



Village of Skokie APPEARANCE COMMISSION APPLICATION

Community Development Department - Building & Zoning Division
5127 Oakton St. Skokie, IL 60077
Phone 847-933-8223 Fax 847-933-8230

The Appearance Commission meets the 2nd Wednesdays of each month at 7:30 p.m.

APPLICATION DATE: _____

APPLICATION TYPE (Please check all that apply):

New Construction 1st Floor Addition 2nd Floor Addition Façade Signage Other

LAND USE:

Single Family Residential Multifamily Residential Mixed Use Commercial Industrial Other

SUBJECT ADDRESS: _____

PROPERTY OWNER NAME: _____

DAYTIME PHONE # OF PROPERTY OWNER: _____ **EMAIL:** _____

Please print legibly.

AGENT/PETITIONER INFORMATION (if other than owner):

NAME: _____ **DAYTIME PHONE #:** _____

ADDRESS: _____ **CITY, STATE ZIP:** _____

EMAIL: _____ **SIGNATURE:** _____

The following information must be submitted to the Building & Zoning Division to accept your application:

7 (11" x 17") to a common architectural scale: 1 PDF file of elevations, floor plans, site plans, and photographs. If submitted via email attachment (less than 5MB) to appearance@skokie.org with "Appearance Commission PDF" and the project's property address in the subject line of the email.

elevations (all sides)
floor plans
site plans *1/4" = 1'-0"*
preferred

1 Plat of Survey 1 set of photographs (all sides of the subject building and the fronts of neighboring buildings)

1 completed Zoning Information Worksheet (residential projects only)

- *** Samples of materials and colors must be brought to the Appearance Commission meeting.
- *** The Building Division will not take in or hold material or color samples.
- *** Plans submitted for Appearance Commission review will be discarded after the meeting.

Fee Schedule

Residential Site (new) ... \$100 plus \$50.00 per unit
Non-Residential Site* (new) ... \$100 plus \$50.00 per 1,000 square feet (based on square footage of building)

* Any non-residentially zoned site (Business, Industrial, Mixed-Use districts)
Any Other Appearance Review (Additions, Façade, Sign Package, etc.) ... \$50.00

If you have already paid for a preliminary plan review there is no charge.

For Office Use Only:

Case Number _____ Meeting Date _____

Acct # NR Amt \$ _____ Cash / Credit Card/ Check # _____

Any required fees or monies owed by the applicant to the Village must be paid as a condition of approval.

**2017 Appearance Commission
Meeting Dates
Council Chambers 7:30 PM**

<u>Date of Meeting</u>	<u>Submittal Deadline</u>
Jan. 11, 2017	Dec. 29, 2016
Feb. 8, 2017	Jan. 26, 2017
Mar. 8, 2017	Feb. 23, 2017
*Apr. 26, 2017	March 30, 2017
May 19, 2017	Apr. 27, 2017
Jun. 14, 2017	June 1, 2017
Jul. 12, 2017	June 29, 2017
Aug. 09, 2017	Jul. 27, 2017
Sept. 13, 2017	August 31, 2017
*Oct. 25, 2017	October 12, 2017
Nov. 8, 2017	Oct. 26, 2017
Dec. 13, 2017	November 30, 2017

*Meeting changed to 4th Wednesday
due to Holiday