

**APPLICATION FOR CERTIFICATE OF APPROPRIATENESS  
NORWALK ARCHITECTURAL DISTRICT**

Application must be completed in full to be considered by the Architectural Review Board. Please attach drawings of your proposal to this application. For signage, please attach a drawing of the building (to scale) with the sign in place and a drawing of the lettering in color indicating where each color is to be used. Please submit the completed application with proposal and drawing to the Mayor's Office at 38 Whittlesey Avenue at least ten days prior to the next scheduled meeting of the Architectural Review Board. The board meets on the second Monday of each month at 6 p.m. in Norwalk City Hall, 38 Whittlesey Avenue. Applicants will be advised of the meeting date and are welcome to attend.

Name of Property: \_\_\_\_\_

Address of Property: \_\_\_\_\_

Owner Information:

_____	_____
Name	Home Phone
_____	_____
Street Address	Work Phone
_____	
City, State	

Architect:

_____	_____
Address	Phone

Contractor:

_____	_____
Address	Phone

Name of Business(es) and Owners(s) housed in property:

_____	_____
Business Name	Owner
_____	_____
Business Name	Owner
_____	_____
Business Name	Owner

Date of Request: \_\_\_\_\_

Have you reviewed the Architectural Review Board's rules and regulations? \_\_\_\_\_  
(Norwalk Codified Ordinances Chapter 157)

Is your building on the National Register of Historic Places? \_\_\_\_\_

Scope of project to include:

- |                                      |   |  |
|--------------------------------------|---|--|
| <input type="checkbox"/> awnings     | <input type="checkbox"/> painting                   | <input type="checkbox"/> vacant space development    |
| <input type="checkbox"/> signage     | <input type="checkbox"/> parking lot layout         | <input type="checkbox"/> doors, windows, entrances   |
| <input type="checkbox"/> roofing     | <input type="checkbox"/> other design issues        | <input type="checkbox"/> complete façade restoration |
| <input type="checkbox"/> landscaping | <input type="checkbox"/> partial façade restoration |  |

Briefly explain the proposed work:

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Please attach the following information:

**Site Plan**

A drawing showing the location, type, size, or dimensions of proposed and/or existing structures and site features including footprint of structures, landscaping details, sidewalks, driveways, parking areas, freestanding signs, dumpster locations, fencing, and light locations.

**Building Elevations**

Drawings showing the front, rear, and side elevations of the proposed structure(s) which includes the color and a description of all materials (i.e.: siding, windows, doors, roof, gutters, lighting, trim, and utilities.)

**Photographs**

Photographs showing the proposed building site and surrounding properties. In the case of an alteration and/or addition, photos shall depict existing structures and their relationship to adjacent property.

Estimated starting date of project: \_\_\_\_\_

Estimated completion date of project: \_\_\_\_\_

Estimated total cost/budget for project: \_\_\_\_\_

Do you have any questions or concerns? \_\_\_\_\_

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The information contained in this application, together with the attachments, is true and correct to the best of my knowledge. I further acknowledge that I am responsible for making the improvements in conformance with the plans approved by the Architectural Review Board and that any modifications to the approved plans must be re-submitted to the Board for review and approval prior to executing said modifications.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

<b>FOR OFFICE USE ONLY</b>	
Application #: _____	_____ approved _____ denied
Signed: _____	Date: _____