

**SHENANDOAH POLICE DEPARTMENT**  
**WRECKER OPERATOR LICENSE APPLICATION CHECKLIST**

Name of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Business Telephone #: \_\_\_\_\_ Fax: \_\_\_\_\_

*Wrecker Operator Application Documents:*

	YES	NO
1. Completed Application Form	<input type="checkbox"/>	<input type="checkbox"/>
2. Signed and Notarized CH/DH Disclosure and Operator's Agreement	<input type="checkbox"/>	<input type="checkbox"/>
3. Signed Criminal Warning	<input type="checkbox"/>	<input type="checkbox"/>
4. Signed Solicitation without a Permit	<input type="checkbox"/>	<input type="checkbox"/>
5. Photocopy of Texas Driver's License	<input type="checkbox"/>	<input type="checkbox"/>
6. Photocopy of TDLR Incident Management Towing Operator's License	<input type="checkbox"/>	<input type="checkbox"/>
7. Proof of Financial Responsibility	<input type="checkbox"/>	<input type="checkbox"/>
8. License Fee Paid	<input type="checkbox"/>	<input type="checkbox"/>

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**(For Office Use Only)**

Documentation Submitted on: \_\_\_\_\_

License Renewal date: \_\_\_\_\_

Approved By: \_\_\_\_\_

Texas Driver's License Check: \_\_\_\_\_

Criminal History Check: \_\_\_\_\_

TDLR Check: \_\_\_\_\_

Notes: \_\_\_\_\_

**SHENANDOAH POLICE DEPARTMENT**  
**WRECKER OPERATOR'S LICENSE APPLICATION**  
**EVERY DRIVER MUST COMPLETE THIS FORM**

**INDIVIDUAL INFORMATION**

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone #: \_\_\_\_\_

Are you a U.S. Citizen?     Yes     No

How long have you lived in the U.S.? \_\_\_\_\_ Years \_\_\_\_\_ Months

If you are not a U.S. Citizen, in which country were you born? \_\_\_\_\_

**EMPLOYER INFORMATION**

Employer's Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

**PERSONAL INFORMATION**

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Height: \_\_\_\_\_ Weight: \_\_\_\_\_

Race: \_\_\_\_\_ Eyes: \_\_\_\_\_ Hair: \_\_\_\_\_     Male     Female

Complexion: \_\_\_\_\_ Scars/Distinguishing Marks: \_\_\_\_\_

Impairments: \_\_\_\_\_

Have you **EVER** been convicted of a felony: \_\_\_\_\_ (DO NOT include traffic violations)

If yes, explain: \_\_\_\_\_

\_\_\_\_\_

Have you **EVER** been convicted of a misdemeanor: \_\_\_\_\_ (DO NOT include traffic violations)

If yes, explain: \_\_\_\_\_

\_\_\_\_\_

List **ANY** and **ALL** moving violations in the last three (3) years. Provide a detailed explanation of each.

\_\_\_\_\_

\_\_\_\_\_

Driver's License Number: \_\_\_\_\_ State: \_\_\_\_\_ Date of Expiration: \_\_\_\_\_

**SHENANDOAH POLICE DEPARTMENT**  
**WRECKER OPERATOR'S LICENSE APPLICATION**

**Criminal History / Driving History Disclosure & Operator's Agreement**

Pursuant to the City of Shenandoah Code of Ordinances Section 82-93 (a);

*"The Police Chief shall make, or cause to be made, an investigation of the character of the applicant for a wrecker operator's license required by this division as may be deemed consistent and judicious, and shall determine if the applicant is fit and proper to drive and operate and auto wrecker within the city in a manner consistent with the welfare of the citizenry of the city."*

**\*ALL WRECKER OPERATOR'S LICENSE APPLICANTS WILL BE SUBJECT TO AN INVESTIGATION OF THEIR CRIMINAL AND DRIVING HISTORY.**

**READ AND INITIAL AFTER EACH SECTION**

By signing this Criminal History / Driving History Disclosure & Operator's Agreement, I authorize the Shenandoah Police Department to inquire, electronically, into my criminal and driving history. \_\_\_\_\_

By signing this Criminal History / Driving History Disclosure & Operator's Agreement, I understand that I may be denied a City of Shenandoah wrecker operator's license based upon the results of the inquiry into my driving history, and / or my criminal history, and / or at the discretion of the Chief of Police, who shall have ultimate wrecker operator's license granting authority. I further understand that this agreement with the City of Shenandoah does not affect my licensing with any other municipality with the county (Montgomery, Texas) or any other jurisdiction where I have been permitted to conduct lawful vehicle tows. \_\_\_\_\_

By signing this Criminal History / Driving History Disclosure and Operator's Agreement, I understand that upon each wrecker operator's license renewal and / or re-application, I authorize the Shenandoah Police Department to inquire, electronically, into my criminal and driving history as recorded, and based upon the results of the inquiry into my criminal history and / or at the discretion of the Chief of Police, who shall have ultimate wrecker operator's license granting authority, I may be denied a City of Shenandoah wrecker operator's license. \_\_\_\_\_

By signing this Criminal History / Driving History Disclosure and Operator's Agreement, I understand that the Chief of Police of the City of Shenandoah retains authority, in the interest of the public safety and the good of the community, to revoke my wrecker operator's license at any time for cause as expressed in Section 82-98 of the City of Shenandoah Code of Ordinances, which states;

*"A license issued under the provisions of this division may be denied, suspended, canceled, or revoked by order of the Police Chief for any of the following reasons:"*

- (1) The applicant or licensee has not been in compliance with the requirement of this article at any time since the license was issued;*
- (2) The applicant or licensee committed any violation of state law regulating auto wreckers;*
- (3) The applicant or licensee committed any violation of the ordinances regulating auto wreckers;*
- (4) The applicant or licensee violated any rules or regulations issued by authority of the police chief;*
- (5) The applicant or licensee had more than two at-fault accidents within the last three years;*
- (6) The applicant or licensee had more than four convictions for moving violations under the motor vehicle traffic laws of the state within the last three years;*
- (7) The applicant or licensee knowingly supplied false or incomplete information to obtain or maintain a license; or*

(8) *The applicant or licensee has been convicted of a felony within the last three years, placed on probation or convicted of a crime of moral turpitude within the last ten years.* \_\_\_\_\_

**APPEAL PROCESS**

By signing this Criminal History Disclosure and Operator’s Agreement, I understand that I have the right of appeal as denoted in the City of Shenandoah Code of Ordinances, Section 82-99, which states;

*“If the Police Chief finds that an applicant for a permit under this division is unfit to hold a wrecker operator’s license, the applicant for such license shall have the right to appeal to the city council within ten days, which appeal shall be perfected by delivering in writing five copies of such appeal to the city council, stating that an appeal from the decision of the Police Chief is desired and the facts regarding such appeal. The city council shall schedule a hearing as soon as practicable after receiving such notice of appeal; grant a hearing on such appeal; and after the hearing of the appeal, shall, within a period of five days, sustain or reverse the decision of the Police Chief. If an appeal is not taken from the findings made by the Police Chief within such ten-day period, the decision of the Police Chief shall be final; otherwise, the decision of the city council shall become final.”* \_\_\_\_\_

I, \_\_\_\_\_, have read and do understand this Criminal History / Driving History Disclosure & Operator’s Agreement and further pledge to uphold and adhere to all the terms of the agreement for as long as I hold a wrecker operator’s license issued by the City of Shenandoah, Montgomery County, Texas.

\_\_\_\_\_  
**PRINTED NAME (Affiant)**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**SIGNATURE**

Sworn To and subscribed before me by affiant on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
**NOTARY**

**TEXAS PENAL CODE 38.15.**

**INTERFERENCE WITH PUBLIC DUTIES.**

(a) A person commits an offense if the person with criminal negligence interrupts, disrupts, impedes, or otherwise interferes with:

- (1) a peace officer, while the peace officer is performing a duty or exercising authority imposed or granted by law;
- (2) a person who is employed to provide emergency medical services including the transportation of ill or injured persons while the person is performing that duty;
- (3) a fire fighter, while the fire fighter is fighting fire or investigation the cause of a fire;
- (4) an animal under the supervision of a peace officer, corrections officer, or jailer, if the person knows the animal is being used for law enforcement, corrections, prison or jail security, or investigative purposes;
- (5) the transmission of a communication over a citizen's band radio channel, the purpose of which communication is to inform or inquire about an emergency;
- (6) an officer with responsibility for animal control in a county or municipality, while the officer is performing a duty or exercising authority imposed or granted under Chapter 821 or 822, Health and Safety Code; or
- (7) a person who:
  - (A) has responsibility for assessing, enacting, or enforcing public health, environmental, radiation, or safety measures for the state or a county or municipality;
  - (B) is investigation a particular site as part of the person's responsibilities under Paragraph A;
  - (C) is acting in accordance with policies and procedures related to the safety and security of the site described by Paragraph B; and
  - (D) is performing a duty or exercising authority imposed or granted under the Agriculture Code, Health and Safety Code, Occupations Code, or Water Code.

**(b) An offense under this section is a CLASS B MISDEMEANOR.**

BY SIGNING THIS YOU ARE AWARE THAT VIOLATORS COULD BE ARRESTED

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TOW OPERATOR

## **SOLICITATION WITHOUT A PERMIT**

### **Section 18-31. – Definitions**

Solicitation, soliciting, solicited or any other form of the word solicit shall mean the act of asking, begging, pleading, or communicating in any other such manner, whether orally, by written and/or printed material including, but not limited to, handbills or leaflets, hand signing or by any other method, direct or implied, by an individual or group of individuals for the purpose of educating, promoting, receiving or obtaining money, alms, gifts or items of value, real or intrinsic for said individual or group of individuals, or for-profit organization, a non-profit organization, joint venture, joint stock company, partnership, club, company, corporation, business trust, establishment, religious institution or religion, association or any other organization or affiliate thereof.

### **Section 18-32. – Definitions**

It shall be unlawful for any itinerant vendor, merchant, or peddler, or any person as agent, employee or servant of any such vendor, merchant or peddler, to sell, offer or exhibit for the purpose of taking order for sale thereof, any goods, wares, services, merchandise or other personal property at any location in the city without having complied with the provisions of this article.

### **Section 18-37. – Conditions**

- (a) It shall be unlawful for any person to solicit within the city without first obtaining a permit from the Special Services Division of the Shenandoah Police Department.
- (b) It shall be unlawful to solicit in the public right-of-way and/or roadway.
- (c) It shall be unlawful for a person younger than 18 years to solicit under this article.
- (d) It shall be unlawful for any person to cause a child ten years of age or younger to solicit, except for non-profit organizations (i.e. Girls Scouts, etc.). For purposes of this section, the term “cause” shall mean to aid, direct, hire, encourage, permit or allow.
- (e) All sales must be in private property and not located on any roadway.