



COUNCIL MONTHLY REPORT

DEPARTMENT: ADMINISTRATION

MONTH: March 2017

PLANNING/DEVELOPMENT ACTIVITY

PLANNING AND ZONING

During the month of March the Planning and Zoning Commission met once.

AGENDA DATE	NUMBER OF ITEMS ON AGENDA
January 17, 2017	4
February 21, 2017	4
March 21, 2017	4
Agenda Items Year to Date	12

APPLICATIONS AND NOTICES

Applications for Development

During the month of March one application pertaining to property development was filed with the City.

APPLICATION TYPE	APPLICATIONS SUBMITTED	YEAR TO DATE
ALCOHOL PERMIT		
SPECIAL USE PERMIT		
REZONING		
VARIANCE		
PLAT	1	1
OTHER		1
WITHDRAWN		1

Other applications include a site plan for review and approval for MetroPark Square submitted in February.

Notice for Public Hearings

	NUMBER OF NOTICES	YEAR TO DATE
PUBLISHED (NEWSPAPER)	1	1
PROPERTY (ONSITE)		1 (3 property signs)
MAILED (AREA NOTIFICATION)	1	2 (23 individuals notified)

Development Inquiries and Miscellaneous Reviews

	NUMBER OF INQUIRIES/REVIEW	YEAR TO DATE
DEVELOPMENT/ZONING	16	41
PROPERTY/DOCUMENT REVIEW	7	10
PLAN REVIEW	2	11
DOCUMENT RECORDING	1	6

SOCIAL MEDIA/COMMUNICATIONS

FACEBOOK

Followers (Fans): 792

The City's Facebook page is a "fan page" which has followers instead of friends. Activity for the month of March is shown in the table below:

Date	Post Details	Posted by
3/1/2017	Traffic Delays for Marathon	Admin
3/1/2017	Traffic signal update	Admin
3/1/2017	Arbor Day reminder	Admin
3/3/2017	Police Officer posting	Admin
3/3/2017	Constant Contact sign up	Admin
3/3/2017	The Woodlands Marathon	Admin
3/4/2017	Arbor Day followup	Admin
3/4/2017	Arbor Day activity	Admin
3/7/2017	Car burglaries	Admin
3/8/2017	Resident Scholarship deadline	Admin
3/10/2017	Get ready for Trash Bash	Admin
3/11/2017	Time change	Admin
3/11/2017	Implosion planned for April	Admin
3/12/2017	Police - stolen license plates	Admin
3/14/2017	Banquet for NCAA meet	Admin
3/14/2017	Free truffle at Schokolad	Admin
3/14/2017	NCAA - Swim practice	Admin
3/14/2017	NCAA - Teams are arriving	Admin
3/14/2017	Sidewalk construction traffic	Admin
3/15/2017	NCAA - Emory Athletics	Admin
3/15/2017	NCAA - H Collins and A Wilson	Admin
3/15/2017	NCAA - Arthur Conover	Admin
3/15/2017	NCAA - 200 yd Individual Medley	Admin
3/15/2017	NCAA - 200 yd Medley Relay	Admin
3/15/2017	NCAA - 50 yd Freestyle	Admin

3/15/2017	NCAA - 500 yd Freestyle	Admin
3/15/2017	NCAA - Day 1 trials	Admin
3/15/2017	NCAA - Keep up with the action	Admin
3/16/2017	NCAA - Emory Athletics	Admin
3/16/2017	NCAA - Emory Athletics	Admin
3/16/2017	NCAA - Emory Athletics	Admin
3/16/2017	NCAA - M. Levy	Admin
3/16/2017	NCAA - Evan Holder	Admin
3/16/2017	NCAA - Cindy Cheng	Admin
3/16/2017	NCAA - Emma Waddell and Ben Lin	Admin
3/16/2017	NCAA - Megan Pierce	Admin
3/16/2017	NCAA - Emory Athletics	Admin
3/16/2017	NCAA - Emory Athletics	Admin
3/16/2017	NCAA - Day 2 Finals	Admin
3/16/2017	NCAA - 400 yd Medley Relay	Admin
3/16/2017	NCAA - 200 yd Freestyle	Admin
3/16/2017	NCAA - 100 yd Butterfly	Admin
3/16/2017	NCAA - 400 yd IM	Admin
3/16/2017	NCAA - 200 yd Freestyle Relay	Admin
3/16/2017	NCAA - Day 2 trials	Admin
3/16/2017	NCAA - Day 2 of the games	Admin
3/17/2017	NCAA - Emory Athletics	Admin
3/17/2017	NCAA - Emory Athletics	Admin
3/17/2017	NCAA - Sam Senczyszyn	Admin
3/17/2017	NCAA - Andrew Wilson	Admin
3/17/2017	NCAA - Cindy Cheng	Admin
3/17/2017	NCAA - Cindy Cheng	Admin
3/17/2017	NCAA - Ben Lin	Admin
3/17/2017	NCAA - Megan Pierce	Admin
3/17/2017	NCAA - Megan Pierce	Admin
3/17/2017	NCAA - Brandon Lua	Admin
3/17/2017	NCAA - Senior Night	Admin
3/17/2017	NCAA - Special Olympic swimmers	Admin
3/17/2017	NCAA - Day 3 Finals	Admin
3/17/2017	P&Z Commission	Admin
3/17/2017	MDD Board	Admin
3/17/2017	NCAA - 800 yd relay	Admin
3/17/2017	NCAA - 100 yd Breaststroke	Admin
3/17/2017	NCAA - 100 yd backstroke	Admin
3/17/2017	NCAA - 200 yd Butterfly	Admin
3/17/2017	Council 3/22	Admin
3/17/2017	NCAA - Day 3 trials	Admin
3/17/2017	NCAA - Day 2 trial repost	Admin
3/17/2017	NCAA - Morning 3 session repost	Admin

3/17/2017	Lost pincher from hotel	Admin
3/18/2017	NCAA - Emory Athletics	Admin
3/18/2017	NCAA - Emory Athletics	Admin
3/18/2017	NCAA - Andrew Wilson	Admin
3/18/2017	NCAA - Olivia Jackson	Admin
3/18/2017	NCAA - Olivia Jackson	Admin
3/18/2017	NCAA - Fiona Muir	Admin
3/18/2017	NCAA - Motorcycle pursuit	CVB
3/18/2017	NCAA - 200 yd backstroke	Admin
3/18/2017	NCAA - 100 yd freestyle	Admin
3/18/2017	NCAA - Final trials	Admin
3/20/2017	NCAA - Championships picture	Admin
3/21/2017	Trash Bash	Admin
3/23/2017	Tropical Smoothie grand opening	CVB
3/23/2017	Transparency Star Award	Admin
3/23/2017	TPCA Re-recognition	Admin
3/24/2017	Town Hall Meeting	Admin
3/24/2017	Deadline for scholarship application	Admin
3/27/2017	Tropical Smoothie tickler	CVB
3/29/2017	Tree City USA award	Admin
3/30/2017	Boston Terrier found	Admin
3/30/2017	Web site and email down	Admin
3/30/2017	Shenandoah Shine	Admin
3/31/2017	Ribbon cutting - Tropical Smoothie	Admin
3/31/2017	Favorite Mexican food	CVB
3/31/2017	Upcoming meetings and events	CVB
3/31/2017	Announcement of 4/5 meeting	Admin
3/31/2017	Tropical Smoothie opening	CVB
3/31/2017	Right lane closure	Admin

Highlights:

Most Active Facebook Posts in March	
3/1/17	Traffic delays for Woodlands Marathon
3/7/17	Car burglaries
3/12/17	Stolen license plates
Posts during the NCAA	
Total views - NCAA	9,227
Total Activity for March	
Total views for March	119,758

TWITTER

Followers: 1081

Following: 192

Activity for the month of March is shown in the table that follows:

Date	Post Details	Posted By
3/1/2017	Expect traffic delays and road closures during The Woodlands Marathon this Sat, 3/4.	Admin
3/1/2017	All traffic signals at Research Forest/Grogan's Mill are out.	Admin
3/2/2017	The Woodlands Marathon will affect the entire community, Sat, 3/4/17.	Admin
3/3/2017	Follow this link to find a list of upcoming meetings and events in Shenandoah.	CVB
3/3/2017	City Council Workshop Meeting, Weds, 3/8/17, 6pm. Agenda and details here	Admin
3/4/2017	As Arbor Day draws to a close in Shenandoah, we'd like to extend our thanks to everyone who came to participate!	CVB
3/7/2017	SPD reported car burglaries early 3/6. Suspects arrested 3/7, property recovered	Admin
3/8/2017	Reminder that Shenandoah Resident Scholarship applications are due Friday, 3/24/17 by 5pm.	Admin
3/10/2017	Spring cleaning time! Get ready for Trash Bash, Saturday, 3/25, 8am - 12pm, public works building.	Admin
3/11/2017	Implosion of 11 story building on Timberloch planned mid April.	Admin
3/12/2017	Resident saw missing license plates on neighbor's vehicle & alerted SPD.	Admin
3/14/2017	Practice makes perfect!	Admin
3/14/2017	The teams are arriving and gearing up for what's sure to be an exciting championship!	Admin
3/14/2017	Sidewalk construction in front of city hall. Heavy traffic on SB service road. Expect delays next few hours.	Admin
3/15/2017	Congratulations to the finalists for the Women's and Men's 200 Yard Medley Relay!	Admin
3/15/2017	Congratulations to the finalists for the Women's and Men's 50 Yard Freestyle!	Admin
3/15/2017	Congratulations to the finalists for the Women's and Men's 200 Yard Individual Medley!	Admin
3/15/2017	Congratulations to the finalists for the Women's and Men's 500 Yard Freestyle!	Admin
3/15/2017	Things are looking great at Day 1 trials for the NCAA Division III Swimming and Diving Championships!	Admin
3/15/2017	Print this ad for 2 free truffles at Schokolad Chocolate Factory in Shenandoah! Check out all the treats they have.	Admin
3/15/2017	The banquet is in full force! Wishing all teams good luck this week! Trials start at 10am tomorrow.	Admin
3/16/2017	Megan Pierce of @ephsports & Jackson Lindell of @Denisonsports are the champions for the Women's & Men's 400 Yd IM! @ncaadiii #d3swim	Admin
3/16/2017	emoryathletics are the champions for the Women's and Men's 200 Freestyle Relay! Good work to all teams!	Admin
3/16/2017	Congratulations @emoryswimming for setting a new Women's 200 Yard Freestyle Relay Record time of 1.30.52!	Admin
3/16/2017	It's on! Day 2 Finals has started! Good luck all teams!!	Admin
3/16/2017	Guest at Homewood Suites reports missing dog, 10lb black and tan Pincher.	Admin
3/16/2017	Congratulations to the finalists for the Women's and Men's 400 Yard Medley Relay!	Admin

3/16/2017	Congratulations to the finalists for the Women's and Men's 200 Yard Freestyle!	Admin
3/16/2017	Congratulations to the finalists for the Women's and Men's 100 Yard Butterfly!	Admin
3/16/2017	Congratulations to the finalists of the Women's and Men's 400 Yard IM!	Admin
3/16/2017	Congratulations to the finalists of the Women's and Men's 200 Yard Freestyle Relay!	Admin
3/16/2017	Day 2 Trials are looking good! Finals start at 7pm.	Admin
3/16/2017	Keep up with the scores and live action of all the events with the link below!	Admin
3/16/2017	emoryathletics are the champions for the Women's 200 Yard Medley Relay!	Admin
3/16/2017	H. Collins & A. Wilson are the champions for the 200 yard IM!	Admin
3/16/2017	Arthur Conover of @KenyonSports & Meg Stanley of @iwusports are the champions for the 500 Yard Freestyle!	Admin
3/17/2017	Cindy Cheng of @EmoryAthletics & Ben Lin of @EphSports are the champions for the 100 Yd Backstroke! @NCAADIII #d3swim	Admin
3/17/2017	Congrats Ben Lin of @EphSports for setting the new Men's 100 Yd Backstroke with a time of 46.62!	Admin
3/17/2017	Megan Pierce of @ephSports & Brandon Lua of @washubears are the champions of the 200 Yd Butterfly!	Admin
3/17/2017	Megan Pierce of @EphSports & Brandon Lua of @washubears are the champions for the 200 Yd Butterfly!	Admin
3/17/2017	Congrats to Brandon Lua from @washubears for setting the record in Men's 200 Yd Butterfly time of 1.44.56! https://t.co/wMDsfyTPnw	Admin
3/17/2017	It's senior night here at Day 3 of the NCAAD3 Swim & Dive Championships! Congratulations to all!!	Admin
3/17/2017	We were very excited to watch swimmers from the @specialolympicstx tonight! You guys did great!!	Admin
3/17/2017	Day 3 finals have started!	Admin
3/17/2017	Congratulations to the finalists for the Women's and Men's 800 Yard Freestyle Relay!	Admin
3/17/2017	Congratulations to the finalists for the Women's and Men's 100 Yard Breaststroke!	Admin
3/17/2017	Congratulations to the finalists for the Women's and Men's 100 Yard Backstroke!	Admin
3/17/2017	Congratulations to the finalists for the Women's and Men's 200 Yard Butterfly!	Admin
3/17/2017	Planning & Zoning Commission meeting, Tues, 3/21, 7pm.	Admin
3/17/2017	Municipal Development District Board meeting Weds, 3/22, 6pm.	Admin
3/17/2017	City Council meeting Weds, 3/22, 7pm.	Admin
3/17/2017	We love seeing fans, fellow teammates, and coaches cheering! Day 3 Trials are happening now.	Admin
3/17/2017	emoryathletics are the champions for both Women's and Men's 400 Yd Medley Relay!	Admin
3/17/2017	Congrats @emoryathletics for setting the new record for Men's 400 Yard Medley Relay of 3.10.51!!	Admin
3/17/2017	Congrats @EmoryAthletics for setting a new record in the Women's 400 Yard Medley Relay of 3.39.57!!	Admin
3/17/2017	Congrats @emoryathletics for setting a new record in the Women's 400 Yard Medley Relay of 3.39.57!!	Admin
3/17/2017	Congratulations M. Levy of @denisonsports for taking the top spot in the Men's 1 Meter Dive!	Admin
3/17/2017	Congrats to Evan Holder of @hopkinssports for setting a new record in the Men's 200 Yd Freestyle of 1.36.42!	Admin

3/17/2017	Cindy Cheng of @emoryathletics & Evan Holder of @hopkinssports are the champions for the 200 Yd Freestyle	Admin
3/17/2017	Emma Waddell and Ben Lin of #ephsports are the champions for the Women's and Men's 100 Yard Butterfly!	Admin
3/18/2017	Congrats finalists for the 200 Yd Backstroke!	Admin
3/18/2017	Congrats to the finalists for the 100 Yd Freestyle @NCAADIII	Admin
3/18/2017	Final Day Trials are under way! Good luck to all teams!! @NCAADIII	Admin
3/18/2017	@EmoryAthletics & @densionsports are the champions for the 800 Yd Freestyle Relay! Good job to all teams!! @NCAADIII #d3swim #swimshenandoah	Admin
3/18/2017	Congrats @EmoryAthletics for setting a new record in the Women's 800 Free Relay	Admin
3/18/2017	Sam Senczyszyn of @uwecbugolds & Andrew Wilson of @EmoryAthletics are the champs for the 100 Yd Breaststroke! @NCAADIII	Admin
3/18/2017	Congratulations Andrew Wilson of @EmoryAthletics for setting a new record in Men's 100 Yard Breaststroke!	Admin
3/18/2017	Cindy Cheng of @EmoryAthletics & Ben Lin of @EphSports are the Champions for the 100 Yd Backstroke!	Admin
3/19/2017	Congrats @EmoryAthletics for setting a new record in Women's 400 Freestyle Relay!	Admin
3/20/2017	Congratulations Andrew Wilson of @EmoryAthletics for setting a new record in the Men's 200 Breaststroke!	Admin
3/21/2017	Time to do a little spring cleaning! Trash Bash is this weekend, Saturday, 3/25, 8am-12pm, Public Works building.	Admin
3/21/2017	Olivia Jackson of @EphSports & Ben Lin of @EphSports are the champions for the 200 Backstroke!	Admin
3/22/2017	Congrats to Olivia Jackson of @EphSports for a new record in the Women's 200 Backstroke!	Admin
3/23/2017	Join us for the GRAND OPENING of @TSmoothieCafe Woodlands!	CVB
3/23/2017	Finance Department received the Texas Comptroller "Transparency Star" award for above and beyond transparency efforts. Congratulations! https://t.co/21eqG4DgOU	Admin
3/23/2017	Fiona Muir of @EmoryAthletics & Jesse Novak of @rowanathletics are the champions for the 100 Freestyle!	Admin
3/24/2017	Townhall Meeting, 4/5/17, 6pm, city hall.	Admin
3/24/2017	Reminder that today at 5pm is the deadline to submit scholarship applications!	Admin
3/27/2017	Are you ready? Only 5 days left until we open our doors! Tropical Smoothies	Admin
3/29/2017	Shenandoah earned the Tree City USA recognition from the Arbor Day Foundation, making this the 9th year in a row. https://t.co/ZSMwlhpXSh	CVB
3/30/2017	Friday, 3/31, starting at 5pm, the City's web site & email will be unavailable for a few hours for maintenance.	Admin
3/30/2017	Help make Shenandoah Shine! Learn about the Shenandoah Shine program	Admin
3/31/2017	What is your favorite place to eat Mexican food in Shenandoah?	CVB
3/31/2017	Follow the link to see upcoming events ; meetings for April & May. While you're there sign up to receive our emails! https://t.co/FWaZHccgYG https://t.co/jP54Crzl36	CVB
3/31/2017	Townhall Meeting, 4/5/17, 6pm. Multiple topics covered.	Admin
3/31/2017	Today's the day! Inviting all Smoothie Lovers to join. Ribbon cutting at 11:30!	CVB
3/31/2017	Right lane only, southbound I-45 service road in front of city hall closed for pathway construction, 4/4/17, 9am-3pm. caution.	Admin
3/31/2017	Black/white Boston Terrier found, 622 Shenandoah Dr, 6pm. w/info.	

Highlights:

Most Active Twitter Posts in March	
3/15/17	NCAA - Things are looking great at Day 1
3/17/17	NCAA - Congrats to Ben Lin of #EphSports
3/22/17	NCAA - Congrats to Olivia Jackson of #EphSports
Tweets during the NCAA	
Total posts - NCAA	56
Total Activity for March	
Total Tweets for March	89

CONSTANT CONTACT

The City has released 4 eNews updates in March using Constant Contact. The City is gradually gaining subscribers to Constant Contact and we currently have 943 emails in our contact list. The table that follows shows activity from March.

Date	Type	Department	Sent	Open Rate (%)	Bounce	Unsubscribed
3/3/17	Events – Mar/Apr	CVB	967	44.90	33	0
3/9/17	City Council Update	Admin	959	41.60	18	4
3/23/17	City Council Update	Admin	961	41.70	22	1
3/31/17	Events – Apr/May	CVB	963	40.60	21	1

Open Rate = Contact opened the message
 Shenandoah average open rate = 42%
 Industry open rate = 22.8%

Active Contacts = 1308
 City Contacts = 943
 CVB Contacts = 385

LOST TIME INCIDENTS/ACCIDENTS/CLAIMS

INCIDENTS

There were no incidents reported during the month of March.

Major Incident/Accidents (Damage over \$1,000)

Date	Property Involved	Damage Value	Details
0		0	0
0		0	0

Major Incident Totals	Number of Incidents	Damage Value
Monthly Total	0	0
Cumulative Total	3	\$6,774.96

Minor Incident/Accidents (Damage under \$1,000)

Date	Property Involved	Damage Value	Details
	0	0	0

Minor Incident Totals	Number of Incidents	Damage Value
Monthly Total	0	0
Cumulative Total	0	0

INJURIES**Injuries Reported**

Date	Person Involved	Details of Injury	Medical Treatment	Lost Time
4/6/17	1	Minor cut on finger from handling chain at W/S plant	0	0

Injury Totals	Number of Incidents	Damage Value
Monthly Total	1	0
Cumulative Total	2	0

IT ACTIVITY

The IT Coordinator reported the following activity for the month of March:

General Support

Category/Service	Service Calls Completed
Computer/Hardware	5
Email	2
Police MDT/Mobile Data	2
In-Car Video/Watchguard	4
Phones	1
Internet/Network	1
User Login/Password	1
General IT Requests	1
Application/Software	1

Projects

- CVB – New Web Site – Met with vendor to review progress
- CVB – touch screens – Working with vendor to resolve issues
- Incode Migration – Site assessment completed and submitted; scheduling actual migration
- Watchguard – Monitored implementation of video camera system, firmware and software upgrades
- Security – Implemented measures to greatly reduce unwanted SPAM through internal email servers

Other

- NCAA – Actively involved in IT/technology support throughout the event
- Record Requests – Worked through multiple FOIA requests for email records

OPEN RECORD REQUESTS

The City received 26 record requests during the month of March, as shown below.

Date Requested	Requested By	Information Requested	Date Fulfilled
3/1/2017	Amin Dhukani	David Memorial Dr. plans	3/2/2017
3/1/2017	Construction Monitor	Building Permits - Monthly Report	3/7/2017
3/1/2017	Building Hunter	Building Permits - Monthly Report	3/7/2017
3/1/2017	Building Permit/Pool Info Svc	Building Permits - Monthly Report	3/7/2017
3/1/2017	SMART Apartment Data	Building Permits - Monthly Report	3/7/2017
3/1/2017	CNA Surety	Documents - Solar Light Project	3/13/2017
3/1/2017	wlewis@kmb.konicaminolta.us	IT/Copier agreements	3/1/2017
3/2/2017	Jon Richards	Permitted work - 514 Rosewood	3/2/2017
3/7/2017	SmartProcure	PO report, vendor list - 10/24/16 - current	3/13/2017
3/8/2017	SMART Apartment Data	Building Permits - Jan/Feb 2016	3/8/2017
3/9/2017	Bentley Bulletin	Building Permits - Monthly Report	3/13/2017
3/13/2013	Byron Bevers	Copy of personnel file	3/17/2017
3/15/2017	Gary Henson	Byron Bevers - compensation, disciplinary action, capital projects info, 2010/2011 water rate study, all agenda reports	3/21/17 (Part 1) 3/24/17 (Part 2) 3/29/17 (Part 3)
3/16/2017	Richard Lindner - partneresi.com	135 Vision Park - property history	3/29/2017
3/17/2017	J.Wertz - MCTP	All campaign finance reports - candidates 1/1/11 - current	3/22/2017
3/17/2017	Londa Dunn	Senior living facilities in city	3/17/2017
3/17/2017	M.Fort - partneresi.com	Property assessment - 135 Vision Park	3/29/2017
3/20/2017	F.Gonzalez - Oakbrook Bldrs	Avanti - inspection records	3/23/2017
3/20/2017	J.Wertz - MCTP	Compensation - City Administrator	3/27/2017
3/27/2017	J.Wertz - MCTP	City credit card history - City Admin	4/4/2017
3/29/2017	J.Wertz - MCTP	Code of Ords Div 2 - City Admin	3/30/2017
3/28/2017	Jean Teague	Capital projects - 2009 to current; Mall property history	4/10/17 (Part 1)

3/29/2017	Jean Teague	History of PDDs; Minutes - 2011 to current	4/4/2017
3/29/2017	Gary Henson	Emails 3/1/17 to present - related to election and candidate forum	4/9/2017
3/31/2017	Darrell Frazier	Consulting agreement - CVansteenbergh	3/31/2017
3/31/2017	Byron Bevers	Documentation re: candidate forum format	3/31/2017

PUBLIC RELATIONS

Shenandoah Business Association – March Activity

BUSINESS & CONTACT NAME	COMMENTS
Restore Pilates of The Woodlands	Kari Hale
Schokolad	Veronica Kearney
Tropical Smoothie Café	Vanessa Boles

ACCOUNTS PAYABLE

Administration – Accounts Payable, March 2017

Vendor	Date	Purpose	Amount
CHARTER COMMUNICATIONS	3/01/2017	CHARTER HD CONVERTER BOX OCT 2016 - SEPT 2017	\$ 54.39
SOFTWARE DECISIONS, INC.	3/01/2017	IT SERVICES FEBRUARY 2017 - MARCH 2017	\$ 4,500.00
BRACEWELL LLP	3/01/2017	SERVICES FOR PID AGREEMENT JANUARY 2017	\$ 3,275.00
DARRELL FRAZIER	3/01/2017	MARCH ELECTRONIC DEVICE REIMBURSEMENT	\$ 50.00
DARRELL FRAZIER	3/01/2017	MARCH ELECTRONIC DEVICE DATA REIMBURSEMENT	\$ 10.00
CHRISTOPHER M. GRIZZAFFI	3/01/2017	MARCH 2017 ELECTRONIC DEVICE REIMBURSEMENT	\$ 75.00
DAVID ASH	3/01/2017	PLANNING & ZONING COMMISSION REG MTG 022117	\$ 150.00
CHARLIE BRADT	3/01/2017	PLANNING & ZONING COMMISSION REG MTG 022117	\$ 150.00
DEAN LEE GRISTY	3/01/2017	PLANNING & ZONING COMMISSION REG MTG 022117	\$ 150.00
WALLACE E. WESTBROOK	3/01/2017	PLANNING & ZONING COMMISSION REG MTG 022117	\$ 150.00
RENEE A GLAZER	3/01/2017	PLANNING & ZONING COMMISSION REG MTG 022117	\$ 150.00
DAVID ASH	3/01/2017	PLANNING & ZONING COMMISSION REG MTG 011717	\$ 150.00
CHARLIE BRADT	3/01/2017	PLANNING & ZONING COMMISSION REG MTG 011717	\$ 150.00
DEAN LEE GRISTY	3/01/2017	PLANNING & ZONING COMMISSION REG MTG 011717	\$ 150.00
WALLACE E. WESTBROOK	3/01/2017	PLANNING & ZONING COMMISSION REG MTG 011717	\$ 150.00
RENEE A GLAZER	3/01/2017	PLANNING & ZONING COMMISSION REG MTG 011717	\$ 150.00
PITNEY BOWES	3/01/2017	MONTHLY POSTAGE FOR ADMIN	\$ 37.07
GREG SMITH	3/01/2017	MARCH ELECTRONIC DEVICE REIMBURSEMENT	\$ 120.00
JEAN TEAGUE	3/01/2017	MARCH ELECTRONIC DEVICE REIMBURSEMENT	\$ 50.00
DANIEL OFFICE PRODUCTS	3/08/2017	OFFICE SUPPLIES ELECTION SUPPLIES AND PENS	\$ 87.60
DANIEL OFFICE PRODUCTS	3/08/2017	VOICE RECORDER FOR COUNCIL CHAMBERS	\$ 98.57
SKELTON BUSINESS EQUIPMENT	3/08/2017	ADMIN COPIER MONTHLY MAINT. FEBRUARY 2017	\$ 174.56
WAVEMEDIA, INC.	3/08/2017	INTERNET SERVICES MARCH 2017	\$ 975.00
TELEPACIFIC COMMUNICATIONS	3/08/2017	CITY HALL PHONE SERVICE CHARGES - MARCH 2017	\$ 557.44
MICHAEL GONZALES	3/08/2017	17835 I-45 S REZONING APPLICATION REFUND	\$ 1,200.00
VERIZON WIRELESS	3/14/2017	ADMIN CELL PHONE/DEVICE USAGE 2016-2017	\$ 130.16

MEMORIAL HERMANN HOSPITAL	3/14/2017	NEW HIRE DRUG SCREENING - CHRIS GRIZZAFFI	\$ 47.75
O'DONNELL FEREBEE & FRAZER	3/22/2017	CITY ATTORNEY MONTHLY LEGAL FEES MARCH 2017	\$ 10,000.00
O'DONNELL FEREBEE & FRAZER	3/22/2017	ADDITIONAL LEGAL SERVICES COS V TAMINA	\$ 1,132.54
O'DONNELL FEREBEE & FRAZER	3/22/2017	ADDITIONAL LEGAL SERVICES COS V HOUSCAPE	\$ 39,264.82
LIBERTY LITIGATION SUPPORT, LLC	3/22/2017	COPIES OF PAULA HILL DEPO COS V. HOUSCAPE	\$ 1,885.00
LIBERTY LITIGATION SUPPORT, LLC	3/22/2017	COPY OF PAULA HILL TRANSCRIPT COS V. HOUSCAPE	\$ 1,637.60
JEAN TEAGUE	3/22/2017	APRIL ELECTRONIC DEVICE REIMBURSEMENT	\$ 50.00
MCCI, LLC	3/29/2017	LASERFICHE MANAGED SVCS, RENEWAL 2017	\$ 4,067.50
BRANCH BANKING AND TRUST CO.	3/29/2017	COUNCIL MEETING MEALS OCT 2016 - SEPT 2017	\$ 129.90
BRANCH BANKING AND TRUST CO.	3/29/2017	MONTHLY BIRTHDAY CELEBRATIONS	\$ 56.04
TOUCAN PRINTING INC	3/29/2017	BUSINESS CARD SETUP	\$ 15.00
TOUCAN PRINTING INC	3/29/2017	BUSINESS CARDS FOR C. GRIZZAFFI	\$ 52.00
BRANCH BANKING AND TRUST CO.	3/29/2017	HGAC LUNCH MEETING	\$ 34.61
BRANCH BANKING AND TRUST CO.	3/29/2017	COUNCIL MEETING MEALS OCT 2016 - SEPT 2017	\$ 237.78
BRANCH BANKING AND TRUST CO.	3/29/2017	REPLACEMENT REMOTE FOR PROJECTOR	\$ 18.95
BRANCH BANKING AND TRUST CO.	3/29/2017	MONTHLY CONSTANT CONTACT SUBSCRIPTION	\$ 65.00
BRANCH BANKING AND TRUST CO.	3/29/2017	LUNCH WITH B. FEREBEE AT PAUL HILL DEPO	\$ 13.86
DARRELL FRAZIER	3/29/2017	APRIL ELECTRONIC DEVICE DATA REIMBURSEMENT	\$ 10.00
DARRELL FRAZIER	3/29/2017	APRIL ELECTRONIC DEVICE REIMBURSEMENT	\$ 50.00
CHRISTOPHER M. GRIZZAFFI	3/29/2017	APRIL 2017 ELECTRONIC DEVICE REIMBURSEMENT	\$ 75.00
TCMA-REGION VI	3/29/2017	G. SMITH TCMA REGION 6 DUES 2017	\$ 50.00
DAVID ASH	3/29/2017	PLANNING & ZONING COMMISSION REG MTG 3.21.17	\$ 150.00
CHARLIE BRADT	3/29/2017	PLANNING & ZONING COMMISSION REG MTG 3.21.17	\$ 150.00
DEAN LEE GRISTY	3/29/2017	PLANNING & ZONING COMMISSION REG MTG 3.21.17	\$ 150.00
WALLACE E. WESTBROOK	3/29/2017	PLANNING & ZONING COMMISSION REG MTG 3.21.17	\$ 150.00
RENEE A GLAZER	3/29/2017	PLANNING & ZONING COMMISSION REG MTG 3.21.17	\$ 150.00
DARRELL FRAZIER	3/29/2017	MEAL REIMBURSEMENT FOR D. FRAZIER MOCO DATC	\$ 18.56
PITNEY BOWES	3/29/2017	MONTHLY POSTAGE FOR ADMIN	\$ 3.85
GREG SMITH	3/29/2017	APRIL ELECTRONIC DEVICE REIMBURSEMENT	\$ 120.00
JEAN TEAGUE	3/29/2017	APRIL ELECTRONIC DEVICE REIMBURSEMENT	\$ 50.00
BRANCH BANKING AND TRUST CO.	3/29/2017	ELECTRONIC DEVICE DATA (J.TEAGUE)	\$ 20.00
BRANCH BANKING AND TRUST CO.	3/30/2017	TRANSCRIPTION SERVICES FOR MTG MINUTES	\$ 161.62
Administration Total:			\$ 72,912.17

SUBMITTED BY: 