

VILLAGE OF SKOKIE

ANNUAL ACTION PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT

1888

SUBMITTED TO THE
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

PROGRAM YEAR: 2017

Prepared by the Village of Skokie
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Approved March 6, 2017, by the Village of Skokie Board of Trustees

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Note: Highlighted text will be converted to normal text once the public participation process is complete and the narrative is confirmed on March 6, 2017, or adjusted as-needed per the outcome of the public hearing and/or funding flexibility guidelines in the Executive Summary and Section AP-15 of the Action Plan.

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Village of Skokie, Illinois, is located approximately 15 miles north of Downtown Chicago and 12 miles east of O'Hare International Airport. According to the 2010-2014 American Community Survey (ACS), Skokie has a population of 65,056.

Skokie covers 10.06 square miles of land, and is bordered by Glenview and Wilmette to the north, Evanston to the east, Lincolnwood and Chicago to the south, and Niles and Morton Grove to the west. A Council-Manager form of government governs Skokie, which includes a Mayor and a six-member Board of Trustees, elected at large every four years, and a professional Village Manager and staff of almost 500 to execute municipal policies and programs and enforce all codes, ordinances, and regulations. The Village is also served by 17 advisory commissions and staffed by more than 250 resident volunteers.

The Department of Community Development administers the Community Development Block Grant (CDBG) program from the U.S. Department of Housing and Urban Development (HUD). As an entitlement community of over 50,000 people, Skokie receives its annual CDBG funding directly from the federal government in the form of a formula grant. The overall goal of the program is to provide decent housing, a suitable living environment, and economic opportunities particularly for low/moderate-income persons. CDBG is the only HUD program for which the Village qualifies for direct funding.

The receipt of CDBG funding is dependent on the completion of, approval of, and adherence to a five-year Consolidated Plan. The intent of the Consolidated Plan is to assist communities in developing a collaborative process to establish a unified vision for housing and community development actions. It includes information on the community's needs, housing market, goals and objectives, activity priorities, performance measures, and various public certifications. It also includes the Village's first Annual Action Plan relative to the CDBG activities and other community development efforts for the 2015 Program Year.

The Village of Skokie Consolidated Plan for Community Development Block Grant (CDBG) is a five-year plan for Program Years 2015-2019, and commenced on May 1, 2015.

The functions of the Consolidated Plan are to create a planning document that builds upon a participatory process, to apply for federal funding under HUD's formula grant programs, to establish strategies to follow

while implementing HUD-funded projects, and to create an Action Plan that provides the basis for annual assessments of the Village's performance.

The most important function of the Consolidated Plan is to guide the Village in the annual funding allocation process for the CDBG program. The primary components of the Consolidated Plan are:

- The Planning Process
- Needs Assessment
- Housing Market Analysis
- Strategic Plan
- Annual Action Plan

2. Summarize the objectives and outcomes identified in the Plan

The Action Plan is designed to guide actions to be taken over a one-year period of time, from May 1, 2017, through April 30, 2018. It is based on the identified needs in the areas of affordable housing, homelessness, other special needs, and non-housing community development needs. It is intended to address the three primary goals of the Housing and Community Development Act: provide decent housing, provide a suitable living environment, and expand economic opportunities.

Skokie's goals are to make housing affordable, accessible, and sustainable; improve public infrastructure; improve facilities; provide financial assistance for programs and services; and conduct planning and administration activities. Program objectives include providing support to homeowners, organizations, and public entities. Program outcomes include providing improved facilities and services to provide a better quality of life for low/moderate-income Skokie residents.

A one-page vision statement with goals and objectives was prepared to succinctly communicate the Village's plan for the CDBG program from May 1, 2015, through April 30, 2020, and it is available as an attachment to this executive summary. In addition, maps for infrastructure and public facilities projects are attached for reference to the review of AP-50 Geographic Distribution.

3. Evaluation of past performance

Since 1975, the Village has successfully administered the CDBG program, resurfaced streets, provided homeowners with financial opportunities to maintain their homes and sidewalks, and assisted other low/moderate-income individuals, households, and neighborhoods. There are, however, a number of obstacles to meeting underserved needs in the Village:

1. **Empirical data.** Multiple agencies consulted do not track unmet need in any quantitative way, and many do not collate their service statistics in ways that track the municipality of residence, income, racial information, or size of household as required by HUD to receive CDBG money or fulfill the requirements of the Consolidated Planning process. Some of the needs assessment information and data are based on best estimates.
2. **Funding limits.** A large amount of the Village's needs are in the area of public services. The 15% spending cap for public services presents a problem, as service agencies have limited funding options, including the State of Illinois budget crisis, compared to other CDBG-eligible programs.
3. **Vacant land.** There is virtually no vacant land available for new housing development.
4. **Cost of housing.** Aside from persons receiving housing subsidies, many low-income residents are paying in excess of 30% of their household incomes on housing costs.
5. **Vacancy rate.** The low vacancy rate for both renter- and owner-occupied housing provides for few housing choices for low-income persons.
6. **Zoning Allowances.** The Village of Skokie Zoning Ordinance accommodates increased densities for housing for the elderly and the disabled, has progressive group home and community live-in

residence provisions, and offers density bonuses for the creation of low-income housing units for Planned Developments; however, there are limited opportunities for the type of dense, multi-family housing that may begin to address the housing needs of the low/moderate-income, non-elderly and family households. The Village's density bonus for the creation of low-income housing has not yet been utilized.

Many of the PY16 activities will be completed by April 30, 2017. Several larger and more complicated PY15 construction projects are expected to be completed by April 30, 2017, as well, as additional time was needed to ensure the projects were done correctly, maximizing the impact of CDBG funds.

4. **Summary of citizen participation process and consultation process**

The Village conducted an extensive consultation process during the five-year Consolidated Plan process to solicit input from social service agencies, community development organizations, and residents regarding the needs of the community, the programs and services offered in response to those needs, and the numbers of clients benefiting from those programs and services.

Questionnaires, focus group meetings, and online surveys were made available for formal community input, while newsletter articles and website updates informed the public of the CDBG planning process. In addition, staff attended several board, commission, and community meetings, which not only gathered input for the development of the plan, but also provided educational opportunities for these entities to learn more about the CDBG program.

Public comments for the PY17 Action Plan were requested at three public hearings held on December 19, 2016, and January 3 and February 6, 2017. A final public hearing was held on March 6, 2017, at which time the Village Board of Trustees approved the PY17 Action Plan.

The Village conducts a minimum of four public hearings each year relative to the CDBG program, the Consolidated Plan, and the Action Plan. These hearings include an annual review of CDBG and Consolidated Plan goals and objectives, a progress report on current CDBG activities, solicitation and receipt of funding proposals, funding recommendations and allocations, and approval of the plan(s). Hearings are publicized through the publication of legal notices in a newspaper of local distribution, and articles are written for the Village's monthly *NewSkokie* newsletter, which is distributed to approximately 28,000 addresses in the Village. Packages of materials are made available to interested citizens upon request. Staff will meet with and advise anyone interested in applying for CDBG program funds.

A draft of the Action Plan was made available for public comment in the Community Development Department and at the Skokie Public Library reference desk for a 30-day period as stipulated by HUD regulations. The plan also reviews the institutional structure of the Village of Skokie departments, institutions, and agencies involved in the delivery of social services.

An image for the Housing Authority of Cook County (HACC) Homeownership Program is attached for reference to the review of AP-60 Public Housing.

5. **Summary of public comments**

The Village conducted three discussion forums, prepared two online surveys, attended two citizen advisory board/commission meetings, and held four public hearings during the preparation of the five-year Consolidated Plan and the first one-year Action Plan development process. No public comments were received during the draft Consolidated Plan or the PY15, PY16, or PY17 Action Plans during the official comment periods.

6. **Summary of comments or views not accepted and the reasons for not accepting them**
There is a general community concern regarding the upkeep and maintenance of the Village's rental housing supply. The specific building and/or unit maintenance will not be addressed as part of the Village's CDBG program; however, the Village's Residential Rental Unit Standards and Neighborhood Integrity Ordinance, approved in January 2014, will address such needs with other funding sources. Instead, the Village will invest CDBG funding in eligible neighborhoods with public infrastructure improvements, impacting the neighborhoods at a larger scale.

Economic development issues such as new development and job creation will continue to be a major focus of Village efforts; however, it will not be the focus of the Village's CDBG funds.

7. **Summary**
According to www.hudexchange.info, the CDBG entitlement program provides annual grants on a formula basis to entitled communities such as the Village of Skokie to develop viable urban communities by providing decent housing, providing a suitable living environment, and expanding economic opportunities, principally for low/moderate-income persons.

The Village of Skokie chooses to focus its CDBG funding on the first two goals, providing decent housing and providing a suitable living environment. The third goal, expanding economic opportunities, will be primarily addressed by the Village's Economic Development Division with other funding sources.

Note: The budget amounts are preliminary and will be flexible as noted in the following narrative. Once the "Annual Allocation" is known, adjustments will be made accordingly within +/- 10% of \$500,000. If the allocation is less than \$450,000, a substantial amendment to the Annual Action Plan will be required, and if the allocation is greater than \$550,000, the remaining funds will be carried over to next year's funding cycle.

- *Less than \$450,000: a substantial amendment to the Action Plan will be necessary*
- *Less than \$500,000: an across-the-board proportional reduction will be pursued*
- *\$500,000: ("full funding") the funding will be distributed as budgeted*
- *Less than \$550,000: increases in funding will be applied to Village social worker position, while adhering to the 15% public services cap.¹*
- *Greater than \$550,000: the balance above \$550,000 will be carried forward to the following program year. No substantial amendment to the Action Plan will be pursued.¹*

The funding recommendations for eligible construction activities are maximized, so no additional increases will be applied to PY17 construction activities should the Village receive an entitlement greater than budgeted. If reductions are necessary, no project or activity funding level will be less than \$3,000.

¹ Per the request of HUD staff, the remaining entitlement balance will be placed into the Home Improvement Program as a placeholder, and funding allocations will be adjusted accordingly in the following program year.

Vision Statement

Skokie's CDBG program will provide a better quality of life for low/moderate-income residents through "bricks and mortar" projects and service activities.

Goals and Objectives

Capital Improvements

Make housing affordable, accessible, and sustainable.

- Support homeowners with making repairs or accessibility improvements to their homes.
- Support organizations that provide affordable rental housing.
- Support organizations that provide housing for the elderly and frail elderly.
- Support organizations that provide housing for special needs individuals and households.
- Support projects that make residential buildings energy-efficient.

Improve public infrastructure.

- Support street and alley resurfacing projects in low/moderate-income neighborhoods.
- Support sidewalk replacement projects for owner-occupied, low/moderate-income households.
- Support safety and security projects in low/moderate-income neighborhoods.

Improve facilities.

- Support construction and rehabilitation projects so organizations can provide improved, expanded, or more affordable services with other funding sources.

Services

Provide financial assistance for programs and services.

- Support organizations that provide counseling, supportive, and referral services.
- Support organizations that provide child and youth services.
- Support organizations that provide senior services and enable them to "age in place".
- Support organizations that provide special needs services.
- Support organizations that provide dental and other health care services.
- Support organizations that provide financial, career, and employment counseling services.
- Support organizations that provide immigrant resettlement services.
- Support organizations that provide interpretation services and have multilingual staff.
- Support organizations that provide housing-related services by addressing issues such as homelessness prevention, transitional housing, supportive housing, permanent housing, independent living, foreclosure counseling, and emergency mortgage assistance.

Planning and Administration

Conduct planning and administration activities.

- Prepare the five-year Consolidated Plan, the one-year Action Plan, and the Consolidated Annual Performance and Evaluation Report (CAPER).
- Administer the CDBG program on a daily basis.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan
Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	SKOKIE, IL	
CDBG Administrator		Community Development

Table 1 – Responsible Agencies

Narrative (optional)

The Economic Division of the Department of Community Development is responsible for preparing the Consolidated Plan, Annual Action Plan, Consolidated Annual Performance and Evaluation Report (CAPER), and administering the daily activities of the CDBG program, while the Village Board of Trustees is responsible for approving the 5-year and 1-year plans prior to their submittal to HUD.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The Village works with other local and regional agencies to provide the best services possible for its residents, regardless of income. The following describes activities that are more focused on the Village's low/moderate-income population.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

Over the course of the Consolidated Plan process, Skokie's Department of Community Development staff consulted with multiple Village departments and divisions, including Human Services, Public Health, and Engineering; plus other entities such as the Housing Authority of Cook County (HACC), Alliance to End Homelessness in Suburban Cook County, Cook County Department of Public Health, and many community service providers. In addition, Skokie residents were consulted, including the general public and members of the Commission on Family Services, Human Relations Commission, and the Board of Health.

The focus group meetings served the dual purpose of obtaining information from service organizations and exchanging information and resources between the participating organizations.

Many of the agencies contacted are also part of the Skokie Interagency Network which meets monthly with staff from the Human Services Division to discuss issues and strategies relative to the delivery of social services in the Skokie area. The Interagency Network was founded in 1994 to provide a monthly forum for human services providers to meet, discuss community needs, and strategize about improving the delivery of services to their constituents.

The Human Services Division and the Health Department work with other entities on a regular basis regarding housing, health, mental health, and services.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Human Services Division works with the Alliance to End Homelessness in Suburban Cook County on an as-needed basis to address the needs of homeless persons and persons at risk of homelessness.

In 2014, a Homeless Protocol was established to assist the homeless population with temporary shelter. In addition, Human Services can be contacted by any sheltered or unsheltered homeless person to find other resources to help them take the next step(s) toward permanent housing.

Human Services staff works with the YWCA, Family Promise North Shore, and Connections for the Homeless in addressing the needs of chronically homeless individuals and families, families with children, veterans, and unaccompanied youth. These organizations work with the Village and the Continuum of Care to ensure that the needs at each stage of homelessness are addressed.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Village does not receive Emergency Solutions Grant (ESG) funding directly, so Human Services staff works with the Alliance to End Homelessness in Suburban Cook County and other advocacy organizations to develop and maintain policies and procedures to coordinate provision of emergency shelter, street outreach, homeless prevention, rapid rehousing assistance, and other services.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Suburban Primary Health Care Council
	Agency/Group/Organization Type	Services-Elderly Persons Services-Health Other: Access to Care Program
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The agency applied for CDBG funding and presented to the Village Board in January. During the budgeting process, this agency was deemed a Tier 4 organization, and was not awarded funding.
5	Agency/Group/Organization	Asian Human Services
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The agency applied for CDBG funding to subsidize the salaries of dental assistants and presented to the Village Board in January. Funding was awarded.
8	Agency/Group/Organization	CHILDREN'S ADVOCACY CENTER
	Agency/Group/Organization Type	Services-Children Services - Victims
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The agency applied for CDBG services funding and presented to the Village Board in January. Funding for services was awarded. The agency also applied for CDBG construction funding; however, the application was withdrawn prior to the January public hearing due to HUD determining that Skokie could not provide public facility funding to CAC headquarters improvements because Skokie residents are assisted at a satellite location. Funding for construction was not awarded.
14	Agency/Group/Organization	THE HARBOUR, INC.
	Agency/Group/Organization Type	Services-Children Services-homeless

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homelessness Needs - Unaccompanied youth Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The agency applied for CDBG funding and presented to the Village Board in January. Funding was awarded.
16	Agency/Group/Organization	Jewish Child and Family Services
	Agency/Group/Organization Type	Services-Children Services-Education Other: Counseling
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The agency applied for CDBG funding and presented to the Village Board in January. Funding was awarded.
19	Agency/Group/Organization	METROPOLITAN FAMILY SERVICES
	Agency/Group/Organization Type	Services-Children Other: Counseling
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Other: Immigrant Families Assistance
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The agency applied for CDBG funding and presented to the Village Board in January. Funding was awarded.
22	Agency/Group/Organization	NORTH SHORE SENIOR CENTER
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The agency applied for CDBG funding and presented to the Village Board in January. Funding was awarded.
24	Agency/Group/Organization	OPEN COMMUNITIES
	Agency/Group/Organization Type	Services – Housing Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Anti-Poverty Strategy Other: Bilingual Services
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The agency applied for CDBG funding and presented to the Village Board in January. During the budgeting process, this agency was deemed a Tier 4 organization due to non-CDBG public services funds being invested in related tenant/landlord activities for the upcoming program year, and was not awarded funding.
25	Agency/Group/Organization	Orchard Village
	Agency/Group/Organization Type	Services - Housing Services-Persons with Disabilities Services-Education
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The agency applied for CDBG funding and presented to the Village Board in January. Funding was awarded.
26	Agency/Group/Organization	SEARCH DEVELOPMENTAL CENTER
	Agency/Group/Organization Type	Services - Housing Services-Persons with Disabilities Services-Education
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The agency applied for CDBG funding and presented to the Village Board in January. Funding was awarded.

27	Agency/Group/Organization	SHORE COMMUNITY SERVICES, INC.
	Agency/Group/Organization Type	Services - Housing Services-Persons with Disabilities Services-Education
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The agency applied for CDBG funding and presented to the Village Board in January. Funding was awarded.
29	Agency/Group/Organization	TURNING POINT BEHAVIORAL HEALTH CENTER
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Other: Mental Health
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The agency applied for CDBG funding and presented to the Village Board in January. Funding was awarded.
31	Agency/Group/Organization	Youth & Opportunity United
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Academic/ Social/ Emotional Support Services
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The agency applied for CDBG funding and presented to the Village Board in January. Funding was awarded.
49	Agency/Group/Organization	Maine-Niles Association of Special Recreation
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The agency applied for CDBG funding and presented to the Village Board in January. During the budgeting process, the agency was deemed a Tier 3 organization, and was not awarded funding.

50	Agency/Group/Organization	PEER Services
	Agency/Group/Organization Type	Services-Health Other: Substance Abuse
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The agency applied for CDBG funding and presented to the Village Board in January. Funding was awarded.

Identify any Agency Types not consulted and provide rationale for not consulting

Due to the extensive effort of and receiving valuable feedback during the Consolidated Plan process, Village staff focused its consultation with organizations interested in submitting an application to assist low/moderate-income Skokie residents with CDBG funding.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care		
Comprehensive Plan of Skokie, Illinois	Village of Skokie Department of Community Development	The Comprehensive Plan contains goals for housing, transportation, and public facilities and services, which are also reflected in the five-year Consolidated Plan.
GO TO 2040	Chicago Metropolitan Agency for Planning (CMAP)	The GO TO 2040 Plan is a plan for regional growth in the Chicago area, and addresses issues creating livable communities and achieving a balanced supply of housing types and costs, which are also addressed in the Consolidated Plan for Skokie.
Planning for Progress	Cook County Bureau of Economic Development with Chicago Metropolitan Agency for Planning (CMAP)	Planning for Progress also impacts Skokie, including overlapping issues such as infrastructure and public facilities, housing and related services, and non-housing services.
City of Evanston 2015-2019 Consolidated Plan	City of Evanston Department of Community Development	Evanston is an immediate neighbor of Skokie, and the goals being addressed by Evanstons Consolidated Plan are also being addressed by Skokie, albeit with different emphases, including supporting affordable housing, creating livable communities, providing public services, and addressing homelessness.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

The citizen participation process primarily consisted of prospective grantees (subrecipients) for PY17, as an extensive public participation process was conducted in mid- to late-2014 to prepare the current Consolidated Plan. Public outreach activities included email, first class mail, internet, *NewSkokie* newsletter articles, newspaper ads, and public hearings.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of Comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Other: Email and First Class Mail	Other: Organizations that could serve low/mod-income residents	50 letters and 85 email messages	N/A	N/A	N/A
2	Internet Outreach	Non-targeted/ broad community	N/A	Informational website	N/A	http://www.skokie.org/CDBlockGrant.cfm
3	Other: Village Newsletter	Non-targeted/ broad community	N/A	Articles in the December 2016 and April 2017 <i>NewSkokie</i> newsletters	N/A	N/A
4	Newspaper Ad	Non-targeted/ broad community	N/A	Public hearing notices in the December 5 & 12, 2016, and February 2, 2017, publications of the Skokie Review	N/A	N/A
5	Public Hearing	Non-targeted/ broad community	December 2016; and January, February, and March 2017	21 proposals from Village staff and prospective subrecipients were presented at the January public hearing; otherwise, no comments from the general public	N/A	N/A

Table 4 – Citizen Participation Outreach

Annual Action Plan

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The anticipated resources section of the strategic plan chapter describes the expected financial resources for the duration of the five-year Consolidated Plan. The financial resources listed are not all-encompassing, but illustrate other organizations' abilities and the Village's ability to use federal, state, and local funding to address the priority needs and goals put forth in this plan. The funds are anticipated to be utilized by regional and local government entities as well as the service providers that serve Skokie.

Note: The budget amounts are preliminary and will be flexible as noted in the following narrative. Once the "Annual Allocation" is known, adjustments will be made accordingly within +/- 10% of \$500,000. If the allocation is less than \$450,000, a substantial amendment to the Annual Action Plan will be required, and if the allocation is greater than \$550,000, the remaining funds will be carried over to next year's funding cycle.

- *Less than \$450,000: a substantial amendment to the Action Plan will be necessary*
- *Less than \$500,000: an across-the-board proportional reduction will be pursued*
- ***\$500,000: ("full funding")** the funding will be distributed as budgeted*
- *Less than \$550,000: increases in funding will be applied to Village social worker position, while adhering to the 15% public services cap.²*
- *Greater than \$550,000: the balance above \$550,000 will be carried forward to the following program year. No substantial amendment to the Action Plan will be pursued.²*

The funding recommendations for eligible construction activities are maximized, so no additional increases will be applied to PY17 construction activities should the Village receive an entitlement greater than budgeted. If reductions are necessary, no project or activity funding level will be less than \$3,000.

² Per the request of HUD staff, the remaining entitlement balance will be placed into the Home Improvement Program as a placeholder, and funding allocations will be adjusted accordingly in the following program year.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 3				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public, Federal	Public Infrastructure Public Facilities Public Services Planning and Administration	518,712	7,878	15,687	542,277	1,050,546	Sum of Funding column in SP-45 \$2,670,000 - PY15 Budget \$544,427 - PY16 Budget \$532,750 - PY17 Budget \$542,277 = Expected Amount \$1,050,546

Table 53 – Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state, and local funds), including a description of how matching requirements will be satisfied

Federal funding, coupled with state, local, and private funds, will enable the Village to serve low/moderate-income residents with the greatest need. The federal funds will serve either as gap financing for Village projects and programs, or funding matches to improve access to organizations’ programs, projects, or services. Funding provided through the CDBG program will allow organizations and the Village to meet the needs of some of the community’s most vulnerable residents.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan
The Village owns a few vacant properties, and a portion of these could be used to address the needs identified in the plan. The properties are planned for mixed-use or residential development, and are located within walking distance of the Oakton-Skokie and Dempster-Skokie CTA Stations. There is the potential to provide affordable housing in a mixed-income development, should the opportunity arise. Although not a focus of the plan, these mixed-use developments could also provide job opportunities for Skokie residents.

Other publicly-owned land includes the public rights-of-way, where street resurfacing and sidewalk replacement projects will occur, improving low/moderate-income neighborhoods or assisting low/moderate-income households with their shares of public improvement costs.

Discussion

It would be desirable to develop mixed-income properties with density bonuses and without financial assistance from the Village. The Village may consider financial assistance, however, if developments that meet the goals and objectives of the Village’s Comprehensive Plan, Sector (“Neighborhood”) Plans, and Consolidated Plan cannot be realized without such assistance.

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Capital Improvements: Make housing affordable, accessible, and sustainable	2017	2017	Affordable Housing	Skokie	Owner-occupied housing repairs and maintenance	\$45,000	<u>Goal 1: Affordable Housing:</u> The Village of Skokie will support making housing affordable, accessible, and sustainable. Owner-occupied units rehabilitated: 15
2	Capital Improvements: Improve public infrastructure	2017	2017	Public Infrastructure	Eligible Census Block Groups; Skokie	Street and alley resurfacing; Public sidewalk replacement	\$233,000	<u>Goal 2: Public Infrastructure:</u> The Village of Skokie will support making streets, alleys, sidewalks, and other public property safe. Number of residents with an improved neighborhood: 2,633 (8073-1 – Lee, Greenleaf, and Crain Streets) Number of households with cost share burden reduction: 8
3	Capital Improvements: Improve facilities	2017	2017	Public Facilities	Skokie	Senior facilities; Special needs facilities; Facility upgrades for service providers	\$85,289	<u>Goal 3: Public Facilities:</u> The Village of Skokie will support making facilities more safe, energy-efficient, and in good repair. Number of service facilities improved: 2 Number of group homes improved: 2

4	Services: Provide financial assistance for programs and services	2017	2017	Public Services	Skokie	Counseling services; Special needs services; Dental and other health care services; Substance abuse services; Abuse services; Shelter services; Senior services; Youth services; Interpretation services	\$78,988	<p><u>Goal 4: Public Services:</u> The Village of Skokie will support organizations in providing needed services to its residents.</p> <p>Number who receive counseling services: 259</p> <p>Number who receive dental care services: 1,300</p> <p>Number who receive substance abuse services: 80</p> <p>Number who receive abuse counseling services: 32</p> <p>Number who receive shelter: 5</p> <p>Number who receive senior services: 385</p> <p>Number who receive youth services: 210</p> <p>Number who receive interpretation services: (included in the above totals)</p>
5	Planning and Administration: Conduct planning and administration activities	2017	2017	Planning and Administration	Skokie	-	\$100,000	<p><u>Goal 5: Planning and Administration:</u> The Village of Skokie will support making housing affordable, accessible, and sustainable.</p> <p>Note: If there is a compelling need for the utilization of CDBG funding for Economic Development activities, an amendment will be made to the Consolidated Plan during the next Action Plan preparation cycle; otherwise, Economic Development activities will be provided by other funding sources.</p>

Table 54 – Goals Summary

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b)

The Village will not directly supply affordable housing; however, CDBG funds will assist other organizations that do provide affordable housing.

AP-35 Projects – 91.220(d)

Introduction

The Village has identified the following projects and activities to be implemented during Program Year 2017 to achieve the goals of the Consolidated Plan. Please note that the VOS – Home Improvement Program will include a carryover of any unused funding from Program Year 2016 (and Program Year 2015, if it has a remaining balance on April 30, 2017).

Projects

#	Project Name
1	Youth and Opportunity United
2	North Shore Senior Center
3	The Harbour, Inc.
4	Children's Advocacy Center
5	PEER Services, Inc.
6	Asian Human Services
7	Jewish Child and Family Services
8	Metropolitan Family Services
9	VOS – Social Worker
10	Orchard Village – Roof and Windows
11	Search – Windows
12	SHORE – HVAC Replacement
13	Turning Point – HVAC Replacement
14	VOS – Sidewalk Grant Program
15	VOS – Street Resurfacing
16	VOS – Home Improvement Program
17	VOS – Assessment of Fair Housing
18	VOS – Planning and Administration

Table 55 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs
CDBG-funded activities will primarily benefit low/moderate income persons, households, or neighborhoods. The geographically-focused street resurfacing projects will be public infrastructure-related and located in low/moderate-income-eligible Census Block Groups. In addition, this year's 50/50 sidewalk replacement program focus area will be bound by Main Street to the north, Oakton Street to the south, and the municipal boundaries to the east and west, and other homes outside the focus area upon request. Only income-eligible households will qualify for funding. Finally, the remaining projects and activities will be Village-wide; however, only income-eligible residents or households will qualify for funding.

Public services priorities were selected through a tier system. Tier 1 organizations are depended on by the Human Services Division on a daily basis. Tier 2 organizations are depended on by the Human Services Division on a less-frequent basis; however, they provide critical services when needed. Tier 3 organizations provide commendable but not critical services, and staff does not recommend funding these organizations, as HUD continues to encourage prioritizing the distribution of CDBG funds. Tier 4 organizations also provide commendable services; however, there are other resources in or near Skokie, or CDBG funding is being prioritized elsewhere.

The priority needs presented in the Strategic Plan chapter represent the greatest needs that should be addressed by the CDBG program. The Village has other needs, however, and they are expected to be addressed through other resources.

AP-38 Project Summary
Project Summary Information

1	Project Name	Youth & Opportunity United
	Target Area	Skokie
	Goals Supported	Services: Provide financial assistance ...
	Needs Addressed	Provide \$ assistance for programs & services
	Funding	CDBG: \$7,500
	Description	Funding will be used to offset the staffing costs for a youth development specialist for after school and summer learning programs at Edison Elementary, Lincoln Junior High, and Old Orchard Junior High Schools. The specialist will serve a dual role of activity coordinator and life skills mentor. Programs include academic, social, and emotional support activities. (Activity subject to 15% public service cap.)
	Target Date	4/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	210 Skokie youth
	Location Description	1911 Church Street, Evanston 60201
	Planned Activities	academic, social, and emotional support activities for Lincoln Junior High (7839 Lincoln Avenue, Skokie 60077), Old Orchard Junior High (9310 Kenton Avenue, Skokie 60076), and Edison Elementary (8200 Gross Point Road, Morton Grove 60053) students
2	Project Name	North Shore Senior Center
	Target Area	Skokie
	Goals Supported	Services: Provide financial assistance ...
	Needs Addressed	Provide \$ assistance for programs & services
	Funding	CDBG: \$10,000
	Description	Funding will be used to offset the staffing costs associated with providing long-term case management and counseling services to low-income, older adult residents of Skokie. Individuals who are frail, who are disabled, whose independence is threatened, and who fall into the poverty- and low-income range will be offered home and community-based services that support independent living and forestall nursing home placement. These services will enable Skokie seniors to remain members of the community, sharing wisdom and life experiences. (Activity subject to 15% public service cap.)
	Target Date	4/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	385 Skokie seniors and their families
	Location Description	840 Dodge Avenue, Evanston 60202
	Planned Activities	home and community-based services to support independent living and forestall nursing home placement
3	Project Name	The Harbour, Inc.
	Target Area	Skokie
	Goals Supported	Services: Provide financial assistance ...
	Needs Addressed	Provide \$ assistance for programs & services

	Funding	CDBG: \$6,000
	Description	Funding will be used to serve the needs of homeless youth (including locked-out, runaway, and abandoned) ages 12-21 in the north and northwest Chicago suburbs. Agency programs include a Safe Harbour Emergency Shelter, Youth in Transition (formerly Transitional Living and Independent Living Programs), and Successful Teens/Effective Parents (STEPs). The funds will be disbursed among the programs to offset the costs associated with staff functions to offer youth safety today and opportunities for a successful tomorrow by providing immediate short-term housing, crisis intervention, counseling to reunite families when possible, longer-term transitional housing, and educational and employment support. (Activity subject to 15% public service cap.)
	Target Date	4/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	5 Skokie youth
	Location Description	1440 Renaissance Drive, Suite 240, Park Ridge 60068
	Planned Activities	immediate short-term housing, crisis intervention, counseling to reunite families when possible, longer-term transitional housing, and educational and employment support for homeless youth
4	Project Name	Children's Advocacy Center
	Target Area	Skokie
	Goals Supported	Services: Provide financial assistance ...
	Needs Addressed	Provide \$ assistance for programs & services
	Funding	CDBG: \$3,000
	Description	Funding will be used to support child victims of abuse, and their non-offending family members, through expert child interviews and crisis intervention services during the investigation of the alleged abuse. Following the completion of the investigation, the Center provides on-going advocacy, court support, and trauma-focused counseling services to help children and families heal from the abuse. Services are available 24 hours a day and are offered to children and families free of charge. Funding will offset the costs of a Child and Family Advocate/Counselor position in the Coordination, Advocacy, and Sensitive Interviewing (CASI) and the Family Support Services (FSS) programs. (Activity subject to 15% public service cap.)
	Target Date	4/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	32 Skokie children and non-offending family members
	Location Description	255 Revere Drive, Suite 200, Northbrook 60062
	Planned Activities	abuse advocacy, court support, and trauma-focused counseling
5	Project Name	PEER Services, Inc.
	Target Area	Skokie
	Goals Supported	Services: Provide financial assistance ...
	Needs Addressed	Provide \$ assistance for programs & services
	Funding	CDBG: \$7,500

	Description	Funding will be used to offset the costs associated with employing a half-time substance abuse outreach counselor to provide outreach, assessment, and treatment services to Skokie teens, families, and single adults who are experiencing problems related to substance abuse. (Activity subject to 15% public service cap.)
	Target Date	4/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	80 Skokie residents and families
	Location Description	906 Davis Street, Evanston 60201
	Planned Activities	substance abuse counseling
6	Project Name	Asian Human Services
	Target Area	Skokie
	Goals Supported	Services: Provide financial assistance ...
	Needs Addressed	Provide \$ assistance for programs & services
	Funding	CDBG: \$3,000
	Description	Funding will be used to subsidize the salaries of dental assistants to provide dental services to low-income Skokie residents. The dental assistants are vital to the success of the dental clinic, being responsible for patient triage, education, seating, medical histories, and radiographs in addition to chair-side assisting and sterilization duties, improving patient flow and maximizing chair time with the patient. Services are available from pediatric through geriatric populations. Dental clinic treatments include education, preventive care, restorative work, and some rehabilitative services to replace missing dentition. (Activity subject to 15% public service cap.)
	Target Date	4/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	1,300 Skokie residents and families
	Location Description	8800 Lockwood Avenue, Skokie 60077
	Planned Activities	dental services
7	Project Name	Jewish Child and Family Services
	Target Area	Skokie
	Goals Supported	Services: Provide financial assistance ...
	Needs Addressed	Provide \$ assistance for programs & services
	Funding	CDBG: \$4,000
	Description	Funding will be used to provide financial stability services and coordinated case management for "newly poor" Skokie residents. The overall goal of the program is to empower low-income individuals to create more stable environments for themselves and their families. A full-time financial assistance case manager assigned to the JCFS Near North Suburban office helps families in financial crisis. This case manager promotes adaptive functioning and economic self-sufficiency. (Activity subject to 15% public service cap.)
	Target Date	4/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	60 Skokie residents and families
	Location Description	5150 Golf Road, Skokie 60077

	Planned Activities	unemployment or adverse economic situations counseling
8	Project Name	Metropolitan Family Services
	Target Area	Skokie
	Goals Supported	Services: Provide financial assistance ...
	Needs Addressed	Provide \$ assistance for programs & services
	Funding	CDBG: \$6,000
	Description	Funding will be used to cover a portion of a counselor and intake worker/program supervisor who provides information and referral services, including grief, trauma, family/couple and/or parent/child relationships, child and adolescent school performance and behavior problems, work performance, substance abuse, individual and family development, and family violence. Counseling services are available to low/moderate-income clients. Each client fee is determined by the agency's sliding fee scale. Each client goes through financial registration at the time of intake. (Activity subject to 15% public service cap.)
	Target Date	4/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	12 Skokie residents and families
	Location Description	5210 Main Street, Skokie 60077
	Planned Activities	general counseling
9	Project Name	VOS - Social Worker
	Target Area	Skokie
	Goals Supported	Services: Provide financial assistance ...
	Needs Addressed	Provide \$ assistance for programs & services
	Funding	CDBG: \$31,988
	Description	Funding will be used to offset the costs for a Village Social Worker position. The Social Worker works exclusively with low/moderate-income residents who need various types of case management, financial assistance, counseling, and referrals. Residents seeking financial aid are required to prove their income status prior to receiving any assistance from Human Services. The activity is designed to solely benefit low/moderate-income clientele. (Activity subject to 15% public service cap.)
	Target Date	4/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	187 Skokie residents and families
	Location Description	5127 Oakton Street, Skokie 60077
	Planned Activities	general counseling
10	Project Name	Orchard Village
	Target Area	Skokie
	Goals Supported	Capital Improvements: Improve facilities ...
	Needs Addressed	Improve facilities
	Funding	CDBG: \$9,937

	Description	Funding will be used to replace the deteriorating roof and older windows at a group home for men with disabilities. These capital improvements at 3856 Brummel Street will improve the indoor living environment, and make the home more energy-efficient and water-tight. Orchard Village will provide matching funds from other sources.
	Target Date	4/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	1 Skokie facility; 6 Skokie residents
	Location Description	3856 Brummel Street, Skokie 60076
	Planned Activities	roof and old window replacement
11	Project Name	Search
	Target Area	Skokie
	Goals Supported	Capital Improvements: Improve facilities ...
	Needs Addressed	Improve facilities
	Funding	CDBG: \$15,000
	Description	Funding will be used to replace deteriorating, older windows at a group home for women with disabilities. These capital improvements at 8119 Karlov Avenue will improve the indoor living environment and make the home more energy-efficient. Search will provide matching funds from other sources.
	Target Date	4/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	1 Skokie facility; 6 Skokie residents
	Location Description	8119 Karlov Avenue, Skokie 60076
	Planned Activities	replacement of old single-pane windows
12	Project Name	SHORE
	Target Area	Skokie
	Goals Supported	Capital Improvements: Improve facilities ...
	Needs Addressed	Improve facilities
	Funding	CDBG: \$40,800
	Description	Funding will be used to replace HVAC equipment at its Lois Lloyd/Administration Center at 8350 Laramie Avenue, serving the organization's home of its adult services program and administrative offices. This capital improvement will primarily improve the living environment of the building's first floor, which serves nearly 90 adults who may have developmental disabilities, have physical challenges, and/or be medically fragile. SHORE will provide matching funds from other sources.
	Target Date	4/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	1 Skokie facility; 41 Skokie residents
	Location Description	8350 Laramie Avenue, Skokie 60077
	Planned Activities	HVAC replacement
13	Project Name	Turning Point
	Target Area	Skokie
	Goals Supported	Capital Improvements: Improve facilities ...

	Needs Addressed	Improve facilities
	Funding	CDBG: \$19,552
	Description	Funding will be used to replace two rooftop HVAC units serving the Turning Point building at 8324 Skokie Boulevard. This capital improvement will replace the next two units on the priority list of its poorly-functioning and aging HVAC units to improve the interior environment and avoid future repairs to the units and the habitable space below when leaks occur. Turning Point will provide matching funds from other sources.
	Target Date	4/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	1 Skokie facility; 450 Skokie residents
	Location Description	8324 Skokie Boulevard, Skokie 60077
	Planned Activities	HVAC replacement with hail/debris protection
14	Project Name	VOS - Sidewalk Grant Program
	Target Area	Skokie
	Goals Supported	Capital Improvements: Improve public infra ...
	Needs Addressed	Improve public infrastructure
	Funding	CDBG: \$3,000
	Description	Funding will be used to provide grants to homeowners meeting low/moderate income eligibility who are required to participate in the Village's mandatory 50/50 sidewalk replacement program. As the Village implements its Mandatory Sidewalk Replacement Program each year, low/moderate-income property owners are able to apply on an individual basis for CDBG funds to cover their 50% share. A simple application form is used and proof of income status is based on our Home Improvement Program guidelines (i.e. most recent federal tax return or proof of current earnings and signed affidavit).
	Target Date	4/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	8 Skokie households
	Location Description	The focus area will be Main Street to the north, Oakton Street to the south, and the east/west Village limits, and households in other areas of Skokie may participate upon request.
	Planned Activities	public sidewalk replacement
15	Project Name	VOS - Street and Alley Resurfacing
	Target Area	Low/Moderate-Income Areas
	Goals Supported	Capital Improvements: Improve public infra ...
	Needs Addressed	Improve public infrastructure
	Funding	CDBG: \$230,000

	Description	Funding will be used to resurface Lee, Greenleaf, and Crain Streets, all between Niles Center Road and Skokie Boulevard, and all in an eligible low/moderate-income multi-family residential area defined as Census Tract 8073, Block Group #1 (8073-1). According to 2006-2010 American Community Survey (ACS) data, 70.47% of the population in 8073-1 is comprised of low/moderate-income residents. Street and alley resurfacing is a high priority of the Village's Capital Improvement Program (CIP) budget.
	Target Date	4/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	2,633 Skokie residents (8073-1)
	Location Description	4800-4900 Lee Street 4800-4860 Greenleaf Street 4800-4850 Crain Street
	Planned Activities	street resurfacing
16	Project Name	VOS - Home Improvement Program
	Target Area	Skokie
	Goals Supported	Capital Improvements: Make housing affordable ...
	Needs Addressed	Make housing affordable, accessible, & sustainable
	Funding	CDBG: \$45,000
	Description	Funding will be used to continue the Village's program of repairing single-family homes. This program began in 1983. Low-income households (less than 50% of area median family income) will be eligible to receive grants up to \$12,000 to pay for building materials or contractors' services, and moderate-income households (50-80% of median family income) can receive loans up to \$12,000 from local banks with the entire interest charges being subsidized through the program.
	Target Date	4/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	15 Skokie households
	Location Description	Village-wide
	Planned Activities	grants (<50%) or interest payments on loans (50-80%) to pay for building materials and contractor services; \$12,000 maximum improvement costs
17	Project Name	VOS – Planning
	Target Area	Skokie Low/Moderate-Income Areas
	Goals Supported	Planning and Administration: Conduct planning ...
	Needs Addressed	Conduct planning and administration activities
	Funding	CDBG: \$20,000

	Description	Funding will be used to participate in the preparation of an assessment of fair housing, to be submitted to HUD prior to the submittal of the next 5-year Consolidated Plan and no later than August 6, 2019. Consideration for a regional approach to an Assessment of Fair Housing, including the services of the Chicago Metropolitan Agency for Planning (CMAP), is underway. Should the Village participate in the regional approach, or possibly partner with Evanston for a more localized approach, funding must be allocated for this effort. The Village must consider allocating funds from the Planning and Administration portion of CDBG entitlement funds received and/or other sources such as the General Fund. Funding will likely be distributed over a 2-year period. (Activity subject to 20% administrative cap.)
	Target Date	4/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	5127 Oakton Street, Skokie 60077
	Planned Activities	assessment of fair housing
18	Project Name	VOS – Program Administration
	Target Area	Skokie Low/Moderate-Income Areas
	Goals Supported	Planning and Administration: Conduct planning ...
	Needs Addressed	Conduct planning and administration activities
	Funding	CDBG: \$80,000
	Description	Funding will be used to administer the Village's CDBG Program, implement and monitor all projects, submit required documentation to HUD, and coordinate planning activities relative to the Village's community development efforts. (Activity subject to 20% administrative cap.)
	Target Date	4/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	5127 Oakton Street, Skokie 60077
	Planned Activities	planning and administration

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Approximately 43% of the total \$542,277 budget for Program Year 2017 will be dedicated to improving low/moderate-income area benefit-eligible Block Group 8073-1 (bound by Dempster Street to the north, Cleveland Street to the south, Niles Center Road and Terminal Avenue to the west, and Skokie Boulevard to the east).

Geographic Distribution

Target Area	Percentage of Funds
Low/Moderate-Income Area	43%
Jurisdiction	57%

Table 56 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

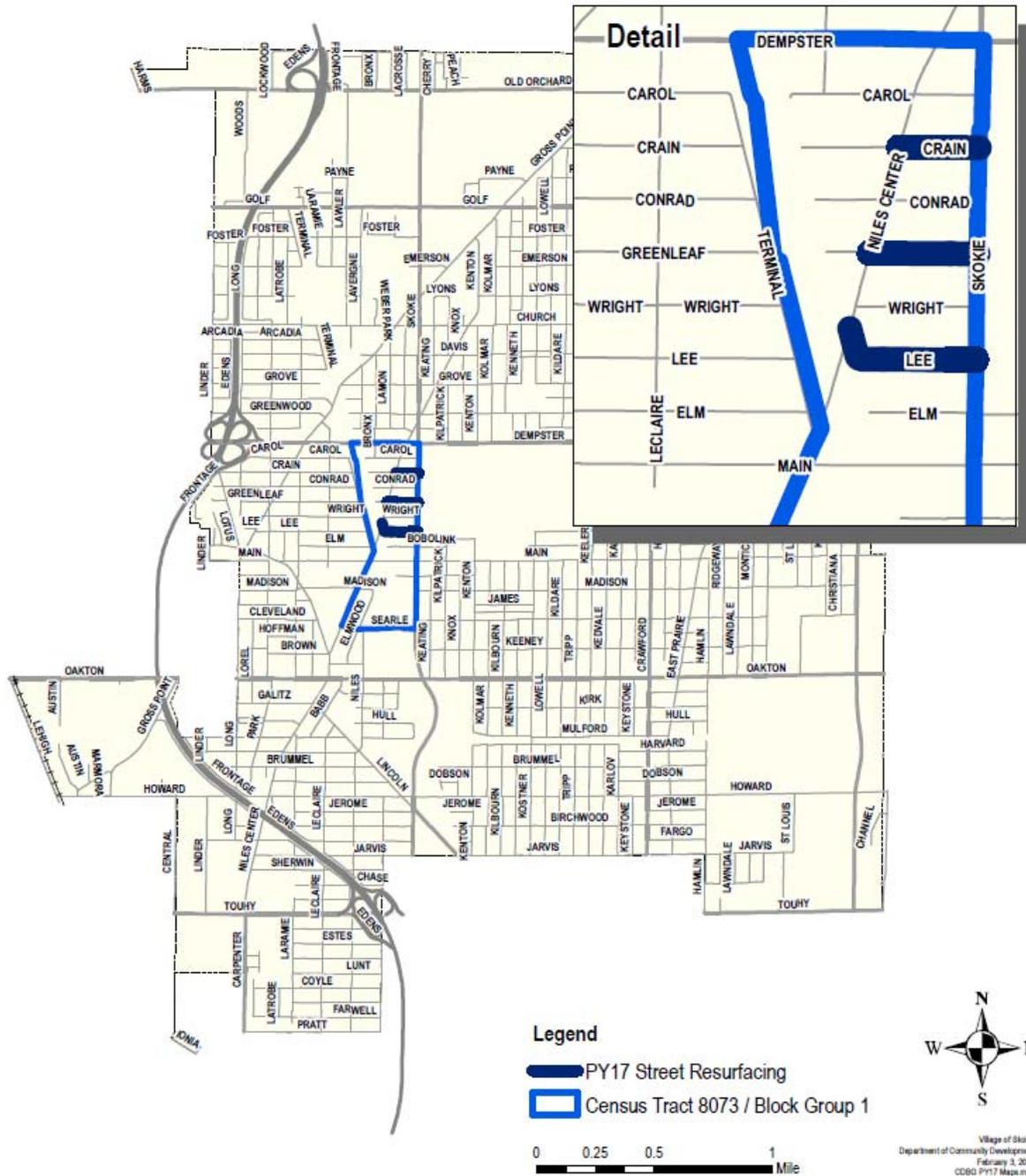
Certain widespread activities or projects are difficult to trace the benefit to specific individuals (limited clientele) who are low/moderate-income. The Code of Federal Regulations (CFR) accounts for this difficulty in 24 CFR 570.208 (a)(1)(ii) allowing area-wide benefits to low/moderate-income persons. Under this rule, the activity must occur in the highest quartile of Skokie Census Block Groups by concentration of low/moderate-income persons. The areas are shaded and identified in the *Low/Moderate-Income Eligible Areas Map* provided in section SP-10 Geographic Priorities. The street resurfacing project for Program Year 2017 is illustrated in the *Low-Income Area Infrastructure Project Map* on the following page. Under this program, a deteriorated Lee Street (a street rating of 40 out of 100), a deteriorated Greenleaf Street (a street rating of 30 out of 100), and a deteriorated Crain Street (a street rating of 40 out of 100), all between Skokie Boulevard and Niles Center Road, will be resurfaced in U.S. Census Block Group 8073-1 (a 70.47% low/moderate-income neighborhood). Skokie is an “exception community”³, where Census Block Groups in Skokie with low/moderate-income population percentages as low as 38.92% are eligible to receive CDBG funding for public infrastructure improvement projects.

Additionally, the *Limited Clientele Projects Map* on the second page that follows this page, identifies the general locations of public facility improvements that will benefit a limited clientele. These activities provide benefits to a specific group of beneficiaries rather than to all residents of a particular neighborhood or area.

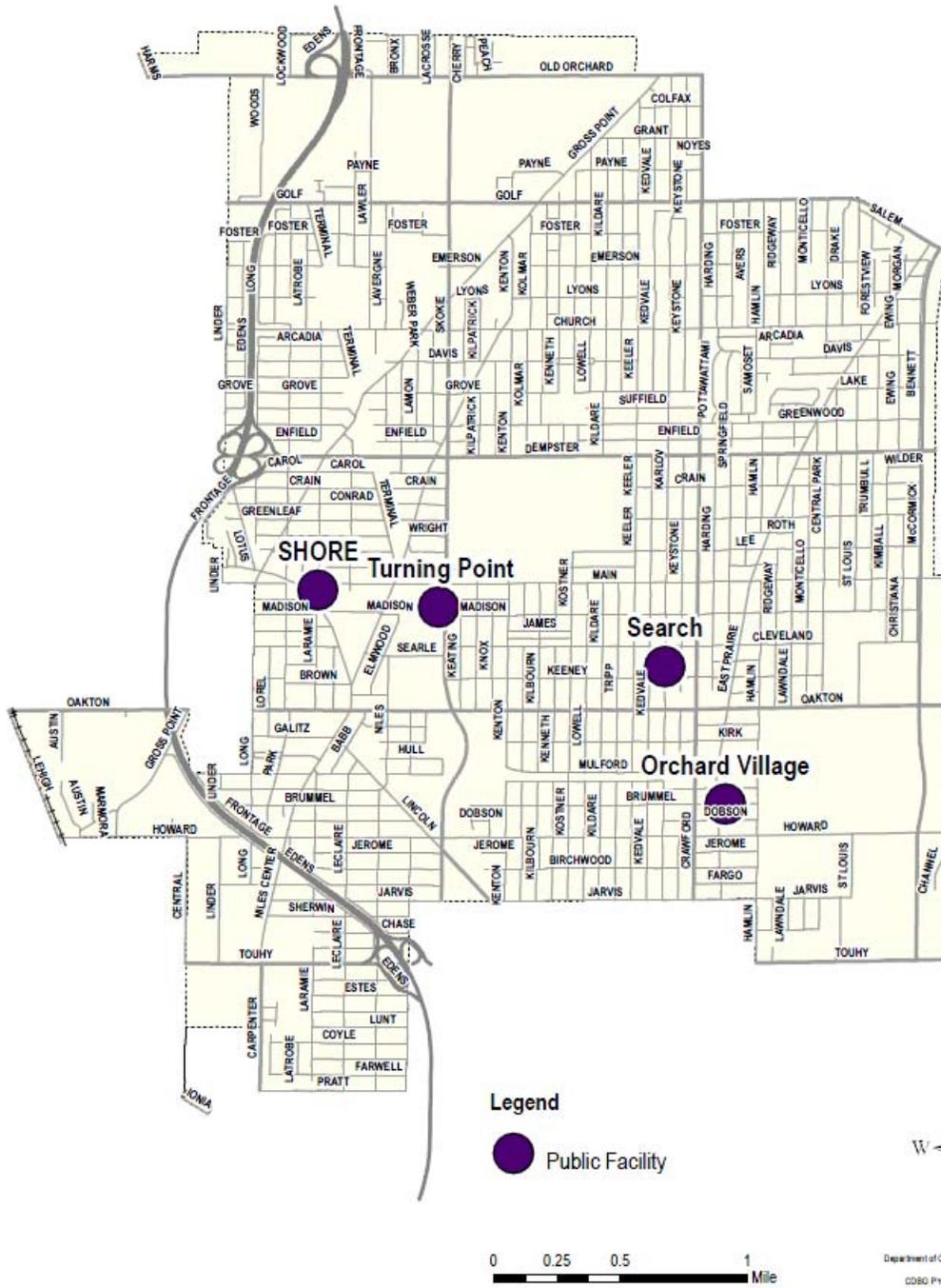
³ <https://www.hudexchange.info/manage-a-program/acs-low-mod-summary-data-exception-grantees/>

Low-Income Area Infrastructure Project Map – Census Block Group 8073-1 Detail

Village of Skokie
PY17 (FY18) CDBG Infrastructure Location Map



Village of Skokie PY17 (FY18) CDBG Public Facilities Location Map



Discussion

Census Block Group 8073-1 (with 70.47% of its population comprised of low/moderate-income residents) is eligible to receive CDBG funding for street resurfacing. Approximately 43% of the total \$542,277 budget for Program Year 2017 will be dedicated to improving this low/moderate-income area. Census Block Group 8073-1 is bound by Dempster Street to the north, Cleveland Street to the south, Niles Center Road and Terminal Avenue to the west, and Skokie Boulevard to the east.

The public facility improvements will benefit limited clientele Village-wide, rather than to all residents of a particular neighborhood or area.

The remaining funding will be provided to public services and program administration activities, maximizing their 15% and 20% funding caps, respectively.

AP-55 Affordable Housing – 91.220(g)

Introduction

There are a number of housing initiatives that will be funded during Program Year 2017 to support homeless, non-homeless, and special-needs residents who are in need of safe and affordable housing. The programs that are expected to impact the most persons or households are the Home Improvement Program and group homes (also known as CILAs).

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless (Home Improvement Program)	15
Special-Needs (Search, Orchard Village)	2
Total	17

Table 57 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	17
Acquisition of Existing Units	0
Total	17

Table 58 - One Year Goals for Affordable Housing by Support Type

Discussion

Skokie residents will benefit from CDBG funding in other ways, including hundreds of nights of service for homeless and runaway youth, with services and shelters in Park Ridge and other nearby North Shore locations.

AP-60 Public Housing – 91.220(h)

Introduction

The Housing Authority of Cook County (HACC) provides low/moderate-income housing services to Village residents by operating the 126-unit Armond King Apartments at 9238 Gross Point Road in Skokie and administering the Housing Choice Voucher program.

Actions planned during the next year to address the needs to public housing

In fall 2015, the HACC began remodeling the private units, interior common areas, building exterior, and grounds of the Armond King Apartments. Multiple units were converted to accommodate disabled and sensory-impaired residents, including the conversion of 27 existing units to Uniform Federal Accessibility Standards (UFAS).

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The HACC has a community room, kitchen, and library for the residents to be involved in social, recreational, and/or personal enrichment activities. There is a large Russian population, so information is available in English and Russian. The on-staff Asset Manager is a resource for the residents as well.

Housing Choice Voucher Program participants have the opportunity to become future homeowners. Per the HACC's website (<http://thehacc.org/hcv/family-self-sufficiency-and-home-ownership/>):

REALIZE THE AMERICAN DREAM OF HOME OWNERSHIP

For most Americans, purchasing a home is the largest single investment they will ever make. Owning a home is a way to achieve economic self-sufficiency. When you own and properly maintain your home, you can be sure that you and your family will always have a decent, safe and sanitary place to live.

Your voucher can make owning a home affordable. Prepare now for home ownership: Set up and maintain a budget, live within your means, clean up your credit and save regularly.

GETTING STARTED

The Home ownership Option is intended for all eligible Housing Choice Voucher Program participants and you will receive all pertinent information when you engage our staff.

If you currently have a Housing Choice Voucher, your dream of home ownership is now within your reach. Please contact one of our [Family Self-Sufficiency] FSS and Home Ownership Coordinators ... to get started.

Homeownership Program

Serving Suburban Cook County

Eligibility Requirements

- Must be a first time homebuyer
- Have a gross annual income of at least \$17,160, not including welfare assistance. (Excluding elderly and disabled families.)
- Be continuously employed for 2 years. (Excludes elderly and disabled.)
- Not owe any debt to the HACC or any other Housing Authority.
- Attend a HACC Homeownership briefing
- Attend A HUD approved homeownership counseling session, which includes budgeting and credit counseling.
- Have at least 1% of the cost of down-payment.

For More information:
 Email: homeownership@thehacc.org
 Call: (312) 542-4728



Building Communities. Creating Partnerships. Shaping Futures....since 1946

Alternate Source:

<http://thehacc.org/wp-content/uploads/2012/10/Home-Ownership-Brochure-PDF-download.pdf>

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The HACC is not designated as troubled.

Discussion

The Village researched the homeownership program to understand how the program may benefit Housing Choice Voucher holders who live in Skokie.

Only active Housing Choice Voucher families are eligible to participate in the homeownership program, as long as they have completed an initial one-year lease term. Families on the waiting list do not qualify for the program.

In general, the home must be located within the HACC’s jurisdiction. The family may purchase a home in a jurisdiction other than Cook County, provided the housing authority in the receiving jurisdiction operates a homeownership program for which the homeownership applicant qualifies.

The HACC provides information about the program to Housing Choice Voucher participants. Interested participants are invited to attend a homeownership orientation information session to learn about the eligibility requirements. Eligible participants choose their own real estate agents when the HACC approves them to begin the home buying process.

The total Housing Choice Voucher count remains the same; however, the “rental” voucher is converted to a “homeownership” voucher.

The Director of Human Services with the HACC oversees the homeownership program.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Village staff and public services providers will assist homeless and other special needs populations as needed.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Village Social Worker and other Human Services, Public Safety, and Public Works personnel will reach out to unsheltered homeless on an as-needed basis. The Homeless Protocol, established in 2014, will be followed, and care packages will be made available. Referrals to supporting services will be provided to interested homeless individuals, couples, and families.

Addressing the emergency shelter and transitional housing needs of homeless persons

The Human Services Division will follow the Homeless Protocol. In addition, any individuals, families, families with children, veterans and their families, and unaccompanied youth, including those who are living with family or friends, will be assisted by the Human Services Division staff to find shelter and support services that will help them ultimately find permanent housing.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The Human Services Division will work with the Alliance to End Homelessness in Suburban Cook County and other services providers to help the homeless population make the transition to permanent housing and independent living, including shortening the duration of homelessness, facilitating access to affordable housing, and preventing the recurrence of homelessness.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The Human Services Division will work with local and regional service providers and local school districts to address issues such as homelessness prevention and the needs of the special needs population, including housing, health, social, employment, education, and youth services.

Discussion

Village staff will continue to monitor the homeless and special needs populations on their needs, and amend the Homeless Protocol or other administrative policies when necessary.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

The housing market and inventory of conditions in Skokie provide a number of constraints to the provision of affordable housing, which include the following:

1. **Availability of Land.** There is virtually no land available for new housing development.
2. **Cost of Housing.** Aside from persons receiving housing subsidies, many low-income residents are paying in excess of what is considered affordable for their income range.
3. **Utilization of Zoning Allowances.** The Village of Skokie Zoning Ordinance accommodates increased densities for housing for the elderly and the disabled, has progressive group home and community live-in residence provisions, and offers density bonuses for the creation of low-income housing units for Planned Developments; however, there are limited opportunities for the type of dense, multifamily housing that may begin to address the housing needs of low/moderate-income, non-elderly and family households.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

In July 2015, the Village worked with the Regional Transportation Authority (RTA) and an Urban Land Institute (ULI) developer panel on the issues and opportunities in the neighborhoods within 2,000 feet of the Oakton-Skokie CTA Station, including all or portions of three of the Census Block Groups that have $\geq 51\%$ low/moderate-income residents. The outcome of this effort included goals, objectives, and strategies for reinvesting in Skokie Boulevard and the neighborhoods. Issues to consider include:

Skokie Boulevard

- Consider workforce or blended affordable/tax credit housing along the Skokie Boulevard corridor to encourage multifamily housing
- Encourage mixed-use developments south of Madison Street, while staying open/receptive to other commercial development opportunities.

Winnebago Park and Tecumseh Park Neighborhoods

- Encourage the rehabilitation of the 2, 3, and 4-flats, as the housing stock is solid
- Seek out or solicit developers to acquire multiple apartment buildings and offer a master lease to incoming international IS+TP companies. A master lease can accommodate new employees looking for housing near work, and this concept will encourage the rehabilitation and upkeep of multiple properties in these neighborhoods.

R5 Transit Area Housing Zoning Regulations

- Adopt the draft R5 zoning district regulations to increase the allowable density in existing multifamily neighborhoods

Oakton Street Corridor (from CTA Station to Floral Avenue)

- Focus on attracting multifamily apartment or mixed-use development at each end of the corridor to create gateways and a walkable Transit-Oriented Development (TOD) district along Oakton Street. The Crafty Beaver site has the greatest redevelopment opportunity in the Downtown area.

St. Peter School Site (Lincoln Avenue and Niles Center Road)

- Consider encouraging the archdiocese to issue a request for qualifications (RFQ) to solicit interest in rehabilitating part of the existing school site to be loft-style rental apartments.

Discussion regarding tax policies affecting land, fees, and charges are expected to remain unchanged; however, these items and policies affecting the return on residential investment may be considered in future program years.

Discussion

The Village will continue to support local organizations in their efforts to maintain or create affordable units for existing and future Skokie residents, including the conversion of units to eliminate barriers to ADA-accessibility.

AP-85 Other Actions – 91.220(k)

Introduction

The following actions will be undertaken by the Village in an attempt to identify obstacles to meeting underserved needs and propose actions to overcome those obstacles, foster and maintain affordable housing, evaluate and reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure, and enhance coordination.

Actions planned to address obstacles to meeting underserved needs

The Village plans to fairly distribute CDBG funding to organizations who will attempt to address the obstacles in meeting the underserved needs of the community.

Actions planned to foster and maintain affordable housing

In addition to funding the Home Improvement Program with CDBG funding, on May 1, 2016, the Economic Development and Property Standards Divisions of the Department of Community Development increased the limits on the Home Improvement Program to \$12,000 for all repair, maintenance, and emergency improvement needs. In addition, the payback terms of the 15-year agreements changed to 100% payback for the first 5 years, then drop 10% each year for the next 10 years. Finally, Village staff will monitor the interest terms of the moderate-income interest payments, and consider making amendments to the program should monthly interest payments become the new normal with local financial institutions.

Other projects and activities planned to foster and maintain affordable housing for Program Year 2017 include exterior improvements to two group homes (CILAs), and funding staff support services for hundreds of nights of care for neglected and runaway youth.

In 2017 the Village will continue working toward addressing the issues and implementing the opportunities identified in the Urban Land Institute (ULI) developer panel summary report.

Actions planned to reduce lead-based paint hazards

The current understanding of the Skokie Health Department as it pertains to high BLLs in children are cultural practices or lead sources outside of Skokie, and not the paint found in Skokie homes. The Skokie Health Department will continue to monitor the LBP issue, and if there is a case for further action, the existing procedures will be reviewed and amended as needed. In the interim, the Skokie Health Department plans to educate residents on potential sources of lead, such as the eyeliner known as “Kohl” or “Surma” which is applied to infants in certain immigrant communities.

In addition, the Property Standards Division will continue to monitor lead levels in homes participating in the Home Improvement Program where paint disturbance will occur or there are deteriorating paint conditions.

Actions planned to reduce the number of poverty-level families

The Village will work toward maintaining or increasing affordable housing, providing a stable base environment from which to work. In addition, the Village’s Economic Development Division is making strides to grow the Village’s economy by working to redevelop vacant properties and commercial spaces, attracting new businesses to Skokie, and growing the Nanotechnology Education, Employment, and Economic Development Initiative (NE3I) to train prospective technicians in the field of nanotechnology, provide internships as part of their education, and awarding certificates at the end of their two years of post-secondary education.

Most if not all the economic development activities will be accomplished by utilizing several funding sources including the Village’s Economic Development Fund, tax increment finance (TIF), and local funding, with little to no CDBG funding.

Actions planned to develop institutional structure

Village staff will provide technical assistance to subrecipients throughout the program year, including on-site pre-construction meetings, quarterly reporting assistance, and on-site or desktop monitoring.

Since the Village's 2014 HUD monitoring visit, policies and procedures related to grant management will continue to be reviewed, updated as needed, and documented in the CDBG procedures manual. CDBG administration staff will continue to look for operational efficiencies and attend relevant training and conferences.

Actions planned to enhance coordination between public and private housing and social service agencies

In addition to the aforementioned technical assistance and monitoring activities, Economic Development, Public Health, and Human Services staff will continue to collaborate with each other and reach out to housing and social services agencies as needed.

Discussion

The Village is committed to making Skokie a better place to live, work, and play for all residents, workers, and employers. The activities listed above will enhance this effort for low/moderate-income residents, households, and neighborhoods.

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction

Economic Development Division staff is responsible for ensuring program compliance, including plan preparation, administration, and reporting.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table (Table 55 – Project Information). The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$7,878
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	0
5. The amount of income from float-funded activities	0
Total Program Income	\$7,878

Other CDBG Requirements

1. The amount of urgent need activities	0
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Discussion

The Village's program income is generated by sales of homes improved or repaired through the Home Improvement Program and are sold within 15 years of their improvement or repair. This funding will continue to be repurposed in the CDBG program, and the new procedures regarding the administration of the program will be followed once they are put into place.

Appendix - Alternate/Local Data Sources

1	Data Source Name Point in Time Count 2013
	List the name of the organization or individual who originated the data set. Alliance to End Homelessness in Suburban Cook County
	Provide a brief summary of the data set. Point-in-Time (PIT) for all of suburban Cook County
	What was the purpose for developing this data set? To document the number of homeless and the types homeless persons
	How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population? It documents all of suburban Cook County area covered by the Continuum of Care
	What time period (provide the year, and optionally month, or month and day) is covered by this data set? January 2013 (with some non-PIT updates in November 2014)
	What is the status of the data set (complete, in progress, or planned)? Complete
2	Data Source Name 2007-2011 American Community Survey (ACS)
	List the name of the organization or individual who originated the data set. United States Census Bureau
	Provide a brief summary of the data set. Five-year averages of demographic data, including years 2007, 2008, 2009, 2010, and 2011
	What was the purpose for developing this data set? To understand the population and economic characteristics of Skokie, Illinois, and United States
	How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population? Village-wide and Census Block Group data for the Village of Skokie, plus overall data for the State of Illinois and the United States
	What time period (provide the year, and optionally month, or month and day) is covered by this data set? 2007-2011
	What is the status of the data set (complete, in progress, or planned)? Complete
3	Data Source Name Housing Authority of Cook County (HACC), Village- and County-wide data
	List the name of the organization or individual who originated the data set. HACC
	Provide a brief summary of the data set. Public housing and Housing Choice Voucher data for the Village of Skokie and Cook County
	What was the purpose for developing this data set? To understand the demographic characteristics of public housing and Housing Choice Vouchers
	How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population? Village-wide and County-wide
	What time period (provide the year, and optionally month, or month and day) is covered by this data set? Current as of October 2014
	What is the status of the data set (complete, in progress, or planned)? Complete

4	Data Source Name Illinois Department of Public Health Blood Lead Levels
	List the name of the organization or individual who originated the data set. Illinois Department of Public Health
	Provide a brief summary of the data set. Blood Lead Levels (BLLs) for Skokie children
	What was the purpose for developing this data set? To understand number of children with BLLs of 5-9 micrograms per deciliter and 10 micrograms per deciliter
	How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population? The data is State-wide; however, only the Skokie data was analyzed
	What time period (provide the year, and optionally month, or month and day) is covered by this data set? 2010 through 2014
	What is the status of the data set (complete, in progress, or planned)? Complete
	5
Data Source Name Low-Income Data by Census Block Group (ACS_2006_lowmod_blockgroup_il_2014.xlsx)	
List the name of the organization or individual who originated the data set. HUD	
Provide a brief summary of the data set. Percentage of low-income residents per Census Block Group	
What was the purpose for developing this data set? To determine low/moderate-income areas eligible for CDBG funding	
How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population? Village-wide, broken down to the Census Block Group level	
What time period (provide the year, and optionally month, or month and day) is covered by this data set? 2006-2010 ACS	
What is the status of the data set (complete, in progress, or planned)? Complete	