



Town of Payson
Community Development Department
303 North Beeline Highway
Payson, AZ 85541

928-472-5030
928-472-7490 Fax
928-472-6449 TDD

www.paysonaz.gov

Contractor Exemption/Owner-Builder Form

Owners of property who improve such property or who build or improve structures or appurtenances on such property and who do the work themselves, with their own employees or with duly licensed contractors, if the structure, group of structures or appurtenances, including the improvements thereto, are intended for occupancy solely by the owner and are not intended for occupancy by members of the public or the owner's employees or business visitors and the structures or appurtenances are not intended for sale or for rent. In all actions brought under this chapter, except an action against an owner-occupant as defined in section 33-1002, proof of the sale or rent or the offering for sale or rent of any such structure by the owner-builder within one year after completion or issuance of a certificate of occupancy is prima facie evidence that such project was undertaken for the purpose of sale or rent. For the purposes of this paragraph, "sale" or "rent" includes any arrangement by which the owner receives compensation in money, provisions, chattels or labor from the occupancy or the transfer of the property or the structures on the property.

My signature on this document shall serve as acknowledgement that I have read and understand the requirements listed above and furthermore that I agree to abide by the requirements listed above to be considered the Owner-Builder for this construction project that I am seeking a building permit for.

AGENT AUTHORIZATION:

Furthermore; I as the Owner-Builder authorize _____ to sign as the person receiving the permit and allow this person to pay for and pick up my building permit for me in my absence.

Project Permit Number

Owner's name legibly printed or typed

Owner's Signature

Date Signed

***Signature requires a Notary for verification if not signed in the presence of a Town of Payson, Community Development Staff Member.