



VILLAGE OF SKOKIE

APPLICATION FOR ACCESSORY STRUCTURE PERMIT

Community Development Department
Building Division 1st Floor

5127 Oakton Street – Skokie, IL 60077
Phone (847) 933-8223 - Fax (847) 933-8230

For office use only:

Permit # _____
Date _____
Zoning District _____
Appearance Case # _____
Zoning Case # _____
Planning Case # _____

PROPERTY ADDRESS _____ Tax Parcel # _____

OWNER OF PROPERTY _____
Address _____ City/State/Zip _____
Telephone _____ Fax _____
Email _____

CONTACT INFORMATION

Name _____
Address _____ City/State/Zip _____
Telephone _____ Fax _____
Email _____

COMPLETE THE FOLLOWING FOR ALL TRADES THAT APPLY TO THIS CONSTRUCTION.

GENERAL CONTRACTOR _____
Address _____ City/State/Zip _____
Telephone _____ Fax _____

CARPENTRY CONTRACTOR _____
Address _____ City/State/Zip _____
Telephone _____ Fax _____

ELECTRIC CONTRACTOR _____
Address _____ City/State/Zip _____
Telephone _____ Fax _____

EXCAVATOR/CEMENT/MASONRY CONT _____
Address _____ City/State/Zip _____
Telephone _____ Fax _____

WORK DESCRIPTION

_____ Detached Garage Shed
_____ Parking Lot/Pad Deck
_____ Sidewalk/Driveway Fence

FENCE: Type _____ Length _____ Height(s) _____

TOTAL VALUE OF WORK: \$ _____

This is an application only. Completion of this application does not entitle the commencement of construction. The applicant agrees to conform to all applicable laws of the Village of Skokie and when permit is approved also agrees that all work performed will be in accordance with the plans and specifications set forth in the approved permit. Work area cannot be occupied until final inspection approval.

PROPERTY OWNER: _____ (Print)

PROPERTY OWNER: _____ (Signature)

For Office Use Only:

Permit fees:

THE FOLLOWING ITEMS MUST BE SUMITTED WITH YOUR APPLICABLE APPLICATION TYPE. STAFF WILL NOT ACCEPT YOUR APPLICATION IF IT IS INCOMPLETE.

FENCE PERMIT

- ___ APPLICATION FORM COMPLETE WITH ALL REQUIRED INFORMATION & SIGNATURES.
- ___ 1 COPY - PLAT OF SURVEY TO SCALE (SHOWING ALL EXISTING IMPROVEMENTS TO PROPERTY)
- ___ 2 COPIES - SITE PLAN* (SHOWING LOCATION OF FENCE)

SIDEWALK/DRIVEWAY PERMIT

- ___ APPLICATION FORM COMPLETE WITH ALL REQUIRED INFORMATION & SIGNATURES
- ___ 1 COPY - PLAT OF SURVEY TO SCALE (SHOWING ALL EXISTING IMPROVEMENTS TO PROPERTY)
- ___ 2 COPIES – SITE PLAN* (SHOWING PROPOSED SIDEWALK/DRIVEWAY LOCATION OR AREA BEING REPLACED – SQUARE FOOTAGE MUST BE SHOWN ON SITE PLAN)

SHED PERMIT

- ___ APPLICATION FORM COMPLETE WITH ALL REQUIRED INFORMATION & SIGNATURES
- ___ 1 COPY - PLAT OF SURVEY TO SCALE (SHOWING ALL EXISTING IMPROVEMENTS TO PROPERTY)
- ___ 2 COPIES – SITE PLAN* (SHOWING PROPOSED SHED LOCATION/SETBACKS ETC)

DECK PERMIT

- ___ APPLICATION FORM COMPLETE WITH ALL REQUIRED INFORMATION & SIGNATURES
- ___ 1 COPY - PLAT OF SURVEY TO SCALE (SHOWING ALL EXISTING IMPROVEMENTS TO PROPERTY)
- ___ 2 COPIES – SITE PLAN* TO SCALE (SHOWING PROPOSED DECK LOCATION)
- ___ 2 COPIES – CONSTRUCTION DRAWINGS FOR DECK (FRAMING PLAN, PIER LOCATION/DEPTH, ELEVATION)

DETACHED GARAGE

- ___ APPLICATION FORM COMPLETE WITH ALL REQUIRED INFORMATION & SIGNATURES
- ___ 1 COPY – PLAT OF SURVEY TO SCALE (SHOWING ALL EXISTING IMPROVEMENTS TO PROPERTY) PLAT CANNOT BE MORE THAN 2 YEARS OLD FROM APPLICATION DATE
- ___ 2 COPIES – SITE PLAN* TO SCALE (SHOWING PROPOSED GARAGE LOCATION/SETBACKS ETC)
- ___ 2 COPIES – CONSTRUCTION DRAWINGS FOR GARAGE (ELEVATION, WALL SECTION, CONCRETE DETAIL)
- ___ 1 COPY - COMPLETED ZONING INFORMATION WORKSHEET - SITE CALCULATIONS WITH IMPERVIOUS COVERAGE AND FLOOR AREA RATIO CALCULATIONS

***SITE PLANS CAN BE DRAWN ON AN EXTRA COPY OF THE PLAT OF SURVEY**

Please review the Contractor Registration Form for updated registration requirements.

All inspections require a minimum advanced notice of 24 hours. Please call (847) 933-8223 to schedule an inspection.