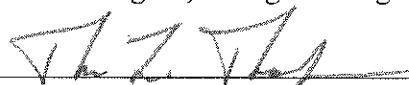


**MEMORANDUM**  
**Community Development**  
**Purchasing Division**

**B**

**TO:** Albert J. Rigoni, Village Manager

**FROM:**   
Thomas L. Thompson, Economic Development Coordinator

  
Michael Aleksic, Purchasing Agent

  
Carrie Haberstick, Planner/CDBG Administrator

**DATE:** October 11, 2013

**SUBJECT:** **AGENDA ITEM – October 21, 2013 Board Meeting**  
**Round Planter Pots for Downtown Skokie**

Budget Amount & Account Number:        \$30,000        Downtown Skokie TIF Funds

Tabulation:  
Kornegay Design, LLC, Phoenix, AZ        \$26,757.50

Background:  
In the months leading up to the start of construction for the Downtown Streetscape Improvement Project, Village staff and a group of seven Downtown merchants researched a variety of permanent and portable fixtures that will be placed throughout the Downtown. This subcommittee met several times from January to March and staff presented their recommendations to the Village's Downtown Public Way Improvement Task Force ("Task Force") on March 15, which were unanimously approved. In addition to the seating, waste receptacles, and square/rectangular planter pots that were previously approved for purchase, the merchant subcommittee selected round planter pot groupings in select locations that will enhance the unique new look for the Downtown after the streetscape project is completed.

Recommendation:  
It is recommended that a contract be awarded on a sole source basis to Kornegay Design, LLC, Phoenix, Arizona, in the amount of \$26,757.50. The negotiated fee is for the purchase and delivery of 1 very large, 10 large, 8 medium-tall, and 8 medium-wide Dune Series Landscape Containers. The planter pots are expected to be placed in spring 2014, and planted with perennials for seasonal color. At the option of the Public Works

Director, the planter pots may be removed for the winter season in select locations so as to not impede Downtown snow removal efforts.

The pricing includes shipping and handling. Staff is satisfied that the pricing is competitive compared to other products of similar style and quality.

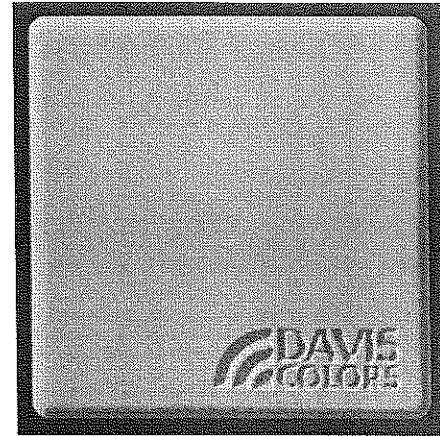
Comments:

Initial options for street furnishings were presented to the Task Force by the Village's consultant, JJR, in the fall of 2012. The Task Force subsequently determined that the Village could benefit from more merchant input into the process and began by reviewing the options presented by the consultant and initial selections by the Task Force. After a thorough investigation of vendor offerings by staff and the Independent Merchants of Downtown Skokie (IMODS), the Kornegay Design's round planter pots were believed to best reflect Downtown Skokie's style and character, and fit best in with the overall Downtown furnishings collection. These planter pots were selected from the original furnishing options provided by JJR. Staff has conducted an exhaustive review of locations for potential placement of these items throughout the Downtown, which are reflected in the number of planter pots to be purchased.

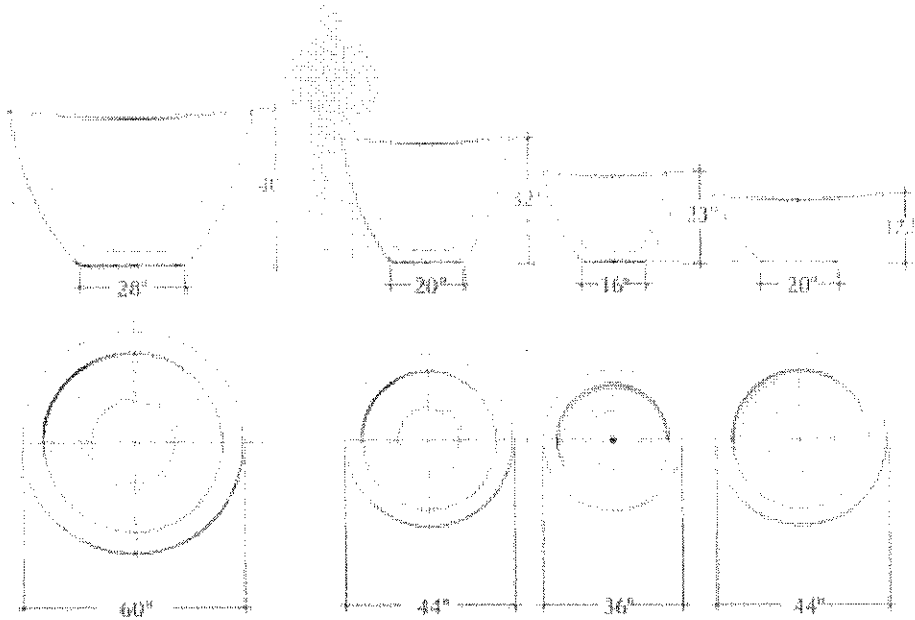
Cc: John Lockerby, Assistant Village Manager  
Max Slankard, Public Works Director  
Fred Schattner, Engineering Director  
Pete Peyer, Community Development Director



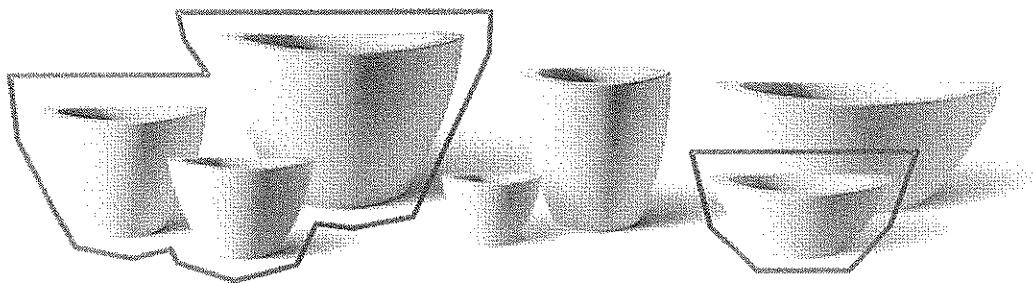
Dune Planter Pot Grouping



Planter Pot Color (Mesa Buff)



Selected Dune Planter Pot Sizes



Selected Dune Planter Pots