



**VILLAGE OF SKOKIE**  
**Community Development Department**  
**Property Standards Division**  
 5127 Oakton Skokie, IL 60077  
 (847) 933-8224 • Fax (847) 933-8230  
**WWW.SKOKIE.ORG**

Official Use:	
Fee Amount	_____
Fee Paid	_____
Seminar Date	_____

**RENTAL UNIT REGISTRATION APPLICATION**

Please Print or Type

Pursuant to Village Code Article XIV every rental unit is required to be registered with the Village of Skokie. This application must be completed and signed by the Property Owner. Please submit the completed application with payment of \$25.00 per rental unit to the Village of Skokie at the location listed above. Owner-occupied and vacant units are exempt from registration. If a building has multiple entrances and individual addresses, separate applications are required for each address. **The application and fee are due by May 1, 2014.**

**Rental Property Address** \_\_\_\_\_

**OWNERSHIP INFORMATION**

Property Owner Name \_\_\_\_\_

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

**MANAGEMENT COMPANY and AGENT NAME (if other than owner)**

Company and Agent Name: \_\_\_\_\_

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

**TENANT INFORMATION (Optional) Provide additional sheets if necessary**

Name \_\_\_\_\_ Apt \_\_\_\_ Cell Phone \_\_\_\_\_ Name \_\_\_\_\_ Apt \_\_\_\_ Cell Phone \_\_\_\_\_

Name \_\_\_\_\_ Apt \_\_\_\_ Cell Phone \_\_\_\_\_ Name \_\_\_\_\_ Apt \_\_\_\_ Cell Phone \_\_\_\_\_

Name \_\_\_\_\_ Apt \_\_\_\_ Cell Phone \_\_\_\_\_ Name \_\_\_\_\_ Apt \_\_\_\_ Cell Phone \_\_\_\_\_

**RENTAL PROPERTY DESCRIPTION Please check one**

\_\_\_\_ Rental Apartment Building \_\_\_\_ Single Family/Townhouse/Duplex \_\_\_\_ Rental Condo or Co-op Unit (4 unit building or less)

**NUMBER OF RENTAL UNITS** (do not include owner-occupied and/or vacant) \_\_\_\_ X \$25 Per Unit = Total Due \$ \_\_\_\_

**I understand this registration is conditional upon compliance with all Village Ordinances and completion of the Residential Rental Property Landlord Seminar. All of the information provided in this application is true and correct to the best of my knowledge. If there are any changes in the information provided on this application, including leasing of a vacant unit, it is my responsibility to notify the Village of Skokie Property Standards Division within 21 days.**

Property Owner Signature \_\_\_\_\_

Date \_\_\_\_\_