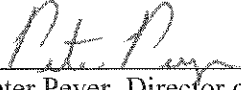
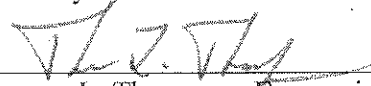


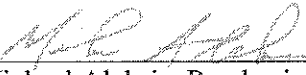
**MEMORANDUM**  
**Community Development**  
**Purchasing Division**

**F**

**TO:** Albert J. Rigoni, Village Manager

**FROM:**   
Peter Peyer, Director of Community Development

  
Thomas L. Thompson, Economic Development Coordinator

  
Michael Aleksic, Purchasing Agent

**DATE:** June 7, 2013

**SUBJECT:** **AGENDA ITEM – June 17, 2013 Board Meeting**  
**Custom Furnishings & Receptacles for Downtown Skokie**

Budget Amount & Account Number: \$220,000 Downtown Skokie TIF Funds

Tabulation:

Landscape Forms Inc., Detroit, MI. \$213,031.53

Background:

In the months leading up to the start of construction for the Downtown Streetscape Improvement Project, Village staff and a group of seven downtown merchants have been researching a variety of permanent fixtures that will be placed throughout the Downtown. This subcommittee met several times from January to March and staff presented their recommendations to the Village's Downtown Public Way Improvement Task Force on March 15, which were unanimously approved. Two of the major components include seating and waste (trash and recycle) receptacles. The subcommittee has selected items that are colorful and tasteful, representing a unique new look for the Downtown after the new streetscape project is completed.

Recommendation:

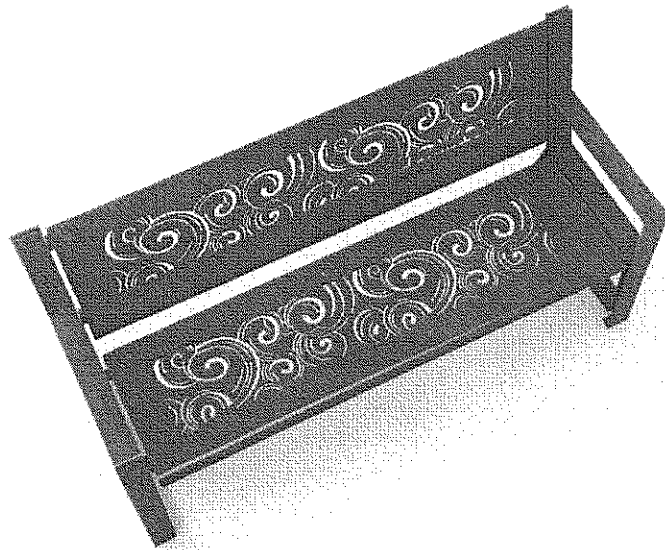
It is recommended that a contract be awarded on a sole source basis to Landscape Forms Inc., Detroit, Michigan, in the amount of \$213,031.53. The negotiated fee is for the purchase and delivery of 62 Lakeside Series benches, 4 Windmark ottomans, 67 trash receptacles, and 8 recycle receptacles, plus 2 Charlie picnic tables for Krier Plaza. The seating, receptacles, and tables will be stored by the Village and installed in phases in conjunction with the hardscape construction.

The pricing for the furniture and fixtures has been discounted 8.25% off of Landscape Forms' lowest catalog price for the selected styles, and shipping and handling is included. Staff is satisfied that the pricing is very competitive compared to other products of similar style and quality.

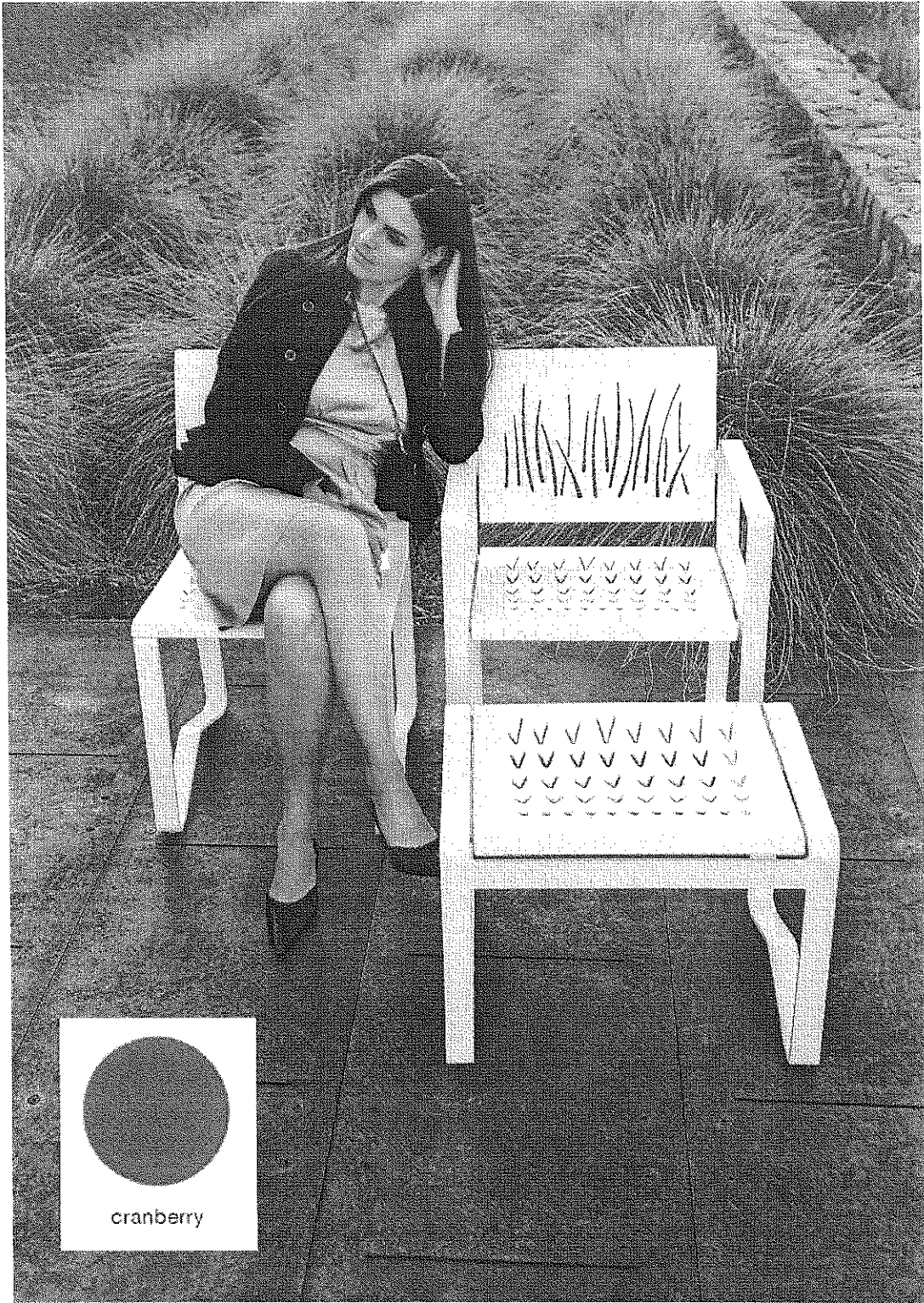
Comments:

Initial options for street furnishings were presented to the Task Force by the Village's consultant, JJR, in the fall of 2012. The Task Force subsequently determined that the Village could benefit from more merchant input into the process and began by reviewing the options presented by the consultant and initial selections by the Task Force. After a thorough investigation of vendor offerings by staff and the Independent Merchants of Downtown Skokie (IMODS), the Landscape Forms' customized benches were believed to best reflect Downtown Skokie's style and character. Complementary standard, but less traditional, receptacles from the same vendor were also chosen as part of the collection. Staff has conducted an exhaustive review of locations for potential placement of these items throughout the Downtown, which are reflected in the number of benches and receptacles to be purchased.

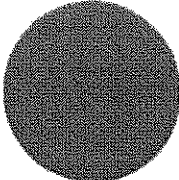
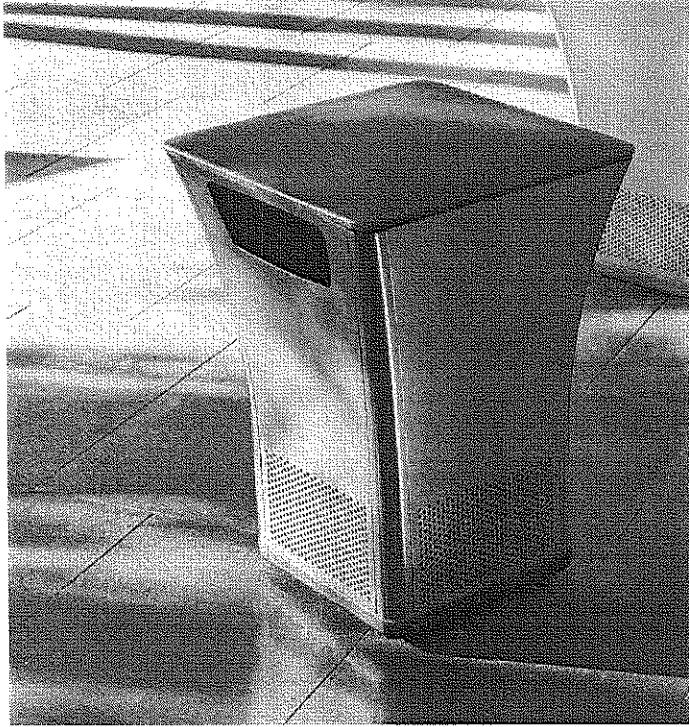
Cc: John Lockerby, Assistant Village Manager  
Max Slankard, Public Works Director  
Fred Schattner, Engineering Director



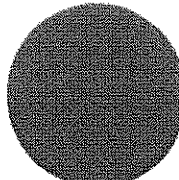
Lakeside Series Benches (cranberry)



Windmark Series Ottoman (lower right and with the grass design from the previous page)

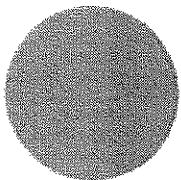


stormcloud

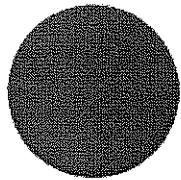


ivy

Pitch Receptacle (stormcloud = trash; ivy = recycle)



cranberry



black



Charlie Picnic Table (cranberry or black)