

**Memorandum**

Public Works Department  
Purchasing Division

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TO: John T. Lockerby, Village Manager

FROM:   
Michael Aleksic, Purchasing Agent

  
Max Slankard, Director of Public Works

DATE: November 4, 2014

**SUBJECT: Purchase of One (1) 4-door Compact (Agenda Item)**

Pricing for the above referenced item was obtained through the State of Illinois Joint Purchasing Program.

<u>Budget Amount</u>	<u>Account Number</u>	<u>Project Number</u>
\$25,000 (vehicle #81)	020-0420-418.07-42	161004

Tabulation: Wright Automotive, Hillsboro, IL \$ 20,985

Recommendation: It is recommended that a contract for the purchase of one (1) mini-van (Dodge Caravan) be awarded to Wright Automotive, Hillsboro, IL. in the amount of \$20,985.

Comments:

The FY 2015 CIP includes funding for the replacement of one (1) compact vehicle (Vehicle #81) for the Health Department's Environmental Division. The Health Department has requested that the current vehicle be replaced with a minivan to accommodate operational needs such as mobilization of the flu clinic. The existing vehicle is a 2005 model with 38,000 miles. This vehicle will remain in the fleet and will replace pool car (Vehicle # 89) that is a 1998 model with 38,000 miles that has significant undercarriage rust and corrosion and is no longer dependable.

The retired vehicle will be sold at the Northwest Municipal Conference Auction. The Village has purchased vehicles from Wright Automotive in the past and is satisfied with their vehicles.

cc: Jason Wicha, Assistant Village Manager