

**NORWALK CITY COUNCIL**  
**MINUTES**

December 19, 2017  
7:30 p.m.

Municipal Court  
Norwalk, Ohio

**REGULAR SESSION**

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Council President Steve Euton called the meeting to order. Pastor Brian Oglesbee offered the prayer which was followed by the Pledge of Allegiance. The following Council members were present: Steve Euton, Chris Mushett, Samantha Wilhelm, Chris Castle, Deb Lucal, Dave Wallace, Steve Schumm, and Dwight Tkach.

Mayor Rob Duncan, Finance Director Michelle Reeder, Law Director Stu O'Hara, Fire Chief John Soisson, Safety/Service Director Dan Wendt, and Public Works Director Josh Snyder were also in attendance.

**APPROVAL OF AGENDA** Mr. Wallace moved to approve the agenda as presented. Mrs. Lucal seconded. Mr. Mushett, Mr. Castle, Mr. Wallace, Mr. Tkach, Mrs. Lucal, Mr. Schumm, and Mrs. Wilhelm voted in favor. Motion carried.

**MINUTES** Mr. Mushett moved to approve the December 5, 2017 and December 12, 2017 minutes as presented. Mr. Tkach seconded. Mr. Mushett, Mr. Castle, Mr. Wallace, Mr. Tkach, Mrs. Lucal, Mr. Schumm, and Mrs. Wilhelm voted in favor. Motion carried.

**COMMUNICATIONS AND PETITIONS** – none

**COMMITTEE REPORTS**

**OFFICIAL REPORTS**

**MAYOR** – Mayor Duncan said that a verbal affirmation from Council is necessary to reappoint Ellen Heinz to the Civil Service Commission. Mr. Castle moved to confirm the reappointment of Ellen Heinz to the Civil Service Commission. Mr. Wallace seconded. Mr. Mushett, Mr. Castle, Mr. Wallace, Mr. Tkach, Mrs. Lucal, Mr. Schumm, and Mrs. Wilhelm voted in favor. Motion carried.

Mayor Duncan read a letter of resignation written by Police Chief Dave Light effective February 16, 2018.

Mayor Duncan reminded Council members of the Bicentennial books being sold at the Chamber of Commerce. He then asked Chief Soisson to give an update on the new station.

Chief Soisson said that Captain Lynch and Lieutenant Stang picked the used truck up from Tennessee the previous day. He also publically thanked the City of Ashland and the Ehope Fire Program for the loaner trucks. He said the new truck is being inspected the first week of January and it will be another 4-6 weeks after that for delivery.

Mr. Wallace asked when the new truck will be placed in service. Chief Soisson explained the process and speculated that it will be ready by mid-February. Mr. Wallace said he was referring to the used truck from Tennessee. Chief Soisson said that truck is ready to go.

Mr. Tkach asked if they will be able to use equipment from the old truck on the new truck. Chief Soisson said yes they have stripped the old trucks from everything they can use.

Mrs. Lucal asked if the dismantling of equipment was done in-house. Chief Soisson said yes.

Mayor Duncan said he is going to draft a letter to the City of Ashland thanking them for the use of their truck.

**SERVICE DIRECTOR** – Mr. Wendt said that Lieutenant Curt Stang was promoted to Chief of the Huron River Joint Fire District in Monroeville. He said the position will be supplemental and not affect his work with the Norwalk Fire Department. In Police, he said there has been a written exam to backfill Sergeant Staggert's position. He said that a Captain's written exam was also given pending the resignation of Chief Light.

**FINANCE DIRECTOR** – Mrs. Reeder said the open enrollment period has ended. She said that a total of 18 full time employees have opted out of the insurance which amounts to a savings of \$20,000 from the original estimate.

**LAW DIRECTOR** – no report

**ENGINEER** – Mr. Snyder said he is working on 2018 bid documents and estimates. He said the 2018 street resurfacing list has been posted on Facebook. Last, he said there have been zero change orders affecting the cost of the new fire station. He added that they are still on schedule.

**APPOINTED OR ELECTED OFFICIALS** – Mr. Mushett read a prepared statement to commemorate his last City Council meeting.

#### **PERSONS APPEARING BEFORE COUNCIL**

#### **UNFINISHED BUSINESS**

#### **SECOND READINGS OF ORDINANCES**

#### **NEW ORDINANCES AND RESOLUTIONS**

##### Item No. 17-115b

A RESOLUTION AUTHORIZING THE MAYOR AND SAFETY/SERVICE DIRECTOR TO ADVERTISE AND RECEIVE BIDS FOR THE SALE OF CITY OWNED PROPERTY NO LONGER NEEDED FOR MUNICIPAL PURPOSES AND AUTHORIZING A SALE AFTER BIDDING

Mr. Tkach asked what the expected worth of the trucks is. Chief Soisson said \$200/ton for the Grumman and he is hoping for \$10,000 for the Freightliner. Mrs. Reeder said that money will go back in the General Fund.

Mr. Mushett moved to pass the resolution. Mr. Wallace seconded. Mr. Mushett, Mr. Castle, Mr. Wallace, Mr. Tkach, Mrs. Lucal, Mr. Schumm, and Mrs. Wilhelm voted in favor. Resolution No. 2017-054 passed.

##### Item No. 17-116

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE NORWALK ECONOMIC DEVELOPMENT CORPORATION PERTAINING TO FUNDING

Mrs. Wilhelm moved to pass the resolution. Mr. Tkach seconded. Mr. Mushett, Mr. Castle, Mr. Wallace, Mr. Tkach, Mrs. Lucal, Mr. Schumm, and Mrs. Wilhelm voted in favor. Resolution No. 2017-055 passed.

Item No. 17-117

**A RESOLUTION CREATING THE FY17 USEPA BROWNFIELDS GRANT FUND**

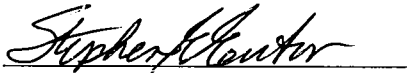
Mr. Wallace moved to pass the resolution. Mr. Castle seconded. Mr. Mushett, Mr. Castle, Mr. Wallace, Mr. Tkach, Mrs. Lucal, Mr. Schumm, and Mrs. Wilhelm voted in favor. Resolution No. 2017-056 passed.

**NEW BUSINESS** – Mr. Euton entertained a motion to reappoint Dennis Camp and Steve Fries to the Income Tax Review Board. Mr. Castle moved to reappoint Dennis Camp and Steve Fries to the Income Tax Review Board. Mr. Mushett seconded. Mr. Mushett, Mr. Castle, Mr. Wallace, Mr. Tkach, Mrs. Lucal, Mr. Schumm, and Mrs. Wilhelm voted in favor. Motion carried.

In light of Chief Light's resignation, Mr. Euton asked if the Police Chief Selection Process could be made available to Council members at the first meeting of 2018. Mr. O'Hara agreed to prepare that information.

Mr. Euton thanked Mr. Mushett and Mr. Tkach for their sincerity and dedication. He said the meeting on January 2, 2018 will be an Organizational Meeting followed by a Work Session and a Regular Session.

**ADJOURNMENT** There being no further business to discuss, the meeting was adjourned.



Stephen E. Euton  
President



Lisa Hivnor  
Acting Clerk