

**City of Norwalk, Ohio**  
**RIGHT-OF-WAY CONSTRUCTION**  
**PERMIT APPLICATION**

**EXHIBIT A**

Date: \_\_\_\_\_

Application/Permit # \_\_\_\_\_

APPLICATION INFORMATION: (please print or type)

Company Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Corporate Address: \_\_\_\_\_

Fax: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone: \_\_\_\_\_

Contact Address: \_\_\_\_\_

Ohio Utilities Protection Service Registration # (if applicable): \_\_\_\_\_

24 Hour Emergency Contact People (in order to be contacted):

	<b>Name</b>	<b>Business #</b>	<b>Residence #</b>	<b>Mobile #</b>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

**The following information must be provided, labeled and identified in the order and manner shown below for your application to be considered complete. An officer of the company or other lawfully authorized individual must sign your application.**

**A right of way construction permit will require the following exhibits in addition to Exhibit A.**

**EXHIBITS: B; C; D; E; F; G; AND H**

**EXHIBIT B**

Attach a statement as to the nature of the applicant's business and a copy of a valid certification from the Public Utilities Commission of Ohio if applicable. If an applicant is not certified by P.U.C.O., the applicant shall submit sufficient additional information to allow the Director of Public Works to determine the financial, technical, and managerial expertise of the applicant.

## EXHIBIT C

Name, address and telephone number of applicant or applicant's agent upon whom service can be made and notices provided.

Name	Business #	Residence #	Mobile #
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

## EXHIBIT D

**Please use additional pages when necessary and mark them exhibit D.**

Location of the proposed repair, maintenance, or construction:

The type of facility to be installed, constructed, placed or repaired:

The method of construction, installation, placement or repair to be used:

Estimated time for completion:

Indicate whether street pavement or any portion of the right-of-way will be cut, broken, opened or bored under:

Indicate whether traffic will be obstructed and if so, the portion of the right-of-way obstructed and the dates of the proposed obstruction:

Indicate how the traffic flow will be maintained during the construction, installation, placement or repair time period:

## **EXHIBIT E**

Indicate the proposed method and means of restoring the right-of-way:

A description of the purpose and use of the facilities constructed, installed, placed, or repaired in the right-of-way:

## **EXHIBIT F**

Applicant shall attach to the application a scaled drawing showing completely the:

- nature,
- location,
- construction materials, and
- design

of the facilities to be installed, constructed, placed or repaired.

The drawings shall have the appropriate scale identified and shall include all of the information required by section 1183.06 of Chapter 1183 of the Codified Ordinances of the City of Norwalk.

Applicant shall submit scaled “as-built” drawings within 30 days upon the completion of the proposed work to the City of Norwalk Public Works Department.

## **EXHIBIT G**

A statement certifying the applicant is not delinquent on any taxes or other obligations to the City of Norwalk or Huron County.

## **EXHIBIT H**

Applicant shall provide a certificate of insurance as required by Section 1183.20 of Chapter 1183 of the Codified Ordinances of the City of Norwalk.

Applicant shall provide a surety bond as required by Section 919.20(e) of Chapter 1183 of the Codified Ordinances of the City of Norwalk.

Please note, those applicants maintaining a book value in excess of fifty million dollars (\$50,000,000) may submit a written request to self-insure and self-bond as indicated in Section 1183.20(e) of Chapter 1183 of the Codified Ordinances of the City of Norwalk.

Please make note if certificate of insurance and surety bonds are currently filed with the City of Norwalk.

Admin. Fees: \$60/hr, min. 1/4 hour (15 min). This covers plan reviews and site inspections (as needed).