



VILLAGE OF SKOKIE PURCHASING DIVISION

NOTICE OF BID LETTING

Specification and Contract Document Number: 2016-07-04

**Fire Apparatus Repainting
2003 Pierce Dash 2000 Pumper**

Name of Bidding Firm: Kards Inc

Bid Opening Time and Date: 11:00AM, Tuesday, August 18, 2015

Bid Deposit: None Required

Performance & Payment Bond None Required

PLEASE MARK THE RETURN ENVELOPE:

1. Bid Opening Date and Time
2. Title of Job
3. Specification Number

RETURN BIDS TO:

Village of Skokie
5127 W. Oakton Street
Skokie, IL 60077
ATTN: Michael Aleksic
Purchasing Agent
Telephone: (847) 933-8240 (847) 568-8839
E-mail michael.aleksic@skokie.org

BIDS SUBMITTED BY FACSIMILE OR E-MAIL WILL NOT BE ACCEPTED

GENERAL CONDITIONS

Village of Skokie

1. Submission of Proposal: All bids must be delivered to the office of the Purchasing Agent at the Village by the specified opening time of the bid. Bids arriving after the specified time will not be accepted. Mailed bids, which are delivered after the specified hour will not be accepted regardless of post marked time on the envelope. All bids shall be submitted in sealed envelopes carrying the following information: bidder's name, address, subject matter of proposal and designated date and time of bid opening. Bids transmitted by facsimile shall not be accepted unless such transmission is specifically provided within the bid document. Sealed bids will be opened in public at the time and place shown herein. After the public bid opening, however, bid results will not be available until after award of the contract.

2. Bid Deposit: When required on the cover sheet, a bid deposit in the amount specified shall accompany all bids. Bid deposits shall be in the form of cash, a certified check or cashier's check drawn on a responsible bank doing business in the United States and shall be made payable to the Village of Skokie. All bids not accompanied by a bid deposit, when required, will be rejected. No bid bonds will be accepted unless otherwise indicated in the specification. Bid deposits of the two lowest bidders will be returned after the contract is awarded. Bid deposits of all others will be returned immediately. The bid deposit of the accepted bidder will be returned upon receipt by the Village of satisfactory performance bond where such bond is required or completion of contract.

3. Performance Bond: When required by the specifications herein, the successful bidder shall furnish a performance bond, acceptable to the Village, within fourteen (14) calendar days after notification of contract award. Failure to furnish the required bond within the time specified may be cause for rejection of the bid and any bid deposit may be retained by the Village as liquidated damages and not as a penalty. IT BEING NOW AGREED that said sum is a fair estimate of the amount of damages the Village will sustain due to the bidder's failure to furnish said bond.

4. Withdrawal of Proposal: Bidders may withdraw or cancel their proposals at any time prior to the advertised bid opening time. After the bid opening time, no bid shall be withdrawn or cancelled for a period of sixty (60) calendar days. When this contract must be approved by another agency, no bid shall be withdrawn or cancelled for a period of ninety (90) days after the bid opening time.

5. Preparation of Proposal: The bidder shall prepare proposal on the attached proposal forms. Unless otherwise stated, all blank spaces on the proposal page or pages, applicable to the subject specification, must be correctly filled in. Either a unit price or a lump sum price, as the case may be, must be stated for each and every item, either typed in or written in ink. Pricing shall be in U.S. Dollars (USD). If bidder is a corporation, the President and Secretary shall execute the bid and the corporate seal shall be affixed. In the event that this bid is executed by other than the President, attach hereto a certified copy of that section of corporate by-laws or other authorization by the Corporation, which permits the person to execute the offer for the Corporation. If bidder is a partnership, all partners shall execute the bid, unless one partner has been authorized to sign for the partnership, in which case, evidence of such authority satisfactory to the Purchasing Agent shall be submitted. All responses shall be prepared in the English language.

6. Compliance with Laws: The bidder shall at all times observe and comply with all laws, ordinances and regulations of the federal, state, local and Village governments, which may in any manner affect the contract. Any contract resultant from this solicitation shall be governed under the laws of the State of Illinois.

7. Interpretation of Contract Documents: Any bidder in doubt as to the true meaning of any part of the specifications or other contract documents, may submit to the Purchasing Agent a written request for an interpretation thereof. The person submitting the request will be responsible for its prompt delivery. Such interpretation will be made only by an addendum duly issued by the Purchasing Agent. A copy of such addendum will be mailed to all prospective bidders. Failure on the part of the prospective bidder to receive a written interpretation prior to the time of the opening of bids will not be grounds for withdrawal of the proposal. Bidder will acknowledge receipt of each addendum issued. Oral explanations will not be binding. Any reference in these specifications to manufacturer's name, trade name, or catalog number (unless otherwise specified) is intended only to indicate articles that will be satisfactory, and shall not be intended to restrict competition. Bids on other makes and catalog numbers will be considered, provided each bidder clearly states exactly what is proposed to be furnished. Unless so stated on proposal, it shall be understood that bidder intends to furnish item identified and does not propose to furnish an "equal". The Purchasing Agent hereby reserves the right to approve as an "equal", or to reject as not being an "equal", any article the bidder proposes to furnish which contains major or minor variations from specification requirements by which may comply substantially therewith.

8. Conditions: Bidders are advised to become familiar with all terms, conditions, instructions and specifications governing this bid. Once the award has been made, failure to have read all the conditions, instructions and specifications of this contract shall not be cause to alter the original contract or to request additional compensation.

9. Catalogs: Each bidder shall submit, where necessary, or when requested by the Purchasing Agent, catalogs, descriptive literature, and detailed drawings, fully detailing features, designs, construction, appointments, finishes and the like not covered in the specifications, necessary to fully describe the material or work proposed to be furnished. Failure to provide such information as required may result in bid disqualification.

10. Consideration of Proposals: The Purchasing Agent shall represent and act for the Village in all matters pertaining to this proposal and contract in conjunction therewith. The Village reserves the right to reject any or all proposals and to disregard any informality on the bids and bidding, when in its opinion the best interest of the Village will be served by such action. No proposal will be accepted from or contract awarded to any person, firm or corporation that is in arrears or is in default to the Village of Skokie upon any debt or contract, or that is a defaulter, as surety or otherwise, upon any obligation to said Village, or had failed to perform faithfully any previous contract with the Village. The bidder, if requested, must present within 48 hours, evidence satisfactory to the Purchasing Agent of performance ability and possession of necessary facilities, pecuniary resources and adequate insurance to comply with the terms of these specifications and contract documents.

11. Discounts: Bidders shall provide prompt payment discounts in the area shown herein. When cash discounts are offered, the discount date shall begin with the invoice date or delivery date to the Village, whichever is later. Prompt payment discounts shall not be a consideration in the award of a contract.

12. Guarantees and Warranties: All guarantees and warranties required shall be furnished by the Contractor and shall be delivered to the Purchasing Agent before final voucher on the contract is issued. The warranty period shall commence upon final acceptance of product.

13. Delivery: All materials shipped to the Village of Skokie must be shipped F.O.B. delivered, designated location, Skokie, Illinois. If delivery is made by truck, arrangements must be made in advance by the Contractor in order that the Village may arrange for receipt of the materials. The materials must then be delivered where directed. Truck deliveries will be accepted before 4:30 P.M. on weekdays only. No deliveries will be accepted on Saturdays, Sundays or Holidays.

14. Inspections: The Village shall have the right to inspect any materials, components, equipment, supplies, services, or completed work specified herein. Any of said items not complying with these specifications are subject to rejection at the option of the Village. Any items rejected shall be removed from the premises of the Village and/or replaced at the entire expense of the successful bidder.

15. Taxes: Federal Excise Tax does not apply to materials purchased by the Village of Skokie, Illinois Retailer's Occupation Tax, Use Tax, and Municipal Retailer's Occupation Tax do not apply to materials or services purchased by the Village of Skokie by virtue of Statute.

16. Patents: Bidders agree to indemnify, defend and save harmless the Village of Skokie from and against all demands, claims, suits, cost, expenses, damages and adjustments based on any infringement of any patent relating to goods specified in this contract.

17. Hold Harmless and Indemnification: To the fullest extent permitted by law, Contractor agrees to indemnify, save harmless and defend the Village of Skokie, its agents, servants, and employees, and each of them against and hold it and them harmless from any and all lawsuits, claims, demands, liabilities, losses or expenses, including court costs and attorneys' fees, for or on account of any injury to any person, or any death at any time resulting from such injury, or any damage to any property, which may arise or which may be alleged to have arisen, in whole or in part, out of or in connection with the work covered by this contract. The foregoing indemnity shall apply except if such injury, death or damage is caused directly and solely by the negligence or other fault of the Village of Skokie, its agents, servants, or employees or any other person indemnified hereunder. This indemnification obligation is not limited by, but is in addition to the insurance obligations, which may be contained in this contract. The provisions of this paragraph shall *not* be waived.

18. Termination of Contract: The Village reserves the right to terminate the whole or any part of this contract, upon written notice to the Contractor, in the event that sufficient funds to complete the contract are not appropriated by the Skokie Board of Trustees. The Village further reserves the right to terminate the whole or any part of this contract, upon written notice to the Contractor, in the event of default by the Contractor. Default is defined as failure of the Contractor to perform any of the provisions of this contract or failure to make sufficient progress so as to endanger performance of this contract in accordance with its terms. In the event of default and termination, the Village may procure, upon such terms and in such manner, as the Purchasing Agent may deem appropriate, supplies or services similar to those so terminated. The Contractor shall be liable for any excess costs for such similar supplies or service unless acceptable evidence is submitted to the Purchasing Agent that failure to perform the contract was due to causes beyond the control and without the fault or negligence of the Contractor.

19. Regulatory Compliance: Seller represents and warrants that the goods and services furnished hereunder (including all labels, packages and container for said goods) comply with all applicable standards, rules and regulations as applicable including the Occupational Safety and Health Act as amended with respect to design, construction, manufacture or use for their intended purpose of said goods or services. Seller shall furnish "Material Safety Data Sheets" in compliance with the Illinois Toxic Substances Disclosure Act, and shall otherwise comply with the requirements of said act for materials and supplies covered by the act.

20. Special Handling: Prior to delivery of any material which is caustic, corrosive, flammable or dangerous to handle, the supplier will provide written directions as to methods of handling such products, as well as the antidote or neutralizing material required for its first aid before delivery.

21. Prevailing Wage: When specified herein, not less than the Prevailing Rate of Wages as found by the Village of Skokie or the Department of Labor or determined by the court on review shall be paid to a laborers, workman and mechanics performing work under this contract.

SPECIAL CONDITIONS

- 1.0 Scope:
The purpose of this solicitation is to obtain a contractor to repaint One (1) 2003 Pierce Dash 2000 Pumper (Vehicle E18/102)
- 2.0 Award:
The Village shall award the contract herein on an all-or-none basis to the lowest responsive and responsible bidder who best meets the specification herein.
- 3.0 Compliance with Specifications/Retention for Errors and Omissions:
All items shall be delivered in exact compliance with specifications and with all standard pre-delivery service properly completed. Failure to comply shall be considered grounds for the Village to seek remedy for the deficiency, including withholding of payment, or retention of a percentage of payment for errors or omissions on the part of the contractor, of up to ten percent (10%) of the value of the contract.
- 4.0 Pick-up & Delivery:
All units to be picked-up/delivered are at the following address:
- Municipal Garage
9050 Gross Point Road
Skokie, IL 60077
- 5.0 Inquiries:
All contractual inquiries shall be directed to the Purchasing Agent, Michael Aleksic, at the telephone number shown below. Technical inquiries may be directed to Mr. Jean Scher, Department of Public Works.
- | | |
|------------------------|----------------|
| Purchasing Department: | (847) 933-8240 |
| Public Works: | (847) 933-8427 |
- 6.0 Exceptions to Specification/ Specification Questionnaire:
- 6.1 A specification questionnaire regarding elements of the specifications has been included herein. When provided, please respond to each question shown, and return that portion of the document along with your bid. Failure to provide this information may result in bid disqualification.
- 6.2 The Village of Skokie reserves the right to waive minor deficiencies, informalities or technical variances, which by their nature are restrictive to a specific manufacturer, if in its judgments, it would be in the best interest of the

Village of Skokie to do so, and it would not prejudice the rights of other bidders.

~~6.3 The determination of whether-or-not a substitute offered is in fact equal to the item specified and/or acceptable as an alternate shall be made at the absolute discretion of the Village of Skokie.~~

7.0 Pricing:

Pricing is to reflect all efforts related to meeting the specifications herein. **The lump sum bid is not to include pick-up and delivery of the vehicle.** Pricing for pick-up and delivery services are to be provided as alternate line items on the bid and will not be used in determining the low bidder. The Village will determine if pick-up and/or delivery services will be required upon award of the contract.

Truck Repainting and Graphics Detail

8.0 THE TRUCK REPAINT WILL INCLUDE:

8.1 Complete cab, body, and pump compartment, doors, body compartment interior, exterior.

YES NO

EXPLAIN Able to Handle
requests A through D

- a. Repair roof leak on officer's side;
- b. Diagnose and locate source of leak;
- c. Repair leak as found;
- d. White "ENGINE" - Red "18" on grill to match E-17

8.2 Underside of body compartments.

YES NO

EXPLAIN We do not
offer these types of services.

- a. Remove and replace mounts as needed.

8.3 Cab and body door exterior and interior

YES NO

EXPLAIN Able to Handle
requests A through E

- a. Replace rubber weather stripping on all hinged compartments and doors;
- b. Adjust and lubricate compartment stays, hold-open and latches;
- c. Align doors for proper fit;
- d. Clean and inspect door hardware, adjust and/or replace as needed;
- e. Clean and lubricate window regulators and door latches, replace as needed;

8.4 Inside of hose bed and hose bed dividers.

YES NO

EXPLAIN Hose bed area
will be painted

- a. only paint the components if they are painted already

8.5 Wheel wells.

YES NO

EXPLAIN Wheel
Well will be painted

8.6 All Wheels.

YES NO

EXPLAIN Six Wheels
will be painted

8.7 All removable items such as brackets, compartment doors, door hinges, trim, etc. will be removed and painted separately to insure paint behind all mounted items. Body assemblies that cannot be finished after assembly will be finish painted before assembly.

YES NO
EXPLAIN All items
that can be removed will be removed

8.8 Body compartment interiors.

YES NO
EXPLAIN Will use
Pierce splatter paint (Gray)

8.9 Replace any necessary trim on sides as needed.

YES NO
EXPLAIN _____

9.0 The exterior custom cab and body painting will consist of a six (6) step finishing process as follows.

YES NO
EXPLAIN Will use
Paint codes provided

- a. Cab: *Paint scheme White (Pierce White 10) over Red (Pierce 90 Red);*
- b. Body: *Red (Pierce 90 Red);*

9.1 Manual Surface Preparation – All exposed metal surfaces on the custom cab and body will be thoroughly cleaned and prepared for painting. All seams will be sealed before painting.

YES NO
EXPLAIN Will follow
Surface prep provided

9.2 Chemical Cleaning and Treatment – The metal surfaces will be properly cleaned using a high pressure and high temperature acid etching system. Surfaces are chemically cleaned to remove all dirt, oil, grease and metal oxides to ensure the subsequent coatings bond well. An ultra-pure water final rinse will be applied to all metal surfaces, excluding undercarriage components, at the conclusion of the metal treatment process.

YES NO
EXPLAIN Will follow
chemical cleaning and treatment

9.3 Primer/Surfacer Coats – A two (2) component urethane primer/surfacer will be hand applied to the chemically treated metal surfaces to provide a strong corrosion protective base coat and to smooth out the surface. YES NO
EXPLAIN _____
Will follow Primer/Surfacer Coats

9.4 Hand Sanding – The primer/surfacer coat will be lightly sanded to an ultra-smooth finish. YES NO
EXPLAIN _____
Will follow hand sanding procedures

9.5 Sealer Primer Coat – A two (2) component sealer primer coat will be applied over the sanded primer. YES NO
EXPLAIN _____
Will follow Sealer Primer Coat procedures

9.6 Topcoat Paint – Two (2) coats of an automotive grade, two (2) component acrylic urethane paint, will also be applied. YES NO
EXPLAIN We apply _____
3 coats of Paint and 3 coats of Clear

10.0 CAB INTERIOR PAINT:

10.1 The interior cab paint will be inspected and the nicks, scratches or damaged areas will be “touched-up” with a Gray wrinkle style paint matching the existing interior. Paint will be applied by roller, sponge, or brush. YES NO
EXPLAIN _____
Will “Touch Up” Cab interior

11.0 LETTERING AND DECALS:

11.1 All new reflective lettering and decals will be reapplied after paint. The lettering and emblems will match the same material and design as Engine 17. (photo provided) YES NO
EXPLAIN _____
New Decals & Lettering will be applied

11.2 ½” Gold Leaf reapplied to the front of apparatus under the windshield, from Engineer’s door post, to the Officer’s door post as existing. YES NO
EXPLAIN _____
New Pierce Gold Leaf will be used

12.0 REFLECTIVE STRIPING:

12.1 Reflective striping reapplied after paint to match Engine 17 (photo provided) YES NO
EXPLAIN _____
New Reflective striped will be applied

13.0 CHEVRON STRIPING, REAR:

13.1 The alternating chevron patterned striping will be applied on the rear facing vertical surface of the apparatus. The colors will be solid red diamond grade 983-72 and yellow diamond grade 983-23. colors TBD. Each stripe will be 3M Reflective, 6.0" in width and bordered with a black outline.

YES NO
EXPLAIN Chevron will be
stripped per details provided

13.2 Roll-up door to match existing.

YES NO
EXPLAIN No roll up door
on this unit

BID FORM

Lump sum total is to include provision of all labor, services, products and hardware as specified herein.

TOTAL: \$ 58,441.20

Time of Completion: 50 working days

Optional Pricing:

Fee to pick up vehicle from the Village of Skokie: \$ 0

Fee to deliver vehicle to the Village of Skokie: \$ 0

In compliance with this Bid Solicitation, and subject to all conditions thereof, the undersigned offers and agrees, if this bid is accepted, to provide the services as enumerated within the "Specification" or "Statement of Work" herein for the Village of Skokie in the amount indicated.

CONTACT PERSON:

Paul Kardaschow

Name

847-809-3731

Phone Number

Signature

paul@kardsinc.com

Email

REFERENCES:

VILLAGE OF SKOKIE

Please list below current business references for which you have performed work similar to that required by this proposal. *Please provide this information for each partner in a Joint Venture, and for all Subcontractors.*

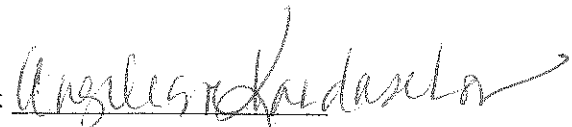
Facility: Sycamore Fire Department
Address: 535 DeKalb Ave.
City, State, Zip Code: Sycamore, IL 60178
Telephone Number: (815) 895-4514
Contact Person: Asst Chief Art Zern
Dates of Service: 4/2015

Facility: Des Plaines Fire Department
Address: 405 S River Rd
City, State, Zip Code: Des Plaines, IL 60016
Telephone Number: (847) 812-7315
Contact Person: John Dalhgren (Fleet)
Dates of Service: June/2015 and July/2015

Facility: Richton Park Fire Department
Address: 4455 Sauk Trail # 2
City, State, Zip Code: Richton Park, IL 60471
Telephone Number: (708) 481-8985
Contact Person: Chief Rodney Wilson
Dates of Service: July/2015

Complete this form and submit it with Form of Proposal.

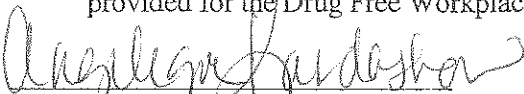
Offeror's Name: Angelique Kardaschow

Signature: 

CERTIFICATION OF COMPLIANCE

By signing this bid, the bidder hereby certifies to the following:

1. The undersigned hereby acknowledges having received a full set of Contract Documents and Addenda.
2. That the individual whose name is shown below has the authority and consent to make this certification on behalf of the bidder,
Kards Inc Vehicle Services
(Name of Company)
3. That the bidder has knowledge of the Village of Skokie Code pertaining to the disqualification of certain bidders (copy included herein), and more particularly, that the bidder has read the contents of Chapter 2, Article IX, Division 3, Sections 2-1041 and 2-1042 of the Skokie Village Code, and the Village of Skokie Fair Employment Practices ordinance.
4. That the bidder is not disqualified from bidding under the aforementioned sections.
5. That the bidder is not barred from bidding on the aforementioned contract as a result of a violation of Sections 33E-3 or 33E-4 of the Illinois Criminal Code of 1961, as amended.
6. That pursuant to Illinois Compiled Statutes, 65 ILCS 5/11-42-1, the bidder is not delinquent in the payment of any tax administered by the Department of Revenue.
7. The Contractor (either an individual or company) agrees to provide a drug free workplace as provided for the Drug Free Workplace Act, 30 ILCS 580/1 et seq.


Authorized Signature

President

Title

Kards Inc

Business Name

400 D Airport Rd

Address

Elgin, IL 60123

City/State/Zip

47-2003731

Federal Employer Identification No. (F.E.I.N.)

Angelique Kardaschow

Print or Type Name

8/10/2015

Date

847-931-0333

Telephone Number

847-931-0110

Facsimile Number

angel@kardsinc.com

E-Mail/Internet Address (if applicable)

2-1041 DISQUALIFICATION OF CERTAIN BIDDERS.

No person or business entity shall be awarded a contract or subcontract, for a period of 5 years from the date of conviction or entry of a plea or admission of guilt, if that person or business entity:

- (1) Has been convicted of an act committed, within the State of Illinois, any state in the United States, or the United States of America, of bribery or attempting to bribe an officer or employee of a unit of State or local government or school district in the State of Illinois, any state in the United States, or the United States of America in that officer's or employee's official capacity.
- (2) Has been convicted of an act committed, within the State of Illinois, any state in the United States, or the United States of America, of bid-rigging or attempting to rig bids as defined in the Sherman Anti-Trust Act and Clayton Act (15 U.S.C.A. § 1 et seq.).
- (3) Has been convicted of bid-rigging or attempting to rig bids under the laws of the State of Illinois, any state in the United States, or the United States of America.
- (4) Has been convicted of an act committed, within the State of Illinois, any state in the United States, or the United States of America, of price-fixing or attempting to fix prices as defined by the Sherman Anti-Trust Act and Clayton Act (15 U.S.C.A. § 1 et seq.).
- (5) Has been convicted of price-fixing or attempting to fix prices under the laws of the State of Illinois, any state in the United States, or the United States of America.
- (6) Has been convicted of defrauding or attempting to defraud any unit of State or local government or school district within the State of Illinois, any state in the United States, or the United States of America.
- (7) Has made an admission of guilt of such conduct as set forth in subsections (1) through (6) of this section, which admission is a matter of record, whether or not such person or business entity was subject to prosecution for the offense or offenses admitted to.
- (8) Has entered a plea of nolo contendere to charges of bribery, price-fixing, bid-rigging, or fraud, as set forth in subsections (1) through (6) of this section.

Sec. 2-1042. Applicability to business entities; voiding of contracts.

- (a) "Business entity" defined. The term "business entity," as used in this division, means a corporation, partnership, trust, association, unincorporated business or individually owned business.
- (b) Disqualification of business entities. Such business entities shall be disqualified as set forth within this division if any owner, partner, or shareholder controls, directly or indirectly, 20 percent or more of the business, or is an officer of the business entity and falls within any subsection of Section 2-1041.
- (c) Voiding of contracts. Any contract or subcontract found to have been awarded in violation of this division shall be voidable at the discretion of the Mayor and Board of Trustees. Payment for work completed at the time of any such voiding shall be at a quantum meruit rate less a 25 percent penalty.

BUSINESS ORGANIZATION:

Please check the appropriate form of business organization below.

_____ Sole Proprietor: An individual whose signature is affixed:

_____ Partnership: State full names, titles and addresses of all responsible principals and/or partners on a separate sheet, and return along with your bid response.

X

_____ Corporation: Incorporated under the laws of the State of Illinois. (In the event that this bid is executed by other than the President, attach hereto a certified copy of that section of Corporate By-Laws or other authorization by the Corporation that permits the person to execute the offer for the corporation.)

List Names of Officers:

President	<u>Angelique Kardaschow</u>
Vice President	<u>Paul Kardaschow</u>
Secretary	<u>Angelique Kardaschow</u>
Treasurer	<u>Paul Kardaschow</u>

Seal (affix corporate seal below)

Attest:

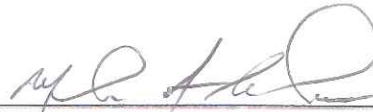

Signature of Secretary

ACCEPTANCE

The undersigned, on behalf of the Village of Skokie, a municipal corporation of the State of Illinois, hereby accept the foregoing bid items as identified in the proposal.

Total Amount of Contract \$ 58,441.20

Fund Chargeable VARIOUS



Michael Aleksic, Purchasing Agent

Seal



Pramod Shah, Village Clerk

Board of Trustees Approval Dated:

9/8/15