

# COUNCIL MONTHLY REPORT



DEPARTMENT: FINANCE

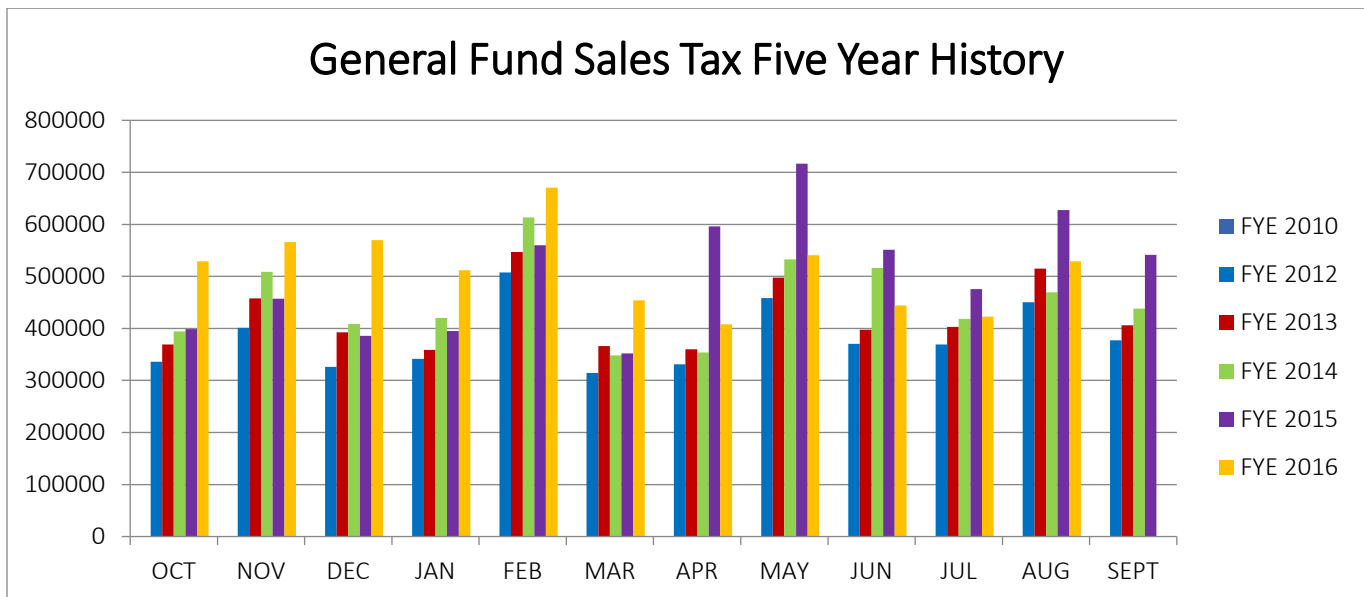
MONTH: JULY 2016

## REVENUE

Sales tax receipts received in June, reported in August, are down 16% over the same month in 2015. The table below shows a comparison of sales tax receipts over five years: FY 2011-2012 to FY 2015-2016. Decreases from the previous year are shown in red.

| General Fund Sales Tax - 5 Year Comparison |                           |                           |                           |                           |                           |
|--|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
|  | Sales Tax<br>FY 2011-2012 | Sales Tax<br>FY 2012-2013 | Sales Tax<br>FY 2013-2014 | Sales Tax<br>FY 2014-2015 | Sales Tax<br>FY 2015-2016 |
| OCT  | 335,941.10                | 369,391.25                | 394,342.33                | 398,463.01                | 529,234.52                |
| NOV  | 401,363.89                | 457,850.00                | 508,617.69                | 456,877.76                | 566,140.52                |
| DEC  | 325,973.71                | 392,284.71                | 408,659.61                | 385,601.00                | 569,854.76                |
| JAN  | 341,632.69                | 358,544.76                | 420,523.80                | 395,068.35                | 511,995.45                |
| FEB  | 507,880.23                | 546,714.39                | 613,223.58                | 559,795.01                | 670,777.67                |
| MAR  | 314,160.92                | 366,007.27                | 348,002.56                | 351,977.96                | 453,860.55                |
| APR  | 331,142.00                | 360,029.06                | 353,675.15                | 596,287.50                | 407,769.31                |
| MAY  | 458,102.64                | 497,834.09                | 532,982.48                | 716,952.48                | 540,870.98                |
| JUN  | 370,140.70                | 397,331.40                | 515,915.97                | 551,161.85                | 444,484.92                |
| JUL  | 369,186.72                | 403,084.53                | 418,467.34                | 475,396.14                | 422,558.02                |
| AUG  | 450,124.00                | 514,693.41                | 469,711.82                | 627,396.71                | 528,924.55                |
| SEPT                                       | 377,431.82                | 406,130.59                | 437,844.65                | 541,138.70                |                           |
| <b>TOTAL</b>                               | <b>4,583,080.42</b>       | <b>5,069,895.46</b>       | <b>5,421,966.98</b>       | <b>6,056,116.47</b>       | <b>5,646,471.25</b>       |

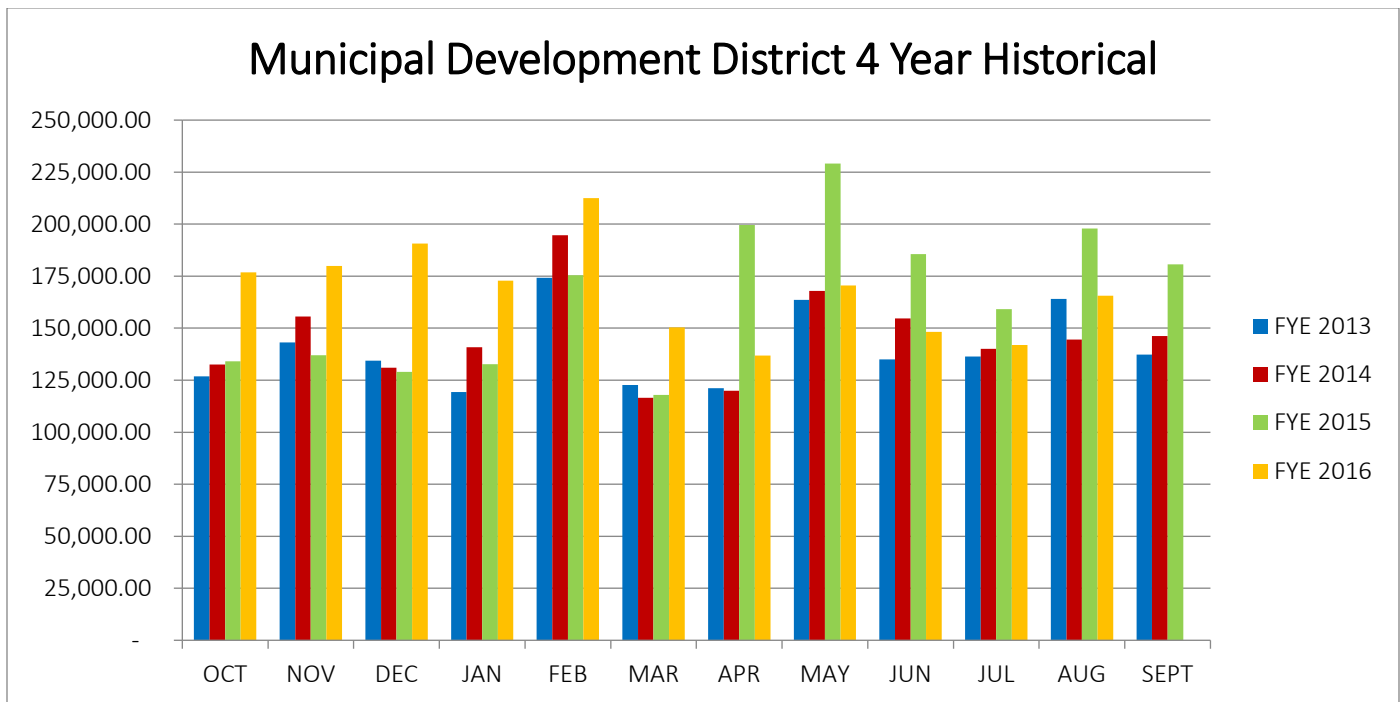
The chart below plots a five year history of sales tax revenue from the 2011-2012 fiscal year to the current fiscal year.



For the Shenandoah Municipal Development District (MDD) sales tax receipts received in June, reported in August are down 19.50% over the same month in 2015. The table below shows a four year history. Decreases from the previous year are shown in red.

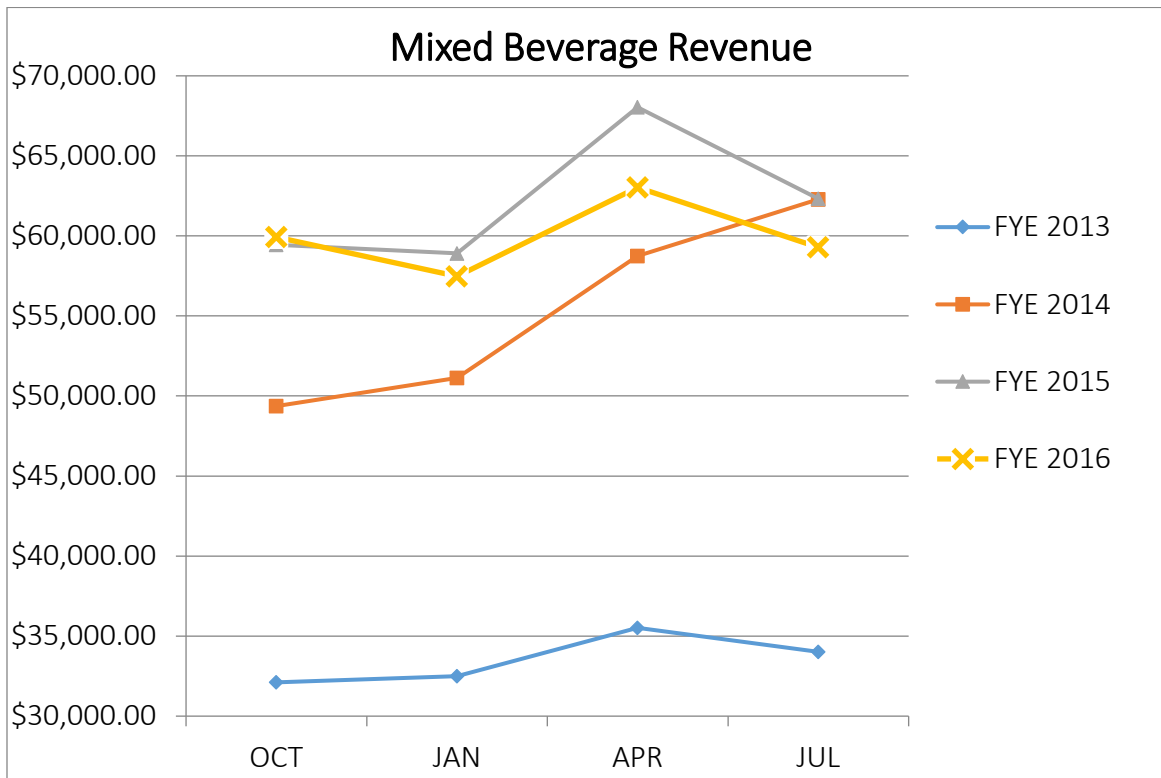
| <b>Municipal Development District Sales Tax Report</b> |                                   |                                   |                                   |                                   |
|--|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|
|  | <b>Sales Tax<br/>FY 2012-2013</b> | <b>Sales Tax<br/>FY 2013-2014</b> | <b>Sales Tax<br/>FY 2014-2015</b> | <b>Sales Tax<br/>FY 2015-2016</b> |
| OCT  | 126,891.50                        | 132,531.91                        | 134,121.98                        | 176,792.05                        |
| NOV  | 143,100.77                        | 155,593.35                        | 137,039.48                        | 179,873.46                        |
| DEC  | 134,331.77                        | 130,963.08                        | 129,069.45                        | 190,743.79                        |
| JAN  | 119,334.34                        | 140,870.35                        | 132,715.53                        | 172,779.54                        |
| FEB  | 174,244.21                        | 194,711.99                        | 175,420.84                        | 212,442.67                        |
| MAR  | 122,620.90                        | 116,577.23                        | 117,910.59                        | 150,369.51                        |
| APR  | 121,105.17                        | 119,859.74                        | 199,614.21                        | 136,812.78                        |
| MAY  | 163,670.43                        | 167,939.73                        | 229,109.08                        | 170,507.99                        |
| JUN  | 134,934.74                        | 154,665.14                        | 185,611.00                        | 148,191.12                        |
| JUL  | 136,413.94                        | 140,109.37                        | 159,123.20                        | 141,933.67                        |
| AUG  | 164,059.76                        | 144,599.73                        | 197,857.45                        | 165,575.36                        |
| SEPT   | 137,281.10                        | 146,173.09                        | 180,695.27                        |                                   |
| <b>TOTAL</b>   | <b>1,677,988.63</b>               | <b>1,744,594.71</b>               | <b>1,797,592.81</b>               | <b>1,846,021.94</b>               |

The chart below plots a four year history of MDD sales tax revenue from the 2012-2013 fiscal year to the current fiscal year.



Mixed Beverage tax receipts received in July for April through June 2016 are detailed below. When looking at the historical data, the City received the lowest amount of tax revenue during FY 2012-2013 due to the adjustment in tax allocation by the state.

| <b>Mixed Beverage Revenue</b> |                     |                     |                     |                     |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|
|                               | <b>FY 2012-2013</b> | <b>FY 2013-2014</b> | <b>FY 2014-2015</b> | <b>FY 2015-2016</b> |
| OCT                           | \$32,110.43         | \$49,367.66         | \$59,453.27         | \$59,926.12         |
| JAN                           | \$32,504.04         | \$51,138.78         | \$58,912.43         | \$57,476.93         |
| APR                           | \$35,517.19         | \$58,740.02         | \$68,036.47         | \$63,028.71         |
| JUL                           | \$34,020.48         | \$62,287.56         | \$62,318.74         | \$59,294.13         |
| <b>Total</b>                  | <b>\$134,152.14</b> | <b>\$221,534.02</b> | <b>\$248,720.91</b> | <b>\$239,725.89</b> |

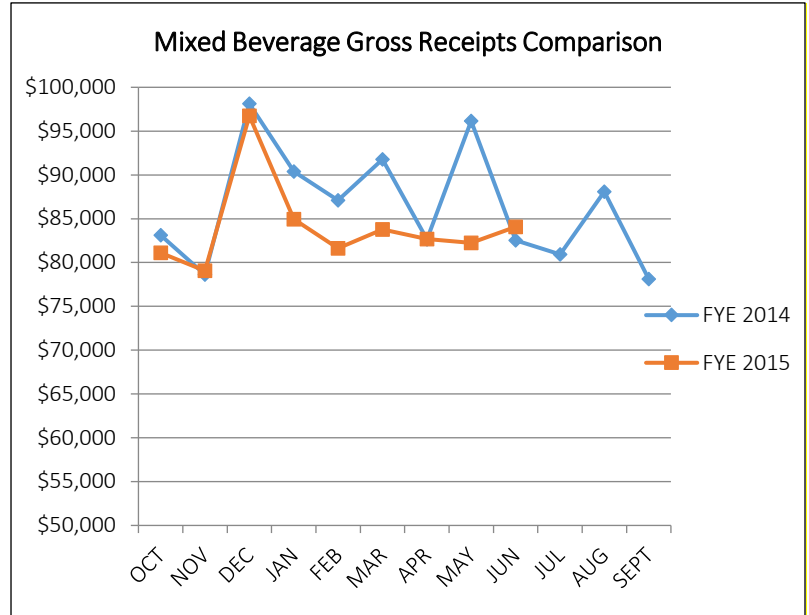


The State Comptroller will continue to publish Mixed Beverage Gross Receipts tax receipts for individual permit holders, however, it will not do the same for Mixed Beverage Sales tax receipts. Gross Receipts for June, reported in July, were \$84,078.05. The table shows that Twin Peaks receives a significant amount of mixed beverage sales receipts over the City's previous top producer, Pappadeaux Seafood. Out of the 24 restaurants listed, 14 had an increase over the same month last year.

| <b>Mixed Beverage Monthly Sales Revenue by Vendor</b> |                           |                    |                     |                           |                    |                     |
|---|---------------------------|--------------------|---------------------|---------------------------|--------------------|---------------------|
|   | <b>QUARTER 3 FYE 2015</b> |                    |                     | <b>QUARTER 3 FYE 2016</b> |                    |                     |
|   | <b>APR &amp; MAY</b>      | <b>JUN</b>         | <b>TOTAL</b>        | <b>APR &amp; MAY</b>      | <b>JUN</b>         | <b>TOTAL</b>        |
| <b>TWIN PEAKS</b>                                     | \$30,825.48               | \$13,925.07        | <b>\$44,750.55</b>  | \$28,247.93               | \$14,102.69        | <b>\$42,350.62</b>  |
| <b>PAPPADEAUX</b>                                     | \$17,975.69               | \$8,347.26         | <b>\$26,322.95</b>  | \$17,456.04               | \$8,629.93         | <b>\$26,085.97</b>  |
| <b>BJ'S</b>   | \$12,582.85               | \$5,944.70         | <b>\$18,527.55</b>  | \$10,937.00               | \$5,635.23         | <b>\$16,572.23</b>  |
| <b>GUADALAJARA</b>                                    | \$14,101.62               | \$6,032.41         | <b>\$20,134.03</b>  | \$13,413.32               | \$6,597.89         | <b>\$20,011.21</b>  |
| <b>BUFFALO WILD WINGS</b>                             | \$9,725.04                | \$4,372.48         | <b>\$14,097.52</b>  | \$8,589.32                | \$4,198.68         | <b>\$12,788.00</b>  |
| <b>MAIN EVENT</b>                                     | \$8,755.08                | \$4,982.45         | <b>\$13,737.53</b>  | \$8,874.61                | \$6,809.61         | <b>\$15,684.22</b>  |
| <b>LUPE TORTILLA</b>                                  | \$12,167.66               | \$5,384.52         | <b>\$17,552.18</b>  | \$11,868.77               | \$5,365.15         | <b>\$17,233.92</b>  |
| <b>CHUY'S</b>   | \$9,806.45                | \$5,392.29         | <b>\$15,198.74</b>  | \$8,964.19                | \$5,188.01         | <b>\$14,152.20</b>  |
| <b>SALTGRASS STEAKHOUSE #18</b>                       | \$7,176.96                | \$3,499.00         | <b>\$10,675.96</b>  | \$7,053.89                | \$3,502.49         | <b>\$10,556.38</b>  |
| <b>BOB'S STEAK &amp; CHOP HOUSE</b>                   | \$12,507.55               | \$6,045.27         | <b>\$18,552.82</b>  | \$10,162.42               | \$4,335.77         | <b>\$14,498.19</b>  |
| <b>BABIN'S SEAFOOD HOUSE # 3</b>                      | \$4,165.78                | \$1,908.76         | <b>\$6,074.54</b>   | \$4,051.62                | \$1,928.39         | <b>\$5,980.01</b>   |
| <b>FIELDING'S WOOD GRILL</b>                          | \$8,150.74                | \$3,587.31         | <b>\$11,738.05</b>  | \$7,714.50                | \$3,663.49         | <b>\$11,377.99</b>  |
| <b>HOOTERS</b>  | \$3,802.71                | \$1,641.09         | <b>\$5,443.80</b>   | \$3,459.00                | \$1,746.48         | <b>\$5,205.48</b>   |
| <b>OUTBACK STEAKHOUSE</b>                             | \$3,454.11                | \$1,880.08         | <b>\$5,334.19</b>   | \$2,625.93                | \$1,702.00         | <b>\$4,327.93</b>   |
| <b>BUCA DE BEPPO</b>                                  | \$2,984.37                | \$1,422.14         | <b>\$4,406.51</b>   | \$2,977.27                | \$1,277.48         | <b>\$4,254.75</b>   |
| <b>EL BOSQUE</b>                                      | \$2,955.49                | \$1,325.72         | <b>\$4,281.21</b>   | \$2,718.45                | \$1,208.68         | <b>\$3,927.13</b>   |
| <b>RED LOBSTER #6284</b>                              | \$2,492.19                | \$1,225.69         | <b>\$3,717.88</b>   | \$2,255.15                | \$1,283.38         | <b>\$3,538.53</b>   |
| <b>GURI DO SUL STEAKHOUSE</b>                         | \$1,345.49                | \$562.73           | <b>\$1,908.22</b>   | \$586.91                  | \$429.06           | <b>\$1,015.97</b>   |
| <b>RED ROBIN</b>                                      | \$1,782.93                | \$849.49           | <b>\$2,632.42</b>   | \$1,655.43                | \$788.92           | <b>\$2,444.35</b>   |
| <b>CASA MEDINA</b>                                    | \$2,038.06                | \$881.58           | <b>\$2,919.64</b>   | \$2,071.90                | \$1,024.36         | <b>\$3,096.26</b>   |
| <b>ANOTHER BROKEN EGG CAFE</b>                        | \$929.62                  | \$393.96           | <b>\$1,323.58</b>   | \$1,271.19                | \$484.00           | <b>\$1,755.19</b>   |
| <b>MI RANCHO</b>                                      | \$8,363.20                | \$2,642.14         | <b>\$11,005.34</b>  | \$6,701.93                | \$3,176.80         | <b>\$9,878.73</b>   |
| <b>COURTYARD - SHENANDOAH</b>                         | \$619.13                  | \$305.31           | <b>\$924.44</b>     | \$843.92                  | \$401.46           | <b>\$1,245.38</b>   |
| <b>HOLIDAY INN HOTEL</b>                              | \$0.00                    | \$0.00             | <b>\$0.00</b>       | \$424.97                  | \$598.10           | <b>\$1,023.07</b>   |
| <b>TOTAL</b>  | <b>\$178,708.20</b>       | <b>\$82,551.45</b> | <b>\$261,259.65</b> | <b>\$164,925.66</b>       | <b>\$84,078.05</b> | <b>\$249,003.71</b> |

Mixed Beverage tax receipts for gross receipts received in June are up 1.85% over the same month in 2015. The graph and table below show the beverage tax comparisons

| <b>Mixed Beverage Sales Report</b> |   |   |
|------------------------------------|---|---|
|                                    | <b>Mixed Bev Sales<br/>FY 2014-2015</b> | <b>Mixed Bev Sales<br/>FY 2015-2016</b> |
| OCT                                | \$83,124.19                             | \$81,130.20                             |
| NOV                                | \$78,626.80                             | \$79,063.29                             |
| DEC                                | \$98,113.23                             | \$96,737.24                             |
| JAN                                | \$90,387.11                             | \$84,946.58                             |
| FEB                                | \$87,097.90                             | \$81,615.14                             |
| MAR                                | \$91,791.17                             | \$83,797.32                             |
| APR                                | \$82,648.55                             | \$82,673.28                             |
| MAY                                | \$96,156.75                             | \$82,252.38                             |
| JUN                                | \$82,551.45                             | \$84,078.05                             |
| JUL                                | \$80,945.93                             |   |
| AUG                                | \$88,087.96                             |   |
| SEPT                               | \$78,118.16                             |   |



As of July 31, 2016, the City's outstanding property taxes totaled \$45,884.18. Of this amount, \$42,944.64 is from 2007 to 2015 and \$2,939.54 is from years prior to 2007. The table below shows the remaining balances as reported on the tax collector's monthly report

| <b>Outstanding Property Tax Report FY 2015-2016</b> |                        |                                   |                      |                                   |                |                                   |
|---|------------------------|-----------------------------------|----------------------|-----------------------------------|----------------|-----------------------------------|
|   | <b>2007 to Present</b> |                                   | <b>Prior to 2007</b> |                                   | <b>Total</b>   |                                   |
| <b>Month</b>  | <b>Balance</b>         | <b>Change from<br/>Prev Month</b> | <b>Balance</b>       | <b>Change from<br/>Prev Month</b> | <b>Balance</b> | <b>Change from<br/>Prev Month</b> |
| OCT   | \$1,886,438.78         | \$1,847,395.84                    | \$4,194.10           | \$0.00                            | \$1,890,632.88 | \$1,847,395.84                    |
| NOV   | \$1,789,224.96         | -\$97,213.82                      | \$4,194.10           | \$0.00                            | \$1,793,419.06 | -\$97,213.82                      |
| DEC   | \$1,253,740.85         | -\$535,484.11                     | \$4,194.10           | \$0.00                            | \$1,257,934.95 | -\$535,484.11                     |
| JAN   | \$602,144.26           | -\$651,596.59                     | \$4,194.10           | \$0.00                            | \$606,338.36   | -\$651,596.59                     |
| FEB   | \$111,200.39           | -\$490,943.87                     | \$2,939.54           | -\$1,254.56                       | \$114,139.93   | -\$492,198.43                     |
| MAR   | \$73,124.84            | -\$38,075.55                      | \$2,939.54           | \$0.00                            | \$76,064.38    | -\$38,075.55                      |
| APR   | \$68,954.98            | -\$4,169.86                       | \$2,939.54           | \$0.00                            | \$71,894.52    | -\$4,169.86                       |
| MAY   | \$63,537.11            | -\$5,417.87                       | \$2,939.54           | \$0.00                            | \$66,476.65    | -\$5,417.87                       |
| JUN   | \$49,102.11            | -\$14,435.00                      | \$2,939.54           | \$0.00                            | \$52,041.65    | -\$14,435.00                      |
| JUL   | \$42,944.64            | -\$6,157.47                       | \$2,939.54           | \$0.00                            | \$45,884.18    | -\$6,157.47                       |
| AUG   | \$0.00                 | \$0.00                            | \$0.00               | \$0.00                            | \$0.00         | \$0.00                            |
| SEPT  | \$0.00                 | \$0.00                            | \$0.00               | \$0.00                            | \$0.00         | \$0.00                            |

The table below shows other revenue receipts for the month of July. Most franchise fees are received on a quarterly basis but may not follow the quarters of the calendar year.

- The majority of property taxes are received in January and February;
- Mixed beverage receipts are received quarterly.

| <b>Other Revenue Ending 7/31/16</b> |                         |            |                        |
|-------------------------------------|-------------------------|------------|------------------------|
|                                     | <b>Monthly Activity</b> | <b>YTD</b> | <b>Budgeted Amount</b> |
| Property Taxes:                     | 2,096.26                | 955,025.24 | 875,637.00             |
| Mixed Beverage Tax:                 | 59,294.13               | 239,733.89 | 258,032.00             |
| Building Permit:                    | 65,567.50               | 450,188.04 | 401,000.00             |
| Other Permits:                      | 160.00                  | 5,020.00   | 14,000.00              |
| Gas Franchise:                      | 0.00                    | 30,785.24  | 33,100.00              |
| Cable Franchise:                    | 0.00                    | 28,504.93  | 19,000.00              |
| Telephone Franchise:                | 5,745.91                | 98,357.63  | 130,000.00             |
| Trash Collection:                   | 17,282.81               | 169,723.31 | 239,738.00             |
| Recycling:                          | 2,272.35                | 21,784.06  | 35,100.00              |
| Code Enforcement:                   | 0.00                    | 0.00       | 1,000.00               |
| Pool Use Fees:                      | 5,000.70                | 14,657.70  | 13,350.00              |
| Court Fines:                        | 1,399.00                | 16,805.60  | 21,000.00              |
| Court Fees:                         | 655.50                  | 8,743.41   | 12,000.00              |
| Interest:                           | 259.13                  | 3,389.83   | 4,800.00               |
| Leases:                             | 1,800.00                | 18,000.00  | 21,600.00              |
| Undesignated Revenue:               | 2,218.95                | 115,795.49 | 60,000.00              |
| Proceeds/Sale of Cap. Assets:       | 0.00                    | 17,000.00  | 36,000.00              |

The City is 83% through the fiscal year and has received 92.36% of original budgeted revenues for the General Fund, 75.80% for Hotel/Motel and 87.46% for Water/Sewer. The table below shows the budget status of each fund and department. The last column on the right shows percent remaining for each department and includes actual expenses as well as encumbrances. All revenue percent remaining will show as a negative due to the software system requirements.

| <b>Budget Report</b>                                   |                                  |                                 |                            |                        |                              |
|--|----------------------------------|---------------------------------|----------------------------|------------------------|------------------------------|
| <b>For Fiscal: 2014-2015 Period Ending: 07/31/2016</b> |                                  |                                 |                            |                        |                              |
|  | <b>Original<br/>Total Budget</b> | <b>Current Total<br/>Budget</b> | <b>Period<br/>Activity</b> | <b>Fiscal Activity</b> | <b>Percent<br/>Remaining</b> |
| <b>Fund: 100 - GENERAL FUND</b>                        |                                  |                                 |                            |                        |                              |
| 00 - Revenue   | 8,408,639.60                     | 8,408,639.60                    | 610,896.39                 | 7,846,686.72           | -6.68%                       |
| 11 - Administration                                    | 993,757.00                       | 993,757.00                      | 93,720.52                  | 781,775.20             | 21.33%                       |
| 12 - Finance   | 358,197.00                       | 358,197.00                      | 24,138.44                  | 286,597.99             | 19.99%                       |
| 14 - Community Outreach                                | 30,555.00                        | 30,555.00                       | 400.00                     | 19,493.84              | 36.20%                       |
| 17 - Non-Department                                    | 2,941,912.00                     | 2,941,912.00                    | 194,135.22                 | 2,183,983.07           | 25.76%                       |
| 21 - Emergency Management                              | 6,140.00                         | 6,140.00                        | 0.00                       | 4,202.84               | 31.55%                       |
| 22 - Police  | 2,579,115.00                     | 2,579,115.00                    | 197,512.35                 | 1,983,123.93           | 23.11%                       |
| 23 - Municipal Court                                   | 73,992.50                        | 73,992.50                       | 5,457.58                   | 57,764.16              | 21.93%                       |
| 30 - Public Works                                      | 822,993.00                       | 822,993.00                      | 48,582.27                  | 559,187.98             | 32.05%                       |
| 31 - Swimming Pool                                     | 106,610.00                       | 106,610.00                      | 19,003.63                  | 83,893.88              | 21.31%                       |
| 32 - Parks   | 10,610.00                        | 10,610.00                       | 439.21                     | 6,268.24               | 40.92%                       |
| 43- Capital Projects & Infrastructure                  | 470,967.50                       | 470,967.50                      | 21,471.13                  | 297,522.29             | 36.83%                       |
| <b>Fund: 130 - BUILDING PERMITS TECHNOLOGY FUND</b>    |                                  |                                 |                            |                        |                              |
| 00 - Revenue   | 6,500.00                         | 6,500.00                        | 525.74                     | 4,850.74               | -25.37%                      |
| 30 - Public Works                                      | 3,940.00                         | 3,940.00                        | 0.00                       | 5,029.00               | -27.64%                      |
| <b>Fund: 140 - TRASH AND RECYCLING</b>                 |                                  |                                 |                            |                        |                              |
| 00 - Revenue   | 274,898.00                       | 274,898.00                      | 19,747.92                  | 184,916.65             | -32.73%                      |
| 33 - Trash & Recycling                                 | 274,838.00                       | 274,838.00                      | 18,986.17                  | 189,536.55             | 31.04%                       |
| <b>Fund: 200 - SPECIAL REVENUE</b>                     |                                  |                                 |                            |                        |                              |
| 00 - Revenue   | 1,280,245.00                     | 1,280,245.00                    | 97,791.77                  | 970,406.56             | -24.20%                      |
| 45 - Hotel / Motel                                     | 634,111.02                       | 634,111.02                      | 43,278.34                  | 400,950.59             | 36.77%                       |
| <b>Fund: 300 - DEBT SERVICE</b>                        |                                  |                                 |                            |                        |                              |
| 00 - Revenue   | 2,383,306.00                     | 2,383,306.00                    | 3,462.18                   | 1,141,471.31           | -52.11%                      |
| 80 - Debt Service                                      | 2,383,306.00                     | 2,383,306.00                    | 0.00                       | 319,608.05             | 86.59%                       |
| <b>Fund: 400 - CAPITAL PROJECTS GENERAL FUND</b>       |                                  |                                 |                            |                        |                              |
| 00 - Revenue   | 1,184,962.00                     | 1,184,962.00                    | 0.00                       | 915,258.54             | -22.76%                      |
| 60 - Capital Purchases/Projects General Fund           | 902,967.00                       | 902,967.00                      | 36,289.62                  | 1,236,482.07           | -36.94%                      |
| 61 - Capital Purchases/Projects Water & Sewer          | 281,995.00                       | 281,995.00                      | 0.00                       | 163,053.72             | 42.18%                       |
| <b>Fund: 500 - DESIGNATED COURT FUNDS</b>              |                                  |                                 |                            |                        |                              |
| 00 - Revenue   | 0.00                             | 0.00                            | 77.00                      | 862.86                 | 0.00%                        |
| 23 - Office Equip. & Furnishings-Court-Tech. Fund      | 0.00                             | 0.00                            | 0.00                       | 0.00                   | 0.00%                        |
| <b>Fund: 600 - WATER / SEWER</b>                       |                                  |                                 |                            |                        |                              |
| 00 - Revenue   | 2,651,282.40                     | 2,651,282.40                    | 223,971.92                 | 2,318,808.24           | -12.54%                      |
| 50 - Water & Sewer                                     | 2,459,871.00                     | 2,459,871.00                    | 113,045.91                 | 1,368,923.63           | 44.35%                       |
| 51 - Utility Billing                                   | 31,234.00                        | 31,234.00                       | 3,675.24                   | 25,789.41              | 17.43%                       |

The table below shows the account balances for all City bank accounts as of July 31, 2016.

| <b>City of Shenandoah Bank Accounts</b>    |              |                         |              |
|--|--------------|-------------------------|--------------|
| <b>Ending Balances as of July 31, 2016</b> |              |                         |              |
| <b>General Fund</b>                        |              | <b>Water/Sewer Fund</b> |              |
| Wells Fargo                                |              | Wells Fargo             | 3,572,466.64 |
| Checking                                   | 5,416,777.58 | Texpool                 | 32,688.38    |
| Court Cash Bond                            | 2,468.10     | <b>MDD</b>              |              |
| Texpool Transfer                           | 175.86       | Wells Fargo             | 5,278,909.21 |
| Municipal Court                            | 120,763.51   | TexPool                 | 1,094,376.24 |
| Texpool                                    | 194,435.50   | <b>Payroll Fund</b>     |              |
| <b>Equipment Replacement Fund</b>          |              | Wells Fargo             | 438.47       |
| Wells Fargo                                | 336,755.67   | <b>Land Trust Fund</b>  |              |
| <b>Hotel/Motel Fund</b>                    |              | Woodforest              | 3,493.75     |
| Wells Fargo                                | 1,588,959.78 | <b>Bonds</b>            |              |
| TexPool                                    | 205,781.07   | Texpool                 |              |
| <b>Debt Service Fund</b>                   |              | 2007 Bond               | 48,764.28    |
| TexPool                                    | 21,298.94    | 2009 CO                 | -            |
| <b>Capital Projects Fund</b>               |              | 2009 GO                 | -            |
| Wells Fargo                                | 512,816.45   | 2011 GO                 |              |

As of July 31, 2016 the City has \$18,792,768.59 in pledged securities with BNY Mellon which is 112% of all balances held in Wells Fargo.

## UTILITY BILLING

Below is a snapshot of utility billing activity

| <b>Utility Billing</b>               |                      |                      |                                    |
|--------------------------------------|----------------------|----------------------|------------------------------------|
|                                      | <b>June<br/>2016</b> | <b>July<br/>2016</b> | <b>Month-to-Month<br/>% Change</b> |
| Total Active Customer/Accounts       | 1,173                | 1,189                | 1.4%                               |
| Number of New Customers              | 15                   | 30                   | 100.0%                             |
| Total Deposits on File               | \$94,724.36          | \$92,982.94          | -1.8%                              |
| Monthly Total On-Line Payments       | 235                  | 245                  | 4.3%                               |
| Auto Bank Draft Members              | 160                  | 161                  | 0.6%                               |
| Electronic Banking Bill Pay          | 270                  | 231                  | -14.4%                             |
| % Members Paying Electronically      | 56.7%                | 53.6%                | -5.5%                              |
| Deposit Refund                       | \$1,786.05           | \$9,916.43           | 455.2%                             |
| Deposits Applied to Account Balances | \$413.95             | \$1,575.37           | 280.6%                             |
| Total Account Closed                 | 74                   | 74                   | 0.0%                               |
| Balance of Closed Accounts           | \$13,993.72          | \$17,582.32          | 25.6%                              |
| Total Past Due Balance               | \$13,487.80          | \$4,319.42           | -68.0%                             |
| Late Fee Assessed                    | \$1,781.29           | \$1,624.54           | -8.8%                              |



**MUNICIPAL COURT**

In July there were no new cases for code enforcement filed in the court. The City has collected \$3,158.20 in fines and fees this month. To date, there are 6,035 outstanding cases with a balance of \$1,577,737.84. Of the 6,035 cases, 1,992 (\$558,933.96) are from 2007 to 2015; 4,043 (\$1,018,803.88) are prior to 2007. The graph below shows the case count and value.

| Status of Outstanding Cases |                             |               |                           |                 |                |                         |                       |                                 |
|-----------------------------|-----------------------------|---------------|---------------------------|-----------------|----------------|-------------------------|-----------------------|---------------------------------|
|                             | Cases<br>2007 to<br>Present | Dollar Value  | Cases<br>Prior to<br>2007 | Dollar Value    | Total<br>Cases | Case<br>Count<br>Change | Total Dollar<br>Value | Total Dollar<br>Value<br>Change |
| OCT                         | 2,094                       | \$ 589,249.34 | 4,082                     | \$ 1,029,010.88 | 6,176          | 12                      | \$1,618,260.22        | \$3,468.30                      |
| NOV                         | 2,090                       | \$ 587,945.24 | 4,079                     | \$ 1,028,355.88 | 6,169          | 7                       | \$1,616,301.12        | \$1,959.10                      |
| DEC                         | 2,074                       | \$ 582,726.96 | 4,079                     | \$ 1,028,355.88 | 6,153          | 16                      | \$1,611,082.84        | \$5,218.28                      |
| JAN                         | 2,069                       | \$ 581,872.96 | 4,077                     | \$ 1,027,840.88 | 6,146          | 7                       | \$1,609,713.84        | \$1,369.00                      |
| FEB                         | 2,056                       | \$ 576,957.56 | 4,066                     | \$ 1,024,918.88 | 6,122          | 24                      | \$1,601,876.44        | \$7,837.40                      |
| MAR                         | 2,042                       | \$ 573,737.36 | 4,057                     | \$ 1,022,481.88 | 6,099          | 23                      | \$1,596,219.24        | \$5,657.20                      |
| APR                         | 2,027                       | \$ 569,598.06 | 4,056                     | \$ 1,022,258.88 | 6,083          | 16                      | \$1,591,856.94        | \$4,362.30                      |
| MAY                         | 2,017                       | \$ 566,503.06 | 4,052                     | \$ 1,021,348.88 | 6,069          | 14                      | \$1,587,851.94        | \$4,005.00                      |
| JUN                         | 1,999                       | \$ 561,062.16 | 4,047                     | \$ 1,019,833.88 | 6,046          | 23                      | \$1,580,896.04        | \$6,955.90                      |
| JUL                         | 1,992                       | \$ 558,933.96 | 4,043                     | \$ 1,018,803.88 | 6,035          | 11                      | \$1,577,737.84        | \$3,158.20                      |

The court technology fee is a \$4.00 fee added to most criminal convictions. The fee is designed to help courts enhance technology. In July there were no purchases from the Court Technology account. The chart below outlines the Court Technology revenue and the expenses.

| Court Technology Balance |                    |                    |                    |                    |                    |                    |                    |
|--------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
|                          | Balance<br>Forward | FY 2010-<br>2011   | FY 2011-<br>2012   | FY 2012-<br>2013   | FY 2013-<br>2014   | FY 2014-<br>2015   | FY 2015-<br>2016   |
| Total Revenue            | \$13,730.29        | \$2,981.12         | \$1,185.37         | \$917.41           | \$667.62           | \$527.59           | \$491.61           |
| Total Expenses           |                    | \$4,359.45         | \$0.00             | \$1,708.52         | \$0.00             | \$3,345.89         | \$933.75           |
| <b>Total</b>             |                    | <b>\$12,351.96</b> | <b>\$13,537.33</b> | <b>\$12,746.22</b> | <b>\$13,413.84</b> | <b>\$10,595.54</b> | <b>\$10,153.40</b> |

**CUSTOMER SERVICE**

Below is a snapshot of front desk activity:

| <b>Front Desk Activity</b> |            |            |            |            |            |            |            |            |            |            |
|----------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
|                            | <b>OCT</b> | <b>NOV</b> | <b>DEC</b> | <b>JAN</b> | <b>FEB</b> | <b>MAR</b> | <b>APR</b> | <b>MAY</b> | <b>JUN</b> | <b>JUL</b> |
| Phone Calls Handled        | 1,799      | 1,567      | 1,522      | 1,686      | 1,596      | 1,627      | 1,632*     | 1,333*     | 1,647      | 1,686      |
| Permits Issued             | 91         | 90         | 63         | 92         | 77         | 76         | 61**       | 67**       | 67         | 95         |
| Plans Processed            | 88         | 53         | 64         | 72         | 55         | 49         | 66         | 59         | 60         | 51         |
| Inspections Scheduled      | 523        | 472        | 453        | 463        | 498        | 504        | 378**      | 284**      | 399        | 355        |
| E-Gov Requests Submitted   | 99         | 68         | 76         | 81         | 71         | 97         | 83         | 92         | 105        | 87         |
| Payments Processed         | 636        | 582        | 615        | 665        | 557        | 611        | 513        | 541        | 591        | 561        |
| Warrants Issued            | 0          | 0          | 2          | 2          | 0          | 2          | 0          | 0          | 5          | 0          |
| Court Cases Set            | 0          | 0          | 0          | 0          | 2          | 2          | 0          | 0          | 0          | 0          |
| Certificates of Occupancy  | 10         | 3          | 10         | 13         | 10         | 16         | 16         | 12         | 14         | 25         |

\*Phone calls are estimated due to error in Allworx report.

\*\*April and May permits and inspections are down due to the weather and decline of residential permits.

SUBMITTED BY: Jennifer Calvert, Director of Finance

