

NORWALK CITY COUNCIL
MINUTES

January 3, 2017
7:30 p.m.

Municipal Court
Norwalk, Ohio

WORK SESSION

Council President Steve Euton called the Work Session to order. The following Council members were present: Chris Mushett, Steve Euton, Kelly Beck, Steve Schumm, Chris Castle, and Dave Wallace.

Mayor Robert Duncan, Law Director Stu O'Hara, Safety/Service Director Dan Wendt, and Public Works Director Josh Snyder were also in attendance.

Item No. 17-001

A RESOLUTION AUTHORIZING THE MAYOR AND PUBLIC WORKS DIRECTOR TO ADVERTISE AND RECEIVE BIDS FOR THE 2017 SEWER LINING PROJECT AND AUTHORIZING A CONTRACT AFTER BIDDING

Mr. Snyder explained that this is the sixth year of the sewer lining project. He said the segment being replaced is located on West Main Street between Valley Park Drive and West Street. He added that the project is budgeted for \$60,000 and the estimated cost is \$53,000.

Council members agreed to place this item on the agenda for the next regular session.

Item No. 17-002

A RESOLUTION AUTHORIZING THE MAYOR AND PUBLIC WORKS DIRECTOR TO ADVERTISE AND RECEIVE BIDS FOR THE 2017 SIDEWALK PROGRAM AND AUTHORIZING A CONTRACT AFTER BIDDING

Mr. Snyder said the program covers the northwest quadrant in 2017. He said that is basically the Sycamore Hills subdivision and notices have been sent.

Council members agreed to place this item on the agenda for the next regular session.

Item No. 17-003

A RESOLUTION AUTHORIZING THE MAYOR AND PUBLIC WORKS DIRECTOR TO ADVERTISE AND RECEIVE BIDS FOR THE 2017 STREET RESURFACING PROJECT AND AUTHORIZING A CONTRACT AFTER BIDDING

Mr. Snyder reviewed the following areas scheduled for resurfacing in 2017: Washington Street between Pleasant and Hester, Linwood Avenue between Elm Street and East Chestnut, Gallup Avenue between Deerfield and Old State Road, Shady Lane from the west drive of the Norwalk High School to Norwood Avenue, North West Street between Washington and Jefferson Street, South Pleasant Street between Main Street and Maple Street, Harris Street, and Rosedale Boulevard.

Council members agreed to place this item on the agenda for the next regular session.

Item No. 17-004

AN ORDINANCE AUTHORIZING THE MAYOR AND PUBLIC WORKS DIRECTOR TO ADVERTISE AND RECEIVE BIDS FOR THE 2017 MILAN AVENUE IMPROVEMENT PROJECT AND AUTHORIZING A CONTRACT AFTER BIDDING

Mr. Snyder said this project is estimated at \$2.5 million, 80% of which will be paid for by the small city funding from the Ohio Department of Transportation (ODOT). The section of Milan Avenue runs from League Street to Main Street. He said the project includes signals, road, curb, and waterline.

Council members agreed to place this item on the agenda for the next regular session.

Item No. 17-005

AN ORDINANCE AUTHORIZING THE MAYOR AND PUBLIC WORKS DIRECTOR TO ADVERTISE AND RECEIVE BIDS FOR THE 2017 JEFFERSON STREET LIFT STATION IMPROVEMENT PROJECT AND AUTHORIZING A CONTRACT AFTER BIDDING

Mr. Snyder explained the location of the lift station. He said although it was repaired in 1999, the pumps cannot keep up with above average flows. He said the pumps, controls, and generator will be replaced. He said the engineering estimate is \$269,000 funding for which mainly comes from the Sewer Replacement Fund.

Council members agreed to place this item on the agenda for the next regular session.

Item No. 17-006

A RESOLUTION AUTHORIZING THE MAYOR AND PUBLIC WORKS DIRECTOR TO ADVERTISE AND RECEIVE BIDS FOR THE 2017 CURB PROJECT AND AUTHORIZING A CONTRACT AFTER BIDDING

Mr. Snyder said the project would complete curb on Benedict Avenue. He said the segments run from Summit Street to Hickory and from Warren Drive to near Executive Drive. He added that the project has been budgeted for \$100,000.

Council members agreed to place this item on the agenda for the next regular session.

Item No. 17-007

AN ORDINANCE AUTHORIZING THE MAYOR AND PUBLIC WORKS DIRECTOR TO ADVERTISE AND RECEIVE BIDS FOR THE 2017 MILAN AVENUE DRAINAGE PROJECT AND AUTHORIZING A CONTRACT AFTER BIDDING

Mr. Snyder explained this project covers 300 feet of Milan Avenue north of League Street to Cline Street. He said the project includes curb, drainage, and catch basins. He said the City has already received a \$50,000 grant from Ohio Public Works Committee for this project. He added that the project is estimated to cost \$230,000.

Council members agreed to place this item on the agenda for the next regular session.

Mr. O'Hara pointed out two matters that Council has not handled in the way the Charter states. First, he said the reason for Council members' absences need to be stated for the record. He added that if a Council member has three consecutive unexcused absences, that member would be automatically removed from Council. Second, he clarified that ordinances are "adopted" and resolutions are "passed" according to the Charter.

There being no further business to discuss, the Work Session was adjourned.

REGULAR SESSION

Council President Steve Euton called the Regular Session to order. Monsignor Ken Morman offered the prayer which was followed by the Pledge of Allegiance. The following Council members were present: Chris Mushett, Steve Euton, Kelly Beck, Steve Schumm, and Chris Castle, and Dave Wallace. Deb Lucal was absent due to family reasons and Samantha Wilhelm was absent due to business travel.

Mayor Robert Duncan, Law Director Stu O'Hara, Safety/Service Director Dan Wendt, and Public Works Director Josh Snyder were also in attendance.

Mr. Schumm moved to excuse Mrs. Lucal and Mrs. Wilhelm. Mr. Mushett seconded. Mr. Beck, Mr. Schumm, Mr. Mushett, Mr. Wallace, and Mr. Castle voted in favor. Motion carried.

APPROVAL OF AGENDA Mr. Mushett moved to accept the agenda as presented. Mr. Wallace seconded. Mr. Beck, Mr. Schumm, Mr. Mushett, Mr. Wallace, and Mr. Castle voted in favor. Motion carried.

MINUTES Mr. Castle moved to approve the December 20, 2017 minutes as presented. Mr. Beck seconded. Mr. Beck, Mr. Schumm, Mr. Mushett, Mr. Wallace, and Mr. Castle voted in favor. Motion carried.

COMMUNICATIONS AND PETITIONS – none

COMMITTEE REPORTS – none

OFFICIAL REPORTS

MAYOR – Mayor Duncan commended Niki Cross and Lynden Ramsey for the fantastic job they did with the Family First Night at Ernsthansen Recreation Center on New Years Eve. He said there were approximately 550 people in attendance.

SERVICE DIRECTOR – Mr. Wendt said the Sanitation Department did a great job over the Holidays in dealing with the additional tonage. In Police news, he said the following five officers made the Police Chief's 500 Club: Michael Biller, Jonathan Craybill, Nicholas Webber, Hayden Service, and Sergeant James Montana. He said the Club acknowledges officers who had more than 500 traffic stops, warnings, citations, or arrests.

FINANCE DIRECTOR – no report

LAW DIRECTOR – no report

ENGINEER – Mr. Snyder reported that the installation of hand railings on the Westwind Drive/State Route 250 project is scheduled for completion within the next week.

APPOINTED OR ELECTED OFFICIALS

PERSONS APPEARING BEFORE COUNCIL

UNFINISHED BUSINESS – none

SECOND READINGS OF ORDINANCES

NEW ORDINANCES AND RESOLUTIONS

Item No. 17-001

A RESOLUTION AUTHORIZING THE MAYOR AND PUBLIC WORKS DIRECTOR TO ADVERTISE AND RECEIVE BIDS FOR THE 2017 SEWER LINING PROJECT AND AUTHORIZING A CONTRACT AFTER BIDDING

Mr. Mushett moved to pass the resolution. Mr. Wallace seconded. Mr. Beck, Mr. Schumm, Mr. Mushett, Mr. Wallace, and Mr. Castle voted in favor. Resolution No. 2017-001 passed.

Item No. 17-002

A RESOLUTION AUTHORIZING THE MAYOR AND PUBLIC WORKS DIRECTOR TO ADVERTISE AND RECEIVE BIDS FOR THE 2017 SIDEWALK PROGRAM AND AUTHORIZING A CONTRACT AFTER BIDDING

Mr. Wallace moved to pass the resolution. Mr. Mushett seconded. Mr. Beck, Mr. Schumm, Mr. Mushett, Mr. Wallace, and Mr. Castle voted in favor. Resolution No. 2017-002 passed.

Item No. 17-003

A RESOLUTION AUTHORIZING THE MAYOR AND PUBLIC WORKS DIRECTOR TO ADVERTISE AND RECEIVE BIDS FOR THE 2017 STREET RESURFACING PROJECT AND AUTHORIZING A CONTRACT AFTER BIDDING

Mr. Castle moved to pass the resolution. Mr. Schumm seconded. Mr. Beck, Mr. Schumm, Mr. Mushett, Mr. Wallace, and Mr. Castle voted in favor. Resolution No. 2017-003 passed.

Item No. 17-004

AN ORDINANCE AUTHORIZING THE MAYOR AND PUBLIC WORKS DIRECTOR TO ADVERTISE AND RECEIVE BIDS FOR THE 2017 MILAN AVENUE IMPROVEMENT PROJECT AND AUTHORIZING A CONTRACT AFTER BIDDING

Mr. Mushett moved that the clerk be instructed to read the legislation. Mr. Wallace seconded. Mr. Beck, Mr. Schumm, Mr. Mushett, Mr. Wallace, and Mr. Castle voted in favor. Motion carried.

Item No. 17-005

AN ORDINANCE AUTHORIZING THE MAYOR AND PUBLIC WORKS DIRECTOR TO ADVERTISE AND RECEIVE BIDS FOR THE 2017 JEFFERSON STREET LIFT STATION IMPROVEMENT PROJECT AND AUTHORIZING A CONTRACT AFTER BIDDING

Mr. Mushett moved that the clerk be instructed to read the legislation. Mr Castle seconded. Mr. Beck, Mr. Schumm, Mr. Mushett, Mr. Wallace, and Mr. Castle voted in favor. Motion carried.

Item No. 17-006

A RESOLUTION AUTHORIZING THE MAYOR AND PUBLIC WORKS DIRECTOR TO ADVERTISE AND RECEIVE BIDS FOR THE 2017 CURB PROJECT AND AUTHORIZING A CONTRACT AFTER BIDDING

Mr. Wallace moved to pass the resolution. Mr. Beck seconded. Mr. Beck, Mr. Schumm, Mr. Mushett, Mr. Wallace, and Mr. Castle voted in favor. Resolution No. 2017-004 passed.

Item No. 17-007

AN ORDINANCE AUTHORIZING THE MAYOR AND PUBLIC WORKS DIRECTOR TO ADVERTISE AND RECEIVE BIDS FOR THE 2017 MILAN AVENUE DRAINAGE PROJECT AND AUTHORIZING A CONTRACT AFTER BIDDING

Mr. Castle moved that the clerk be instructed to read the legislation. Mr. Beck seconded. Mr. Beck, Mr. Schumm, Mr. Mushett, Mr. Wallace, and Mr. Castle voted in favor. Motion carried.

NEW BUSINESS

Mr. Euton said the next meeting will be a Work Session on January 10, 2017 at 7:30 pm.

ADJOURNMENT There being no further business to discuss, the meeting was adjourned.

Stephen E. Euton
President

Jaime L. Peiples
Clerk