and S. Nottawa St. Phase III (Mechanic to end of brick near Oaklawn Terrace Park).

For years, both Major and Local Street funds battled to pay for operational expenditures and drew down on fund balance. Act 51 (gas tax) revenue to the City consistently declined or remained flat since FY 2007-08 due to increased gas prices and reduced fuel consumption. The economy further exacerbated this revenue decline.



Since FY 2008-09, the average annual percent increase of Act 51 revenue was 2.08%. Beginning in FY 2013-2014 and continuing through FY 2015-2016, the Governor’s budget included an additional one-time funding for roads and bridges. This revenue was from the State’s general fund and not part of Act 51. As a result of new State Restricted revenue, the budget projects that Major and Local Streets Act 51 funding will have substantial increases of 29.4% and 29% respectively, with total Act 51 revenue projected at \$963,000.

Downtown Development Authority

A decrease in property tax values in the downtown resulted in a decrease in the DDA TIF captured value; the fund experienced a 59% decrease in property tax revenue since FY 2009-10. Because property tax is the principal revenue source for the fund, substantial cuts have been made over time to provide a balanced budget.

Doyle Community Center Fund

The Doyle Community Center Fund is primarily supported by revenue from memberships, as well as court rentals, endowment funding and various other program revenues. Increasing trends of healthy and active life styles have improved the financial condition of the Doyle Community Center over the

past few years; however membership growth seems to have plateaued. The Doyle Community Center Fund is receiving a \$35,000 transfer from the General Fund in FY 2016-17. This number is the same as last fiscal year, but down from the high of \$65,000 in 1998.

Capital Reserve Fund

The FY 2016-17 budget maintains service levels, which is no small feat in this challenging economic environment. Creative use and constant search of grant funds makes many improvements and projects possible, but unfortunately available funds and grant resources do not address all of the City's infrastructure needs. A contribution from the General Fund of \$250,000 is budgeted to replenish monies in the Capital Reserve Fund so that funding is available over time for infrastructure replacement and improvement. \$1 million is budgeted to be transferred from the Capital Reserve Fund to the Street Repair Fund for capital street projects.

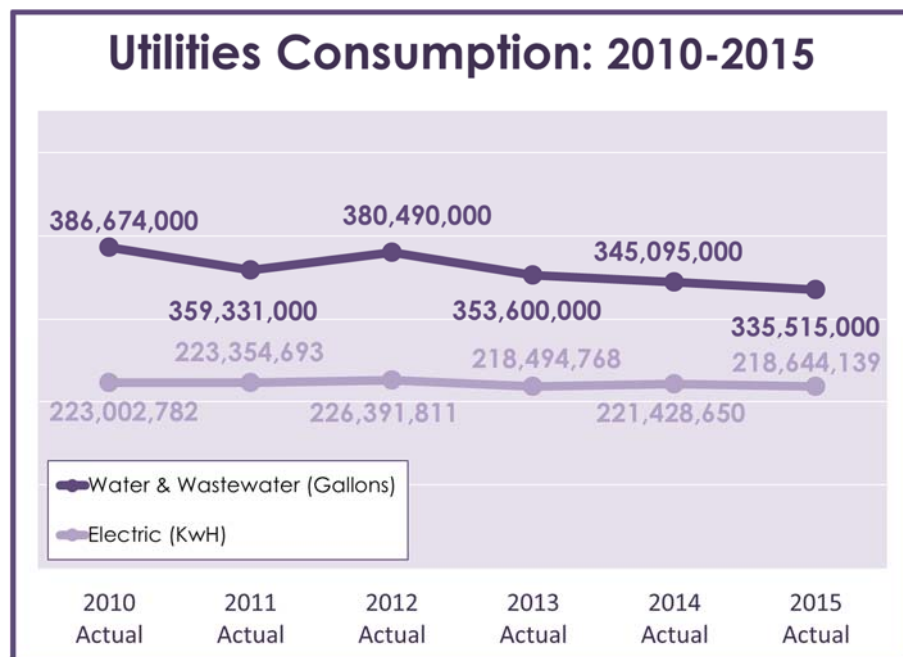
Capital Project Fund (Softball Complex)

A new fund was added to the FY 2016-17 budget; the Capital Project Fund was set up to account for revenue and expenditures for the new softball complex planned for construction. The fund estimates a \$200,000 transfer from the Capital Reserve Fund, \$200,000 contribution from Atlantic Packaging and \$1,626,163 from St. Joseph County.

Utilities: Electric, Wastewater and Water

Prior to 2005, the combination of operational losses as well as several substantial capital improvement projects placed both the water and wastewater funds in a negative cash position. In 2006, the City Commission took progressive action to improve the health of the funds. While the rate increases have been necessary to stabilize the funds, the water and sewer funds continue to require attention due to decreased consumption and aging capital needs.

Research completed by City staff indicates that a shift in consumption has occurred, with industrial and commercial customers decreasing usage - particularly in the water fund. A heavier reliance on residential customers will most likely result in greater variances in consumption year to year related to weather.



Electric consumption declined slightly between 2007 and 2008

before a decrease of over 26 million KWH (10.7%) in 2009. This was a direct reflection of the slow economy impacting local industry and businesses, as well as implementation of energy efficient initiatives by residential, commercial and industrial customers. 2015 brought a slight decrease in

consumption from 221.4 million KWH to 218.6 million KWH, largely due to a mild winter and a cool summer.

Noteworthy budgeted capital improvements include the electric rural transmission line and distribution system replacement, distribution technology automation implementation, Wastewater Treatment Plant and sanitary sewer system asset management development.

While rate adjustments are difficult, the long-term sustainability of enterprise funds is critical in delivering a cost effective and reliable system for businesses and residents. The period for more substantial rate adjustments came to an end and now we are able to recommend more reasonable increases that have less impact on the customer. The key will be to review rates and implement adjustments on a consistent basis in the future.

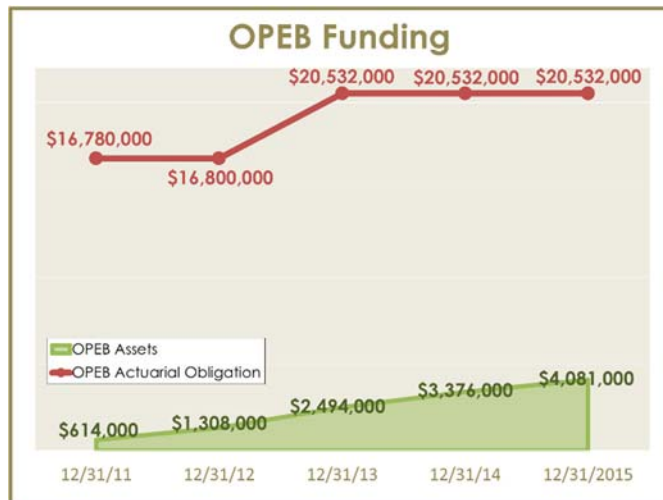
Included in the budget are rate adjustments for water, sewer and electric. Given the fixed costs associated with providing utility services, the principal method of maintaining healthy funds is to establish rates that cover operational costs, debt obligations and necessary capital improvements. The budget proposes a 3-year rate design for the Water and Wastewater Funds at 2% per year.

Other Post-Employment Benefits (OPEB)

The City provides certain health care benefits for retirees, as per the requirements of union contracts and as approved by the City Commission. The City is currently not fully funding these future obligations; however plans to reduce the unfunded liabilities through plan design, eligibility and pre-funding continue to be evaluated and implemented.

Under current accounting standards, the City is required to report these unfunded obligations in the audited financial statements. New GASB rules were approved in May of 2015 that require the unfunded liability to become a balance sheet item, not just a footnote.

The last OPEB valuation indicated an unfunded actuarial accrued liability of approximately \$18,169,000 and an annual required contribution of \$1,630,000; which is programmed in the budget. As health care costs continue to rise, pre-funding for these obligations is good business practice to ensure that the City is able to meet its long-term promises. Public Act 149 encourages public employer pre-funding of retiree health care benefits and requires that these funds



be physically separated from the assets of the government in a trust fund similar to the Pension Fund assets.

CLOSING

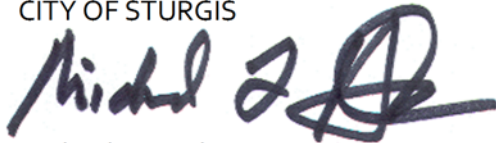
City staff is ready and willing to take on the challenges that the current financial conditions pose. With direction from the City Commission, our collective outlook is to operate as an efficient and effective organization that prioritizes the services that citizens desire.

In 2012, the City Commission completed the *Sturgis 2022* project, a strategic planning initiative to develop a road map for where we want to be as a community in ten years. There are a number of initiatives and projects that have materialized in alignment with *Sturgis 2022*. It is true that we are making great strides with *Sturgis 2022*, but could not be possible without focus from the City Commission and strong community partners.

And, while we are responsible for and charged with the prudent financial management of the City of Sturgis, we are not defined only by our financial challenges. I'm most proud of our ability to work through these issues and at the same time address our capital and operational needs each year moving the City to a better place than the last.

I wish to take this opportunity to thank the City Commission for your guidance during the budget process. Often, the time and emotional commitment of a City Commissioner goes unnoticed, especially in a time when there are few easy decisions. Great appreciation should be given to our citizens and businesses for their funding of services and infrastructure. And lastly, I would also like to thank City staff for their hard work and dedication in preparing this budget. Our management team and employees work diligently to improve the performance of their departments. Special recognition should be given to City Controller/Finance Director Holly Keyser, City Clerk/Treasurer Ken Rhodes and Assistant City Manager Andrew Kuk for exceptional dedication and skill in meeting the challenge to create a budget that achieves the priorities of the City Commission and Sturgis citizens.

Respectfully Submitted,
CITY OF STURGIS

A handwritten signature in dark ink, appearing to read "Michael L. Hughes". The signature is stylized and cursive, with a large, prominent initial "M".

Michael L. Hughes
City Manager



CITY OF
Sturgis
 MICHIGAN

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Fiscal Year 2016-2017

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CITY OF STURGIS 2016-2017 FISCAL YEAR BUDGET SUMMARY AND APPROPRIATION RESOLUTION

After holding a public hearing on August 10 2016 and receiving public comment on the 2016-2017 Budget, it is moved by Commissioner and seconded by Commissioner that the proposed annual budget for the year 2016-2017 of the City of Sturgis be approved. After holding a public hearing on June 29 2016, and receiving public comment, the City elected to levy a tax rate below the maximum tax rate authorized of 11.8894 mills after statutory roll-back. The City operating tax rate is set at 10.0285 mills and the City Street and Sidewalk Improvement tax rate is set at 3.0 mills for the 2016-2017 fiscal year, levied in July 2016. City taxes shall be distributed among City funds as set forth below, and total Revenue and Expenditure appropriations shall be approved as presented in this Appropriation Resolution. Furthermore, no transfer between funds shall occur without City Commission approval.

FUND	CONTRIBUTION FROM GENERAL FUND	TOTAL REVENUE & TRANSFERS	TOTAL EXPENDITURES & TRANSFERS	CHANGE IN NET POSITION
General	-	\$7,905,370	\$8,436,175	(\$530,805)
Street Repair	\$0	\$1,000,500	\$624,235	\$376,265
Major Streets	\$0	\$784,550	\$647,500	\$137,050
Local Streets	\$0	\$490,450	\$463,950	\$26,500
Street and SW Improvement	\$0	\$668,100	\$843,690	(\$175,590)
Cemetery	\$154,980	\$131,235	\$289,240	(\$3,025)
Drug Enforcement	\$20,000	\$2,000	\$26,150	(\$4,150)
Downtown Development	\$0	\$69,584	\$70,524	(\$940)
Kirsch Municipal Airport	\$100,000	\$288,850	\$382,990	\$5,860
Brownfield Redevelopment	\$0	\$42,960	\$42,960	\$0
Economic Development Fund	\$0	\$0	\$0	\$0
Public Improvement Fund	\$0	\$0	\$0	\$0
Building Department	\$50,000	\$40,050	\$113,125	(\$23,075)
Local Development Finance	\$0	\$35,412	\$0	\$35,412
Housing Department	\$75,000	\$90,050	\$165,000	\$50
Auditorium	\$292,820	\$408,045	\$700,620	\$245
Council of the Arts	\$0	\$92,920	\$90,280	\$2,640
Recreation	\$99,600	\$77,020	\$180,750	(\$4,130)
Doyle Community Center	\$35,000	\$725,850	\$759,650	\$1,200
Sturgis Building Authority	\$0	\$647,513	\$647,513	\$0
Capital Reserve	\$250,000	\$10,000	\$1,125,000	(\$865,000)
Capital Project	\$0	\$1,826,160	\$1,874,760	(\$48,600)
Electric	\$80,000	\$26,152,005	\$25,658,460	\$573,545
Wastewater	\$20,000	\$3,754,185	\$3,626,060	\$148,125
Water	\$0	\$1,612,865	\$1,481,370	\$131,495
Motor Vehicle	\$0	\$1,022,380	\$972,310	\$50,070
Employee Benefit	\$0	\$1,937,100	\$1,931,960	\$5,140
Workers Compensation	\$0	\$153,200	\$149,080	\$4,120
BUDGET TOTALS	<u>\$1,177,400</u>	<u>\$49,968,354</u>	<u>\$51,303,352</u>	<u>(\$157,598)</u>

Debt Summary As of Year End 9/30/2017

FUND SERVICING DEBT	DESCRIPTION OF DEBT	YEARS TO PAY	ORIGINAL ISSUE	OUTSTANDING AS OF 9/30/2016	PAYMENTS: PRINCIPAL 2016-2017	PAYMENTS: INTEREST 2016-2017
Electric						
2005	Revenue Bond 3.25%-5.00%	1	\$5,725,000	\$640,000	\$640,000	\$32,000
Sturgis Building Authority Bonds (Paid from lease payments received from Sturgis Hospital, Inc.)						
2014	Sturgis Hospital Addition (Limited Tax General Obligation) 2.00%-4.25%	18	\$9,445,000	\$8,855,000	\$325,000	\$322,013
BRA						
	DEQ 1.50%	8	\$340,760	\$249,546	\$29,592	\$3,743
Water						
	DWRF Loan 2.13%	11	\$1,086,070	\$641,070	\$50,000	\$13,623
Multiple (Paid from Electric, Water, Sewer, General, Doyle, and Auditorium)						
2010	Cap Imp RZEDB 2.65%	10	\$4,400,000	\$3,090,000	\$275,000	\$84,177
Wastewater						
1996	State (RLF) 2.25%	1	\$5,745,000	\$355,000	\$355,000	\$7,988
2007	SRF Loan-non-taxable 1.63%	12	\$2,635,587	\$1,675,587	\$130,000	\$26,172
2008	SRF Loan-non-taxable 2.25%	13	\$4,742,172	\$3,302,172	\$220,000	\$82,554
2013A	SRF Loan-non-taxable 2.00%	18	\$2,486,274	\$2,381,274	\$105,000	\$44,150
2013B	SRF Loan-non-taxable 2.00%	18	\$476,674	\$431,674	\$50,000	\$8,636
Total Outstanding Debt				\$21,621,323		
Current Year's Principal Payments					\$2,179,592	
Current Year's Interest Payments						\$625,056
2016-2017 Combined Debt Service						\$2,804,648

The Statutory Limitation on General Obligation Debt is 10% of (SEV) State Equalized Value, the City currently has \$8,855,000 outstanding in regard to hospital improvements. The combined debt service changed from \$2,808,239 to \$2,804,648.

2016 City of Sturgis Estimated Property Tax Revenues

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
REVENUES					
Ad Valorem Property	2,395,162	2,373,991	2,370,265	2,123,597	-10.5%
IFEC Property	143,613	180,079	169,480	102,649	-43.0%
PRD Property	0	0	0	0	0.0%
NEZ Property	0	0	0	0	0.0%
OPRA Property	1,832	1,832	1,832	1,832	0.0%
Administration Fee	119,762	120,328	120,140	108,858	-9.5%
Total Revenues	2,660,369	2,676,230	2,661,717	2,336,936	

EXPENDITURES					
DDA 1 & 2	17,512	16,068	15,174	16,043	-0.2%
LDFA 1	18,768	14,959	16,068	14,804	-1.0%
Brownfield Kirsch Industrial	2,175	2,175	2,188	1,894	0.0%
Brownfield Kirsch Lofts	0	0	0	0	0.0%
Brownfield MOSO Village	0	0	0	0	0.0%
Burr Oak 425	192	192	191	195	1.6%
Fawn River 425	4,170	4,306	4,306	4,279	-0.6%
Sherman Twp 425	2,728	2,599	2,599	2,605	0.2%
Sturgis Twp 425	12,281	11,030	11,030	12,268	11.2%
Total Expenditures	57,826	51,329	51,556	52,088	

NET REVENUES	2,602,543	2,624,901	2,610,161	2,284,848	
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SEV - \$260,028,500 Taxable Value - \$235,137,013

MILLAGE RATES Ad Valorem, PRD, OPRA - 10.0285 / IFEC - 5.04125

Revenue raised from 1 Mill = \$222,175

DDA, LDFA, and Brownfield expenses are based on the growth in property values since the creation of the district.

425 expenses are based on agreements between the City and Townships for properties transferred into the City.

101 General Fund - Revenue

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
REVENUE					
Property Taxes	2,484,800	2,499,540	2,499,540	2,175,000	-13.0%
Tax Administration Fee	118,640	119,000	119,000	108,000	-9.2%
Utility Payment In-Lieu Of Tax	2,383,320	2,535,900	2,535,900	2,508,000	-1.1%
Parcels Payment In Lieu Of Tax	4,106	3,000	3,000	3,000	0.0%
Interest - Property Taxes	22,674	20,000	20,000	20,000	0.0%
Grants	43,813	94,400	144,400	94,400	0.0%
Local Community Stabilization Auth.	0	0	25,365	375,000	
Revenue Sharing	977,717	1,019,890	979,290	1,012,080	-0.8%
Liquor Licenses	7,505	6,900	6,900	6,900	0.0%
Charges for Services	14,228	13,000	13,000	14,000	7.7%
Rental Registrations	62,515	40,000	40,000	50,000	25.0%
Park Shelters	3,040	2,000	2,000	2,000	0.0%
Franchise Fees	71,399	65,000	70,000	70,000	7.7%
Recycling Program	79,718	77,000	77,000	77,000	0.0%
Parks Pay For Play	5,202	8,000	8,000	8,000	0.0%
Fines & Forfeitures	25,226	30,000	30,000	30,000	0.0%
Civil Infractions	2,075	3,500	3,500	3,000	-14.3%
Interest - Investments	209,621	250,000	200,000	200,000	-20.0%
Interest - Special Assessments	0	0	0	0	0.0%
Land Rental	9,408	21,000	10,000	10,000	-52.4%
Contributions - Foundation	8,764	5,000	5,000	30,000	500.0%
Sidewalk Reimbursement	0	0	0	0	0.0%
School Resource Officer Funding	90,819	86,000	86,000	90,000	0.0%
Miscellaneous	71,028	43,550	43,550	63,550	45.9%
Administrative Reimbursement	931,600	953,640	953,640	955,440	0.2%
Total Revenue	7,627,218	7,896,320	7,875,085	7,905,370	

101 General Fund - Expenditures

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
GENERAL GOVERNMENT					
City Commission	43,598	56,820	56,820	57,520	1.2%
City Manager's Office	247,237	272,540	272,540	283,670	4.1%
Elections	13,009	19,040	18,640	20,160	5.9%
Assessor's Office	55,339	63,000	63,000	63,000	0.0%
City Legal Services	116,447	120,000	120,000	130,000	8.3%
City Controller's Office	390,284	417,410	413,320	427,350	2.4%
City Clerk/Treasurer's Office	217,075	225,350	225,140	235,680	4.6%
Building & Grounds	40,468	95,140	88,700	94,020	-1.2%
Total General Government	1,123,457	1,269,300	1,258,160	1,311,400	
POLICE DEPARTMENT					
Wages - Regular	1,363,767	1,409,970	1,398,840	1,422,520	0.9%
Wages - Overtime	151,656	140,100	156,000	142,900	2.0%
Wages - Crossing Guards	29,246	36,590	30,000	30,000	-18.0%
Benefits	768,017	831,380	800,630	857,070	3.1%
Training	31,651	20,000	31,000	22,000	10.0%
Training 302 State Funds	0	4,000	4,000	4,000	0.0%
Office Expense	19,405	20,500	26,000	22,000	7.3%
Operating Supplies	39,757	45,425	45,425	50,750	11.7%
Professional Services	105,802	28,000	28,000	60,000	114.3%
Communications	20,655	16,800	16,800	16,800	0.0%
Transportation	126,780	137,460	137,460	150,600	9.6%
Printing & Publishing	727	1,500	1,500	1,500	0.0%
Insurance & Audit	25,247	25,000	25,000	25,000	0.0%
Utilities	19,498	23,000	23,000	23,000	0.0%
Repairs & Maintenance	28,227	27,000	27,000	27,000	0.0%
Crime Prevention	454	1,000	1,000	1,000	0.0%
Grant Expenditures	2,877	0	0	0	0.0%
Capital Outlay	19,574	36,800	36,800	73,000	98.4%
Debt Service on Bonds	9,869	10,100	10,100	10,100	0.0%
Total Police Department	2,763,209	2,814,625	2,798,555	2,939,240	

101 General Fund - Expenditures

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
FIRE DEPARTMENT					
Wages - Regular	490,294	571,710	519,300	583,150	2.0%
Wages - Overtime	44,115	61,200	50,000	62,420	2.0%
Benefits	411,452	498,220	457,000	493,060	-1.0%
Training	15,279	16,500	15,000	18,000	9.1%
Office Expense	5,364	6,000	6,000	8,000	33.3%
Operating Supplies	39,677	40,000	38,100	44,100	10.3%
Professional Services	26,254	40,000	23,000	40,000	0.0%
Communications	11,561	10,000	10,000	12,000	20.0%
Transportation	107,880	143,580	143,580	143,640	0.0%
Printing & Publishing	821	1,500	1,000	1,500	0.0%
Insurance & Audit	6,068	6,500	6,000	6,500	0.0%
Utilities	19,456	24,500	21,000	24,500	0.0%
Repairs & Maintenance	24,323	21,000	21,000	23,000	9.5%
Rentals (Hydrant Maintenance)	6,500	6,500	6,500	6,500	0.0%
Grant Expenditures	2,985	2,500	0	0	-100.0%
Capital Outlay	27,491	49,000	49,000	77,000	57.1%
Debt Service on Bonds	9,869	9,875	9,875	9,800	-0.8%
Total Fire Department	1,249,389	1,508,585	1,376,355	1,553,170	
PROPERTY MAINTENANCE					
Wages - Regular	58,757	65,160	64,800	66,460	2.0%
Benefits	36,852	48,260	48,260	53,510	10.9%
Training	113	1,020	1,020	1,000	-2.0%
Office Expense	3,701	2,500	2,500	3,000	20.0%
Operating Expense	1,255	1,000	1,000	1,000	0.0%
Professional Services	0	2,500	2,500	2,500	0.0%
Transportation	360	600	600	1,080	80.0%
Premier Property Rebate	15,230	10,000	10,000	0	-100.0%
Total Property Maintenance	116,268	131,040	130,680	128,550	
PLANNING & ZONING					
Planning Board	0	1,000	1,000	1,000	0.0%
Wages - Regular	30,127	33,850	33,850	34,530	2.0%
Wages - Overtime	0	0	0	0	0.0%
Benefits	9,358	30,410	30,460	32,440	6.7%
Training	794	1,000	1,000	1,000	0.0%
Office Expense	1,104	2,600	2,600	2,600	0.0%
Operating Expense	1,259	2,600	2,600	2,600	0.0%
Professional Services	0	30,000	0	45,000	50.0%
Transportation	420	600	600	1,200	100.0%
Total Planning & Zoning	43,062	102,060	72,110	120,370	

101 General Fund - Expenditures

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
BRUSH & LEAF PICKUP					
Wages - Regular	33,889	57,500	38,000	38,760	-32.6%
Benefits	12,983	22,140	13,960	16,725	-24.5%
Operating Expense	6,826	9,000	9,000	9,000	0.0%
Transportation	61,627	46,200	46,200	38,280	-17.1%
Total Brush & Leaf Pickup	115,325	134,840	107,160	102,765	
ENGINEERING DEPARTMENT					
Wages - Regular	72,000	76,500	76,500	78,030	2.0%
Benefits	48,464	57,570	58,220	60,510	5.1%
Office Expense	5,228	4,500	4,500	5,000	11.1%
Professional Services	0	5,000	0	3,000	-40.0%
Transportation	6,600	4,320	4,320	3,480	-19.4%
Sidewalk Repair	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0.0%
Total Engineering Department	132,292	147,890	143,540	150,020	
PARKING LOTS					
Wages - Regular	12,746	10,200	10,200	10,400	2.0%
Wages - Overtime	2,243	1,530	1,530	1,560	2.0%
Benefits	6,759	6,650	6,650	6,870	3.3%
Transportation	15,300	20,760	20,760	22,320	7.5%
Utilities	1,260	2,500	1,500	1,500	-40.0%
Repairs & Maintenance	10,392	25,000	25,000	25,000	0.0%
Total Parking Lots	48,700	66,640	65,640	67,650	
PARKS MAINTENANCE					
Wages - Regular	84,686	105,060	88,000	105,060	0.0%
Wages - Overtime	3,183	5,100	3,000	3,000	-41.2%
Wages - Mowing	24,103	20,400	20,400	20,810	2.0%
Benefits	44,425	52,410	52,410	57,620	9.9%
Office Expense	1,982	1,100	1,100	1,100	0.0%
Operating Supplies	14,945	24,000	24,000	20,000	-16.7%
Professional Services	17,276	15,000	15,000	5,000	-66.7%
Communications	191	500	500	300	-40.0%
Transportation	52,560	53,280	53,280	55,620	4.4%
Insurance & Audit	1,243	1,000	1,000	1,300	30.0%
Utilities	15,111	20,000	20,000	20,000	0.0%
Repairs & Maintenance	15,100	15,000	15,000	15,000	0.0%
Field Maintenance	3,263	11,500	11,500	11,500	0.0%
Capital Outlay	9,029	15,000	15,000	95,000	533.3%
Total Parks Maintenance	287,097	339,350	320,190	411,310	

101 General Fund - Expenditures

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
OTHER SERVICES					
Street Lighting	46,800	46,800	46,800	46,800	0.0%
Curbside Recycling	78,486	78,000	78,000	78,000	0.0%
Senior Transportation Coupons	2,000	3,000	3,000	2,000	-33.3%
Depot Building	558	2,500	2,500	10,000	300.0%
Information Technology	73,949	85,000	85,000	85,000	0.0%
Insurance, Audit, & Other	91,460	65,000	65,000	60,000	-7.7%
Emergency Plan	2,205	2,500	2,500	2,500	0.0%
Grant Writer	17,570	20,000	20,000	20,000	0.0%
Community Information Activities	12,255	15,000	15,000	15,000	0.0%
Ambulance Subsidy	67,933	65,000	65,000	63,000	-3.1%
Library Retiree Health Insurance	51,259	70,000	70,000	72,000	2.9%
Tax Tribunal	4,680	5,000	5,000	5,000	0.0%
Total Other Services	449,155	457,800	457,800	459,300	
Total Operating Expenses	6,327,954	6,972,130	6,730,190	7,243,775	
CONTRIBUTIONS TO (FROM) OTHER FUNDS					
Street Repair Fund	0	0	0	0	0.0%
Cemetery Fund	150,000	150,000	150,000	154,980	3.3%
Drug Enforcement Fund	32,700	23,000	23,000	20,000	-13.0%
Kirsch Municipal Airport Fund	90,000	90,000	90,000	100,000	11.1%
Building Fund	60,000	60,000	60,000	50,000	-16.7%
Housing Fund	20,000	100,000	100,000	75,000	-25.0%
Auditorium Fund	220,000	230,000	230,000	240,000	4.3%
Auditorium Debt Service	51,730	52,870	52,870	52,820	-0.1%
Recreation Fund	105,000	105,000	105,000	99,600	-5.1%
Doyle Fund	35,000	35,000	35,000	35,000	0.0%
Capital Reserve Fund	250,000	250,000	250,000	250,000	0.0%
Electric Fund - For Forestry	80,000	80,000	80,000	80,000	0.0%
Sewer Fund - For Big Hill Treatment	0	0	0	20,000	
Total Contributions	1,094,430	1,175,870	1,175,870	1,177,400	
Capital Outlay	67,285	195,000	495,000	15,000	-92.3%
Total Expenditures	7,489,669	8,343,000	8,401,060	8,436,175	
NET INCOME OR (LOSS)	137,549	(446,680)	(525,975)	(530,805)	
FUND BALANCE	3,217,623	2,770,943	2,691,648	2,160,843	
General Fund Balance as a Percentage of Expenditures	42.96%	33.21%	32.04%	25.61%	

**CITY OF STURGIS
GENERAL FUND
CAPITAL AND EXTRAORDINARY EXPENSES**

Project Description		FYE 2017	FYE 2018	FYE 2019	FYE 2020	FYE 2021	TOTAL
POLICE	Upgrade L-3 Video System	8,000					8,000
	Body Cameras	10,000					10,000
	Blacktop Firing Range		11,500				11,500
	Lobby Furniture		6,000				6,000
	Office Upgrades		20,000				20,000
SUBTOTAL POLICE		18,000	37,500	0	0	0	55,500
FIRE	SCBA - Packs (2) and Bottles (4)	12,000	12,000				24,000
	Turnout Gear (4 Sets per Year)	10,000	10,000	10,000	10,000	11,000	51,000
SUBTOTAL FIRE		22,000	22,000	10,000	10,000	11,000	75,000
PARKS	Shelters and Playgrounds	50,000	65,000	40,000	40,000	40,000	235,000
	Dog Park	30,000					30,000
	Amphitheatre		10,000				10,000
	Maintenance Barn Improvements	15,000					15,000
SUBTOTAL PARKS		95,000	75,000	40,000	40,000	40,000	290,000
OTHER	Blighted Building Improvements		50,000	50,000	50,000	50,000	200,000
	Computer Equipment	15,000	15,000	15,000	15,000	15,000	75,000
	Police and Fire Building - Generator	50,000					50,000
	Police and Fire Building - Heat and Air System	45,000					45,000
	Police and Fire Building - HVAC Controls	15,000					15,000
	Engineering Digital Copier/Scanner			15,000			15,000
	Copier		15,000				15,000
SUBTOTAL OTHER		125,000	80,000	80,000	65,000	65,000	415,000
TOTAL		260,000	214,500	130,000	115,000	116,000	835,500

SOURCES OF FUNDING

Budget Appropriation - Police	73,000	37,500	0	0	0	110,500
Budget Appropriation - Fire	77,000	22,000	10,000	10,000	11,000	130,000
Budget Appropriation - Parks	95,000	75,000	40,000	40,000	40,000	290,000
Budget Appropriation - Capital Outlay	15,000	80,000	80,000	65,000	65,000	305,000
TOTAL SOURCES OF FUNDING	260,000	214,500	130,000	115,000	116,000	835,500

201 Street Repair Fund

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
REVENUE					
Grants	47,766	259,400	254,758	0	-100.0%
Miscellaneous	12,054	500	500	500	0.0%
Total Revenue	59,820	259,900	255,258	500	
EXPENDITURES					
Road Construction & Preservation	2,061,577	372,800	408,000	624,235	67.4%
Administrative Reimbursement	0	0	0	0	0.0%
Total Expenditures	2,061,577	372,800	408,000	624,235	
NET INCOME OR (LOSS)	(2,001,757)	(112,900)	(152,742)	(623,735)	452.5%
Contribution from General Fund	0	0	0	0	0.0%
Contribution from Capital Reserve	1,600,000	1,000,000	1,000,000	1,000,000	0.0%
Contribution to Major Street Fund	0	0	0	0	0.0%
FUND BALANCE	920,507	1,807,607	1,767,765	2,144,030	

Significant Projects	Year	Estimated Cost	Grant Funding	Local Funding
S. Lakeview Enhanced Mill & Resurface	2015	564,000	0	564,000
W. Dresser Drive	2015	164,800	75,600	89,200
E. West St. N Nottawa - N Prospect	2015	479,512	375,000	104,512
E. West St. N Prospect - N. Lakeview	2015	476,289	0	476,289
S. Nottawa Phase II Congress to Mechanic	2015	661,450	373,869	287,581
Congress St. (S. Clay to S. Maple St.)	2015	633,682	0	633,682
Wade Street Design	2015	25,000	0	25,000
2015 TOTAL		3,004,733	824,469	2,180,264
Wade Street	2016	304,500	254,758	49,742
S. Nottawa Phase III Design	2016	53,500	0	53,500
2016 TOTAL		358,000	254,758	103,242
N. Clay - Memorial to W. Lafayette Design	2017	46,200	0	46,200
S. Nottawa Phase III Construction	2017	1,115,500	537,465	578,035
2017 TOTAL		1,161,700	537,465	624,235

202 Major Street Fund

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
REVENUE					
County Road Millage	0	0	0	0	0.0%
MI Highway Maintenance Contract	71,181	54,000	54,000	54,000	0.0%
MI Grant - R/W Maintenance Act 48	21,920	25,000	25,000	25,000	0.0%
MI Weight & Gas Tax Act 51	560,685	545,000	564,700	705,000	29.4%
MI Grant - Other	36,309	40,660	43,605	0	
Interest	31	100	50	50	-50.0%
Miscellaneous	112	1,100	500	500	-54.5%
Total Revenue	690,238	665,860	687,855	784,550	
EXPENDITURES					
Construction	0	0	0	0	0.0%
Routine Maintenance	302,607	334,020	335,450	340,380	1.9%
Traffic Services	22,415	31,200	28,245	30,045	-3.7%
Winter Maintenance	48,777	55,270	46,550	55,405	0.2%
Administration & Engineering	5,653	6,300	6,300	6,300	0.0%
Sweeping & Flushing	6,133	8,250	7,300	8,660	5.0%
Pavement Marking	0	10,000	10,000	10,000	0.0%
MI Trunkline Maintenance	41,318	40,150	45,990	41,070	2.3%
Transportation	106,980	107,340	107,340	99,780	-7.0%
Administrative Reimbursement	52,080	53,160	53,160	51,960	-2.3%
Salt Storage Facility	3,900	3,900	3,900	3,900	0.0%
Total Expenditures	589,863	649,590	644,235	647,500	
NET INCOME OR (LOSS)	100,375	16,270	43,620	137,050	
Contribution from General Fund	0	0	0	0	
Contribution from Street Repair Fund	0	0	0	0	
FUND BALANCE	237,806	254,076	281,426	418,476	

203 Local Street Fund

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
REVENUE					
County Road Millage	249,687	250,000	249,000	220,000	-12.0%
MI Grant - R/W Maintenance Act 48	7,453	8,500	7,400	7,400	-12.9%
MI Weight & Gas Tax Act 51	205,437	200,000	207,000	258,000	29.0%
MI Grant - Other	29,838	78,570	75,580	0	-100.0%
Interest	31	50	50	50	0.0%
Special Assessments	0	0	0	0	0.0%
Miscellaneous	8,119	5,000	5,000	5,000	0.0%
Total Revenue	500,565	542,120	544,030	490,450	
EXPENDITURES					
Construction	0	0	0	0	0.0%
Routine Maintenance	250,412	303,410	298,410	306,960	1.2%
Traffic Services	5,275	4,760	6,730	6,230	30.9%
Winter Maintenance	47,003	53,270	50,670	54,020	1.4%
Administration & Engineering	5,572	5,900	6,100	6,200	5.1%
Transportation	77,820	71,940	71,940	67,560	-6.1%
Administrative Reimbursement	19,080	19,800	19,800	19,080	-3.6%
Salt Storage Facility	3,900	3,900	3,900	3,900	0.0%
Total Expenditures	409,062	462,980	457,550	463,950	
NET INCOME OR (LOSS)	91,503	79,140	86,480	26,500	
Contribution from General Fund	0	0	0	0	
FUND BALANCE	125,819	204,959	212,299	238,799	

204 Street and Sidewalk Improvement Fund

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
REVENUE					
Property Taxes	746,826	630,500	657,500	660,000	4.7%
Grants	0	0	0	0	0.0%
Special Assessments	0	4,000	4,000	8,000	0.0%
Miscellaneous	102	500	100	100	-80.0%
Total Revenue	746,928	635,000	661,600	668,100	
EXPENDITURES					
Reconstruction	6,999	0	41,300	843,690	
Resurfacing	721,820	750,000	797,500	0	-100.0%
Maintenance	82,442	20,000	0	0	-100.0%
Sidewalk Improvements	1,285	40,000	40,000	0	-100.0%
Total Expenditures	812,546	810,000	878,800	843,690	
NET INCOME OR (LOSS)	(65,618)	(175,000)	(217,200)	(175,590)	
Contribution from General Fund	0	0	0	0	
Contribution to Major Street Fund	0	0	0	0	
FUND BALANCE	452,316	277,316	235,116	59,526	

Significant Projects	Year	Estimated Cost	Grant Funding	Local Funding
N Franks Avenue Reconstruction	2014	250,000	50,000	200,000
2014 TOTAL		250,000	50,000	200,000
W. South St. (RR to Centreville) Design	2015	48,300	0	48,300
2015 TOTAL		48,300	0	48,300
W. South St. (RR to Centreville) Construction	2017	843,690	0	843,690
2017 TOTAL		843,690	0	843,690

209 Cemetery Fund

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
REVENUE					
Foundations	12,648	11,000	11,000	12,000	9.1%
Grave Openings	42,874	36,500	36,500	36,500	0.0%
Cemetery Lots	17,451	20,000	18,500	20,000	0.0%
Monument Sales	0	0	0	0	0.0%
Rent	1,386	1,385	1,385	1,385	0.0%
Miscellaneous	204	1,350	1,350	1,350	0.0%
Total Revenue	74,563	70,235	68,735	71,235	
EXPENDITURES					
Wages - Regular	93,827	86,700	86,700	84,010	-3.1%
Wages - Overtime	9,207	5,230	5,230	5,330	1.9%
Wages - Mowing	31,766	34,000	34,000	34,680	2.0%
Benefits	47,504	44,345	44,345	51,000	15.0%
Office Expense	3,133	2,500	2,500	2,500	0.0%
Operating Supplies	18,362	16,000	16,000	16,000	0.0%
Professional Services	500	1,000	1,000	1,000	0.0%
Communications	191	300	300	300	0.0%
Transportation	14,640	17,280	17,280	18,360	6.3%
Insurance & Audit	1,323	1,500	1,500	1,500	0.0%
Utilities	5,258	5,500	5,500	5,500	0.0%
Repair & Maintenance	2,230	2,500	2,500	2,500	0.0%
Miscellaneous	7	0	0	0	0.0%
Capital Outlay	5,882	50,000	50,000	50,000	0.0%
Administrative Reimbursement	15,480	15,960	15,960	16,560	3.8%
Total Expenditures	249,310	282,815	282,815	289,240	
NET INCOME OR (LOSS)	(174,747)	(212,580)	(214,080)	(218,005)	
Contribution from Capital Reserve	0	0	0	0	
Contribution from Endowment	7,735	57,500	57,500	60,000	
Contribution from General Fund	150,000	150,000	150,000	154,980	
FUND BALANCE	9,834	4,754	3,254	229	

213 Drug Enforcement Fund

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
REVENUE					
Drug Forfeitures	4,235	2,000	3,400	2,000	0.0%
Miscellaneous	12,000	0	0	0	0.0%
Total Revenue	16,235	2,000	3,400	2,000	
EXPENDITURES					
Wages - Regular	15,110	14,280	14,280	14,570	2.0%
Benefits	5,896	7,350	7,350	7,600	3.4%
Operating Supplies	12,336	500	500	500	0.0%
State Drug Expenditures	345	0	0	0	0.0%
Drug Enforcement	1,025	0	0	0	0.0%
Transportation	0	0	0	0	0.0%
Administrative Reimbursement	1,624	2,760	2,760	3,480	26.1%
Total Expenditures	36,336	24,890	24,890	26,150	
NET INCOME OR (LOSS)	(20,101)	(22,890)	(21,490)	(24,150)	
Contribution from General Fund	32,700	23,000	23,000	20,000	
FUND BALANCE	11,702	11,812	13,212	9,062	

214 Downtown Development Authority

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
REVENUE					
Tax Increment Financing	48,183	35,773	36,284	38,367	7.3%
State Reimbursement	0	6,309	6,309	4,667	-26.0%
Interest	71	50	55	50	0.0%
Rentals	22,737	22,057	21,600	21,500	-2.5%
Miscellaneous	4,226	1,000	5,560	5,000	0.0%
Total Revenue	75,217	65,189	69,808	69,584	
EXPENDITURES					
Wages - Regular	29,928	29,986	29,986	29,928	-0.2%
Benefits	0	0	0	0	0.0%
Office Expense	0	200	350	200	0.0%
Professional Services	850	1,250	925	1,000	-20.0%
Communications	699	720	669	700	-2.8%
Promotion & Business Recruitment	2,705	1,000	0	500	0.0%
Utilities	1,987	0	0	0	0.0%
Insurance & Taxes	5,496	7,469	6,579	7,000	-6.3%
Repairs & Maintenance	1,286	1,240	4,500	1,500	21.0%
Rentals	1,900	1,800	1,800	1,800	0.0%
Miscellaneous	80	100	100	100	0.0%
Reimbursement for Buildings	0	0	0	0	0.0%
Debt Service - Streetscape	15,296	15,296	15,296	15,296	0.0%
Dumpsters	12,332	11,452	12,000	12,500	9.2%
Total Expenditures	72,559	70,513	72,205	70,524	
NET INCOME OR (LOSS)	2,658	(5,324)	(2,397)	(940)	
Contribution from General Fund	0	0	0	0	
FUND BALANCE	57,866	52,542	55,469	54,529	

Taxing Unit (Captured by TIFA)	Millage Rate	Captured TEV	Revenue To TIFA
City Operating	10.0285	1,599,838	\$16,044
Glen Oaks	2.7249	1,599,838	\$4,359
County Operating	4.5482	1,599,838	\$7,276
City Streets/SW	3.0000	1,599,838	\$4,800
Commision on Aging	0.7500	1,599,838	\$1,200
County 911	0.5000	1,599,838	\$800
County Roads	1.0000	1,599,838	\$1,600
District Library	1.1000	1,599,838	\$1,760
County Transportation Auth.	0.3300	1,599,838	\$528
Total TIFA	23.9816		\$38,367

231 Kirsch Municipal Airport Fund

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
REVENUE					
Fuel Sales	221,186	190,000	192,000	205,000	7.9%
Hangar Rental	21,976	20,000	20,000	20,000	0.0%
Land Rental	13,830	14,000	13,750	13,750	-1.8%
Miscellaneous	79	100	100	100	0.0%
Total Revenue	257,071	224,100	225,850	238,850	
EXPENDITURES					
Wages - Regular	5,985	4,000	4,100	5,000	25.0%
Wages - Overtime	95	500	1,500	1,000	100.0%
Wages - Mowing	6,248	5,100	6,500	5,500	7.8%
Benefits	3,248	3,335	3,800	3,580	7.3%
Office Expense	420	750	750	750	0.0%
Fuel System	192,103	180,000	170,000	180,000	0.0%
Professional Services	16,520	15,200	15,120	15,200	0.0%
Communications	19,668	10,000	20,000	30,000	200.0%
Transportation	11,640	19,320	11,640	23,280	20.5%
Insurance & Audit	9,998	10,000	10,000	10,000	0.0%
Utilities	23,805	22,500	22,000	24,000	6.7%
Repairs & Maintenance	17,958	20,000	15,000	20,000	0.0%
AWOS Maintenance	2,970	3,000	4,000	3,000	0.0%
Miscellaneous	150	0	1,600	1,600	
Capital Outlay	29,800	75,000	75,000	50,000	-33.3%
Administrative Reimbursement	9,120	9,840	9,840	10,080	2.4%
Total Expenditures	349,728	378,545	370,850	382,990	
NET INCOME OR (LOSS)	(92,657)	(154,445)	(145,000)	(144,140)	
Contribution from (to) Capital Res.	0	55,000	55,000	50,000	
Contribution from General Fund	90,000	90,000	90,000	100,000	
FUND BALANCE	33,862	24,417	33,862	39,722	

243 Brownfield Redevelopment Authority

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
REVENUE					
TIFA Revenue	10,942	11,000	11,120	9,625	-12.5%
Grant Revenue	0	0	0	0	0.0%
Proceeds from Internal Loan	0	1,000,000	1,700,000	0	-100.0%
Miscellaneous	33,335	33,335	33,335	33,335	0.0%
Total Revenue	44,277	1,044,335	1,744,455	42,960	
EXPENDITURES					
TIFA Payment	10,942	11,000	11,120	9,625	-12.5%
Capital Outlay	0	1,000,000	1,700,000	0	-100.0%
Grant Expenditures	0	0	0	0	0.0%
Loan Expenditures	33,335	33,335	33,335	33,335	0.0%
Total Expenditures	44,277	1,044,335	1,744,455	42,960	
NET INCOME OR (LOSS)	0	0	0	0	
Contribution from General Fund	0	0	0	0	
FUND BALANCE	0	0	0	0	

244 Economic Development Fund

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
REVENUE					
Grant Revenue	0	0	442,000	0	0.0%
Miscellaneous	0	0	0	0	0.0%
Total Revenue	0	0	442,000	0	
EXPENDITURES					
Grant Expenditures	0	0	442,000	0	0.0%
Total Expenditures	0	0	442,000	0	
NET INCOME OR (LOSS)					
Contribution from General Fund	0	0	0	0	
FUND BALANCE	0	0	0	0	

245 Public Improvement Fund

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
REVENUE					
Grant Revenue	832,567	0	0	0	0.0%
Miscellaneous	0	0	0	0	0.0%
Total Revenue	832,567	0	0	0	
EXPENDITURES					
Grant Expenditures	832,567	0	0	0	0.0%
Total Expenditures	832,567	0	0	0	
NET INCOME OR (LOSS)	0	0	0	0	
Contribution from General Fund	0	0	0	0	
FUND BALANCE	0	0	0	0	

249 Building Department Fund

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
REVENUE					
Building Permits & Fees	128,703	40,000	120,000	40,000	0.0%
Miscellaneous	26	50	50	50	0.0%
Total Revenue	128,729	40,050	120,050	40,050	
EXPENDITURES					
Wages - Regular	56,855	60,620	56,090	60,620	0.0%
Wages - Overtime	0	100	100	100	0.0%
Benefits	21,814	28,785	20,720	28,805	0.1%
Training	1,468	500	500	500	0.0%
Office Expense	3,065	2,500	2,500	2,500	0.0%
Operating Expense	3,876	3,000	1,700	3,000	0.0%
Professional Services	0	5,000	0	5,000	0.0%
Transportation	0	0	0	0	0.0%
Administrative Reimbursement	13,440	12,840	12,840	12,600	-1.9%
Total Expenditures	100,518	113,345	94,450	113,125	
NET INCOME OR (LOSS)	28,211	(73,295)	25,600	(73,075)	
Contribution from General Fund	60,000	60,000	60,000	50,000	
FUND BALANCE	125,661	112,366	211,261	188,186	

The State of Michigan Construction Code Act Number 230 of 1972 Section 22 states: "The legislative body of a governmental subdivision shall only use fees generated under this section for the operation of the enforcing agency or the construction board of appeals, or both, and shall not use the fees for any other purpose."

250 Local Development Finance Authority

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
REVENUE					
TIFA Revenue	44,880	38,415	38,415	35,392	-7.9%
Interest	12	20	20	20	0.0%
Total Revenue	44,892	38,435	38,435	35,412	
EXPENDITURES					
MEDC Loan Repayment	0	0	0	0	0.0%
Electric Fund Repayment	46,980	37,477	37,456	0	-100.0%
Total Expenditures	46,980	37,477	37,456	0	
NET INCOME OR (LOSS)	(2,088)	958	979	35,412	
Contribution from General Fund	0	0	0	0	
FUND BALANCE	23	981	1,002	36,414	

The MEDC provided the City of Sturgis with a \$200,000 no interest loan for the purchase of property for use by Americraft Carton for expansion purposes. The loan and eligible expenses as approved in the LDFA Development Plan will be repaid through the tax capture from the real and personal property value increase from the Americraft expansion. The loan was paid by the City's Electric Fund before taxes were captured; therefore some of the captured funds will be utilized to repay the Electric Fund.

Taxing Unit (Captured by TIFA)	Millage Rate	Captured TV	Revenue to TIFA
City Operating	10.0285	2,939,441	\$14,803
Glen Oaks	2.7249	2,939,441	\$4,021
County Operating	4.5482	2,939,441	\$6,713
City Streets/SW	3.0000	2,939,441	\$4,428
Commision on Aging	0.7500	2,939,441	\$1,106
County 911	0.5000	2,939,441	\$737
County Roads	1.0000	2,939,441	\$1,475
District Library	1.1000	2,939,441	\$1,623
County Transportation Auth.	0.3300	2,939,441	\$486
Total TIFA	23.9816		\$35,392

251 Housing Department Fund

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
REVENUE					
Grants	0	0	0	50,000	
Rents	1,500	0	0	0	0.0%
Sale of Properties	68,801	40,000	40,000	40,000	
Miscellaneous	31	50	50	50	
Total Revenue	70,332	40,050	40,050	90,050	
EXPENDITURES					
Wages - Regular	0	500	500	500	0.0%
Wages - Overtime	0	0	0	0	0.0%
Benefits	0	50	100	100	100.0%
Office Expense	47	0	120	100	0.0%
Professional Services	18,413	45,050	45,050	53,900	19.6%
Professional Services - Grant	0	0	0	50,000	0.0%
Utilities	481	500	400	400	-20.0%
Capital Outlay	44,275	166,050	166,050	60,000	-63.9%
Advertising & Promotion	0	0	0	0	0.0%
Total Expenditures	63,216	212,150	212,220	165,000	
NET INCOME OR (LOSS)	7,116	(172,100)	(172,170)	(74,950)	
Contribution from General Fund	20,000	100,000	100,000	75,000	
FUND BALANCE	72,215	115	45	95	

261 Auditorium Fund

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
REVENUE					
Services Rendered	42,621	50,000	42,000	42,000	-16.0%
Food, Cake, & Pastry Sales	239,324	271,925	240,075	250,075	-8.0%
Liquor Sales	21,804	23,500	21,650	21,650	-7.9%
Use & Admission Fees	7,119	5,700	7,000	7,000	22.8%
Rent	36,867	45,000	35,000	37,000	-17.8%
Contributions - Private	0	38,000	0	38,000	0.0%
Miscellaneous	2,598	900	3,020	3,020	235.6%
Interest Rebate	10,452	9,795	9,795	9,300	-5.1%
Total Revenue	360,785	444,820	358,540	408,045	
EXPENDITURES					
Wages - Regular	244,292	274,550	247,000	267,240	-2.7%
Wages - Overtime	1,130	1,020	1,000	1,040	2.0%
Benefits	73,592	84,420	77,920	82,990	-1.7%
Office Expense	11,509	9,500	9,000	8,500	-10.5%
Operating Supplies	24,494	25,000	23,000	23,000	-8.0%
Liquor Supplies	5,534	8,000	5,500	6,000	-25.0%
Food Supplies	113,650	118,450	114,000	114,000	-3.8%
Professional Services	4,973	4,000	4,000	4,000	0.0%
Communications	1,949	1,650	1,650	1,650	0.0%
Transportation	2,700	1,980	1,980	1,320	-33.3%
Programs	68	0	210	0	0.0%
Printing & Publishing	8,618	10,000	9,000	8,000	-20.0%
Insurance & Audit	5,907	6,000	6,000	6,000	0.0%
Utilities	48,747	49,725	40,000	45,000	-9.5%
Repairs & Maintenance	16,351	17,400	21,700	17,000	-2.3%
Bad Debts	1,375	0	0	0	0.0%
Capital Outlay	9,445	86,315	50,320	38,000	-56.0%
Debt Services - Energy Project	63,218	62,665	62,665	62,120	-0.9%
Administrative Reimbursement	12,760	14,760	14,760	14,760	0.0%
Total Expenditures	650,312	775,435	689,705	700,620	
NET INCOME OR (LOSS)	(289,527)	(330,615)	(331,165)	(292,575)	
Contribution from (to) Capital Res.	0	48,315	48,315	0	
Contribution for Debt Service	51,730	52,870	52,870	52,820	
Contribution from General Fund	220,000	230,000	230,000	240,000	
FUND BALANCE	18,777	19,347	18,797	19,042	

**CITY OF STURGIS
AUDITORIUM FUND
CAPITAL AND EXTRAORDINARY EXPENSES**

Project Description		FYE 2017	FYE 2018	FYE 2019	FYE 2020	FYE 2021	TOTAL
FACILITIES	Stage Lighting	40,000					40,000
	Carpeting - Auditorium		34,000				34,000
	Carpeting - Civic Center		120,000				120,000
	Partitions			12,000			12,000
	Kitchen Equipment Upgrade		37,000				37,000
	Marquis Sign		60,000	0			60,000
	Facility Master Plan - 60 Year Anniversary		20,000				20,000
	Handicap Entrance Ramp		5,800				5,800
	Orchestra Pit Cover			12,000			12,000
	Kitchen Floor, Ceiling, Wall		30,000				30,000
	HVAC & Controls		20,000				20,000
	TOTAL		40,000	326,800	24,000	0	0

SOURCES OF FUNDING

Capital Reserve Fund	0	0	0	0	0	0	0
Installment Lease	0	0	0	0	0	0	0
Grant Funding	40,000	39,000	0	0	0	0	79,000
TOTAL SOURCES OF FUNDING	40,000	39,000	0	0	0	0	79,000

262 Council of the Arts Fund

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
REVENUE					
Use & Admission	38,715	40,000	40,000	40,000	0.0%
Advertising	9,950	6,000	6,000	10,000	66.7%
Art Rental	3,600	3,600	3,600	3,600	0.0%
Fundraising	14,198	13,000	13,500	14,000	7.7%
Dollars for the Arts	510	500	500	510	2.0%
Donations - Private	2,226	10,000	10,000	5,000	-50.0%
Donations - Corporate	4,250	16,000	10,000	10,000	-37.5%
Memorial Funds	5,442	9,690	9,690	9,690	0.0%
Miscellaneous	246	150	275	120	-20.0%
Contributions - Performing Arts	24,000	0	0	0	
Total Revenue	103,137	98,940	93,565	92,920	
EXPENDITURES					
Wages - Regular	0	0	0	0	0.0%
Wages - Overtime	0	0	0	0	0.0%
Benefits	0	0	0	0	0.0%
Office Expense	1,648	1,100	1,100	1,100	0.0%
Operating Supplies	5,185	5,300	5,300	5,200	-1.9%
Professional Services	4,060	4,495	4,495	4,100	-8.8%
Credit Card Expense	2,536	5,000	2,600	2,600	-48.0%
Programs	76,655	66,000	66,000	65,500	-0.8%
Fundraising	4,929	5,000	500	500	-90.0%
Printing & Publishing	7,831	9,000	9,000	9,000	0.0%
Administrative Reimbursement	3,000	2,640	2,640	2,280	-13.6%
Total Expenditures	105,844	98,535	91,635	90,280	
NET INCOME OR (LOSS)	(2,707)	405	1,930	2,640	
Contribution from General Fund	0	0	0	0	
FUND BALANCE	56,278	56,683	58,208	60,848	

264 Recreation Fund

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
REVENUE					
Concession Sales	0	0	0	0	0.0%
Adult Fees	36,415	33,000	30,000	30,000	-9.1%
Youth Fees	28,448	26,000	32,000	33,000	26.9%
Contributions - Private	0	2,500	2,500	2,500	0.0%
Contributions - United Way	11,500	11,500	11,500	11,500	0.0%
Miscellaneous	21	50	50	20	-60.0%
Total Revenue	76,384	73,050	76,050	77,020	
EXPENDITURES					
Wages - Regular	63,632	79,500	73,000	74,460	-6.3%
Wages - Overtime	0	100	100	100	0.0%
Benefits	13,874	16,910	16,910	17,470	3.3%
Office Expense	815	800	800	800	0.0%
Operating Supplies	2,970	5,000	5,000	5,000	0.0%
Professional Services	20,576	21,500	21,500	21,500	0.0%
Communications	1,517	1,400	1,400	1,500	7.1%
Transportation	6,660	6,780	6,780	7,080	4.4%
Programs	7,940	7,000	7,000	8,000	14.3%
United Way	17,373	16,000	18,000	18,000	12.5%
Printing & Publishing	5,068	6,000	6,000	6,000	0.0%
Rentals	7,935	8,000	8,000	8,000	0.0%
Capital Outlay	0	0	0	0	0.0%
Administrative Reimbursement	13,440	12,840	12,840	12,840	0.0%
Total Expenditures	161,800	181,830	177,330	180,750	
NET INCOME OR (LOSS)	(85,416)	(108,780)	(101,280)	(103,730)	
Contribution from General Fund	105,000	105,000	105,000	99,600	
FUND BALANCE	44,081	40,301	47,801	43,671	

265 Doyle Community Center Fund

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
REVENUE					
Concession Sales	959	1,000	1,000	1,000	0.0%
Programming	28,924	24,000	24,000	25,000	4.2%
Contract Service Fees	29,482	26,000	26,000	28,000	7.7%
Silver Sneakers	3,000	3,000	3,000	3,000	0.0%
Court Rental	43,401	43,000	43,000	44,000	2.3%
Office Rental	2,400	2,400	2,400	2,400	0.0%
Contributions - Private	19,976	1,000	1,000	1,000	0.0%
Contributions - Foundation	26,200	30,000	30,000	37,000	23.3%
Memberships	257,608	250,000	255,000	255,000	2.0%
Day Passes	18,018	15,000	15,000	15,000	0.0%
Miscellaneous	89,631	1,950	1,950	1,950	0.0%
Interest Rebate	2,364	2,500	2,500	2,500	0.0%
Loan Proceeds	0	0	0	260,000	
Total Revenue	521,963	399,850	404,850	675,850	
EXPENDITURES					
Wages - Regular	146,419	160,650	160,650	163,860	2.0%
Wages - Overtime	123	310	310	320	3.2%
Benefits	39,947	47,610	47,610	51,910	9.0%
Training	0	0	0	0	0.0%
Office Expense	5,757	3,800	3,800	4,000	5.3%
Operating Supplies	14,921	14,500	14,500	15,000	3.4%
Professional Services	9,505	12,000	12,000	12,000	0.0%
Housekeeping	37,140	37,140	37,140	37,140	0.0%
Contract Services	25,092	10,000	10,000	10,000	0.0%
Communications	1,517	2,000	2,000	2,000	0.0%
Transportation	1,200	1,200	1,200	1,200	0.0%
Programs	9,480	9,000	9,000	9,000	0.0%
Silver Sneakers	5,070	4,500	4,500	4,500	0.0%
Printing & Publishing	12,285	12,000	12,000	12,000	0.0%
Insurance & Audit	5,093	5,000	5,000	5,000	0.0%
Utilities	51,364	50,000	50,000	52,000	4.0%
Repair & Maintenance	20,934	17,000	25,000	25,000	47.1%
Capital Outlay-Facility	111,881	0	0	285,000	
Capital Outlay-Equipment	0	17,000	17,000	17,000	0.0%
Debt Service	14,336	14,500	14,500	37,000	155.2%
Administrative Reimbursement	15,120	15,360	15,360	15,720	2.3%
Total Expenditures	527,184	433,570	441,570	759,650	
NET INCOME OR (LOSS)	(5,221)	(33,720)	(36,720)	(83,800)	
Contribution from (to) Capital Res.	0	0	0	50,000	
Contribution from General Fund	35,000	35,000	35,000	35,000	
FUND BALANCE	30,535	31,815	30,095	31,295	

**CITY OF STURGIS
DOYLE COMMUNITY CENTER FUND
CAPITAL AND EXTRAORDINARY EXPENSES**

Project Description		FYE 2017	FYE 2018	FYE 2019	FYE 2020	FYE 2021	TOTAL
FACILITIES	Court Flooring	183,000					183,000
	Weight Room Expansion	150,000					150,000
	Roof Replacement	150,000					150,000
	Walking Track	75,000					75,000
	Parking Lot Lights	19,000					19,000
	Parking Lot Resurfacing	12,000					12,000
	Installation Batting on Upper Level		20,000				20,000
	Air Handling Units		17,000			19,000	36,000
	Reception Area		16,000				16,000
	Louvers		15,000				15,000
	HVAC Control		15,000				15,000
	Doors		6,500		6,500		13,000
	Carpeting/Flooring		6,000	6,500		7,000	19,500
	Furnaces/Air Conditioner		6,000	6,000	6,000	6,000	24,000
	Basketball Hoists		6,000	6,000	6,000	6,000	24,000
	Boiler			35,000			35,000
	Court Netting/Cables			10,000	10,000	10,000	30,000
	Locker Replacement				73,000		73,000
	Restrooms Partitions				26,000		26,000
	SUBTOTAL FACILITIES		589,000	107,500	63,500	127,500	48,000
EQUIPMENT	Cardio			42,000			42,000
	Circuit						0
	Weight Room						0
	Aerobic Rom						0
	Indoor Cycling Room						0
	Lounge						0
	Main Gym						0
							0
SUBTOTAL EQUIPMENT		0	0	42,000	0	0	42,000
TOTAL		589,000	107,500	105,500	127,500	48,000	977,500

SOURCES OF FUNDING

Capital Reserve Fund	50,000	54,000	32,000	63,000	24,000	223,000
Installment Lease	260,000	0	0	0	0	260,000
Endowment Fund	30,000	53,500	31,500	64,500	24,000	203,500
Weight Room Expansion Fundraising	150,000	0	0	0	0	150,000
TOTAL SOURCES OF FUNDING	490,000	107,500	63,500	127,500	48,000	836,500

303 Sturgis Building Authority

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
REVENUE					
Lease Income	624,313	628,513	628,513	647,513	3.0%
Interest Income	0	0	0	0	0.0%
Total Revenue	624,313	628,513	628,513	647,513	
EXPENDITURES					
Debt Service - Principal	290,000	300,000	300,000	325,000	8.3%
Debt Service - Interest	333,813	328,013	328,013	322,013	-1.8%
Other	200	500	500	500	0.0%
Total Expenditures	624,013	628,513	628,513	647,513	
NET INCOME OR (LOSS)	300	0	0	0	
Contribution from General Fund	0	0	0	0	
FUND BALANCE	1,569	1,569	1,569	1,569	

The Sturgis Building Authority was established in 2004 to facilitate the financing of the Sturgis Hospital expansion. All of the principal and interest payments of the bonds will be made to the Building Authority by Sturgis Hospital Inc.

401 Capital Reserve Fund

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
REVENUE					
Interest	25,585	25,000	20,000	10,000	-60.0%
Total Revenue	25,585	25,000	20,000	10,000	
EXPENDITURES					
Special Revenue Fund Projects	0	262,986	262,986	125,000	0.0%
Total Expenditures	0	262,986	262,986	125,000	
NET INCOME OR (LOSS)	25,585	(237,986)	(242,986)	(115,000)	
Contribution from Electric Fund	0	0	0	0	
Contribution from General Fund	250,000	250,000	250,000	250,000	
Contribution to General Fund	0	0	0	0	
Contribution to Street Repair Fund	(1,600,000)	(1,000,000)	(1,000,000)	(1,000,000)	
Contribution to Capital Project Fund	0	0	(200,000)	0	
FUND BALANCE	2,536,397	1,548,411	1,343,411	478,411	

402 Capital Project Fund (Softball Complex)

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
REVENUE					
Grants	0	0	0	1,626,160	
Contributions - Private	0	0	0	200,000	
Interest	0	0	0	0	0.0%
Total Revenue	0	0	0	1,826,160	
EXPENDITURES					
Engineering	0	0	151,400	0	0.00%
Construction	0	0	0	1,874,760	
Total Expenditures	0	0	151,400	1,874,760	
NET INCOME OR (LOSS)	0	0	(151,400)	(48,600)	
Contribution from General Fund	0	0	0	0	
Contribution to General Fund	0	0	0	0	
Contribution from Capital Reserve Fund	0	0	200,000	0	
FUND BALANCE	0	0	48,600	0	

582 Electric Fund

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
OPERATING INCOME					
Metro Network Revenue	13,449	13,000	13,000	14,000	7.7%
Power Sales	24,567,436	24,541,000	24,695,000	24,972,200	1.8%
Energy Optimization / Renewable	420,695	391,000	420,000	420,000	7.4%
Miscellaneous	196,702	165,000	353,000	306,005	85.5%
Late Charges	105,272	80,000	100,000	90,000	12.5%
Disconnect / Reconnect Fees	50,795	30,000	40,000	40,000	33.3%
Security/Street Lights Fees	125,793	135,000	126,800	126,800	-6.1%
Total Operating Income	25,480,142	25,355,000	25,747,800	25,969,005	
OPERATING EXPENSES					
PURCHASED POWER					
AEP	16,211,203	14,900,000	15,500,000	15,500,000	4.0%
Other Purchased Power	32,087	115,000	0	115,000	0.0%
Total Purchased Power	16,243,290	15,015,000	15,500,000	15,615,000	
GENERAL & ADMINISTRATION					
Wages - Regular	278,802	367,200	285,000	374,540	2.0%
Benefits	332,001	380,720	343,950	411,140	8.0%
Office & Operating Expense	203,331	225,000	210,000	210,000	-6.7%
Legal & Accounting	7,290	5,000	2,500	5,000	0.0%
Geographic Information System	139,206	120,000	120,000	120,000	0.0%
Forestry	146,347	150,000	150,000	150,000	0.0%
Safety Services	31,090	25,000	25,000	25,000	0.0%
Transportation	206,280	201,180	201,180	178,380	-11.3%
Energy Optimization / Renewable	335,441	396,000	396,000	396,000	0.0%
Advertising & Promotion	1,410	2,000	2,000	2,000	0.0%
Community Promotion	58,606	65,000	65,000	65,000	0.0%
Christmas Decorations	41,078	30,000	20,000	30,000	0.0%
Insurance & Audit	126,297	100,000	110,000	115,000	15.0%
Building Maintenance	64,312	68,000	53,000	68,000	0.0%
Miscellaneous	0	0	0	0	0.0%
Bad Debts	87,578	95,000	95,000	95,000	0.0%
Change in Net Pension Asset	(28,400)	(110,800)	(30,000)	(30,000)	0.0%
Administrative Reimbursement	425,760	450,960	450,960	454,560	0.8%
Total General & Administration	2,456,429	2,570,260	2,499,590	2,669,620	

582 Electric Fund

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
OTHER DEPARTMENTS					
DIESEL PLANT	356,468	484,800	463,925	520,260	7.3%
HYDRO PLANT	339,894	429,910	350,720	384,430	-10.6%
SUBSTATION	130,959	115,140	112,960	128,060	11.2%
TRANSMISSION	16,708	20,000	20,750	20,850	4.3%
TRUNKLINE FIBER	530	7,000	5,500	7,000	0.0%
DISTRIBUTION	1,085,113	1,277,390	1,146,660	1,287,440	0.8%
TRANSFORMERS	30,479	95,000	35,000	70,000	-26.3%
SECONDARY	25,766	22,680	23,440	26,610	17.3%
STREET LIGHTING	135,118	68,510	97,420	93,030	35.8%
ECONOMIC DEVELOPMENT	68,338	96,740	94,990	105,980	9.6%
METRO AREA NETWORK	14,769	16,850	16,850	16,850	0.0%
METER READING	300,361	287,430	287,540	288,810	0.5%
MAINTENANCE BUILDING	148,777	171,940	168,060	179,200	4.2%
WEST STREET PROPERTIES	24,630	25,000	25,000	25,000	0.0%
DEPRECIATION	1,742,025	1,900,000	1,900,000	1,900,000	0.0%
IN-LIEU TAX PAYMENTS	2,066,040	2,227,500	2,227,500	2,185,320	-1.9%
Total Other Departments	6,485,975	7,245,890	6,976,315	7,238,840	
Total Operating Expenses	25,185,694	24,831,150	24,975,905	25,523,460	
OPERATING INCOME (LOSS)	294,448	523,850	771,895	445,545	
NON-OPERATING INCOME (EXPENSE)					
Interest Expense	(186,036)	(300,000)	(170,000)	(135,000)	-55.0%
Investment Income (Loss)	49,496	100,000	100,000	100,000	0.0%
Rent	99,916	83,000	83,000	83,000	0.0%
Total Non-Operating (Expense)	(36,624)	(117,000)	13,000	48,000	
NET INCOME (LOSS)	257,824	406,850	784,895	493,545	
CAPITAL CONTRIBUTIONS/GRANTS					
Grants	0	0	0	0	0.0%
Capital Contributions	0	0	0	0	0.0%
Total Capital Contributions/Grants	0	0	0	0	
CONTRIBUTIONS TO (FROM) OTHER FUNDS					
Contribution from General Fund	80,000	80,000	80,000	80,000	0.0%
Contribution to Capital Reserve Fund	0	0	0	0	0.0%
Total Transfers	80,000	80,000	80,000	80,000	
CHANGE IN NET ASSETS	337,824	486,850	864,895	573,545	

CITY OF STURGIS
ELECTRIC DEPARTMENT
Rates effective for all billings beginning October 1

Current Rates

Customer Class	2015		2016	
	Service Charge	Energy Charge per kWh	Service Charge	Energy Charge per kWh
Residential Service - Rate A	\$ 14.30	\$ 0.10040	\$ 15.00	\$ 0.10118
Residential Rural Service - Rate B	\$ 18.50	\$ 0.10720	\$ 20.00	\$ 0.10740
General Service - Rate C	\$ 31.00	\$ 0.13693	\$ 31.00	\$ 0.13904
Commerical-All Electric - Rate CAE				
First 5,000 kWh	\$ 33.00	\$ 0.13693	\$ 35.00	\$ 0.13904
After 5,000 kWh		\$ 0.10783		\$ 0.11075
Commerical & Industrial - Rate D	\$ 80.00	\$ 0.06881	\$ 90.00	\$ 0.06880
Demand Charge per kW		\$ 16.250		\$ 16.750
Commerical & Industrial - Rate D Time of Use				
Demand Charge per kW	\$ 161.00	\$ 6.15000	\$ 161.00	\$ 6.40000
Energy - On Peak kWh		\$ 0.10190		\$ 0.10425
Energy - Off Peak kWh		\$ 0.03640		\$ 0.03724
Energy - Critical Peak kWh		\$ 0.21842		\$ 0.22346
Large Primary Power Service - Rate LPP	\$ 200.00	\$ 0.06006	\$ 220.00	\$ 0.06094
Demand Charge per kW		\$ 15.750		\$ 16.500
Primary Power Service - Rate PP	\$ 200.00	\$ 0.06122	\$ 220.00	\$ 0.06190
Demand Charge per kW		\$ 15.750		\$ 16.500
Primary Power Service - Rate PP Time of Use				
Demand Charge per kW	\$ 430.00	\$ 6.15000	\$ 450.00	\$ 6.40000
Energy - On Peak kWh		\$ 0.10190		\$ 0.10425
Energy - Off Peak kWh		\$ 0.03640		\$ 0.03724
Energy - Critical Peak kWh		\$ 0.21842		\$ 0.22346
Power Cost Adjustment Factor per kWh used (all rates)		\$ 0.00380		\$ 0.00680

Security Lights	Cost per Month	Cost per Month
100 W High Pressure Sodium (HPS)	\$ 10.10	\$ 10.20
175 W Mercury	\$ 13.55	\$ 13.70
250 W HPS - Wood Pole	\$ 16.75	\$ 16.90
250 W HPS - Concrete Pole	\$ 26.00	\$ 26.25
400 W Mercury - Wood Pole	\$ 22.85	\$ 23.10
400 W Mercury - Concrete Pole	\$ 35.35	\$ 35.70
250 W HPS / 2 lamps - Wood Pole	\$ 20.90	\$ 21.10
250 W HPS / 2 lamps - Concrete Pole	\$ 32.30	\$ 32.60

CITY OF STURGIS
ELECTRIC DEPARTMENT-CAPITAL AND EXTRAORDINARY EXPENSES

Project Description		FYE 2017	FYE 2018	FYE 2019	FYE 2020	FYE 2021	TOTAL
GEN & ADMIN	Christmas Decorations	42,000	20,000				62,000
	Network Upgrades-Switches, Servers, Firewall					25,000	25,000
	Geographic Information System Upgrades					25,000	25,000
	Aerial Photography			15,000			15,000
	City Hall / Library - HVAC & Controls	482,000					482,000
	City Hall/Library - Roof Design & Construction			12,000	100,000		112,000
	City Hall Exterior					85,000	85,000
SUBTOTAL GENERAL & ADMINISTRATION		524,000	20,000	27,000	100,000	135,000	806,000
DIES							
SUBTOTAL DIESEL		0	0	0	0	0	0
HYDRO	IDF Passage - Fuse Plug and Drain	562,000	75,000	1,500,000			2,137,000
	SCADA - Complete Replacement		400,000	200,000			600,000
	Recreation Improvements (FERC License)	50,000	50,000				100,000
	Downstream Boat Launch				100,000		100,000
	Oxbow Restoration					100,000	100,000
	Merit / City Fiber to Hydro			160,000			160,000
	Efficiency Improvements Kiser Proposal					550,000	550,000
SUBTOTAL HYDROELECTRIC		612,000	525,000	1,860,000	100,000	650,000	3,747,000
SUBSTATION	Central 69 kV Isolation Breaker or Switch		100,000				100,000
	Industrial R-Mag 15 kV breaker replacement			140,000			140,000
	Industrial & Franks Move XFMRs from Ross		730,000				730,000
	Industrial Control House		100,000				100,000
	Ross Purchase of New Transformers (2)	860,000					860,000
	Rural Substation		1,000,000				1,000,000
	Southeast S&C Switches				200,000		200,000
SUBTOTAL SUBSTATION		860,000	1,930,000	140,000	200,000	0	3,130,000
TRANS							
Rural Transmission Line	2,500,000						2,500,000
SUBTOTAL TRANSMISSION		2,500,000	0	0	0	0	2,500,000
DIST	System Replacement	750,000	750,000	750,000	750,000	750,000	3,750,000
	Lot 4 Underground Electric	200,000					200,000
	White Elephant Phase 2 Pole Relocation		50,000				50,000
	Integrated Voice Response System (IVR)		50,000				50,000
	800 MHz Radios	45,100					45,100
	Sturgis Hospital Auto Transfer Switch				65,000		65,000
	Outage Management System (OMS)			70,000			70,000
SUBTOTAL DISTRIBUTION		995,100	850,000	820,000	815,000	750,000	4,230,100
ST. LIGHT	S. Nottawa - Mechanic to South End	50,000					50,000
	S. Centerville Road		100,000				100,000
	US-12 - Replace HPS Heads with LEDs			85,000			85,000
SUBTOTAL STREET LIGHTING		50,000	100,000	85,000	0	0	235,000
OTHER	Distribution Technology Automation	71,000					71,000
	PSUB Roof on Older Line Barn Section	35,000					35,000
	PSUB Administrative Building			1,000,000			1,000,000
	PSUB Generator		225,000				225,000
	SUBTOTAL OTHER		106,000	225,000	1,000,000	0	0
TOTAL		5,647,100	3,650,000	3,932,000	1,215,000	1,535,000	15,979,100

590 Wastewater Fund

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
OPERATING INCOME					
Commodity Charges	2,220,626	2,235,050	2,228,925	2,273,500	1.7%
Customer Charges	1,048,412	1,068,580	1,141,000	1,163,820	8.9%
Miscellaneous Income	98,065	26,445	39,620	28,365	7.3%
Total Operating Income	3,367,103	3,330,075	3,409,545	3,465,685	

OPERATING EXPENSES

SYSTEM & ADMINISTRATION

Wages - Regular	86,247	89,760	89,760	91,560	2.0%
Wages - Mowing	177	540	200	550	1.9%
Benefits	82,847	98,010	104,320	111,410	13.7%
Office Expense	28,200	30,000	35,800	30,000	0.0%
Professional Services	211,133	653,000	850,000	362,800	-44.4%
Solids Disposal	486	1,000	3,850	3,850	285.0%
Safety Services	0	1,000	1,000	1,000	0.0%
Transportation	34,680	48,780	48,780	48,600	-0.4%
Insurance & Audit	52,458	65,000	73,000	65,000	0.0%
Sewer Cleaning	55,193	175,000	175,000	82,000	-53.1%
Repairs & Maintenance	147,455	41,000	600,000	64,000	56.1%
Sewer Backup Reimbursement	1,889	10,000	1,600	10,000	0.0%
Lift Stations	98,426	100,000	85,370	100,000	0.0%
Big Hill Treatment System	60,693	84,550	91,860	84,000	-0.7%
Meter Maintenance	11,495	15,000	14,880	15,000	0.0%
Rentals/ROW	1,133	0	0	0	0.0%
Change in Net Pension Asset	11,200	10,000	10,000	10,000	0.0%
Administrative Reimbursement	156,240	154,920	154,920	158,280	2.2%
Total System & Administration	1,039,952	1,577,560	2,340,340	1,238,050	

WASTEWATER TREATMENT PLANT

Wages - Regular	258,167	256,020	256,020	261,140	2.0%
Wages - Overtime	4,340	4,180	4,180	4,260	1.9%
Benefits	157,426	171,530	163,020	183,830	7.2%
Training	2,663	4,000	4,000	4,000	0.0%
Office Expense	9,498	14,390	14,450	12,500	-13.1%
Operating Supplies	10,989	15,000	19,000	15,000	0.0%
Chemicals	37,522	46,750	37,480	41,000	-12.3%
Professional Services	59,067	30,500	72,006	33,000	8.2%
Solids Disposal	61,372	63,000	65,000	67,500	7.1%
Safety Services	8,112	11,350	4,915	10,000	-11.9%
Transportation	13,883	11,640	11,640	9,120	-21.6%
Industrial Pretreatment Program	3,973	6,700	11,305	6,700	0.0%
Utilities	100,518	122,400	93,550	100,000	-18.3%
Repairs & Maintenance	67,494	93,210	64,950	120,000	28.7%
Total Wastewater Treatment Plant	795,024	850,670	821,516	868,050	

590 Wastewater Fund

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
OTHER OPERATING EXPENSES					
Depreciation	1,052,043	1,116,000	1,116,000	1,120,000	0.4%
In-Lieu Tax Payments	215,040	209,940	209,940	219,960	4.8%
Total Other Operating Expenses	1,267,083	1,325,940	1,325,940	1,339,960	
Total Operating Expenses	3,102,059	3,754,170	4,487,796	3,446,060	
OPERATING INCOME (LOSS)	265,044	(424,095)	(1,078,251)	19,625	
NON-OPERATING INCOME (EXPENSE)					
Interest Expense	(218,409)	(195,000)	(195,000)	(180,000)	-7.7%
Interest Income	15,315	12,500	15,000	15,000	20.0%
Rent	1,393	1,400	1,395	1,400	0.0%
Total Non-Operating Income (Expense)	(201,701)	(181,100)	(178,605)	(163,600)	
NET INCOME (LOSS)	63,343	(605,195)	(1,256,856)	(143,975)	
CAPITAL CONTRIBUTIONS/GRANTS					
Grants	118,551	564,750	1,188,000	272,100	-51.8%
Capital Contributions	1,334,645	159,671		0	
Total Capital Contributions/Grants	1,453,196	724,421	1,188,000	272,100	
CONTRIBUTIONS TO (FROM) OTHER FUNDS					
Contribution from General Fund	0	0	0	20,000	
Contribution from Capital Reserve Fund	0	0	159,671	0	
Total Transfers	0	0	159,671	20,000	
CHANGE IN NET ASSETS	1,516,539	119,226	90,815	148,125	

CITY OF STURGIS
WASTEWATER DEPARTMENT
Rates effective for all billings beginning October 1
Current Rates

	2016	2017	2018
Commodity Charge per 1000 Gallons			
	\$ 5.05	\$ 5.10	\$ 5.15
Rate Increase	2.0%	2.0%	2.0%
Meter Size and Classification	Customer Charge		
5/8 - Inside	\$ 16.50	\$ 17.25	\$ 18.00
3/4 - Inside	\$ 23.25	\$ 24.25	\$ 25.25
1 - Inside	\$ 35.25	\$ 36.25	\$ 37.25
1.5 - Inside	\$ 48.50	\$ 50.50	\$ 52.50
2 - Inside	\$ 95.00	\$ 101.00	\$ 107.00
3 - Inside	\$ 141.75	\$ 149.75	\$ 157.75
4 - Inside	\$ 206.00	\$ 216.00	\$ 226.00
6 - Inside	\$ 412.00	\$ 424.00	\$ 436.00
8 - Inside	\$ 682.00	\$ 696.00	\$ 710.00
Flat Charged - Inside	\$ 53.25	\$ 54.32	\$ 55.40
5/8 - Rural	\$ 22.00	\$ 22.75	\$ 23.50
3/4 - Rural	\$ 32.00	\$ 33.00	\$ 34.00
1 - Rural	\$ 50.50	\$ 51.50	\$ 52.50
1.5 - Rural	\$ 69.25	\$ 71.25	\$ 73.25
2 - Rural	\$ 136.00	\$ 142.00	\$ 148.00
3 - Rural	\$ 206.00	\$ 214.00	\$ 222.00
4 - Rural	\$ 299.75	\$ 309.75	\$ 319.75
6 - Rural	\$ 609.25	\$ 621.25	\$ 633.25
8 - Rural	\$ 1,012.25	\$ 1,026.25	\$ 1,040.25
Flat Charged - Rural	\$ 62.50	\$ 63.75	\$ 65.03

Surcharges for Wastewater in excess of Domestic Strength

Rates per Pound

BOD	\$ 0.90	\$ 0.92	\$ 0.93
Total Suspended Solids	\$ 0.57	\$ 0.58	\$ 0.59
Total Phosphorus	\$ 2.47	\$ 2.52	\$ 2.57
Nitrates	\$ 0.72	\$ 0.74	\$ 0.75

**CITY OF STURGIS
WASTEWATER DEPARTMENT
CAPITAL AND EXTRAORDINARY EXPENSES**

Project Description		FYE 2017	FYE 2018	FYE 2019	FYE 2020	FYE 2021	TOTAL
COLLECTION SYSTEM	Distribution Technology Automation	298,059					298,059
	Rehabilitation	84,320	373,030	173,172	815,119	293,952	1,739,593
	Modifications for Street Projects	12,000	12,000	12,000	12,000	12,000	60,000
	Lot 4 Streetscape & Utility Project	142,715					142,715
SUBTOTAL COLLECTION SYSTEM		537,094	385,030	185,172	827,119	305,952	2,240,367
WWTP & LIFT STATION IMPROVEMENTS	Market St. Pump Station and Forcemain	420,000					420,000
	SCADA Sys - PLC Conversion and Upgrade	400,000	200,000				600,000
	Replace Control Building Boiler	35,000					35,000
	Rebuild Primary Clarifier No. 1	130,000					130,000
	Trickling Filter #1 - Overhaul			27,000			27,000
	Replace Fawn River LS Pump	43,000					43,000
	Nitrification Tower - Distributor Overhaul		21,900				21,900
	MCC Replacement		198,900				198,900
	VFD Drives - Upgrades (MLP & NTLP)		49,200				49,200
	Grit Building - Roof Replacement		16,400				16,400
	Trickling Filter Coating			37,100			37,100
	Building Rehabilitation			51,300			51,300
	Asphalt Overlay at WWTP			24,800			24,800
	Select LS Telemetry & Controls Replacement			33,000			33,000
	Replace IC Screw Pump & Reducer			95,700			95,700
	Replace NT RAS Actuated Valves (3)			33,000			33,000
	Replace NT RAS Actuated Valves (3)				34,800		34,800
	Rebuild Primary Clarifier No. 2				150,700		150,700
	Replace NT RAS Actuated Valves (3)					35,800	35,800
	Rebuild Primary Clarifier No. 3					155,200	155,200
Replace Primary Sludge Pump No. 1					38,200	38,200	
Service Water Line Upgrade					82,400	82,400	
SUBTOTAL WWTP & LIFT STATION IMPR		1,028,000	486,400	301,900	185,500	311,600	2,313,400
TOTAL PROJECTS		1,565,094	871,430	487,072	1,012,619	617,552	4,553,767

591 Water Fund

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
OPERATING INCOME					
Commodity Charges	808,816	820,000	810,000	820,000	0.0%
Meters & Taps	11,426	5,000	20,000	5,000	0.0%
Customer Charges	687,398	733,670	720,000	738,000	0.6%
Miscellaneous	56,873	19,000	39,620	26,365	38.8%
Disconnect / Reconnect Fees	9,080	5,000	9,000	9,000	80.0%
Total Operating Income	1,573,593	1,582,670	1,598,620	1,598,365	

OPERATING EXPENSES

GENERAL

Wages - Regular	59,148	62,220	62,220	63,460	2.0%
Wages - Overtime	5,848	6,630	6,630	6,760	2.0%
Benefits	76,278	81,030	77,970	92,010	13.6%
Training	101	2,000	2,000	3,000	50.0%
Office Expense	25,914	30,000	26,000	30,000	0.0%
Insurance & Audit	37,513	44,000	44,000	44,000	0.0%
Miscellaneous	5,372	6,000	6,000	6,000	0.0%
Change in Net Pension Asset	4,800	(1,100)	5,000	5,000	0.0%
Administrative Reimbursement	147,720	146,400	146,400	146,640	0.2%
Total General	362,694	377,180	376,220	396,870	

MATERIAL & MAINTENANCE

Well Material & Pumping	96,370	120,000	120,000	120,000	0.0%
Chemicals	32,238	35,000	35,000	35,000	0.0%
Professional Services	15,861	16,000	30,000	86,000	437.5%
Transportation	49,080	61,860	61,860	104,280	68.6%
Repairs & Maintenance	33,196	10,000	10,000	10,000	0.0%
Building Structure Maintenance	0	5,000	5,000	5,000	0.0%
Water Tank Maintenance	7,279	14,500	14,500	14,500	0.0%
Fire Hydrants	24,048	15,000	20,000	20,000	33.3%
Distribution Maintenance	170,877	160,000	160,000	160,000	0.0%
Meter Maintenance	40,441	25,000	25,000	25,000	0.0%
Meter Reading	1,460	2,000	1,000	2,000	0.0%
Total Material & Maintenance	470,850	464,360	482,360	581,780	

591 Water Fund

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
OTHER OPERATING EXPENSES					
Depreciation	328,665	350,000	350,000	350,000	0.0%
In-Lieu Tax Payments	102,240	98,460	98,460	102,720	4.3%
Total Other Operating Expenses	430,905	448,460	448,460	452,720	
Total Operating Expenses	1,264,449	1,290,000	1,307,040	1,431,370	
OPERATING INCOME (LOSS)	309,144	292,670	291,580	166,995	
NON-OPERATING INCOME (EXPENSE)					
Interest Expense	(27,841)	(30,000)	(30,000)	(50,000)	66.7%
Interest Income	5,900	5,000	5,000	5,000	0.0%
Rent	500	500	500	500	
Total Non-Operating Income (Expense)	(21,441)	(24,500)	(24,500)	(44,500)	
NET INCOME (LOSS)	287,703	268,170	267,080	122,495	
CAPITAL CONTRIBUTIONS/GRANTS					
Grants	0	0	0	9,000	0.0%
Capital Contributions	0	0	0	0	0.0%
Total Capital Contributions/Grants	0	0	0	9,000	
CHANGE IN NET ASSETS	287,703	268,170	267,080	131,495	

**CITY OF STURGIS
WATER DEPARTMENT**

**Rates effective for all billings beginning October 1
Current Rates**

	2016	2017	2018
Commodity Charge per 1000 Gallons			
0 - 50,000 Gallons - Inside	\$ 2.30	\$ 2.30	\$ 2.30
Over 50,000 Gallons - Inside	\$ 1.96	\$ 1.96	\$ 1.96
0 - 50,000 Gallons - Rural	\$ 4.60	\$ 4.60	\$ 4.60
Over 50,000 Gallons - Rural	\$ 4.60	\$ 4.60	\$ 4.60

Meter Size and Classification	Customer Charge		
5/8 - Inside	\$ 10.10	\$ 10.50	\$ 10.90
3/4 - Inside	\$ 15.25	\$ 16.00	\$ 16.75
1 - Inside	\$ 25.00	\$ 26.00	\$ 27.00
1.5 - Inside	\$ 50.75	\$ 53.00	\$ 55.25
2 - Inside	\$ 82.00	\$ 85.50	\$ 89.00
3 - Inside	\$ 163.50	\$ 170.50	\$ 177.50
4 - Inside	\$ 252.50	\$ 263.50	\$ 274.50
6 - Inside	\$ 509.50	\$ 531.50	\$ 553.50
8 - Inside	\$ 776.00	\$ 809.50	\$ 843.00
Flat Charged - Inside	\$ 43.00	\$ 44.00	\$ 45.00
5/8 - Rural	\$ 10.10	\$ 10.50	\$ 10.90
3/4 - Rural	\$ 15.25	\$ 16.00	\$ 16.75
1 - Rural	\$ 25.00	\$ 26.00	\$ 27.00
1.5 - Rural	\$ 50.75	\$ 53.00	\$ 55.50
2 - Rural	\$ 82.00	\$ 85.50	\$ 89.00
3 - Rural	\$ 163.50	\$ 170.50	\$ 177.50
4 - Rural	\$ 252.50	\$ 263.50	\$ 274.50
6 - Rural	\$ 509.50	\$ 531.50	\$ 553.50
8 - Rural	\$ 776.00	\$ 809.50	\$ 843.00
Flat Charged - Rural	\$ 86.00	\$ 87.75	\$ 89.50

**CITY OF STURGIS
WATER DEPARTMENT
CAPITAL AND EXTRAORDINARY EXPENSES**

Project Description		FYE 2017	FYE 2018	FYE 2019	FYE 2020	FYE 2021	TOTAL
WATERMAIN	S. Nottawa - Phase 3	193,200					193,200
	W. South - RR to Centerville	70,000					70,000
	Oakwood Drive		40,000				40,000
	N. Clay Memorial to W. Lafayette		20,000				20,000
	N. Lakeview St. US12 to RR			370,000			370,000
	Pioneer Street			50,000			50,000
	Pleasant Avenue Brick Project				160,000		160,000
	St. Joseph from N. Centerville to Clay				101,640		101,640
	E. Jerolene from Susan St. to N. Lakeview					345,000	345,000
SUBTOTAL WATERMAIN	263,200	60,000	420,000	261,640	345,000	1,349,840	
OTHER PROJECTS	Distribution Technology Automation	370,000					370,000
	LV #3 Well Cleaning & Pump Overhaul	35,000					35,000
	LV #3 Well Variable Frequency Drives	30,000					30,000
	SCADA Update		100,000				100,000
	TW #6 Well Cleaning & Pump Overhaul		35,000				35,000
	TW #6 Well Variable Frequency Drives	30,000					30,000
	Maint Inspect of Elevated Storage Tank		6,500				6,500
	Water Tower Painting Exterior					200,000	200,000
SUBTOTAL OTHER PROJECTS	465,000	141,500	0	0	200,000	806,500	
TOTAL PROJECTS	728,200	201,500	420,000	261,640	545,000	2,156,340	

661 Motor Vehicle Fund

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
REVENUE					
Equipment Rental	913,716	970,980	970,980	991,380	2.1%
Sale of Fixed Assets	82,643	25,000	25,000	25,000	0.0%
Miscellaneous Income	6,660	2,000	14,000	1,000	-50.0%
Interest	8,833	10,000	6,000	5,000	-50.0%
Total Revenue	1,011,852	1,007,980	1,015,980	1,022,380	
EXPENDITURES					
Wages - Regular	57,502	67,000	45,000	50,000	-25.4%
Wages - Overtime	585	1,000	1,000	1,000	0.0%
Benefits	23,407	52,150	52,150	56,110	7.6%
Operating Supplies	18,576	22,000	22,000	22,000	0.0%
Lease Expense	20,000	20,000	20,000	20,000	0.0%
Repair Parts	76,804	65,000	65,000	65,000	0.0%
Professional Services	56	0	0	0	0.0%
Transportation	0	0	0	0	0.0%
Fuel	120,447	155,000	130,000	150,000	-3.2%
Printing & Publishing	2,327	1,000	1,000	1,000	0.0%
Insurance & Audit	38,112	39,000	39,000	40,000	2.6%
Repair & Maintenance Services	143,785	125,000	145,000	125,000	0.0%
Depreciation	425,785	350,000	400,000	400,000	14.3%
Interest Expense	11,560	11,500	11,500	23,000	100.0%
Administrative Reimbursement	19,680	19,560	19,560	19,200	-1.8%
Total Expenditures	958,626	928,210	951,210	972,310	
NET INCOME OR (LOSS)	53,226	79,770	64,770	50,070	
FUND BALANCE	2,178,738	2,258,508	2,243,508	2,293,578	

Motor Vehicle Fund Capital Outlay in Fiscal Year 2016-2017

Department	Vehicle Description	Budgeted Purchase Price
VEHICLE PURCHASES		
Police	Patrol Vehicle - Dodge Charger AWD	25,000
Police	Administrative Vehicle - SUV	29,000
Auditorium	Van or Alternative	21,000
Cemetery	Utility Vehicle - (2 units)	40,200
Electric	Pickup Truck 3/4 ton 4x4	24,000
Electric	Meter Reading - Ford Focus	15,660
DPS	Freightliner Dump Truck (Used)	90,000
Total Vehicle Purchases		244,860
EQUIPMENT PURCHASES		
MVF	Floor Scrubber	18,000
Total Equipment Purchases		18,000
LEASE PAYMENT OBLIGATION		
Fire	Pumper/ Rescue 711	37,932
Fire	Pumper/ Rescue 721	36,780
Total Lease Payment Obligation		36,780
TOTAL VEHICLES AND LEASE PAYMENTS		299,640

677 Employee Benefit Fund

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
REVENUE					
Employer Premiums - Active	996,791	960,000	1,045,340	1,100,000	14.6%
Employer Premiums - Retiree	529,240	770,000	485,000	500,000	-35.1%
Employer 125 Plan Contributions	11,172	11,000	10,500	9,000	-18.2%
Premium Contributions - Active	174,838	184,500	165,000	160,000	-13.3%
Premium Contributions - Retiree	77,465	75,600	75,600	76,600	1.3%
Employee 125 Plan Contributions	24,731	27,500	18,200	16,000	-41.8%
Interest	284	500	500	500	0.0%
Miscellaneous	57,150	75,000	75,000	75,000	0.0%
Total Revenue	1,871,671	2,104,100	1,875,140	1,937,100	
EXPENDITURES					
Dental & Vision Claims	87,022	90,000	87,000	88,000	-2.2%
Flexible Spending Claims	32,918	35,000	28,000	25,000	-28.6%
Retiree Insurance	681,674	600,000	600,000	575,000	-4.2%
Employee Health Insurance	693,106	1,000,000	820,000	880,000	-12.0%
Employee Life & Disability	32,113	37,000	36,000	37,000	0.0%
Employee Prescription	182,032	220,000	195,000	195,000	-11.4%
OPEB Contribution	100,800	50,000	50,000	60,000	20.0%
ACA Fees	11,651	11,000	11,000	20,000	81.8%
Professional Services	18,421	35,000	27,000	35,000	0.0%
Miscellaneous	988	500	1,000	1,000	100.0%
Administrative Reimbursement	25,200	20,280	20,280	15,960	-21.3%
Total Expenditures	1,865,925	2,098,780	1,875,280	1,931,960	
NET INCOME OR (LOSS)	5,746	5,320	(140)	5,140	
FUND BALANCE	104,333	109,653	104,193	109,333	

703 Workers Compensation Fund

	Actual 9/30/2015	Budget 9/30/2016	Estimated 9/30/2016	Budget 9/30/2017	Increase or Decrease
REVENUE					
Charges to Other Funds	155,387	142,800	150,000	153,000	7.1%
Interest	131	200	150	200	0.0%
Refunds & Rebates	20,143	0	0	0	0.0%
Total Revenue	175,661	143,000	150,150	153,200	
EXPENDITURES					
Claims Paid	2,313	500	2,500	2,500	400.0%
Professional Services	268	500	500	500	0.0%
State Admin Fee	0	0	0	0	0.0%
Insurance & Audit	131,922	147,000	140,000	145,000	-1.4%
Administrative Reimbursement	960	1,560	1,560	1,080	-30.8%
Total Expenditures	135,463	149,560	144,560	149,080	
NET INCOME OR (LOSS)	40,198	(6,560)	5,590	4,120	
FUND BALANCE	224,353	217,793	229,943	234,063	

City of Sturgis Fee Schedule 2016-2017

Airport

Airport Use Fees

Engaging in Aircraft Maintenance	\$600.00 per year
Aircraft Sales	\$600.00 per year
Airplane or Heli Rides/Parachute Jumps/etc. (non-special event)	\$600.00 per year
Aircraft Parts & Equipment Sales	\$600.00 per year
Aircraft Radio & Electronics Sales/Services	\$600.00 per year
Flight Charter Operations	\$600.00 per year
T-Hangar Rental (by private owner, aircraft only)	\$600.00 per year

Ground Power Unit

Jump Start	\$50.00 per use
Extended Use	\$50.00 per hour

Hangar Rental

T-Hangar Rental - Ten Unit	\$150.00 per month / \$1,500.00 per year
T-Hangar Rental - Six Unit	\$100.00 per month / \$1,000.00 per year
Transient T-Hangar Rental	\$15.00 per night /six unit \$25.00 per night/ten unit

Land Lease Rent for Hangars

January 1st, 2002 till December 31st, 2016	\$0.06 per square foot
January 1st, 2017 till December 31st, 2031	\$0.09 per square foot
January 1st, 2032 till December 31st, 2046	\$0.12 per square foot

Building / Housing

Building Permit

\$0 - \$1,000 Building	\$15.00
\$1,001 - \$5,000 Building	\$30.00
\$5,001 - \$10,000 Building	\$65.00 + \$10.00 per each additional \$1,000
\$10,001 - \$100,000 Building	\$130.00 + \$7.00 per each additional \$1,000
\$100,001 and Higher	\$910.00 + \$4.00 per each additional \$1,000

City of Sturgis Fee Schedule 2016-2017

Building / Housing (continued)

Plan Review

\$0 - \$10,000 Building	\$25.00
\$10,001 - \$100,000 Building	\$45.00 + \$3.00 per each additional \$1,000
\$100,001 and Higher	\$315.00 + \$1.50 per each additional \$1,000

Rental Fees

	Units 1 to 4	Units 5+
Rental Registration Fee	\$20.00 per unit	\$15.00 per unit
Rental Inspection	\$50.00 per unit	\$45.00 per unit

Other Fees

Class A Non-Conforming Use	\$75.00
Construction Board of Appeals	\$100.00
Demolition Permit	\$30.00
Maintenance Damaged Building	N/A
Petition to Re-Zone	\$400.00
Photocopies	\$1.00
Special Land Use Request	\$75.00
Zoning Variance Request	\$75.00

Cemetery Department

Lots	Full Rate	Resident Rate
Oak Lawn	\$814.00	\$626.00
Memorial Gardens	\$750.00	\$573.00
Cremation Section	\$391.00	\$300.00
Babyland	\$285.00	\$220.00
Grave Opening	Full Rate	Resident Rate
Weekday	\$601.00	\$482.00
Saturday	\$736.00	\$589.00
Disinterment	\$1,473.00	\$1,178.00

City of Sturgis Fee Schedule 2016-2017

Cemetery Department (continued)		
Cremation Opening	Full Rate	Resident Rate
Weekday	\$200.00	\$150.00
Saturday	\$402.00	\$225.00
Weekday with Vault	\$282.00	\$322.00
Saturday with Vault	\$450.00	\$402.00
Disinterment (cremation)	\$227.00	\$183.00
Disinterment with Vault (cremation)	\$401.00	\$321.00
Baby Burial	Full Rate	Resident Rate
Interment	\$200.00	\$161.00
Saturday Interment	\$250.00	\$203.00
Disinterment	\$348.00	\$279.00
Foundations		
Markers	\$0.30 per top sq. in.	
Monuments	\$0.35 per top sq. in.	
Mausoleum (Oaklawn and Memorial Gardens)	Full Rate	Resident Rate
Crypt	\$2,410.00	\$1,928.00
Interment	\$107.00	\$107.00
Lettering	\$375.00	\$375.00
Disinterment	\$268.00	\$215.00
Columbarium (Oaklawn and Memorial Gardens)	Full Rate	Resident Rate
Single / Double Niche	\$1,553.00	\$1,228.00
Interment for One (1)	\$66.00	\$54.00
Interment for Two (2)	\$134.00	\$107.00
Disinterment	\$134.00	\$107.00
Other Fees	Full Rate	Resident Rate
Overtime Services	\$130.00 per hour	
Deed Duplicate	\$20.00	\$15.00
Transfer Deed	\$75.00	\$55.00

City of Sturgis Fee Schedule 2016-2017

Clerk / Treasurer

NSF Check	\$25.00
Marriage by the Mayor	\$50.00
Photocopies	\$1.00 + \$0.25 per additional page
Notary Services (Non-City Business)	\$5.00
Compost Site Pass (Non-City or Sturgis Township)	\$35.00
Solicitor/Peddler Permit	\$25.00
Transient Merchant Permit	\$25.00
Precious Metals Permit	\$10.00
Pawn Broker Permit	\$25.00
Taxi Cab Permit	\$25.00
FOIA Request (+ Other Costs)	Clerical time + \$.10 for each page

Doyle Community Center

One Year Memberships

Full Service Family	\$1,095.00
Full Service Adult	\$750.00
Family	\$620.00
Adult	\$450.00
Senior Couple	\$400.00
Senior Individual	\$270.00
Senior Individual Track	\$125.00
Senior Couple Track	\$200.00
Student (High School or College)	\$325.00
Track Only	\$230.00

City of Sturgis Fee Schedule 2016-2017

Doyle Community Center (continued)

Six Month Memberships

Full Service Family	\$760.00
Full Service Adult	\$522.00
Family	\$433.00
Adult	\$311.00
Senior Individual Track	\$73.00
Senior Couple Track	\$116.00
Student (High School or College)	\$229.00
Track Only	\$160.00

Three Month

Full Service Family	\$460.00
Full Service Adult	\$315.00
Family	\$262.00
Adult	\$187.00
Senior Individual	\$120.00
Senior Couple	\$175.00
Student (High School or College)	\$99.00
Track Only	\$96.00

Engineering

Right of Way Permit	None
Street Cutting Permit	\$50.00
Plan Copies - 6 sq ft or less per sheet	\$5.00 / sheet
Plan Copies - greater than 6 sq ft per sheet	\$1.00 / sq ft
1946 Aerials	\$1.00 / page

Events

Non-Profit (501c3) Event Requests for City Support	\$1,000.00 in non-overtime labor waived
Event Fees for Equipment Usage	\$50.00 per item used + \$100.00 Refundable Deposit
Event Labor Fees	Average per-hour wage
Event Fees for Use of Utilities	\$10.00 per utility

City of Sturgis Fee Schedule 2016-2017

Fire Department

Fire Report	\$7.00
Videotape	\$12.00 + cost of tape
Hazmat Labor & Benefits	Time & Material
Hazmat On-Call	\$10.00 per hour
Hazmat Equipment Charge	Time & Material
Hazmat Environmental Clean-Up Service	Clean-up cost + 10%
Property Inspection (First Time)	N/A
Second Inspection	N/A
Third Inspection	N/A
Fourth Inspection	N/A
Hydrant Test	N/A
False Alarm (First & Second)	N/A
False Alarm (Three or more times)	\$50.00
Structure Fire Costs	N/A
Auto Fire Costs	N/A
SCBA/SCUBA Air Fill	\$10.00
FOIA Request (+ Other Costs)	Clerical time + \$.10 for each page

Geographic Information System (GIS)

Zoning Map	\$15.00
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Aerial Photographs

8.5" X 11"	\$5.00
11" X 17"	\$10.00
18" X 24"	\$15.00
24" X 36"	\$25.00
36" X 48"	\$40.00
Color Aerial Photo (Per Section - Digital Copy)	\$25.00
Black & White Aerial (Per Section - Digital Copy)	\$10.00

City of Sturgis Fee Schedule 2016-2017

GIS (continued)

Custom Mapping

Hourly Rate	\$50.00 per hour
Minimum Charge	\$25.00

Parks Department

Shelter/Pavilion Reservation	\$40.00
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Franks Park Usage Fees (not required if Pay for Play)

Non-Residents

City Residents

Use of Fields (0-4 hours)		
First Two (2) Fields (each)	\$60.00	\$40.00
Additional Fields (each)	\$30.00	\$20.00
Use of Fields (more than 4 hours): Additional Cost per Field		\$10.00
Event Rate: Use of all Fields, All Day	\$300.00	\$200.00
Security / Cleaning Deposit (refundable)		\$100.00

Planning / Zoning

Special Land Use Request	\$75.00
Class A Non-Conforming Use	\$75.00
Rezoning	\$400.00
Zoning Variance Request	\$75.00
Commercial/Industrial Site Plan Review	\$500.00
Major Site Plan Revision	\$500.00
Minor Site Plan Revision	\$175.00
Swimming Pool Registration Fee	N/A
Swimming Pool Building Permit (Inground)	\$15.00
Swimming Pool Building Permit (Above Ground)	\$15.00

Police Department

Animal Pickup	\$28.00
Accident/Incident Report	\$7.00
Photos (Per Disk)	\$10.00
Local Records Check	\$11.00
Notary Service (Non-City Business)	\$5.00
Funeral Escort	\$65.00

City of Sturgis Fee Schedule 2016-2017

Police Department (continued)

Money Escort	\$31.00
Other Police Escort	\$65.00
Twenty-Four Hour Liquor License	\$25.00
Liquor License (New or Transfer)	\$110.00
Vehicle Inspection (New or Used)	\$8.00
Abandoned Vehicle	\$30.00
Arrest (Without Accident/Without Blood Test)	\$120.00
Arrest (With Accident/Without Blood Test)	\$145.00
Arrest (Without Accident/With Blood Test)	\$200.00
Arrest (With Accident/With Blood Test)	\$255.00
False Alarm (Four or More Per Year)	\$35.00
Bicycle License	\$1.00
Vehicle Impound Administration Fee	\$30.00
Copy of Fingerprints	\$15.00
Fingerprint Processing	\$64.50
Precious Metals	\$50.00
Preliminary Breath Test (Court Ordered)	\$7.00
Warrant Processing Fee	\$10.00
Bicycle Impound per Day (Min.-5 Days/Max.-30 Days)	\$1.00
FOIA Request (+ Other Costs)	Clerical time + \$.10 for each page

Recreation

Pay for Play

Pay for Play Fee (Per Person)	\$10.00
Non-Resident Fee (Additional Per Non-Resident)	\$5.00

City of Sturgis Fee Schedule 2016-2017

Utilities - Electric Department

Administrative Fee for Payments Received within 15 Hours of Scheduled Disconnection for Non-Payment or NSF at the Meter	\$25.00
Connection - New Account	N/A
Connection - Existing Account (Regular Hours)	\$20.00
Connection - Commercial/Industrial	\$300.00
Disconnect - Regular Hours at the Meter	\$20.00
Disconnect - Non-Payment or NSF at the Meter	\$60.00
Disconnect - At the Pole, Transformer, etc.	\$150.00
Reconnect - At the Pole, Transformer, etc.	\$300.00
Deposit - Residential	\$100.00
Deposit - Commercial/Industrial	Three (3) times the estimated monthly usage
Delivery of Final Notice	\$15.00
DTA Opt-out Enrollment Fee	\$135.00
DTA Opt-out monthly fee for reading and processing bills	\$30.00
Joint Use Fee - Pole Attachment	\$3.74 per year per attachment
Joint Use fee - Conduit Use	\$0.56 per year per foot per cable
Late Payment Fee on Unpaid Balance	2% per month
Meter Testing Fee	\$50.00
NSF Fee	\$25.00
Pole Setting Fee for Security Lights	\$150.00
Service Tampering Fee	\$150 plus applicable charges
Temporary Service	\$150.00

Utilities - Wastewater

Tap Fees:

Sewer Tap (4-Inch Pipe)	\$1,300.00
Sewer Tap (6-Inch Pipe)	\$1,350.00

Connection Fees* (New and Added Services):

*see utility terms & conditions for details

5/8" Meter (not available for new construction)	\$390.00
3/4" Meter	\$562.00
1" Meter	\$998.00
1 1/2" Meter (meter size no longer available)	\$2,246.00

City of Sturgis Fee Schedule 2016-2017

Utilities - Wastewater (continued)

2" Meter	\$3,994.00
3" Meter	\$8,986.00
4" Meter	\$15,974.00
6" Meter	\$35,942.00
8" Meter	\$63,898.00
10" Meter	\$99,840.00
12" Meter	\$143,770.00

Miscellaneous Fees:

Sewer Connection Inspection	\$25.00
Sewer Cleaning	Time & Materials + \$250 Min.
Wastewater Discharge Permit (Application Fee)	\$25.00
Wastewater Discharge Permit: Food Establishment	\$150.00
Wastewater Discharge Permit: Industrial	\$200.00
Wastewater Discharge Permit Renewal	\$80.00
Annual Inspection & Review	\$120.00
Notice of Violation	\$60.00
Notice of Non-Compliance	\$133.00
Consent Order	\$300.00 + Applicable Charges
City Sampling	\$40.00 per hour

Laboratory Test Fees:

Administer Outside Tests	\$40.00
Phosphate	\$50.00
Suspended Solids	\$16.00
pH Test	\$5.00
BOD	\$31.00

Utilities - Water

3/4" Water Service Tap	\$800.00
1" Water Service Tap	\$850.00
2" Water Service Tap	Time & Materials + inspection fee
4" Water Service Tap	Time & Materials + inspection fee
6" Water Service Tap	Time & Materials + inspection fee

City of Sturgis Fee Schedule 2016-2017

Utilities - Water (continued)

8" Water Service Tap Time & Materials + inspection fee

Connection Fees* (New and Added Services):

*see utility terms & conditions for details

5/8" Meter (not available for new construction)	\$397.00
3/4" Meter	\$572.00
1" Meter	\$1,016.00
1 1/2" Meter (meter size no longer available)	\$2,287.00
2" Meter	\$4,065.00
3" Meter	\$9,147.00
4" Meter	\$16,261.00
6" Meter	\$36,588.00
8" Meter	\$65,044.00

Meter Service Charge:

5/8" Meter	N/A
3/4" Meter	\$230.00
1" Meter	\$340.00
2" Compound Meter	\$1,800.00
Over 2" Meters	Varies with meter size

Other Fees:

Water Service/Meter Tampering Fee	\$150.00
Water Connection Inspection	Included in tap fee
Re-Inspection	None
Hydrant Use	\$25.00 + metered volume
Water Service Turn ON - Customer Requested	\$15.00
Water Service Turn OFF - Customer Requested	\$25.00
Water Service Turn OFF - Non-Payment	\$45.00
Water Surcharge for Turn ON & OFF - November 1 to April 15th	\$40.00
Water Service Valve Location	\$20.00
Appointment No-Show	\$20.00
High Bill Service Call	None