

EMPLOYER'S RETURN OF TAX WITHHELD
Return Part 1 - Keep Part 2 For Your Records

1. Taxable Earnings paid all Employees subject to Norwalk, Ohio, City Income Tax 1.5% 2. Actual Tax Withheld in month for City Income Tax 3. Adjustment of Tax prior quarter (see instructions) 4. Interest: 5. Penalty:	DOLLARS/CENTS \$ TOTAL	I hereby certify that the information and statements contained herein are true and correct. Print Name clearly _____ (electronic sign.) _____ (Official Title) _____ Date _____
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THIS RETURN MUST BE FILED ON OR BEFORE THE DUE DATE SHOWN BELOW
 MAKE CHECK OR MONEY ORDER PAYABLE TO:
CITY OF NORWALK, INCOME TAX DEPT.
 P.O. BOX 440
 NORWALK, OHIO 44857-0440

NAME, ADDRESS	FOR THE MONTH(S) OF	DUE ON OR BEFORE
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If you did not have any employees this period, or did not work in Norwalk, please so state and return this form.
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EMPLOYER'S RETURN OF TAX WITHHELD

Check must accompany form and be received by due date to avoid penalty

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IMPORTANT WITHHOLDING TAX CHANGES EFFECTIVE 1-1-2016

NEW DEPOSIT REQUIREMENTS:

MONTHLY: Employers **must** remit **monthly** if withholding in the previous calendar year exceeded **\$2,399** or if the amount required to be withheld during **any month** of the previous calendar quarter **exceeded \$200**.

QUARTERLY: Employers can remit quarterly if their withholding is under the thresholds described for monthly filers.

WITHHOLDING DUE DATES: Monthly and Quarterly returns and payment must be received no later than the 15th of the month following the end of the reporting period.

RECONCILIATION DUE DATE: The reconciliation due date is the last day of February.

INTEREST AND PENALTIES:

INTEREST: 5% per annum (0.42% per month or fraction of a month). Interest is based on the Federal rate and may change annually.

LATE FILING PENALTY: \$25.00 per month or fraction of a month with a maximum of **\$150**.

LATE PAYMENT PENALTY: **50%** of the unpaid tax due.