



Village of Skokie APPEARANCE COMMISSION APPLICATION

Community Development Department - Building & Zoning Division
5127 Oakton St. Skokie, IL 60077
Phone 847-933-8223 Fax 847-933-8230

The Appearance Commission meets the 2nd Wednesday of each month at 7:30 p.m.

APPLICATION DATE: _____

APPLICATION TYPE (Please check all that apply):

New Construction 1st Floor Addition 2nd Floor Addition Façade Signage Other

LAND USE:

Single Family Residential Multifamily Residential Mixed Use Commercial Industrial Other

SUBJECT ADDRESS: _____

OWNER INFORMATION:

Please print legibly.

NAME(S): _____

ADDRESS: _____ **CITY, STATE ZIP:** _____

PHONE#: _____ **EMAIL:** _____

AGENT/PETITIONER INFORMATION (if other than owner):

NAME(S): _____ **DAYTIME PHONE #:** _____

ADDRESS: _____ **CITY, STATE ZIP:** _____

EMAIL: _____ **SIGNATURE:** _____

The following information must be submitted to the Building & Zoning Division to accept your application:

- | | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> 7 (11" x 17") to a common architectural scale:
<i>elevations (all sides)</i>
<i>floor plans</i>
<i>site plans</i> | $\frac{1}{4}'' = 1'-0''$
<i>preferred</i> | <input type="checkbox"/> 1 PDF file of elevations, floor plans, site plans, and photographs. If submitted via email attachment (less than 5MB) to appearance@skokie.org with "Appearance Commission PDF" and the project's property address in the subject line of the email. |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

- 1 Completed Zoning Information Worksheet (residential projects only) 1 set of photographs (all sides of the subject building and the fronts of neighboring buildings)
- 1 Plat of Survey

*** Samples of materials and colors must be brought to the Appearance Commission meeting.
 *** The Building Division will not take in or hold material or color samples.
 *** Plans submitted for Appearance Commission review will be discarded after the meeting.

Fee Schedule

Residential Site (new) ... \$100 plus \$50.00 per unit
 Non-Residential Site* (new) ... \$100 plus \$50.00 per 1,000 square feet (based on square footage of building)

* Any non-residentially zoned site (Business, Industrial, Mixed-Use districts)
 Any Other Appearance Review (Additions, Façade, Sign Package, etc.) ... \$50.00

If you have already paid for a preliminary plan review there is no charge.

For Office Use Only:

Case Number _____ Meeting Date _____

Acct # NR Amt \$ _____ Cash / Credit Card/ Check # _____

Any required fees or monies owed by the applicant to the Village must be paid as a condition of approval.

**2018 Appearance Commission
Meeting Dates**

**Skokie Village Hall, 5127 Oakton Street, Skokie, Illinois 60077
Council Chambers
7:30 PM**

<u>Date of Meeting</u>	<u>Submittal Deadline</u>
January 10, 2018	December 29, 2017
February 14, 2018	February 2, 2018
March 14, 2018	March 2, 2018
April 11, 2018	March 30, 2018
May 9, 2018	April 27, 2018
June 13, 2018	June 1, 2018
July 11, 2018	June 29, 2018
August 8, 2018	July 27, 2018
September 12, 2018	August 31, 2018
October 10, 2018	September 28, 2018
November 14, 2018	November 2, 2018
December 12, 2018	November 30, 2018