

PROJECT NUMBER \_\_\_\_\_



- |                                  |                                     |
|----------------------------------|-------------------------------------|
| <b>FEE (Department Use Only)</b> |                                     |
| <input type="checkbox"/>         | Major/New Project Fee: <b>\$150</b> |
| <input type="checkbox"/>         | Minor Project Fee: <b>\$50</b>      |

**Community Development Department  
303 North Beeline Highway  
Payson, AZ 85541**

**Phone : 928-472-5038 • Fax : 928-472-7490 • www.paysonaz.gov**

## Design Review Application

**Project Address:** \_\_\_\_\_ **Tax Parcel Number:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Name of Applicant(s):** \_\_\_\_\_ **Phone #:** (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Town:** \_\_\_\_\_ **ST:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Design Professional** \_\_\_\_\_ **Phone #:** (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Contact Person** (if different than applicant): \_\_\_\_\_ **Phone #:** (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**E-mail:** \_\_\_\_\_

### Submittal Materials Required:

Two 24" X 36" of each of the following unless otherwise noted:

- Completed Town Design Review Application/Checklist (this form).
- Architectural Site Plan
- Preliminary Grading & Drainage plan
- Survey
- Landscape/hardscape Plan
- Exterior Elevations
- Floor Plans
- Building Section(s)
- Roof Plan – if required by Planning Staff
- 1 colored print of all 4 exterior elevations (coordinated with color board)
- 1 copy of color and materials information with labels, mounted on 8 ½" X 11" card stock
- Sign package
- Project Narrative
- Photographs of existing site
- Cut Sheets for proposed light fixtures – include finishes
- Lighting plan

Description of project: