



# Village of Skokie

## Residential Rental Unit Standards and Neighborhood Integrity Ordinance

### Residential Rental Landlord Seminars

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In early 2014, the Village Board approved a Residential Rental Unit Standards and Neighborhood Integrity ordinance to help protect and strengthen neighborhoods throughout the community. One of the key components of the program is the mandatory Residential Rental Landlord Seminars that is a requirement of the rental unit and multi-unit building registration. The training class will introduce pertinent Village staff, advance crime prevention principles, highlight best property management practices and address life safety code issues. The seminar will last a maximum of four hours. The following are a few frequently asked questions regarding the seminars:

**1. How do I register for a Residential Landlord Rental Seminar?**

The property owner must complete and file an application with the Property Standards Division of the Community Development Department. This application form may be submitted in person or by mail.

**2. What is the fee for the Landlord Seminar?**

There is no fee. The Village offers the seminars at no cost.

**3. When must I attend a seminar?**

A property owner must attend and complete one seminar within 90 day of the registration of a rental unit. Attendance at additional seminars is not required unless the owner or operator changes or if multiple code violations are found within an eighteen (18) month period.

**4. Where are the seminars hosted and what time do they start?**

The seminars are hosted at the Skokie Police Department, 7300 Niles Center Road. You may park in the lot south of the building and enter through the main building entrance. The seminars will be held in the auditorium. Please contact the Property Standards Division at 847/933-8224 or go to the Village website at [www.skokie.org](http://www.skokie.org) for the dates and times of seminars. Seminars may be cancelled if an insufficient number of property owners sign up for a specific seminar.

**5. Can a waiver be obtained from the seminar attendance requirement?**

A waiver may be granted to owners who have completed a similar seminar in another community or have professional real estate credentials that would demonstrate competence in real estate management. Please contact the Property Standards Division at 847/933-8224 regarding eligibility.

Please visit or call the Property Standards Division of the Community Development Department at 847/933-8224 for more information regarding the Residential Rental Property Landlord Seminar.